



Truckee Library Joint Powers Authority Minutes

January 15, 2025, 1:00 PM

Town Hall – Administrative Center | 10183 Truckee Airport Road, Truckee, CA and Nevada County - Eric Rood Government Center | 950 Maidu Avenue, Nevada City, CA

1. **Call to Order**: Chair Callaway called the meeting to order at 1:00 p.m.
2. **Roll Call**: Board Members; Hilary Hobbs, Erin Mettler, Lynn Hodson (alternate), and Chair, Jennifer Callaway.

Absent: Vice Chair, Allison Lehman.

Staff Present:

Town of Truckee: Kelly Carpenter, Town Clerk; Becky Bucar, Assistant Public Works Director; Dan Wilkins, Public Works Director/Town Engineer.

Nevada County: Mandy Stewart, Administrative Analyst II; Katherine Elliott, County Counsel; Elise Strickler, Chief Fiscal/Administrative Officer; Nikki Aringer, Senior Administrative Analyst; Josh White, Facilities Program Manager; Craig Griesbach, Interim Information and General Services Director; Gina Will, Auditor Controller.

3. **Pledge of Allegiance**: Deferred.

4. **Board Items**: None.

5. **Public Comment**: None.

6. **Consent Calendar**

It was moved by Board Member Hobbs, and seconded by Vice Chair Lehman, to approve the Consent Calendar Item 6.1 as follows:

- 6.1 Approved the minutes of the December 18, 2024 Regular Meeting.

The Consent Calendar carried with the following vote:

Ayes: Board Member Hobbs, Board Member Mettler, Vice Chair Lehman and Chair Callaway.

Noes: None.

Absent: None.

Abstained: None.

The motion passed unanimously.

7. **Presentations**

7.1 Truckee Library Project Update - Information Only.

Staff will update the Board regarding (a) Financial data from special tax consultant; (b) Impact of an inflation escalator; (c) Update on conceptual design of new building; and (d) draft Letter of Intention to form a Community Facilities District.

Dan Wilkins, Town of Truckee Public Works Director/Town Engineer, presented from the staff report (presentation on file with the Town Clerk). Josh White, Nevada County Facilities Program Manager, also presented.

Board Discussion:

- One of the polling questions for the ballot measure will test whether or not to include the inflationary adjustment in the ballot language.
- As part of the Special Tax and Bond Analysis, the definition of maintenance still needs to be determined.
 - There will be a need for a maintenance agreement or operating agreement to define the responsibility of building maintenance.
- There is a typographical error on the Special Tax and Bond Analysis document regarding “Total (with Operations & Maintenance Expenses)”.
 - Operations should be omitted to read as “Total (with Maintenance Expenses)”.
- The Letter of Intent to form a Community Facilities District will be presented to the JPA for approval in May, which gives time for Nevada County and the Town of Truckee to take the item to their respective legislative bodies for approval.
- The proposed conceptual design of the library was presented to the Truckee Town Council on January 14, 2025.
 - The architect’s cost estimate of the design is expected soon but may be slightly delayed.
 - The concept came through a collaboration of input from agencies and consultants who specialize in library design.

Verbal comment received from: Kathleen Eagan, Louise Zabriskie, Barney Dewey.

8. Adjournment: 2:00 p.m.

To the Regular Meeting of the Truckee Library Joint Powers Authority, February 19, 2025, 1:00 p.m. at Town Hall, 10183 Truckee Airport Road, Truckee, CA.

Kelly Carpenter, Truckee Town Clerk