



Date: November 28, 2023

Honorable Mayor and Council Members:

Slater Stewart, Assistant Engineer

Title: **2023 Truckee Depot Curb and Gutter Replacement Project – Notice of Completion and Increase in Authorized Contract Amount**

Jen Callaway, Town Manager

Recommended Action: Council to:

- 1) Authorize the Public Works Director/Town Engineer to file the Notice of Completion with the Nevada County Recorder for the 2023 Truckee Depot Curb and Gutter Replacement Project; and
- 2) Authorize a \$6,357.82 increase in the contract amount for a total authorized contract expenditure amount of \$65,172.41 using funds from C0503 Depot.

Discussion:

On September 12, 2023, Town Council awarded the 2023 Truckee Depot Curb and Gutter Replacement Project to GLA Morris Construction in the amount of \$49,011.17 with a 20% contingency amount of \$9,802.23 for a total authorized contract expenditure of \$58,813.40. The Project consisted of replacing existing vertical curb with a battered curb and realigning the curb geometry to reduce snowplow damage and create an easier-to-navigate bus loop.

Additional areas of damaged curb and sidewalk panels were identified during construction (three damaged sidewalk panels and 41 feet of curb and gutter). Completing the work under the GLA Morris Construction contract took advantage of significant economies of scale (due to the costs associated with bidding and mobilization). With the work already under way and the winter weather approaching, the work needed to be authorized immediately, and staff authorized the contractor to include the additional work. The cost of the additional work was \$16,160, which exceeds the authorized contingency amount. Therefore, staff is recommending that Council authorize an increase in the total contract amount.

As of November 14, 2023, all contracted work and change order work has been completed.

Priority:

<input type="checkbox"/> Enhanced Communication	<input type="checkbox"/> Climate and Greenhouse Gas Reduction	<input type="checkbox"/> Housing
<input checked="" type="checkbox"/> Infrastructure Investment	<input type="checkbox"/> Emergency and Wildfire Preparedness	<input type="checkbox"/> Core Service

Fiscal Impact: Table 1 below summarizes the estimated project costs, which include the original construction contract work and additional change order work.

Table 1: Estimated Project Costs for 2023 Truckee Depot Curb and Gutter Replacement Project

Project Expenditure Area	Total Cost
Original GLA Morris Construction Contract	\$49,011.17
Additional Work (Contract Change Order No. 1)	\$16,160.05
Project Total	\$65,171.22

Staff recommends increasing the GLA Morris Construction authorized contract amount by \$6,357.82 as shown in Table 2 below in order to cover the additional curb, gutter, and sidewalk repair work identified in Contract Change Order No. 1. The approved project funding source, C0503 Depot, has \$150,000 available for use in 2023, which will be adequate to fund the \$6,357.82 increase in the contract amount.

Authorized Contract Expenditure Amount	Total Cost
Original GLA Morris Construction Contract and Contingency	\$58,813.40
Proposed Construction Contract and Contingency Amount	\$65,171.22
Total Increase	\$6,357.82

Public Communication: Staff will file the Notice of Completion forms with the Nevada County Recorder's office with copies sent to the CA Department of Industrial Relations.

Attachments: Attachment A: Draft Notice of Completion Form