



Date: May 20, 2026

Staff Report Author and Title: Mandy Stewart, Senior Management Analyst, Nevada County

Title: **Contract Approval with Acumen Engineering, LLC**

Recommended Action: That the Board: (1) Approve Resolution 2026-05 authorizing a contract between the Truckee Library Joint Powers Authority and Acumen Engineering, LLC for support with Phase 2 design efforts, including value engineering coordination and assistance, for the New Truckee Regional Library Project, with a contract amount of \$39,700 and a contingency of \$3,970, for a total not to exceed amount of \$43,670; (2) Authorize the Chair of the Board to execute the contract; (3) Authorize the County of Nevada Deputy Purchasing Agent to execute amendments, contingency authorizations, and any required administrative documents consistent with the contract, and (4) Direct the Auditor-Controller to amend the Fiscal Year 2025-26 budget in the amount of \$43,670.

Discussion:

On March 18, 2026, the Truckee Library JPA Board approved Resolution 2026-03, authorizing a contract with JKAE to complete Phase 2 design work for the Truckee Regional Library.

Included in the approved scope with JKAE for the Phase 2 design work is the creation of final construction documents that will include full details for construction permitting, bid documents, bid assistance, and contractor selection, ultimately bringing the project to a shovel-ready state.

Given the need to coordinate the final construction drawings with critical timeline items such as permitting, bid documents, and contractor selection, the project partners, including staff from the Town of Truckee, County of Nevada, and representatives from the Friends of the Truckee Library identified the need to contract for coordination support between the project partners and JKAE to ensure the compressed schedule continues to move towards groundbreaking in summer 2027.

The project partners have also identified the need to explore value-engineering opportunities to ensure project costs remain as close as possible to the estimated budget.

Dan Wilkins, former Director of Public Works for the Town of Truckee, is currently employed by Acumen Engineering and will be delivering the majority of services described in the attached contract (Exhibit A). Dan's prior history representing the Town of Truckee during the planning and development of the Truckee Library project, as well as his extensive prior experience overseeing projects in the Truckee area, position him as a unique resource to the project., and as such, this contract was sole sourced (please see Exhibit C)

Over the past month, the project team has worked with Acumen Engineering to develop the scope and price included in the attached contract. The scope is comprised of two primary tasks: (i) Communication Liaison and Design Coordination, and (ii) Value Engineering Coordination and Assistance.

The amount of the contract, including a 10% contingency, is not to exceed \$43,670, and will be funded with dollars included in the Phase 2 budget, which was presented to the JPA Board on February 18, 2026.

The contract is scheduled to commence upon approval on May 20, 2026, and will conclude no later than December 31, 2026.

Staff recommends the Board approve Resolution 2026-05 (Exhibit B) approving a Contract between the Truckee Library JPA and Acumen Engineering LLC for support with Phase 2 design efforts, including value engineering coordination, for the New Truckee Regional Library Project, with a not-to-exceed amount of \$43,670.

Attachments:

Exhibit A – Acumen Engineering, LLC Contract

Exhibit B – Resolution 2026-05

Exhibit C – Sole Source Justification