



Date: May 23, 2023

Honorable Mayor and Council Members:

Author and title: Sara Sherburne, Sustainability Program Analyst

Title: **Letter agreement to fund Phase II of the Climate Transformation Alliance**

Jen Callaway, Town Manager

Recommended Action: Authorize the Town Manager to execute a letter agreement with Sierra Business Council (SBC) to fund Climate Transformation Alliance Phase II in the amount of \$50,000.

Discussion:

In late 2021, the Town of Truckee, Truckee Tahoe Airport District, and Truckee Donner Public Utility District, under the guidance of Sierra Business Council (SBC), established the Climate Transformation Alliance (CTA) as a regional partnership effort to collaboratively address greenhouse gas reduction and climate change mitigation. The CTA is a regional public private partnership of local governments, special districts, community organizations, businesses, and individuals committed to collaboration, innovation, and accountability through a governing body and shared vision. The overarching goal of the CTA is for the North Tahoe-Truckee community to achieve carbon neutrality by 2045.

The three Governing Partners developed a strategic plan and charter, and in June 2022 began inviting local and regional partners to join the CTA as “founding members.” The CTA launched its Kickoff Gathering and first quarterly meeting in July 2022, and it has held three member gatherings since then.

The initial year of start-up costs for the CTA was jointly funded by the three governing partners, including the Town. The letter agreement (Attachment 1) would fund operations for the period from July 1, 2022, through December 31, 2023, with each government partner contributing \$50,000 for this eighteen-month performance period. As part of SBC’s scope of work, they are supporting efforts to identify and apply for grant funding to support future operation and convening of the CTA, with the idea that the funding model will transition to a combination of grant funding and smaller membership contributions from *all* members. To that end, in April SBC submitted a joint application with Nevada County for ICARP Adaptation Planning Grant Program funding which, if successful, would help to fund CTA operations for two years.

The CTA project is now entering into Phase II, for which the Governing Partners executed a Memorandum of Understanding (MOU) on April 27, 2023 (Attachment 2). In Phase II, SBC will continue to convene the Governing Partners to identify implementation strategies, responsible parties, timelines, budgets, performance metrics, and a communications plan. Meetings will be convened on a monthly basis for the Governing Partners, and on a quarterly basis for the full CTA membership. Deliverables from this phase will include tracking funding opportunities, developing grant proposals to move collaborative projects forward, facilitating the project accelerator process, assisting in the management of collaborative projects as needed, establishing and managing a communications plan, and supporting the recruitment of new members.

The CTA’s first funded project is a regional Building Decarbonization Pilot Program spearheaded by SBC and the Town. The project has received \$500,000 from a private donor to develop and execute 1) contractor workforce development and training; 2) public outreach and education; and 3) a free coaching

service for building decarbonization projects. The CTA membership is also actively participating in the Climate Transformation Accelerator project, which aims to create innovative regional initiatives. In October, teams will present their project proposals during the CTA meeting, and the most promising pitches will be granted access to grant writing services or awarded prize funds.

Summary: Staff recommend that Council authorize the Town Manager to execute a letter agreement with SBC in the amount of \$50,000 for the funding of Phase II.

Priority:

<input type="checkbox"/> Enhanced Communication	<input checked="" type="checkbox"/> Climate and Greenhouse Gas Reduction	<input type="checkbox"/> Housing
<input type="checkbox"/> Infrastructure Investment	<input type="checkbox"/> Emergency and Wildfire Preparedness	<input type="checkbox"/> Core Service

Fiscal Impact:

Funding for the Climate Transformation Alliance is included in the Town's CIP item Climate Partnerships (C2314). The approved FY21/22 budget included \$17,000 to fund the Town's contribution to the Phase 1 CTA contract. The invoice was not received and paid for this work until FY22/23. The approved FY22/23 budget includes \$20,000 for CTA. A budget adjustment to increase the FY22/23 budget to \$50,000 and to allocate \$16,677 for FY23/24 will be considered. As part of the FY23/24 budget adoption process, which is a separate agenda item at the June 13, 2023 Town Council meeting. The revised budget the funding amounts for FY22/23 and 23/24 will be as follows:

	FY22/23	FY23/24	TOTAL
CTA Phase 1 contract	\$16,667		\$16,667
CTA Phase 2 contract	\$33,333	\$16,667	\$50,000
<i>TOTAL</i>	\$50,000	\$16,667	

Public Communication:

Agenda posting

Attachments:

- (1) Letter agreement for CTA Phase II funding
- (2) Memorandum of Understanding for Phase II of the Climate Transformation Alliance