



Date: June 24, 2025

Honorable Mayor and Council Members:

Author and title: Blake Kloczl, Engineering Technician II, and Scott Mathot, Senior Engineer

Title: **Riverview Sports Park Trail Connection Project (C2318) Construction Contract Award**

Jen Callaway, Town Manager

Recommended Action: That Council: (1) Award the Riverview Sports Park Trail Connection Project (C2318) construction contract to Ruppert Inc. for \$732,060, with a 10% contingency of \$73,206, for a total authorized amount of \$805,266, and authorize the Town Engineer to approve change orders and quantity adjustments within the approved contingency; (2) Award the Inspection and Construction Management Services contract to Construction Materials Engineers, Inc. for \$73,305, with a 10% contingency of \$7,330.50, for a total authorized amount of \$80,635.50; (3) Award the Materials Testing Services contract to NV5 for \$23,941.44, with a 10% contingency of \$2,394.14, for a total authorized amount of \$26,335.58; and (4) Amend the FY 2025/26 budget for CIP C2318.

Discussion:

The Riverview Sports Park Trail Connection Project (project location shown in **Attachment A**) includes a proposed Class 1 trail that is 10 feet-wide and approximately 1,200 feet long. This trail will provide a connection between the existing Truckee River Legacy Trail and the Joerger Ranch Trail on the East side of the Truckee Donner Recreation and Park District's Riverview Sports Park (located on Truckee Sanitary District property). Additionally, the project includes a 2-inch asphalt overlay of the existing Truckee River Legacy Trail spur on the north side of the project area, as well as a small drainage improvement project on Tyrol Road in Tahoe Donner. Staff and the Town Engineer recommend constructing drainage improvements at this location in order to improve the functionality of the Town's drainage system this summer. To receive competitive pricing for the proposed drainage work, which includes similar construction activities as the Project, staff included the drainage work as part of the Project bid.

In 2024, the Town was awarded a \$660,000 Recreational Trail Program Grant and the remainder of the funding was expected to be provided with Measure R/U trails tax funds.

The project was publicly advertised, and bids were received from Ruppert Inc. (\$732,060), Design Build Inc. (\$733,716.50), Burdick Excavating Co Inc. (\$794,410), and McGuire and Hester (\$891,960). The bid tabulations and comparisons are provided in **Attachment B**. Staff recommends awarding the construction contract to the low bidder, Ruppert Inc., in the amount of \$732,060. Staff also recommends including a 10% (\$73,206) authorized contingency to the construction contract for a total authorized contract amount of \$805,266.

The Town went through a Request for Qualifications (RFQ) process to provide on-call construction management and inspection services in 2022 and the top three firms (Construction Materials Engineers, Inc., 4LEAF, Inc., and DOWL) were placed on a pre-qualified consultant list to perform these services for this project. Staff has identified CME as the preferred firm to provide part-time inspection and construction management services for the Riverview Sports Park Trail Connection Project as they are also slated to

work part-time on the DEWBEYÚMUWE? Park Slope Stabilization Project during this construction season (allowing for shared resources across both projects). CME’s proposed scope of work and cost estimate is provided in **Attachment C**. Town staff recommends Council award an Inspection and Construction Management Services Contract to CME in the amount of \$73,305 with a 10% contingency (\$7,330.50) for a total authorized contract expenditure amount of \$80,635.50. The 10% contingency would be available to cover any unforeseen conditions that would require additional CME time, materials, and cost to the contract.

NV5 has a contract with the Town to provide all on-call Material Testing services. NV5’s proposed scope of work and cost estimate is provided in **Attachment D**. Town staff recommends Council award a Materials Testing Services Contract to NV5 in the amount of \$23,941.44 with a 10% contingency (\$2,394.14) for a total authorized contract expenditure amount of \$26,335.58. The 10% contingency would be available to cover any unforeseen conditions that would require additional NV5 time, materials, and cost to the contracts.

Priority:

<input type="checkbox"/>	Enhanced Communication	<input type="checkbox"/>	Climate and Greenhouse Gas Reduction	<input type="checkbox"/>	Housing
<input checked="" type="checkbox"/>	Infrastructure Investment	<input type="checkbox"/>	Emergency and Wildfire Preparedness	<input type="checkbox"/>	Core Service

Fiscal Impact:

The total construction contract, construction management and inspection services, materials testing services, and staff time costs are estimated in Table 1 below (which includes the Tyrol Drainage Improvement work.

Table 1: Estimated Construction Costs for Riverview Sports Park Trail Connection Project, C2318

Project Expenditure Area	Total Cost
Ruppert Inc. Construction Contract Plus Contingency	\$805,266
CME Construction Management and Inspection Services Contract Plus Contingency	\$80,635.50
NV5 Materials Testing Services Contract Plus Contingency	\$26,335.58
Town Staff Time	\$25,000
Total	\$937,237.08

The current adopted budget for CIP C2318 did not include the Tyrol Drainage Improvement work and the amount of work that is eligible for grant funding is potentially less than originally anticipated. As such, the current adopted budget (Table 2) does not have adequate funding or funding sources for the estimated expenditures identified in Table 1. Therefore, to fund the contract awards, staff is recommending a budget amendment as outlined below (Table 3).

Table 2: Adopted FY 25/26 Budget, C2318

Funding Source	Total Thru FY 23/24	Estimated Actuals FY 24/25	FY 25/26	Total
Measure R/U Tax Fund	\$53,761	\$30,000	\$206,000	\$289,761
Recreational Trails Program Grant	--	--	\$660,000	\$660,000
Total	\$53,761	\$30,000	\$866,000	\$949,761
Expenditures	Total Thru FY 23/24	Estimated Actuals FY 24/25	FY 25/26	Total
Design and Permitting	\$53,761	\$30,000	--	\$83,761
Construction	--	--	\$866,000	\$866,000
Total	\$53,761	\$30,000	\$866,000	\$949,761

Table 3: Proposed Amended FY 25/26 Budget, C2318

Funding Source	Total Thru FY 23/24	Estimated Actuals FY 24/25	Proposed FY 25/26	Total	Proposed Change
Measure V Tax Fund	--	--	\$145,000	\$145,000	+\$145,000
Measure R/U Tax Fund	\$53,761	\$30,000	\$196,655.28	\$280,416.28	-\$9,344.72
Recreational Trails Program Grant	--	--	\$595,581.80	\$595,581.80	-\$64,418.20
Total	\$53,761	\$30,000	\$937,237.08	\$1,020,998.08	+\$71,237.08
Expenditures	Total Thru FY 23/24	Estimated Actuals FY 24/25	Proposed FY 25/26	Total	Proposed Change
Design and Permitting	\$53,761	\$30,000	--	\$83,761	--
Construction	--	--	\$937,237.08	\$937,237.08	+\$71,237.08
Total	\$53,761	\$30,000	\$937,237.08	\$1,020,998.08	+\$71,237.08

The Riverview Sports Park Trail Connection Project (C2318) will be funded with \$595,581.80 in Recreation Trails Program (RTP) Grant funds, \$280,416.28 in Measure R/U funds, and \$145,000 in Measure V funds. There is adequate Measure V fund balance to fund the proposed budget increase.

The proposed amended budget would be adequate for funding the Ruppert Inc. contract amount, the CME construction management and inspections services contract, NV5 materials testing services contract, staffing, and associated contingencies.

Based on the current grant agreement, the asphalt overlay (\$75,000) and Tyrol Road Drainage Improvement work (\$145,000) is not eligible for grant funds. However, staff will work with the Grant Agency to identify if additional items can add to the grant scope, such as construction management services, materials testing services, and staff time, to maximize the grant fund expenditures (up to the awarded \$660,000) and reduce Measure R expenditures.

Public Communication:

Standard public bid notices were published for this project.

Attachments:

Attachment A: Trail Alignment Overview

Attachment B: C2318 Bid Tabulation

Attachment C: CME Scope of Work and Cost Estimate

Attachment D: NV5 Scope of Work and Cost Estimate