

**TOWN OF TRUCKEE
California**

RESOLUTION 2020-09

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TRUCKEE ESTABLISHING A
PUBLIC ART ADVISORY BODY**

WHEREAS, the Town Council may establish by resolution such other boards or commissions as it deems necessary pursuant to Section 2 06.010 of the Town Municipal Code, and

WHEREAS, the Town Council adopted the Public Art Master Plan on July 9, 2019, establishing certain goals and strategies for the Town's public art program, and

WHEREAS, Goal 4 1(a) of the Public Art Master Plan is to "establish a public art commission or advisory group", and

WHEREAS, on November 26, 2019 Town Council provided staff direction to establish such a public art commission or advisory group

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF TRUCKEE, a Public Art Advisory Body is hereby established as follows.

Section 1 – Advisory Body Established

There shall be established within the Town a Public Art Advisory Body ("Advisory Body") The Advisory Body shall consist of seven (7) members who shall be appointed by the Town Council The Advisory Body shall be formed and its members appointed in accordance with Chapter 2 06 of the Town of Truckee Municipal Code except as otherwise provided in this chapter

Section 2 - Qualifications

One (1) member shall be a lay member who has demonstrated interest in public art who is not a professional artist, or staff, board member or owner of an arts business or organization Six (6) members shall be appointed from among professionals in relevant disciplines, as presented below, to the extent that such professionals are available in the community

	Seat	Description
1	1 Arts advocate	Such as arts advocate or representative of an arts advocacy organization
2	1 Youth arts representative	Such as youth art educator, youth arts advocate, or representative of youth arts advocacy organization
3	1 Public art expert	Such as experienced artist, curator, or installer of public art
4	1 Performing arts representative	Such as artist, staff, board member or owner of a performing arts-focused business or organization
5	1 Visual arts representative	Such as artist, staff, board member or owner of a visual arts-focused business or organization
6	1 Technical expert	Such as engineer, architect, or professional experienced in technical aspects of outdoor public art installation
7	1 Lay member	Community member with an interest in public art who is not a professional artist, or staff, board member or owner of an arts business or organization

If such professionals are not available, Advisory Body members who have a demonstrated special interest, competence, experience, or knowledge in public art may be appointed in-lieu of such professionals

Section 3 -Terms and Vacancies

The term of office of the members of the Advisory Body shall be four (4) years, excepting that the membership of the first Advisory Body appointed shall serve respectively terms of three for two years and four for four years. In the case of a vacancy on the Advisory Body, the Town Council shall make an appointment to fill the term of the vacating member. Should any Advisory Body member be absent from three consecutive meetings for the Advisory Body, that member shall automatically vacate the member's seat on the Advisory Body. The vacancy shall be filled in the same manner as any other vacancy.

Section 4 - Officers

- a) Chair and Vice-Chair. Officers shall consist of a chair and a vice-chair elected by the Advisory Body who shall each serve a term of one (1) year. The chair shall preside over meetings. In the absence of the chair, the vice-chair shall perform the duties of the chair. If both are absent, a temporary chair shall be elected by those present.
- b) Secretary. The staff of the Town Clerk Department shall act as the secretary for the Advisory Body and have the following duties:
 - 1) Take minutes of each Advisory Body meeting
 - 2) Be responsible for publication and distribution of copies of the minutes, reports, and decisions of the Advisory Body to the members of the Advisory Body
 - 3) Give notice as provided by law for all public meetings conducted by the Advisory Body
 - 4) Advise the Town Manager of vacancies on the Advisory Body and expiring terms of members

Section 5 - Meetings/Quorums

The Town Council shall establish by resolution a meeting schedule for the Advisory Body. A quorum of four for a seven-member Advisory Body shall be required for the transaction of any business. All decisions or actions of the Advisory Body shall be made by a majority vote of those members present and voting at any meeting where a quorum exists. All meetings of the Advisory Body shall be open to the public.

Section 6 - Duties and Responsibilities

The Advisory Body shall have the following duties and responsibilities:

- a) To adopt a name for the Advisory Body
- b) To adopt rules of procedure and regulations to govern the conduct of meetings and business
- c) To keep minutes and records of all meetings and proceedings including voting records, attendance, resolutions, findings, determinations, and decisions. All such material shall be public record.
- d) To provide opportunity for direct public participation in all responsibilities delegated to Advisory Body. Advisory Body meetings shall be open to the public with published agenda and minutes in accordance with California open meeting laws.
- e) To investigate and make recommendations to the Town Council regarding opportunities for grants or private funding sources and mechanisms available to support public art.
- f) To develop and maintain a visual inventory of existing public artwork.
- g) To develop and maintain a visual inventory of opportunity sites for public art.
- h) To research and collaborate on diversified public art.

- i) To promote art education in the classroom
- j) To provide support to Town Staff in developing public art outreach materials, including web content, social media, and printed materials, to inform and educate residents and visitors about public art
- k) To explore coordination of community arts programming
- l) To propose to Council a Public Art Master Plan Implementation Program, including processes and criteria for (1) solicited projects, (2) art proposed for permanent or temporary donation, (3) unsolicited/ open proposals (if applicable), and (4) "community use" venue space allocation
- m) To propose to Council policies and criteria for decommissioning installed art
- n) To propose to Council an annual work plan, including priority activities and spending plan for (1) program development activities, (2) opportunity sites for solicited projects, (3) funding for any unsolicited/ open proposals, (4) Public art maintenance
- o) To advise application and selection process for "community use" venue space
- p) To develop recommendations for RFP/RFQ content and selection criteria for specific projects identified in annual work plan
- q) To act as the selection committee and make recommendations to staff/ Town Council for art/ artist selection on Town property
- r) To recommend any specialized/ non-routine maintenance of installed public art, such maintenance is to be funded out of the Public Art budget
- s) To advise selection process for art proposed on private development sites, if (1) the art is proposed as a development incentive, or (2) the project requests Public Art Program funding
- t) To periodically review and make recommendations, if appropriate, on updates to the Public Art Master Plan
- u) To periodically review and make recommendations, if appropriate, on updates to relevant sections of the Development Code
- v) To cooperate with local, County, State, and Federal governments in the pursuit of the objectives of the Public Art Master Plan
- w) To undertake any other action or activity necessary or appropriate to the implementation of its powers or duties to fulfill the objectives of the public art program, provided that the Advisory Body shall not have the authority to make any final decisions

Section 7 – Conflict of Interest Policy

Town staff will develop a conflict of interest policy specific to the roles of the Public Art Advisory Body members, which shall comply with California laws

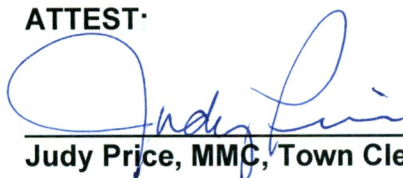
The foregoing resolution was introduced by Vice Mayor Klovstad, seconded by Council Member Tirman, at a regular meeting of the Truckee Town Council, held on the 25th day of February 2020 and adopted by the following vote:

AYES: Vice Mayor Klovstad, Council Member Tirman, Council Member Abrams, and Mayor Polivy

NOES: none.

ABSENT: Council Member Commendatore.

ATTEST:


Judy Price, MMC, Town Clerk


David Polivy, Mayor