



Date: February 13, 2024

Honorable Mayor and Council Members:

Author and title: Bret Albert, Fleet, Facilities and Trails Manager

Title: **Increase Purchase Authority with Motion and Flow Control Products for the Fleet Department**

Jen Callaway, Town Manager

Recommended Action: Council to authorize the increase of purchase order amount with Motion & Flow Control Products from \$49,900 to \$100,000.

Discussion: As part of the Town of Truckee Purchasing Guidelines the Town Manager is authorized to approve purchase authority up to \$50,000, with all amounts exceeding \$50,000 having to be authorized by the Town Council. At this time the purchases/services from Motion and Flow Control Products has reached the Town Manager's purchase authority limit of \$50,000.

The Public Works Fleet Department uses Motion & Flow Control Products as the main supplier of hydraulic hose and fittings as well as for hydraulic component rebuilds. During the 2022/23 winter season, two of the Town's large loader mounted snow blowers experienced catastrophic hydraulic pump/motor failure. At this time one of the pump/motors sets has been rebuilt at a total cost of \$33,466.50 with the second, yet to be completed, estimated to fall within the same cost.

Staff is recommending that the purchase order with Motion and Flow Control Products be increased from the current amount of \$49,900 to \$100,000 in FY22/23 to complete the necessary hydraulic pump/motor rebuilds as well as to maintain the hydraulic hose and fittings supplies for the remainder of the fiscal year in the Fleet Department.

Priority:

<input type="checkbox"/>	Enhanced Communication	<input type="checkbox"/>	Climate and Greenhouse Gas Reduction	<input type="checkbox"/>	Housing
<input type="checkbox"/>	Infrastructure Investment	<input type="checkbox"/>	Emergency and Wildfire Preparedness	<input checked="" type="checkbox"/>	Core Service

Fiscal Impact: The Public Works Fleet Department FY22/23 Budget of \$250,000 for parts and \$80,000 for outside repairs is adequate to fund the increase of the Motion and Flow Control Products purchase order to \$100,000.

Public Communication: None beyond this staff report.

Attachments: None