



Date: August 22, 2023

Honorable Mayor and Council Members:

Author and title: Kelly Carpenter, Deputy Town Clerk

Title: **Updating Locations for Posting of Town Ordinances, Agendas and Other Town Notices**

Jen Callaway, Town Manager

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**Recommended Action:** Adopt Resolution 2023-55 Updating Locations for Posting Ordinances, Agendas and Other Town Notices and repealing Resolution 2018-69.

**Discussion:** In compliance with Resolution 2018-69, twice a month, Town staff have been delivering a printed copy of the full agenda packet to the Nevada County Library, Truckee Branch ("Truckee Library"). Town staff have learned from the Truckee Library that the agenda packet, once received from the Town, is put in a back room where it stays until a staff member throws it away. According to the Truckee Library, no member of the public has ever requested to view it. It has also come to Town's attention that the Truckee Library is currently closed for facility updates and will not reopen until mid-October. Therefore, in the interest of reducing greenhouse gas emissions and paper waste, staff is recommending emailing a link to the agenda packet on Town's website to staff at the Truckee Library so that should any member of the public request to view the agenda packet at the Truckee Library, they may do so on Town's website through the link provided to the Truckee Library. It is staff's recommendation that Council adopt Resolution 2023-55 Updating Locations for Posting of Town Ordinances, Agendas and Other Town Notices and repealing Resolution 2018-69.

**Priority:**

<input checked="" type="checkbox"/> Enhanced Communication	<input checked="" type="checkbox"/> Climate and Greenhouse Gas Reduction	<input type="checkbox"/> Housing
<input type="checkbox"/> Infrastructure Investment	<input type="checkbox"/> Emergency and Wildfire Preparedness	<input checked="" type="checkbox"/> Core Service

**Fiscal Impact:** This change will result in a reduction of costs for printing the bi-monthly agenda packets on paper, as well as fuel and staff time required to driving the agenda packet to the Truckee Library.

**Public Communication:** This staff report.

**Attachments:**

1. Draft Resolution 2023-55