

**TOWN OF TRUCKEE
California**

ORDINANCE 2023-07

**AN ORDINANCE AMENDING SECTION 2.04 and 2.06 OF THE
TRUCKEE MUNICIPAL CODE REGARDING
BOARD AND COMMISSION MEMBER APPOINTMENTS AND ABSENCES FROM
MEETINGS**

WHEREAS, the Truckee Town Council directed staff to address the attendance and appointment method for Town's legislative bodies; and

WHEREAS, a Council sub-committee of Mayor Romack and Council Member Zabriskie reviewed and provided feedback and edits to section 2.04 and 2.06 of the Town municipal code addressing attendance and appointments; and

WHEREAS, staff reviewed the policies of other California Cities and chose one that reflected the direction of Council;

The Town Council of the Town of Truckee Does Ordain as Follows:

Section 1.

The Town Council hereby amends Section 2.04.010, 2.04.020, 2.06.020, 2.06.050, 2.06.060, 2.06.070, and 2.06.090 of the Truckee Municipal Code to read as set forth in Exhibit 1:

Section 2.

The Town Council hereby deletes section 2.06.040.

Section 3.

If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held by a court of competent jurisdiction to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of the ordinance. The Town Council of the Town of Truckee hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause and phrase thereof irrespective of the fact that one or more sections, subsections, sentences, clauses or phrases may be held invalid or unconstitutional.

Section 4.

The Town Clerk is hereby directed to publish this ordinance in accordance with the law.

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The foregoing Ordinance was introduced at a regular meeting of the Truckee Town Council held on the 22nd day of August 2023, and adopted at a regular meeting of the Truckee Town Council, on the ___ day of ___ 2023; ___, moved for the adoption, the motion was seconded by ___, and was carried by the following vote:

AYES:

NOES:

ABSENT:

Lindsay Romack, Mayor

ATTEST:

APPROVED AS TO FORM:

, Town Clerk

Andy Morris, Town Attorney

CHAPTER 2.04 COUNCIL MEETINGS AND APPEALS

2.04.010 Time of Regular Meetings.

The regular meetings of the Town Council shall be held on the second and fourth Tuesday of each month at the hour of 5:00 p.m., unless otherwise directed by Town Manager, in consultation with Council.

2.04.020 Place of Regular Meetings.

The regular meetings of the Town Council shall be held at the Town Administrative Center, 10183 Truckee Airport Road, Truckee, California, unless otherwise directed by the Town Manager, in consultation with Council.

CHAPTER 2.06 BOARDS & COMMISSIONS: GENERAL PROVISIONS

2.06.020 Number of Members

Unless otherwise specifically provided, each board or commission shall consist of five (5) members.

2.06.050 Appointment.

The Council shall vote on the appointments of board or commission members, and the appointed members shall serve the pleasure of the Council.

2.06.060 Term.

Unless otherwise specified by resolution or ordinance, each board or commission member shall serve a term of four (4) years, or for an expired term if appointed to fill a vacancy. If one or more new council members have been appointed or elected to the council, but not yet taken office, appointments to boards and commissions shall be suspended until the new council members have taken office.

2.06.070 Vacancies.

If vacancies in any board or commission occur, other than by expiration of term, such vacancies shall be filled by appointment for the unexpired portion of the term as soon as reasonably possible. The Town Council shall appoint a replacement.

2.06.090 Absence From Meetings.

Should any board or commission member be absent from three consecutive meetings for the board or commission, that member shall automatically vacate the member's seat on the board or commission, unless otherwise directed by the Council. Absence from no more than two consecutive unexcused absences from meetings that have been called pursuant to law, or absences from one-fourth of all meetings that have been called pursuant to law in a twelve-month period, shall be deemed good cause for removal from office. The vacancy shall be filled in the same manner as any other vacancy.