



Date: August 13, 2024

Honorable Mayor and Council Members:

Jessica Thompson, Senior Engineer

Title: **Contract Amendment with NV5 for Special Inspection and Materials Testing Services for West River Street Streetscape Improvement Project C1703**

Jen Callaway, Town Manager

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**Recommended Action:** Authorize the Town Manager to execute a contract amendment for Task Order No. 7 with NV5 for the West River Street Streetscape Improvement Project in the amount of \$30,866, increasing the total not to exceed amount to \$67,866.

**Discussion:** The Town has an On-Call Materials Testing agreement with NV5, which includes Task Order No. 7 for the Special Inspection and Materials Testing services for the West River Street Streetscape Improvements project. Due to specific requirements from the Union Pacific Railroad (UPRR) and the assigned Contractor in Charge (RailPros) for inspection of the wireline (utility) installation, the Town is required to provide more material testing than what is typically required for a utility undergrounding project, including night work (at higher rates) and extensive density testing.

NV5 has provided a Scope and Cost Revision letter (Attachment A), detailing the additional costs that were not anticipated during the preparation of the original proposal in January 2023. The revised estimate includes all costs and scope of work anticipated for completion of the project, summarized below:

- Earthwork observation and materials testing during underground utility trench backfill within the UPRR right-of-way.
- Additional field density testing of subgrade preparation and aggregate base placement for every lift of material.
- Additional sampling of hot mix asphalt during placement.
- Additional materials testing of site concrete.

NV5 will invoice the Town on a time-and-expense basis and staff is recommending that the Town Council authorize a contract increase for Task Order No. 7 in the amount of \$30,866, increasing the total not to exceed amount of \$67,866.

**Priority:**

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Enhanced Communication

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| <input checked="" type="checkbox"/> |
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Climate and Greenhouse Gas Reduction

Emergency and Wildfire Preparedness

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Housing

Core Service

**Fiscal Impact:**

There is \$1.9 million in the Fiscal Year 2024/25 West River Streetscape Improvements C1703 CIP budget, which is adequate to fund the additional \$30,866 expenditure.

**Public Communication:**

None beyond publication of this staff report and agenda posting.

**Attachments:**

Attachment A: NV5 Scope and Cost Revision No. 1