



Date: February 25, 2025

Honorable Mayor and Council Members:

Author and title: Nola Mitchell, Associate Engineer

Title: **West River Street Park (DEWBEYÚMUWE? PARK) C1817 Notice of Completion**

Jen Callaway, Town Manager

Recommended Action: Authorize the Public Works Director/Town Engineer to file the Notice of Completion with the Nevada County Recorder for the West River Street Park Project, C1817.

Discussion: The Town's contractor, Ruppert, Inc., has substantially completed the West River Street Park Project (C1817) as of February 25, 2025. The project includes grading the existing vacant site to provide a tiered park with passive recreation features and views of the Truckee River. The majority of the construction has been completed to the satisfaction of the Town including landscaping, irrigation, lighting, stormwater infiltration system, picnic tables and benches, paver paths and curbs, concrete seat walls, bike racks, decorative boulders and logs, grant sign, paved parallel parking, and the restroom foundation.

Incomplete items include the restroom building installation, items adjacent to the restroom (trash can, dog waste station, etc.), and the handrail along the lower trail and overlook. The prefabricated restroom was pursued by the contractor diligently during the contract period but had a long lead time and is expected to be delivered and installed at the beginning of March. As it was not part of the original bid documents, a change order was required to add powder coating to the park handrail fencing, which delayed its completion (expected in mid-March). The contract was extended to allow for the completion of these items by March 2025.

The Urban Greening grant requires a Notice of Completion by the end of the agreement term on March 1, 2025 and all bid items related to this grant have been completed (grant sign, paver paths, irrigation, and landscaping). Therefore, staff is recommending the Council authorize the Public Works Director/Town Engineer to file this Notice of Completion for the substantially completed project in order to meet the grant requirement deadline.

Progress payments have been made for completed portions of the restroom during fabrication, however, the bulk payment for the restroom will not be made until installation is completed. No payment has been provided to the contractor for other incomplete bid items.

It should also be noted as a separate effort, staff continues to pursue additional slope stabilization work between the park and the Truckee River. Designs and environmental permit applications are being developed and staff anticipates the slope stabilization work will be completed during the upcoming 2025 construction season.

Priority:

<input type="checkbox"/>
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Enhanced Communication
Infrastructure Investment

<input type="checkbox"/>
<input type="checkbox"/>

Climate and Greenhouse Gas Reduction
Emergency and Wildfire Preparedness

<input type="checkbox"/>
<input type="checkbox"/>

Housing
Core Service

Fiscal Impact: The following three grants are funding \$987,952 for the park construction: Urban Greening for \$500,000 (contract ends March 1, 2025), Prop 68 Per Capita for \$237,592 (contract ends June 30, 2028), and Prop 68 Recreational Infrastructure Revenue Enhancement (RIRE) for \$250,000 (contract ends June 30, 2028).

Table 1 contains the adopted project budget and estimated project expenditures from each funding source through project completion:

Table 1: Current Adopted Budget for West River Street Park (C1817)

Funding Source	Adopted Budget (All Fiscal Years)	Estimated Expenditures (Life of Project)	Difference
General Fund	\$2,687,903	\$2,204,148	-\$483,755
Economic Development Designation	\$674,145	\$674,145	\$0
Urban Greening Grant	\$500,000	\$500,000	\$0
Prop 68 Per Capita Grant	\$177,952	\$177,952	\$0
Prop 68 Per Capita Pass-Thru	\$ 60,000	\$ 60,000	\$0
Prop 68 RIRE Grant	\$250,000	\$250,000	\$0
TOTAL	\$4,350,000	\$3,866,245	-\$483,755

The difference between the Adopted Budget and Estimated Expenditures is \$483,755. Staff have continued to pursue additional slope stabilization work in the area between the park improvement limits and the Truckee River and staff anticipates this remaining budget will be adequate to fund this work.

Public Communication: Staff will file the Notice of Completion with the Nevada County Recorder's Office with copies sent to the California Department of Industrial Relations.

Attachments:

Attachment A: Draft Notice of Completion Form