



Town Council Meeting Minutes

September 22, 2026, 5:00 PM

Town Hall | Council Chambers | 10183 Truckee Airport Road, Truckee, CA

1. Call to Order: Mayor Klovstad called the meeting to order at 5:00 p.m.

2. Roll Call: Council Members; Polivy, Romack, Zabriskie, Vice Mayor Henderson, and Mayor Klovstad.

Staff Present: Denyelle Nishimori, Community Development Director; Kelly Carpenter, Town Clerk; Andy Morris, Town Attorney; Nicole Casey, Administrative Services Director; Hilary Hobbs, Assistant Town Manager; Danny Renfrow, Chief of Police; Paul Bancroft, Neighborhood Services and Sustainability Director; Angela Martin, Program Analyst II; Rosie Johnson, Program Analyst II; Jen Callaway, Town Manager; Chris Hardy, Chief Information Security and Technology Officer; Becky Bucar, Public Works Director/ Town Engineer; Sarah Ring, Deputy Town Clerk; Conor Drewes, IT Analyst; Gio Espinosa, IT Technician; Andrea Fernandez Landa, Program Analyst II; Carissa Binkley, Economic Vitality Analyst; and James Blattler, Emergency Services Manager.

3. Pledge of Allegiance: Recited in unison.

4. Public Comment:

Written comment received from: Aparna Reddy, Chris West, Dana Lucia, Ian Marten, and Jessica Stevens.

Verbal comment received from: Peter Werbel, David Diamond, Sioban Smart; and Roger Rintala.

Mayor Klovstad closed Public Comment.

5. Presentations

5.1 Mayor Klovstad presented the proclamation for Hispanic Heritage Awareness Month to Craig Rowe and scholars of La Fuerza Latina.

5.2 Mayor Klovstad presented Jamie Brimer with the Small Business Big Applause award.

5.3 Stephanie Nistler of Humane Society of Truckee-Tahoe presented an update (presentation on file with Town Clerk).

5.4 Jen Callaway, Town Manager, presented the Town Manager Report.

Mayor Klovstad opened public comment.

Written comment for item 5.1 received from: Meggie Inouye.

Seeing none, Mayor Klovstad closed public comment.

6. Consent Calendar

Council Member Zabriskie pulled Item 6.7 for further discussion.

It was moved by Vice Mayor Henderson, and seconded by Council Member Zabriskie, to approve the Consent Calendar Items 6.1 through 6.6 and 6.8 through 6.11 as follows:

- 6.1** Approved the minutes of September 8, 2026, Regular Meeting.
- 6.2** (1) Affirmed its support for Tahoe Truckee Unified School District Measure P; and (2) directed staff to communicate the Town's position of support in accordance with Town Council by signing the Town on ballot measure endorsements.

Verbal comment received from: Amanda Helm and Hayden Pruitt.

- 6.3** Accepted the financial update for the quarter ended June 30, 2026.
- 6.4** Adopted Resolution 2026-48 amending the fiscal year 2026/27 wage matrix effective September 27, 2026, adding a Senior GIS Analyst position and stratify the Code Compliance job classification.
- 6.5** Adopted revised Resolution 2026-36 consolidating the examination of sales and use tax as well as transactions and use tax records into a single resolution going forward.
- 6.6** (1) Authorized purchase authority up to \$406,000 for a replacement and upgrade of the Town's servers, storage and network switches with Sidepath, Inc., CDW-G or SHI if either vendor produces a lower quote, and (2) authorized a budget amendment for \$76,000, funded from a combination of the General Fund and the COPS fund.
- 6.8** (1) Adopted Resolution 2026-50 approving the abandonment of a 101-square-foot anchor easement along the shared property line of 11255 Beacon Road and 11209 Barnes Drive (APNs 019-200-022-000 and 019-200-015-000; Lots 46 and 45 of Prosser Lake Heights Unit No. 3); (2) authorized the Town Manager to execute an Indemnification Agreement with Timothy Guffin and Tiffany Swan for APN 019-200-022-000; and (3) authorized the Town Manager to execute an Indemnification Agreement with the Belden Family Trust for APN 019-200-015-000.
- 6.9** (1) Appointed Colin Pope, Youth Arts Representative; (2) Shirley Phelan, Arts Advocate; and (3) Carole Sesko, Public Art Expert to the Public Art Commission of Truckee.
- 6.10** Authorized an additional \$110,000 expenditure with Sawtooth Industrial for Fiscal Year 2026/27 for snow blower repairs.
- 6.11** (1) Adopted Resolution 2026-51 requesting Sustainable Communities Transportation Planning Grant program funds for the Vehicle Miles Traveled Impact Mitigation Program Study and the Parking Garage Feasibility Study; and (2) authorized a letter of support for the application.

Mayor Klovstad opened public comment.

Written comment for item 6.11 received from: Jennier Bloomfield.

Mayor Klovstad closed public comment.

The Consent Calendar items 6.1 through 6.6 and 6.8 through 6.11 carried with the following vote:

Ayes:	Council Member Zabriskie, Council Member Polivy, Council Member Romack, Vice Mayor Henderson, and Mayor Klovstad.
Noes:	None.
Absent:	None.
Abstained:	None.

The motion passed unanimously.

6.7 Contract Award for Community Recovery and Rebuilding Planning Project (C1913).

Recommended Action: That Council authorize the Town Manager to execute a contract with Redwood Resilience, Response & Recovery to conduct a Community Recovery and Rebuilding Planning Project with a total not-to-exceed amount of \$99,787.

- Staff clarified that while the scope of the contract does not include incentive programs, it does focus on reducing barriers that delay community recovery.
 - Adding incentive programs would alter the Request for Proposals, thereby requiring additional consultation with Town Attorney and potentially delaying the project.
 - Staff identified other opportunities to address greenhouse gas reduction and energy resilience through current Town projects such as the Energy Resilient Plan, as an opportunity to address.

Mayor Klovstad opened public comment.

Written comment received from: Jennier Bloomfield.

Seeing none, Mayor Klovstad closed public comment.

The staff recommendation was moved by Council Member Zabriskie, seconded by Council Member Romack, and adopted with the following vote:

The Consent Calendar carried with the following vote:

Ayes: Council Member Zabriskie, Council Member Polivy, Council Member Romack, Vice Mayor Henderson, and Mayor Klovstad.

Noes: None.

Absent: None.

Abstained: None.

The motion passed unanimously.

7. Discussion Items

7.1 Consideration of Short-Term Rental Permit Optimization Options.

Recommended Action: That Council: (1) review the Short-Term Rental (STR) permit optimization analysis and provide direction to staff regarding STR permit optimization options; and (2) review and confirm the goal of STR permit optimization.

Rosie Johnson, Program Analyst II, and Angie Martin, Program Analyst II, presented from the staff report (presentation on file with Town Clerk).

Council Discussion:

- Staff updated Council regarding inactive permits, waitlist movement, and the potential to shorten the proposed implementation period.
- Council discussed the proposed minimum annual tax remittance, potential exemptions, enforcement timing, and additional administrative costs.
- Staff confirmed that temporary permits could be issued outside the maximum cap until more registration opportunities become available.
- Staff identified legal concerns in issuing permits based on resident versus nonresidents status.

Mayor Klovstad opened public comment.

Verbal comment received from:

Suzie Rose	Paco Lindsay	Carol Frumsen
Sam Grossberg	Jackie Calvert	Tracy Weingard read comment from Carrie Racic

Written comment received from:

Andrew Carey	Jackie Calvert	Michael Scranton
Anonymous	Jason Touns	Michelle Darnell
Anthoula Mickel	Jeff Shellito	Paco Lindsay
Carmen Hughes	Jessica Penman	Peg McAllister
Carol Fromson	Jim Winterberger	Prashant Chatterjee
Cary Rosenzweig	Johanna Levine	Robert McCray
Connie Gallippi	Kaye Morris	Robert Rudelic
Dana Moraru	Kerrie Racicot	Scott Darling
Erika Frick	Klaus Heinemann	Skye Allsop
Greg Beloff	Kyong Yi	Tony Owings
Jack Kashtan	Maria Doktorczyk	Morgan Staines, Anne Staines, Cheryl Mather and TF Kevin Mather

Mayor Klovstad closed public comment.

Mayor Klovstad called for a recess at 7:21 p.m.

Mayor Klovstad resumed the meeting at 7:30 p.m.

Council Direction:

- **Council directed staff to return with a proposed \$500 minimum annual TOT remittance requirement and options for hardship exemptions or a permit pause with priority re-entry, including feasibility and administrative implications, for further Council consideration.**
- **Council majority was not support of temporary or provisional permits at this time.**
- **Council would like to discuss broader STR policy topics at the Council retreat including options for primary residents and hosted rentals; housing units associated with the approved Railyard hotel; the relationship between additional hotel capacity and the STR cap; and restrictions on multifamily STR permits.**
- **Council would like to continue internal operator-education enhancements without adding mandatory training requirements.**

7.2 Fiscal Year 2025/26 through Fiscal Year 2026/27 Council Priorities Workplan Quarterly Update.

Recommended Action: That Council: (1) accept the Fiscal Year (FY) 2025/26 through FY 2026/27 Council Priorities workplan update for the quarter ended June 30, 2026; (2) provide direction on formation of an Economic Vitality Action Plan Advisory Committee; and (3) provide direction on adding a Fee Deferral Working Group to the bike rack or workplan.

Jen Callaway, Town Manager, presented from the staff report (presentation on file with Town Clerk).

Council Discussion:

- Council discussed the proposed Economic Vitality Advisory Committee and housing-related working groups, including staff capacity, competing work plan priorities, and opportunities for regional partners to assist.
- Staff provided updates on recovery planning, home hardening, heat-pump and weatherization programs, Cloudpermit implementation, and Development Code amendments.
 - Staff confirmed that data centers in Truckee are not an allowed use in the Development Code.
- Council discussed considering the Truckee River restoration as a separate item from river revitalization in the next workplan.
- Council discussed considering a public dashboard discussion at the Council retreat.

Mayor Klovstad opened public comment.

Seeing none, Mayor Klovstad closed public comment.

Council Direction:

- **Council supports the formation of an Economic Vitality Action Plan Advisory Committee with Council Member Polivy and incoming Council Member Toups as designees.**
- **Council supports the Fee Deferral Working Group and Housing Lender Funding Group being placed on the bike rack for discussion and prioritization at the Council retreat.**
 - **Staff to report on interest from other agencies in participating in these groups at the Council retreat.**

8. Council Reports

Council Member Polivy

- Attended the Truckee Community Block Party.
- Attended the Truckee Chamber of Commerce Lunch and Learn.
- Attended a lunch with Assembly Member Heather Hadwick.
- Attended a Visit Truckee Tahoe Meeting.

Council Member Romack

- Attended the Edmunds Loft Groundbreaking.
- Attended the Truckee Community Block Party.

Mayor Klovstad

- Attended Good Morning Truckee.
- Attended a lunch with Assembly Member, Heather Hadwick.
- Attended the Truckee Community Block Party.
- Received an award/presentation from Delos Insurance.

Vice Mayor Henderson

- Participating in onboarding for the Lahontan Water Board.
- Attended a Lahontan Waterboard meeting.
- Participated in conversations with multiple constituents.

- Participating in a filming for Visit Truckee Tahoe for the Dark Skies effort.
- Announced the Keep It Dark Astrotourism Weekend.

Council Member Zabriskie

- Attended the Tahoe Truckee Homeless Advisory Coalition meeting.
- Attended the Truckee Community Block Party.
- Attended the Nevada County Transportation Commission meeting.

9. Adjournment: 9:17 p.m.

To the special meeting of the Truckee Town Council October 13, 2026, 4:00 p.m. and joint workshop with Tahoe Forest Hospital District October 13, 2026, 5:00 p.m. at Town Hall, 10183 Truckee Airport Road, Truckee, CA.

Respectfully submitted by:

Approved:

Sarah Ring, Deputy Town Clerk

Anna Klovstad, Mayor