



Date: October 25, 2024

Staff Report Author and Title: Mandy Stewart, Administrative Analyst II, Nevada County

Title: **JPA Purchasing Policy**

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**Recommended Action:** Approve the JPA Purchasing Policy.

**Discussion:**

On September 18, 2024, the Truckee Library Board received a presentation from the JPA Chief Fiscal Officer, Elise Strickler, on the proposed Purchasing Policy for the Library JPA.

Modeled largely on the County of Nevada's Purchasing Policy, the policy serves as a framework for the authorization, solicitation, and appropriate conduct of procurement activities related to acquiring goods and services for the Truckee Library JPA.

The policy aims to ensure a transparent, competitive, fair, and impartial process, while fostering effective business relationships with vendors and maintaining accountability in JPA purchasing practices.

Given feedback provided directly during the meeting as well as feedback shared from Board members independently, staff has edited the Purchasing Policy and is bringing it back for final Board approval.

Therefore, staff recommends that the Board review and approve the attached JPA Purchasing Policy.

**Attachments:**

Attachment A – JPA Purchasing Policy

Attachment B - Resolution