



Date: **Tuesday, May 26, 2026**

Honorable Mayor and Council Members:

Author and title: Nicole Casey, Administrative Services Director

Title: **Adopt Ordinance 2026-08 to Amend Truckee Municipal Code Chapter 3 (Revenue and Finance)**

Jen Callaway, Town Manager

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**Recommended Action:** That Council adopt Ordinance 2026-08 adopting amendments to Title 3 Revenue and Finance of the Municipal Code in support of updated financial policies and direct staff to apply these updates prospectively, with no retroactive impacts.

**Discussion:**

On May 12, 2026 Council introduced Ordinance 2026-08 as part of the regularly scheduled meeting of the Town Council. This requested action would adopt Ordinance 2026-08.

At the May 12, 2026 meeting Council also discussed and adopted Resolution 2026-21 approving updated Financial Policies for the Town. These policies require the final adoption of the proposed Municipal Code Changes. The specific changes include:

- 3.08.050 – Changing the frequency of required reporting from monthly to periodic and delegating frequency requirements to Council by way of Town resolution.
- 3.12.050 – Updating the Town Manager’s purchasing authority from \$50,000 to \$75,000; also providing Council with the ability to update that limit via resolution to provide for future more frequent updates based on CPI.
- 3.12.100 – Updating the Blanket Purchase Order minimum threshold from \$5,000 to \$6,500.
- 3.16.010.1 – Remove the threshold dictating when the Town can and cannot use an outside adjustor to determine liability on claims against the Town; and updated the Town Manager’s settlement threshold from \$10,000 to \$75,000 to align with the updated limit above.

The specific changes are detailed in Attachment 1 below.

**Priority:**

<input type="checkbox"/> Enhanced Communication	<input type="checkbox"/> Climate and Greenhouse Gas Reduction	<input type="checkbox"/> Housing
<input type="checkbox"/> Infrastructure Investment	<input type="checkbox"/> Emergency and Wildfire Preparedness	<input checked="" type="checkbox"/> Core Service

**Fiscal Impact:** GFOA best practices recommend the adoption of formal policies because policies have the ability to outlive their creators, and thus can assist in promoting stability and continuity. Having formal policies helps reduce the staff time that would otherwise be spent re-inventing responses to recurring issues.

**Public Communication:** Council first discussed these items at the October 14, 2025 Council Meeting.

This public hearing was advertised on Friday, May 1, 2026 and Friday, May 8, 2026.

A public hearing was held on May 12, 2026. There were no public comments either in writing or in person on this item.

**Attachments:**

Link 1: May 12, 2026 Council Item Introducing Ordinance 2026-08 and the underlying Financial Policies  
- <https://town-truckee-ca-clear.doc.cleargov.com/15798/548138/d>

Attachment 1: Ordinance 2026-08 Amendments to Title 3 for Financial Policies

Exhibit A – Amended Title 3 Revenues and Finances