



Town Council Meeting Minutes

April 22, 2025, 6:30 PM

Town Hall – Administrative Center | 10183 Truckee Airport Road, Truckee, CA

1. Call to Order: Mayor Zabriskie called the meeting to order at 6:32 p.m.

2. Roll Call: Council Members; Romack, Henderson, Polivy, Vice Mayor Klovstad, and Mayor Zabriskie.

Staff Present: Jen Callaway, Town Manager; Denyelle Nishimori, Community Development Director; Andy Morris, Town Attorney; Hilary Hobbs, Assistant to the Town Manager; Nicole Casey, Administrative Services Director; Danny Renfrow, Chief of Police; Jenna Gatto, Town Planner; Becky Bucar, Engineering Manager; Kelly Carpenter, Town Clerk; Chris Hardy, Chief Information Security and Technology Officer; James Blattler, Emergency Services Manager; Erin Brewster, Sustainability Program Manager; Danielle McHugh, Transportation Program Analyst.

3. Pledge of Allegiance: Recited in unison.

4. Public Comment:

Written comment received from: Jessica Luca Stevens, Emilie Kashtan, Karen Couwenhoven, Kathryn Hawkins, Rachel Vargas

Verbal comment received from: Robin Terrell, Jessica Stevens, Sherrie Lewis, Julie Arsenault, Ben Stewart, and Karen Couwenhoven

5. Presentations

5.1 Mayor Zabriskie presented the Proclamation for Wildfire Awareness Month to James Blattler, Emergency Services Manager, and Steve Kessmann, Truckee Fire Protection District.

5.2 Mayor Zabriskie presented the Proclamation for Earth Day to Lydell Wyatt of the Washoe Tribe (accepted virtually via Zoom).

5.3 Jen Callaway, Town Manager, presented the Employee Incentive Awards.

5.4 Jen Callaway, Town Manager, provided the Town Manager Report.

Mayor Zabriskie opened public comment.

Seeing none, Mayor Zabriskie public comment.

6. Consent Calendar

It was moved by Council Member Henderson, and seconded by Council Member Polivy, to approve the Consent Calendar Items 6.1 through 6.5 as follows:

- 6.1 Approved the minutes of the April 8, 2025, Regular Meeting.
- 6.2 Adopted Resolution 2025-20 approving the work elements and other associated projects and activities proposed in the Nevada County Transportation Commission's Fiscal Year 2025/26 Overall Work Program.
- 6.3 Adopted the Existing Building Decarbonization Roadmap.

Written Comment received from: Contractors Association of Truckee Tahoe.

- 6.4 (1) Awarded \$159,431.75 in Measure U funds through the 2025 Truckee Dirt Trail Grant Program (TDTGP) to the Truckee Trails Foundation for the construction of the Thelin Trail Project; (2) Authorized the Town Manager to execute a funding agreement; and (3) Created a Capital Improvement Project and budget for the TDTGP.
- 6.5 Adopted Ordinance 2025-03 adopting a military equipment use policy pursuant to Government Code Section 7071 (AB 481).

The Consent Calendar carried with the following vote:

Ayes: Council Member Henderson, Council Member Polivy, Council Member Romack, Vice Mayor Klovstad, and Mayor Zabriskie.

Noes: None.

Absent: None.

Abstained: None.

The motion passed unanimously.

7. Discussion Items

7.1 Introduction of Ordinance Regarding Fire Hazard Severity Zone Classifications.

Recommended Action: That Council introduce Ordinance 2025-04 adopting the state-recommended Fire Hazard Severity Zone Map and amend Chapter 15.03 of Truckee Municipal Code regarding Fire Hazard Severity Zone Classifications.

James Blattler, Emergency Services Manager, presented from the staff report (presentation on file with Town Clerk).

Mayor Zabriskie opened public comment.

Seeing none, Mayor Zabriskie closed public comment.

Council Direction:

The staff recommendation was moved by Council Member Henderson, seconded by Council Member Romack, and adopted with the following vote:

Ayes: Council Member Henderson, Council Member Polivy, Council Member Romack, Vice Mayor Klovstad, and Mayor Zabriskie.

Noes: None.

Absent: None.

Abstained: None.

The motion passed unanimously.

7.2 Tahoe Truckee Regional Homeless Action Plan.

Recommended Action: That Council: (1) Accept the Tahoe Truckee Regional Homeless Action

Plan (TTRHAP); (2) Provide direction to staff to continue participating in the Tahoe Truckee Homeless Advisory Committee (TTHAC) with the initial focus on navigation center services, community engagement, and outreach; and (3) Approve budget appropriation of \$25,000 in support of partnership funding for the continuation of the TTHAC to focus on implementation of the TTRHAP.

Danny Renfrow, Police Chief, presented from the staff report (presentation on file with Town Clerk).

Seana Doherty of Agnew Beck, and Hardy Bullock, District 5 Supervisor, Nevada County, also presented from the staff report.

Council Discussion:

- Phebe Bumm, Nevada County Behavior Health Director, confirmed that under state law, a private corporation or non-profit entity could buy a house and provide homeless services without the Town's knowledge.
- Ryan Gruver, Nevada County Health and Human Services, confirmed the County will match the Town's funding.
- Any reference to a crisis stabilization/navigation center would encompass a shelter.
 - A site has not yet been determined.
 - The Homeless Action Plan (HAP) allows flexibility for Council to prioritize a warming center while working on other items in the HAP.
- Nevada County has paused housing efforts in Truckee, such as the Hope Ridge House, to allow the Town to focus on the current HAP.

Mayor Zabriskie opened public comment.

Written comment received from:

Danielle Segal	Dave Rea (x2)	Elizabeth Gifford
Holly Jacobson	Julia Demyanenko	Kristina Kind
Laura Weeks	Nancy B Wallis	Rev. Clare Novak
Sharon Morjig	Suzanne Lippuner	Nicole Dreon
Alison Bermant	Barry and Audrey Kent	Bruce VanderBroucke
Dana Davenport	Jennifer Bloomfield	Penny Morris
Ruth Cross	Shelly Barbero	Sheryl

Verbal comment received from:

Brigetta Dipoli	River Coyote	Jessica Penman
Name not provided	Alison Bermon	Kathy Foley
Audrey Kent	Name not provided	Ben Jarso
Ben Branzell	Mike Livak	Cero Mancuso
JD Hoss	Rosie McKinney	Nicole
Brody Dwyer	Dave Rea	Valerie Brinker

Mayor Zabriskie closed public comment.

Council Direction:

- On Page 21 of the Homeless Action Plan, Focus Area 2, Goal 1, remove Strategy 1.
 - Strategy 2 becomes Strategy 1; Strategy 3 becomes Strategy 2.
- On Page 21, Focus Area 2, Goal 1, under Strategy 3 (now Strategy 2), remove the Tactic.
- On Page 21, Focus Area 2, Goal 1, under Strategy 3 (now Strategy 2), add "...based on need *and community input...*"

The staff recommendation, with additional Council direction above, was moved by Mayor Zabriskie, seconded by Vice Mayor Klovstad, and adopted with the following vote:

Ayes: Council Member Henderson, Council Member Polivy, Council Member Romack, Vice Mayor Klovstad, and Mayor Zabriskie.

Noes: None.

Absent: None.

Abstained: None.

The motion passed unanimously.

8. Council Reports

Council Member Romack

- Attended Good Morning Truckee.

Council Member Henderson

- Attended a Nevada County Solid and Hazardous Waste Commission meeting.
- Continued working with various jurisdictions regarding adoption of the Town's resolutions opposing the federal funding cuts.
- Attended a meeting with Representative Kevin Kiley in Rocklin.

Council Member Polivy

- Attended a Visit Truckee Tahoe board meeting.

Vice Mayor Klovstad

- Attended the Climate Transformation Alliance quarterly meeting.
- Attended a Lunch and Learn hosted by the Chamber of Commerce regarding sustainable practices for businesses.

Mayor Zabriskie

- Attended Good Morning Truckee.
- Was interviewed for the River Revitalization Steering Committee meeting.
- Met with the mayors of Grass Valley and Nevada City, and the Chair for Nevada County Board of Supervisors.
- Attended a Mayor-Managers meeting.
- Attended a meeting with Representative Kevin Kiley in Rocklin.

9. Closed Session

Mayor Zabriskie opened the item for public comment.

Mayor Zabriskie closed public comment.

- 9.1 **Conference with Real Property Negotiators:** Property 019-130-004-000, 10257 West River Street; Agency Negotiators: Jen Callaway, Town Manager; Andy Morris, Town Attorney; Dan Wilkins, Town Engineer/Public Works Director; and Denyelle Nishimori, Community Development

Director; Negotiating price and terms; Government Code section 54956.8.

Reportable Action: None taken.

10. Adjournment: 10:23 p.m.

To the regular meeting of the Truckee Town Council, May 13, 2025, 5:00 p.m. at Town Hall, 10183 Truckee Airport Road, Truckee, CA.

Respectfully submitted by:

Approved:

Kelly Carpenter, Town Clerk

Jan Zabriskie, Mayor