

**TOWN OF TRUCKEE
California**

RESOLUTION 2024-42

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TRUCKEE
APPROVING THE CONFLICT OF INTEREST CODE**

WHEREAS, pursuant to the California Government Code (CGC) commencing with Section 87300, the Town Council is required to adopt and promulgate a Conflict of Interest Code; and

WHEREAS, pursuant to CGC Section 87302, the Conflict of Interest Code shall provide for specific enumeration of the positions within the Town, other than those specified in CGC 87200, which involve the making, or participation in the making, of decisions which may foreseeably have a material effect on any financial interest and for each such enumerated position, the specific types of investments, business position interests in real property and sources of income which must be reported by designated positions; and

WHEREAS, the Town Council at this time wishes to rescind the Conflict of Interest Code adopted by Resolution 2022-28 and to adopt a revised Conflict of Interest Code which will designate employees required to comply with the Conflict of Interest Code; and to establish a clearly defined conflict policy; and

WHEREAS, the Fair Political Practices Commission (FPPC) has adopted a regulation, Title 2, California Code of Regulations, Section 18730, which contains the terms of a standard model Conflict of Interest Code, which can be incorporated by reference, and which may be amended by the FPPC to conform to amendments in the Political Reform Act; and

WHEREAS, incorporation by reference of the terms of the aforementioned regulation and amendments thereto in the Town's Conflict of Interest Code will save the Town time and money by minimizing the actions required of that body to keep its Code in conformity with the Political Reform Act.

NOW, THEREFORE, BE IT RESOLVED BY THE TRUCKEE TOWN COUNCIL THAT:

Section 1. Resolution 2022-28, adopted June 14, 2022, is hereby rescinded.

Section 2. The terms of Title 2, California Code of Regulations, Section 18730, and any and all amendments to it adopted by the Fair Political Practices Commission are hereby incorporated by reference, as well as the attached Appendices A and B in which officials and employees are designated and disclosure categories are set forth and constitute the Conflict of Interest Code of the Town of Truckee.

Section 3. Designated employees shall file Statements of Economic Interests with the Town Clerk, to whom the Town Council hereby designates the authority to carry out the duties of the Filing Officer.

Section 4. The effective date of this Code shall be the date this Code is originally approved and adopted by the Town Council.

Section 5. Statement of Economic Interests shall be made on forms prescribed by the FPPC and supplied by the Town of Truckee.

The foregoing resolution was introduced by ____, seconded by ____, at a regular meeting of the Truckee Town Council, held on the 25th day of June, 2024, and adopted by the following vote:

AYES:

NOES:

ABSENT:

Dave Polivy, Mayor

ATTEST:

Kelly Carpenter, Town Clerk

APPENDIX A

DESIGNATED POSITIONS - FULL DISCLOSURE

COMMUNICATIONS/CLERK

Town Clerk

ENGINEERING/PUBLIC WORKS

Town Engineer/Public Works Director

COMMUNITY DEVELOPMENT

Community Development Director

POLICE DEPARTMENT

Chief of Police

ASSISTANT TO THE TOWN MANAGER

Assistant to the Town Manager

CONSULTANTS *

The positions designated above shall disclose full Categories of Disclosure:

Investments - Stocks, Bonds, etc. (less than 10%)
Investments, Income, and Assets – Business/Trusts (greater than 10%)
Interests in Real Property

Income & Business Positions
Income – Loans
Income – Gifts
Income – Gifts, Travel Payments

* **Consultants** – Town Manager may determine in writing that a particular consultant, although a “designated position”, is hired to perform a range of duties that are limited in scope and therefore not required to fully comply with the disclosure requirements described in this section. Written determination shall include a description of the consultant’s duties and based upon that description a statement of the extent of disclosure requirements.

DESIGNATED POSITIONS - LIMITED DISCLOSURE

<p><u>COMMUNICATIONS/CLERK</u> Deputy Town Clerk Communications Program Manager</p> <p><u>COMMUNITY DEVELOPMENT</u> Town Planner Principal Planner Senior Planner Associate Planner Assistant Planner Code Compliance Officer Chief Building Official Building Inspector</p> <p><u>TRANSIT</u> Transportation Program Manager Program Analyst I/II</p> <p><u>ENGINEERING</u> Assistant Public Works Director Senior Engineer</p>	<p><u>ASSISTANT TO THE TOWN MANAGER – HOUSING/SUSTAINABILITY/ECONOMIC DEVELOPMENT</u> Program Analyst I/II Sustainability Program Manager Diversity, Equity & Inclusion Program Manager Code Compliance Officer</p> <p><u>ADMINISTRATIVE SERVICES</u> Finance Manager Human Resources Manager Human Resources Analyst I Accountant II</p> <p><u>PUBLIC WORKS/FLEET/FACILITIES</u> Fleet, Facilities, and Trails Manager Street Maintenance Manager</p>
<p><u>POLICE DEPARTMENT</u> Emergency Services Manager Support Services Manager Police Lieutenant Animal Shelter Manager</p>	<p><u>INFORMATION TECHNOLOGY</u> Chief Information Security and Technology Officer</p>

The positions designated above shall disclose limited Categories of Disclosure*:

Investments - Stocks, Bonds, etc. (less than 10%)
Investments, Income, and Assets – Business/Trusts (greater than 10%)
Interests in Real Property

Income & Business Positions
Income – Loans
Income – Gifts
Income – Gifts, Travel Payments

Filing requirements – Filed with Town Clerk, original kept in Town Clerk's office.

* Any employee in a limited disclosure position who has economic interests in any Category of Disclosure listed above shall be subject to the full disclosure requirements.

APPENDIX B

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS:

Per Government Code Section 87200 and the Regulations of the Fair Political Practices Commission, Title 2, Division 6, Regulation 18720, of the California Code of Regulations the positions listed below manage public investments and will file Form 700 Statement of Economic Interests:

Town Council/Redevelopment Successor Agency
Town Manager/Redevelopment Successor Agency Executive Director
Town Treasurer/Redevelopment Successor Agency Fiscal Officer
Town Attorney/Redevelopment Successor Agency Counsel
Planning Commission

Filing requirements – Filed utilizing NetFile.