



2024/25 ANNUAL OPERATING BUDGET
AND
FIVE-YEAR CAPITAL IMPROVEMENT PROJECT BUDGET



COUNCILMEMBERS

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COURTNEY HENDERSON
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TOWN MANAGER

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ADMINISTRATIVE SERVICES DIRECTOR
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SECTION 1 - OVERVIEW



- LETTER FROM THE TOWN MANAGER
- INTRODUCTION TO TRUCKEE
- COUNCIL PRIORITIES
- MAP OF THE TOWN OF TRUCKEE
- ORGANIZATION CHART

Town Council

David Polivy, Mayor

Jan Zabriskie, Vice Mayor

Anna Klovstad, Council Member

Courtney Henderson, Council Member

Lindsay Romack, Council Member



Department Heads

Jen Callaway, Town Manager

Andy Morris, Town Attorney

Danny Renfrow, Chief of Police

Daniel Wilkins, Public Works Director/Town Engineer

Denyelle Nishimori, Community Development Director

Nicole Casey, Administrative Services Director

Kelly Carpenter, Town Clerk

Hilary Hobbs, Assistant to the Town Manager

June 20, 2024

Honorable Mayor and Members of the Town Council

Subject: Proposed Fiscal Year 2024/25 Proposed Annual Operating and Capital Budget

It is my privilege to submit the draft fiscal year (FY) 2024/25 Annual Operating and Five-Year Capital Improvement Project Budgets for your consideration. This budget includes consideration of the FY 2023/24 through 2024/25 strategic work plan, as well as direction given at the April 23, 2024 - Capital Project Review Workshop, and direction provided at the May 28, 2024 – Budget Workshop. The total expenditure budget of \$83.8 million includes \$50.6 million for operations and \$33.2 million for capital projects. Of this total, operations paid out of the General Fund, the Town’s chief operating fund, amount to \$36.1 million.

The proposed budget funds the following:

- Operational departments, which provide the following core services to our community, police, roads, community development, code enforcement, building services, housing, transit, communications, and sustainability.
- The necessary administrative support for these functions, such as human resources, information technology, finance, and clerk functions.
- Capital projects to enhance and maintain our community.

The FY 2024/25 budget funds efforts to achieve the robust strategic work plan focus areas established by the Town Council of:



Invest in Key Infrastructure & Community Connectivity to Enhance the Quality of Life for Everyone



Actively Support the Development of Workforce Housing



Enhance Partnerships & Investment for Emergency Preparedness including Wildfire Readiness & Mitigation



Reduce Greenhouse Gas Emissions & Become a Leader in Environmental Sustainability



Enhance Communication & Public Outreach to Facilitate Community Cohesion

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Staffing levels impact the delivery of service but also drive costs. The FY 2024/25 budget does not provide for any increase in staffing with a few exceptions. Staff are proposing to wait to bring forward any staffing increases until after the Organization Assessment budgeted in C2421 is complete in late 2024/early 2025.

Starting from the highest level, the assumptions that staff used in building the budget are outlined here:

1. **Services Assumptions:** Basic Town services will continue to be provided at a similar level as provided in previous years, with the addition of expanded trail maintenance. The Town has assumed responsibility for winter snow removal and year-long maintenance on all paved trails within the Truckee city limits, including those that previously had been privately maintained.
2. **Basic Budgeting Assumptions:** Revenues and expenditures are estimated over a rolling five-year period. As a matter of practice, staff attempts to provide a *true* projection of the future in a fiscally responsible and conservative manner. This means that staff used conservative (low) on the revenue side, or selected the lower of projected revenue estimates, rather than optimistic revenue targets, to ensure that the Town achieves the expected revenue. This also means that staff used conservative (high) estimates on the expense side, or selected the higher of projected expenses, rather than optimistic expenses, to ensure that there is sufficient budget capacity and funding for all potential necessary and desired expenses. An example is including enough budget in the Public Works Snow division to cover a high snowfall year. While we know Truckee does not get heavy winter snow every year, the budget prepares the Town to have sufficient snow removal staff should Truckee experience heavy winter weather. This includes a budget for 20 seasonal snow removal staff members, with a mix of individuals who will work full-time or on-call. Another example is including enough budget to cover unforeseen legal expenses for disputes over land use or to provide expertise for human resource-related issues that are beyond the scope of internal staff. Staff will only use the budget for this when it is needed, but predicting when this item will be needed accurately year-over-year is difficult, if not impossible.
3. **Revenue Projections:** The Town included a 10.1% budget-to-budget increase in property tax, or a 4.0% increase estimated actual-to-budget, after conferring with Nevada County and reviewing the supplemental property tax collections. The County Assessor begins the assessment process in February each year and releases assessment values the following July. The Assessor has informed staff that there were a significant number of Proposition 19 property tax base transfers in Truckee, which gave staff pause on greater increases in property tax.

Based on estimates provided by the Town's sales tax adviser, a 1.4% budget-to-budget *decrease* has been included in sales tax. Sales tax receipts on building and construction have remained high for Truckee and pool collections from internet sales have been both up and down, but there have been decreases or stagnation in sales tax collections for all other sales tax categories. It is believed that weakening sales is in response to the federal policy regarding interest rates which is forcing consumers to balance rising prices with financing costs associated with household needs.

The Town has not included a budget-to-budget increase for transient occupancy tax (TOT), keeping the budget at \$5.25 million. TOT is the Town's most volatile revenue source with collections impacted by weather, natural disasters, health pandemics, and economic factors, which make predicting the probable collections difficult. There were decreases in TOT collections for the first three quarters of FY 2023/24 when compared to FY2022/23, which gave staff pause on projecting future year increases. Staff will continue to monitor TOT collections and may bring

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revised projections for TOT to Council as they become available. As of the publishing of this proposed budget, TOT collections for the quarter ending March 31, 2024, have been received, and analyzed. Overall, collections were down 10.0% from the same period in FY 2023/24.

There has been a significant increase in interest earnings on the Town's investments, particularly on the Town's funds held with the Local Agency Investment Fund. A 71% budget-to-budget increase has been included in interest earnings, from \$875,000 to \$1.5 million. The Town is currently earning 4.7% interest on its balance in LAIF. 3.0% of the earnings on the Town's expected cash balance was used as a conservative budget estimate in developing the \$1.5 million budget.

Revenue estimates based on customer activity, such as Special Police Department Services, Animal Licenses, and Building Permit activity were developed with the assistance of the applicable division head. The division head developed the estimates based on their expectations of activity and a review of historical activity.

Out-year revenue projects are based on the ten-year historical average for all revenue categories. For fiscal years 2025/26 and fiscal year 2026/27, a 3% increase is used, followed by a 2% increase in fiscal years 2027/28 and 2028/29. Where available, more precise estimates are used, such as contract payments or sales tax, the Town's consultant provided a three-year outlook.

4. **Labor Cost Assumptions:** Labor costs are calculated based on the existing contracts, or memoranda of understanding (MOUs), in place with the Town's three employee associations. The MOUs with all three of the Town's employee groups expire as of June 30, 2024. Presented to Council as a separate item are newly negotiated agreements with two of the three groups, the Truckee Mid-Management Association (MM) and the Truckee General Employee's Membership Association (TGEMA). These agreements have been approved and incorporated in the proposed budget.

Those agreements include a 5.0% cost-of-living adjustment in fiscal year 2024/25, a 4-5% cost-of-living adjustment in fiscal year 2025/26 (3-5% for the Truckee Police Officer's Association), and a 3-5% cost-of-living adjustment in fiscal year 2026/27. A 10% increase has been budgeted for health, dental, and vision premiums as well. Negotiations have concluded with Truckee Police Officer's Association (TPOA) and the agreement will be coming to Council on June 25, 2024. In alignment with this agreement, a 2.0% equity adjustment (movement within the range) has been included for fiscal year 2024/25 and the impacts of moving the police officers and sergeants from ranges 17P and 21P, to ranges 22H and 26H, respectively, in alignment with the recommendations from the compensation and classification study completed in 2022,

Based on the Town's budget-to-budget revenue increases, the Town has included a 5.0% pay-for-performance increase for fiscal year 2024/25. Based on the Town's projections of revenues in the budget horizon a 2-3% pay-for-performance increase has been included in the out years.

Staff estimates salary increases by position and when the incumbent is projected to cap out in their position's range, only a non-base pay (one-time bonus up to \$5,000) increase is projected, instead of compounding wage increases. When staff initially made this change to the Town's staffing cost projections in the fiscal year 2018/19, it resulted in over \$1 million reduction in the five-year wage projections for the budget.

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5. **Pension Costs Assumptions (CalPERS):** Staff have made great efforts to accurately model the significant costs for California Public Employee's Retirement System (CalPERS) retirement costs. The Town has six different tiers that each have separate cost calculations based on payroll. Staff estimate CalPERS costs by employee using data provided by the CalPERS actuarial team via the annual actuarial valuations, based on the specific employee's projected wages. Staff have estimated \$3.5 million in CalPERS costs for fiscal year 2024/25. Of this amount, \$3.3 million is funded via the General Fund.

There are two portions of the Town's annual CalPERS costs. The first is normal cost, which is CalPERS' projection of the current year's cost to provide retirement benefits to employees at some point in the future. The normal cost accounts for approximately \$2.0 million of the total estimated CalPERS costs for fiscal year 2024/25. CalPERS develops the estimate of the current year's cost by utilizing factors developed in the Asset Liability Management (ALM) process and based on an experience study. The ALM process is used to determine the discount rate or the expected rate of return on CalPERS' investments. The CalPERS board finalized their most recent ALM in July of 2022 which led to the adoption of a 6.8% discount rate. The experience study reviews the historical data and makes expectations of the future for factors like CPI increases, life expectancy, and average age of retirement. The last experience study was adopted in 2021.

The second portion of the annual costs is the unfunded actuarial liability (UAL). The UAL is the difference between expected returns and actual returns. Said another way, if the investments do not earn as much as expected (the discount rate), the Town has to make up the difference via a UAL payment. The annual difference is amortized over 25 years and the Town is required to make equal annual payments over that period.

The fiscal year 2024/25 normal cost and UAL contributions were determined by CalPERS actuaries by analyzing the fiscal year 2021/22 results. The CalPERS' pool of investments saw a -6.1% net return on investments for that period, well below the expected rate of 6.8%. These losses are amortized over 25 years, the same as negative returns. CalPERS has released their investment returns for fiscal year 2022/23 and the pool earned a net investment return of 5.8%, still below the expected return of 6.8%. Staff have included the expected impact on UAL in the five-year projections despite the fact that CalPERS has not released the official actuarial valuations.

Because of the Town's stable cash position due to the cash pooling method utilized town-wide, staff are able to prepay the annual UAL costs, resulting in a 3.4% annual savings. For fiscal year 2024/25, the Town is saving around \$43,000.

Over the five-year horizon, staff have estimated that the annual CalPERS costs will increase from \$3.5 million in fiscal year 2024/25 to \$5.4 million in fiscal year 2028/29 based on the projections that CalPERS has included in the annual valuation reports, as well as projected increases in the Town's wages.

6. **Operating Surplus:** An Operating Surplus occurs when operating revenues are greater than the combination of operating expenses and debt service costs.

The General Fund operating expenses are predicted to increase slightly faster than revenues over the five-year budget horizon, primarily because of increases in wages, CalPERS pension costs, and other benefit costs (health, dental, and vision). If all conservative estimates come to

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fruition, this will result in a decrease in the annual operating surplus from a projected \$3.7 million in fiscal year 2024/25 to \$2.3 million in fiscal year 2028/29.

Inflationary pressures continue to increase the Town's cost of doing business and implementing capital improvements. Expenditure growth can quickly outpace revenues, particularly with significant costs that are largely outside of the Town's control, such as healthcare premiums and CalPERS costs. While salaries and benefits are a significant portion of the Town's budget, our Town employees are the drivers of the work that is completed on behalf of the community. The Town must balance fair pay to be able to recruit and retain a strong, talented, and professional workforce, with an eye on long-term fiscal sustainability. Additionally, the Town has strong purchasing policies that encourage price checking to ensure the Town is obtaining quality services and goods at fair and competitive prices.

7. **General Fund Reserve Assumptions:** The Town has maintained a General Fund contingency balance since its inception in 1993. Due to the ever-increasing threat of wildfire and other emergencies, and the probability of costs associated with any disaster, the contingency was increased to 40% of operating revenues, up from 25%, to ensure the Town has adequate resources to maintain essential operations and provide additional services in the event of a disaster. The Town adds incrementally to this savings account each year to ensure this savings target is met.

The budget also proposes to continue funding the \$1.25 million annual savings towards the Road Maintenance Reserve in line with the Pavement Maintenance Program's recommendation for full funding for the Town-wide pavement maintenance at the desired level.

Additionally, staff is proposing to set aside \$1.7 million of one-time General Funds to assist with the implementation of the organizational assessment currently underway called the Budget Stabilization Designation

8. **Cash Available Fund Balance Assumptions:** In keeping with the prior Council's direction, a target of \$5 million has been set for the cash available. The budget meets this for all years in the budget projection. The cash available balance in fiscal year 2028/29 is currently estimated at \$5.3 million. As a reminder, fund balance is considered one-time funding, available for special or capital projects of a limited nature or one-time nature, not ongoing staffing expenses. Staff recommends establishing a capital designation, as there are a variety of potential future unfunded future capital projects that are not currently included in the five-year capital plan such as pedestrian crossing, expansion of workforce housing programs, biomass opportunities, etc.

OPERATING BUDGET HIGHLIGHTS

- **Promotional and Reclassification Staffing Changes:** There are several promotional opportunities and reclassification staffing changes proposed in this operating budget funded in whole or in part via the General Fund including:
 - A reclassification of an Administrative Technician to a Program Analyst I in the Transit division that was completed in the spring of 2024.
 - Two promotional opportunities in the Planning Division.
 - A one-year temporary conversion of a Planning Technician in Planning to an additional Code Compliance Officer position in Code Compliance.
 - One promotional opportunity in the Finance Division.
 - One promotional opportunity in the Solid Waste Division.

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- A reclassification of an IT Technician to an IT Specialist in the Information Technology Division.
- A promotional opportunity in the Town Clerk Division for an Office Assistant to an Administrative Technician.

One promotional opportunity has been budgeted in the Building and Safety fund for an Office Assistant to an Administrative Technician.

Staff have also had great success in recruiting some amazingly talented interns. A budget for intern hours has been added or included in the following division's budgets: Town Clerk, Finance/Human Resources, Information Technology, Sustainability, and Engineering. The Town's intern program is aimed at providing a paid learning opportunity to students at either the high school or college level.

This budget also includes two overstaff positions for succession planning. The first is for the Emergency Operations Coordinator position which has been filled as part of the FY 2023/24 operating budget. This has resulted in an additional \$185,000 in staffing cost for FY 2024/25 that is not expected nor budgeted to continue in the out-years. The other overstaff position is for a Fleet Mechanic position. To prevent the Fleet Division from potentially being understaffed for winter 2025 due to an expected retirement and because there was an internal candidate that staff wanted to bring onboard as soon as possible. This will allow the transfer of institutional knowledge and the position was filled in spring 2024. This has resulted in an additional \$110,000 in staffing costs that are not expected to, nor budgeted to, continue in the budgeted out-years.

- **Actively Support the Development of Workforce Housing:** The five-year total expenditure on housing-related efforts is over \$21.5 million for capital and special projects. The five-year plan includes not only a Housing operations division but also several programs and projects in support of workforce housing at various income levels. Additionally, the Town's Planning Division has committed significant efforts within the 2040 General Plan (and the specific Housing Element), as well as work with the Town's housing grant consultant. Programs and projects include the accessory dwelling unit (ADU) pilot program, Lease-to-Locals program, housing development on Town land, the Truckee Home Access Program (THAP, a rental housing preservation pilot program, \$1,000,000 committed to fund a loan for housing on the old California Highway Patrol property, continued work on density bonuses, a commitment to continue the Town's partnership with the Tahoe Truckee Workforce Housing Agency), and more. Funding for these programs comes from a combination of internal and external sources including the General Fund, the General Fund Housing Designation, the Affordable Housing In-Lieu Fund, Measure K Transient Occupancy Taxes, a Permanent Local Housing Allocation (PLHA) Grant, the Town's American Rescue Plan Act allocation, and Community Development Block (CDBG) grants.
- **Reduce Greenhouse Gas Emission and Become a Leader in Environmental Sustainability:** The five-year operating expenditures for the two Keep Truckee Green divisions are \$29 million. Operating priorities are focused on Council's renewable energy and greenhouse gas (GHG) emissions reduction goals:
 - Achieve 100% renewable electricity town-wide by 2030.
 - Engage all stakeholders and local utility providers to strive for 100% renewable energy by 2050.
 - Achieve an 80% reduction in total community GHG emissions by 2040, compared to the 2008 baseline levels.

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- Conduct a robust and equitable community engagement process to establish policies and actions to achieve the Town's renewable energy and GHG emission reduction goals.

The community at large participated in creating the Town's first Climate Action Element (Element) and Technical Appendix in the 2040 General Plan. Significant staff time will be spent implementing the measures included in the Element. Their efforts will be focused on continued work on diverting food waste in compliance with SB1383, trail ambassadors to assist with litter and dog-waste mitigation, continued work with the Sierra Watershed Education Partnerships in the TTUSD schools, partnership with Clean Tahoe for litter abatement, continued work on the implementation of the single-use foodware reduction ordinance, and roll-out of the Town's single-use water bottle ban including a community grant program for water filling stations. Additional information on specific initiatives can be found in Section 9.

There is over \$14 million funded for work specifically towards the Town's renewable energy and GHG goals over the five-year planning horizon. Projects include the woodstove rebate program, the greenhouse gas emission reduction project, single-use foodware reduction, climate action partnerships, an electric vehicle charging station master plan, continued electrification of the Town's fleet, and installation of additional charging stations for the Town fleet, Trout Creek restoration projects, and year-around micro transit. There are other projects that support these goals, although they are not specifically focused on sustainability. Those include over \$30 million for bicycle path and trails projects, over \$30 million on streetscaping projects that increase pedestrian connectivity, and over \$20 million on roundabouts that reduce vehicle stalling time at stoplights.

Other operating efforts, not included in the Keep Truckee Green operating divisions, include:

- Continued work in negotiating the Southwest Gas franchise agreement.
- Replacement of end-of-life Town fleet equipment and bus infrastructure with hybrid or electric models.
- Density bonuses for housing to prevent sprawl.
- Enhancement and expansion of the Town's public transit programs.
- Ongoing funding for a General Fund designation for these efforts.
- Exploration of environmentally sustainable actions within the Town's investment policy.
- Funding for potential partnerships for a local biomass facility.

Funding for these programs comes from the General Fund, the General Fund Sustainability Designation, the Solid Waste Fund, the Air Quality Mitigation Fund, the American Rescue Plan Act allocation, and allocations from intergovernmental partners.

- **Emergency Preparedness including Wildfire Readiness and Mitigation:** This budget includes \$0.9 in operating funding for Emergency Preparedness including a full-time Emergency Services Manager and an additional one-year overlap with an Emergency Services Coordinator. Operating priorities include updating planning efforts, development of a continuity operations plan, increasing usage of CodeRed especially among the Latin community, preparation for PSOM/PSPS events, and ongoing training for Town employees in emergency response. Additionally, there is more than \$1.75 million in capital funding for work on police communication equipment, outfitting of an official emergency response vehicle, remodel of the Town's emergency operation center, emergency response planning, roadway vegetation clearing, and evacuation mapping.

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Efforts by other divisions include:

- A robust green waste program to assist residential properties with creating defensible space. The budget for this is in the Solid Waste division and the program includes green waste drop-off days, low-cost green waste dumpsters, and green waste drop-off at the Eastern Regional Landfill.
- Continued exploration of a local biomass facility.
- Development of an information technology-specific business continuity plan and implementation of systems to provide continuity of operations such as redundant internet connection and implementation of a new backup system.

As mentioned above, this budget proposes to maintain the General Fund Contingency at 40% of operating revenues to ensure that there are adequate funds on hand to respond in the event of a natural disaster, should one occur.

- **Enhance Communication and Public Outreach to Facilitate Community Cohesion:** The five-year budget model includes over \$3.9 million in operating expenses for the Community Engagement division towards this effort. This budget continues funding for a full-time Communications Program Manager and a Diversity, Equity, and Inclusion Program Manager.

The significant contributions of the Town Clerk and Communications division towards communications and public outreach should be noted, including their efforts towards maintaining and enhancing Town meetings' notices, maintaining access to the Town's document repository, assisting with the maintenance of the Town's website, maintaining Town records, archiving Town social media content, and an upgrade to the Town's website.

- **Public Transit:** This budget proposes to continue the fare-free fixed route program with year-round service, seven days per week, including holidays, from 6:30 a.m. to 6:30 p.m. Staff is piloting a year-round micro transit program, TART Connect, with service starting as early as 6:30 a.m. and going as late as 12:00 a.m. during peak season. Significant efforts will be expended to determine an ongoing funding source for the TART Connect program, including adjustments to the short-range transit plan, which may allow the Town to tap into the existing transit program funding available through the Transportation Development Act (TDA).

The eBike pilot program is active and eBikes are available through BCycle to members of the public. As a reminder, the Town partnered with an independent provider, BCycle, who are responsible for the bicycles and the rental pricing.

NOTABLE AND/OR SIGNIFICANT CAPITAL IMPROVEMENT PROJECTS THAT ARE INCLUDED AS FUNDED

Capital projects that will be completed or start construction this year based on prior Council direction and previous budget approval are as follows:

- **West River Street:** There are two projects focusing on the West River Street area in this budget. The **West River Street Streetscape Improvement Project – C1703** is underway. Improvements shall include sidewalks, landscaping, utility undergrounding, and parking improvements. This was a multi-year effort to coordinate and gather the support of the surrounding property owners to improve the accessibility and walkability of this area. \$1.9 million in General Fund has been budgeted for this effort for FY2024/25. The second project is the **West River Street Site Redevelopment – C1817**, to which \$1.8 million of the General Fund has been proposed in

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FY2024/25. This project focuses on the former site of the Nevada County Corp Yard and will include restoration of the site for a riverfront park and river-oriented commercial development.

- **Significant re-paving and slurry seals** (\$5.2 million in the fiscal year 2024/25 and \$19 million from the fiscal year 2025/26 through fiscal year 2028/29). Pavement maintenance conditions were one of the driving factors of incorporation and having a fully funded pavement maintenance program allows the Town to uphold this commitment. The 2024 project currently underway will pave more than 10 miles of roads and 2.2 miles of trails. These projects include \$6.25 million from the Road Maintenance Reserve over the five-year horizon, which is an annual set aside of General Fund dollars.
- \$1.6 million has been budgeted in FY2024/25 for **Truckee Railyard Mobility Hub – Phase 2**. This phase will include the construction of an adjacent parking lot with publicly accessible electric vehicle charging infrastructure.
- Although not a significant capital investment, the Town has embarked on an **Organizational Assessment of Operations and Service Delivery project (C2421)**. \$225,000 has been budgeted in FY2024/25 for this effort from the General Fund. This assessment will look holistically at town operations with a concentrated look at each functional area to assess capacity and workload, staffing, structure, system needs, best practices, and benchmarking, as well as understanding service delivery expectations from the community and an action plan on how to meet those expectations.

Staff are recommending setting aside \$1.7 million of General Fund balance in the Budget Stabilization Designation so there is a designated funding source to implement some of the recommendations of the study.

CONCLUSION

I would like to conclude by thanking the Town staff for the incredible work they do on behalf of the community every day to provide high-quality, critical services to our community. I am also so incredibly grateful for the amazing work of the Administrative Services team in leading this budget through a very challenging budget period, marked by staffing challenges and a condensed budget development timeline. The team's collaborative efforts and attitude are a testament to the caliber of professionals we have working for the Town.

In summary, the Town's proposed annual operating budget and five-year model presents a very fiscally stable organization that continues to provide the core community services, as well as significant capital projects to advance Council's very ambitious priorities. I am so optimistic about the future of Truckee because of our wonderful Town team, the leadership of the Town Council, and the generosity and support of our community to help fund vital and innovative Town services and infrastructure that we all depend on.

Thank you for the opportunity to serve the community.

Sincerely,

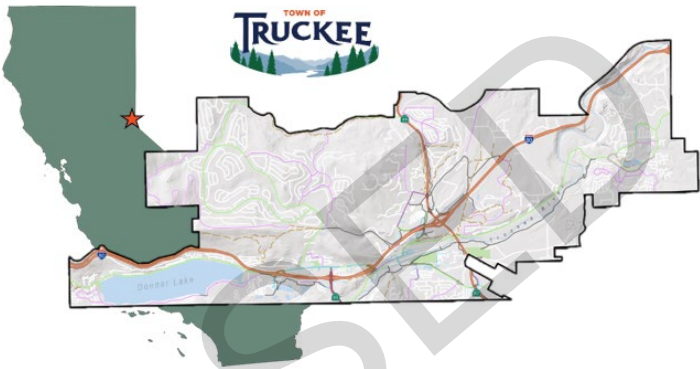


Town Manager

INTRODUCTION TO THE TOWN OF TRUCKEE

The Town of Truckee (Town) is an incorporated town in Nevada County, California. Situated in a valley containing Donner Lake, bisected by the Truckee River, and surrounded by the majestic Sierra Nevada mountains, Truckee’s location affords its residents and visitors diverse and readily accessible outdoor recreation and inspiring natural beauty.

Truckee has a total area of 33.7 square miles and sits at almost 6,000 feet elevation. The Town experiences snowy, cold winters, and dry summers. With an average of 245 days of sunshine and 194 inches of snowfall a year, Truckee is a popular destination for both winter and summer recreation. In recent years Truckee has been named the “Coolest Ski Town in North America,” one of the “Top Ten Coolest Outdoor Towns in America,” and one of the “Most Majestic Mountain Towns in America,” among other recognitions. Additionally, Truckee has a significant density of art and culture, including numerous working artists, galleries, a maker space, public art installations, and many annual cultural events and performances. In 2017 Truckee was awarded designation as one of California’s fourteen inaugural Cultural Districts by the California Arts Council.



History:

Listed on the National Register of Historic Places, Truckee’s identity is rooted in its history as a logging town and settlement for the construction of the transcontinental railroad in the 1860s, and the location of the infamous Donner Party tragedy.



The community of Truckee experienced significant population growth beginning in the 1980s, growing by 357% from 2,389 in 1980 to 8,541 in 1990. Truckee voters approved its incorporation in 1993, becoming one of a select group of communities that have chosen to be known as a town, rather than a city. While there were many reasons for incorporation, the most discussed issues were a desire for road improvements, a strong locally based land use planning process, and improved law enforcement.

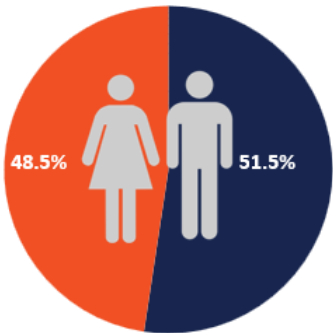
DEMOGRAPHIC PROFILE:

ESTIMATED POPULATION
AS OF JANUARY 1, 2024:

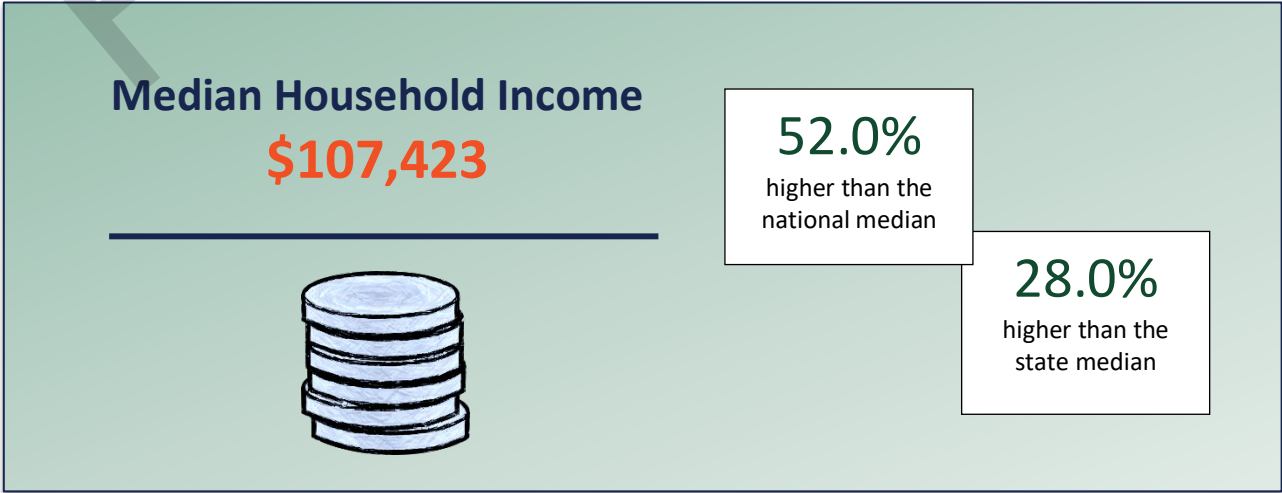
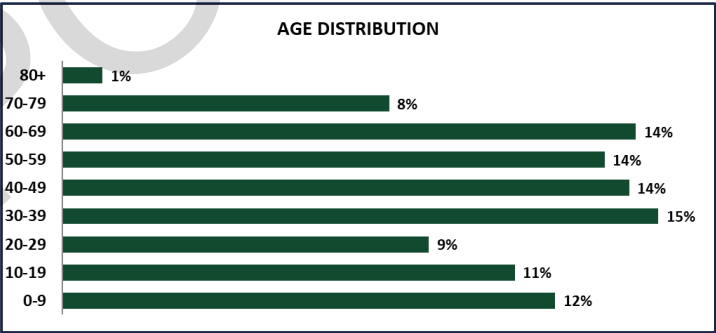
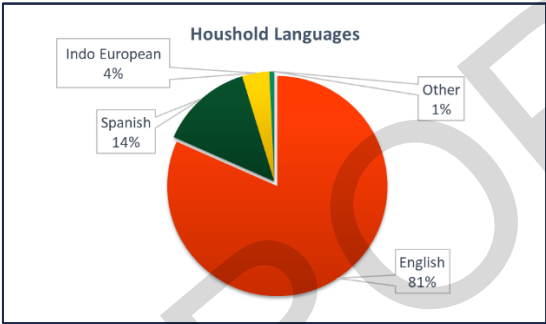
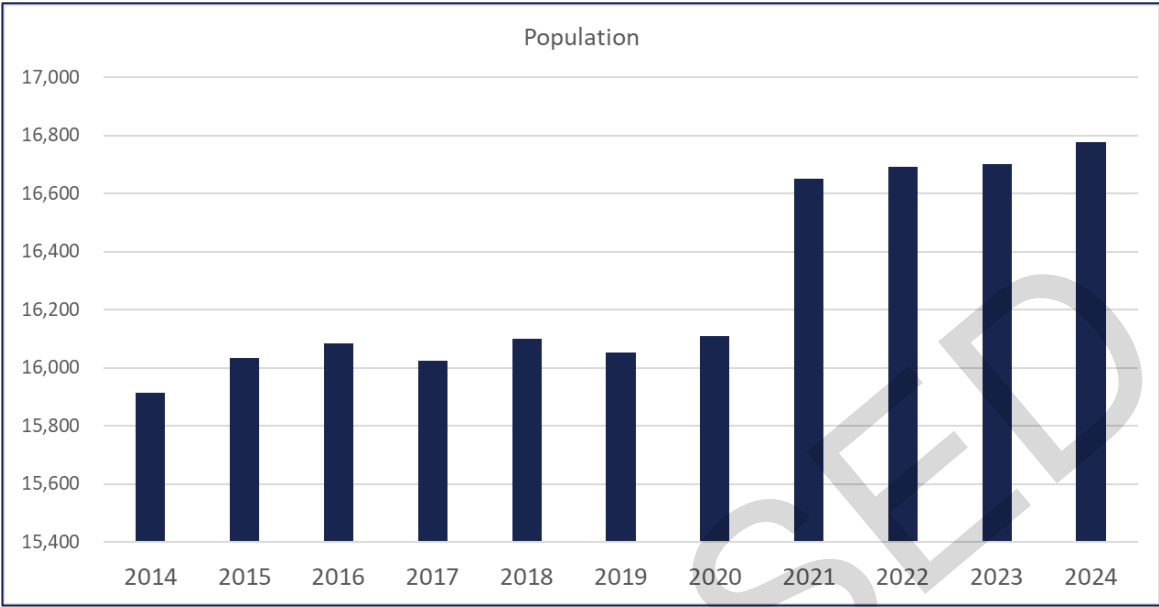
16,778

MEDIAN AGE:

42

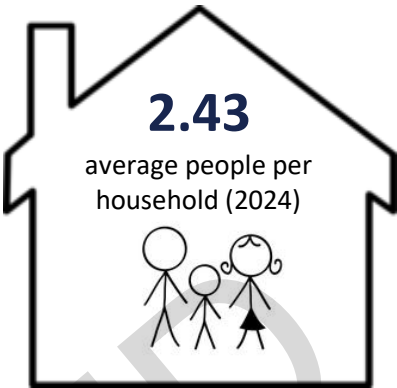
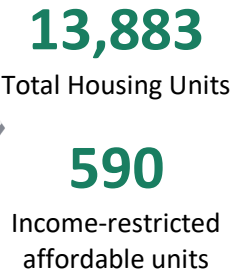


INTRODUCTION TO THE TOWN OF TRUCKEE

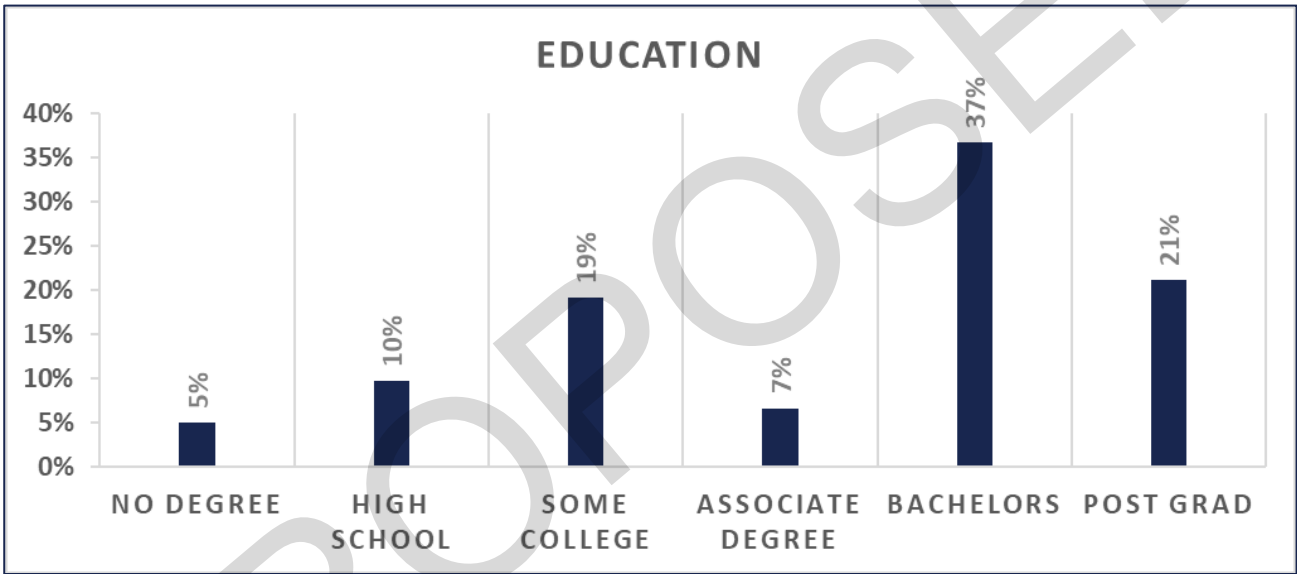


INTRODUCTION TO THE TOWN OF TRUCKEE

The vacancy rate relates to the percentage of housing units that are not occupied full-time. For Truckee, this is primarily due to the high rate of second homeownership and properties used for short-term vacation rental.



EDUCATIONAL ATTAINMENT



Employment: The Town of Truckee is a major tourist destination and therefore a large part of the economy is service-based. The top five occupational categories are Office and Administrative Support (16.0%); Sales & Related (12.2%); Management (10.9%); Food Preparation and Serving (7.2%); and Construction and Extraction (5.6%). The Town’s Economic Development Division works in conjunction with the Truckee Chamber of Commerce to market Truckee as a desirable place to run a business. The Division also works with the Sierra Business Council’s Small Business Development Center, which provides training and support to new businesses and local business owners.

Located a mere three hours from the San Francisco Bay area and Silicon Valley, in recent years Truckee has experienced an increase in the number of “remote workers” who have location-flexible jobs and live either full-time or part-time in Truckee.

- **Housing:** The median home value as of June 2024 in Truckee is estimated to be \$1,019,258 (Zillow.com Home Value Index), up 1.7% from \$998,993 in 2023. This high cost of housing is a significant factor in employee recruitment and retention and impacts the quality of life in Truckee. For this reason, housing has been a top priority for the Town for several years, and the Town of Truckee is proactively developing a suite of innovative, proactive programs to facilitate workforce housing solutions. It is also one of the five priorities identified by our Truckee Town Council for the 2024/2025 work plan.

INTRODUCTION TO THE TOWN OF TRUCKEE

- Recreational Opportunities:** The climate in Truckee lends itself to a wide variety of recreational opportunities for residents and visitors alike. The Town maintains more than 12.5 miles of paved trail systems. Maintenance includes snow removal during the winter months and sweeping, striping, and slurry sealing in the non-winter months. The Truckee Donner Recreation and Parks District, a separate public entity manages all other municipal recreation facilities within the Town. There are more than a dozen ski resorts located within driving distance of Truckee, which is a major draw for tourists during the winter months. Donner Lake is located within the town limits and is primarily under the management of the Department of Fish and Wildlife. Many special events occur in Truckee at the lake, in the winter snow, on the trail systems and parks, such as races and sports tournaments, outdoor concerts, and water events at Donner Lake.
- Safety:** The Town maintains its own Police Department that is made up of Administrative Services, Support Services, Patrol Services, Emergency Services, Animal Services, and Parking Services. The Town's safety is augmented by the California Highway Patrol which patrols Interstate 80 and the Nevada County Sheriff's Department which has a small station within the town limits. The Police Department is comprised of 26 sworn personnel, including two detectives, a school resource officer, and two traffic officers. The force also staffs an alternative patrol service which includes bike patrol on the Town's trail systems and boat patrol on Donner Lake. In addition, the Department has two Community Safety Officers (CSOs) who provide field support and respond to animal service calls.



MISSION STATEMENT – THE TRUCKEE WAY

Since incorporation, the Town of Truckee staff and decision-makers have embraced a set of operating principles known colloquially as “The Truckee Way”:

We will treat everyone, and their point of view, with respect, courtesy, and fairness. We will approach issues with creativity and innovation. We will conduct ourselves, and the Town's business, according to the highest ethical standards. We will encourage the free exchange of ideas and information by open and honest communication. We believe that non-adversarial dispute resolution results in the most effective community, decision-making, and employee involvement in the Town and its future.

A set of core values shape the Town's approach:

Clear Priorities – When the Town was incorporated, the citizens made it clear that their priorities included roads, snow removal, law enforcement, and land use planning and building. Considerable efforts over many years have combined to fulfill those priorities. While the Town's priorities have expanded over time to include services like bike paths and trails, solid waste, and transit support, establishing clear priorities continues today, with an annual Council priority-setting retreat, transparent budget workshops, and robust community participation, outreach, and communication efforts.

INTRODUCTION TO THE TOWN OF TRUCKEE

No Surprises – Everyone working for the Town and making decisions is committed to a “No Surprises” policy. Early warning of potential problems or upcoming issues is mandatory.

Community Outreach, Involvement, and Transparency – The Town views itself as part of a larger family that makes up the community. When a community concern arises, the Town believes its role is to reach out and actively engage all segments of the community in an open and transparent dialogue.

Non-Adversarial Decision-Making - The Truckee Way relies on a consensus-seeking decision-making process modeled on the concept of interest-based negotiation, developed some years ago by Roger Fischer and William Ury of the Harvard Negotiation Project. Interest-based policy negotiations rely on six fundamental principles:

1. Separate the people from the problem – no personal attacks or assignment of blame.
2. Focus on the interests of those involved, not positions they may take - the process looks for a “wise” outcome that tries to meet multiple interests.
3. Invent options for mutual gain – many options will be considered to solve the problem or develop the policy.
4. Use objective criteria to create and measure potential options and solutions –entrenched positions, inaccurate or misleading information, and simply the “loudest voices” will not be the basis for decisions.
5. First, listen carefully to understand; then speak to be understood – listen actively, and communicate openly and transparently.
6. Solutions are built upon establishing trust and working relationships between interested (and sometimes opposing) participants.

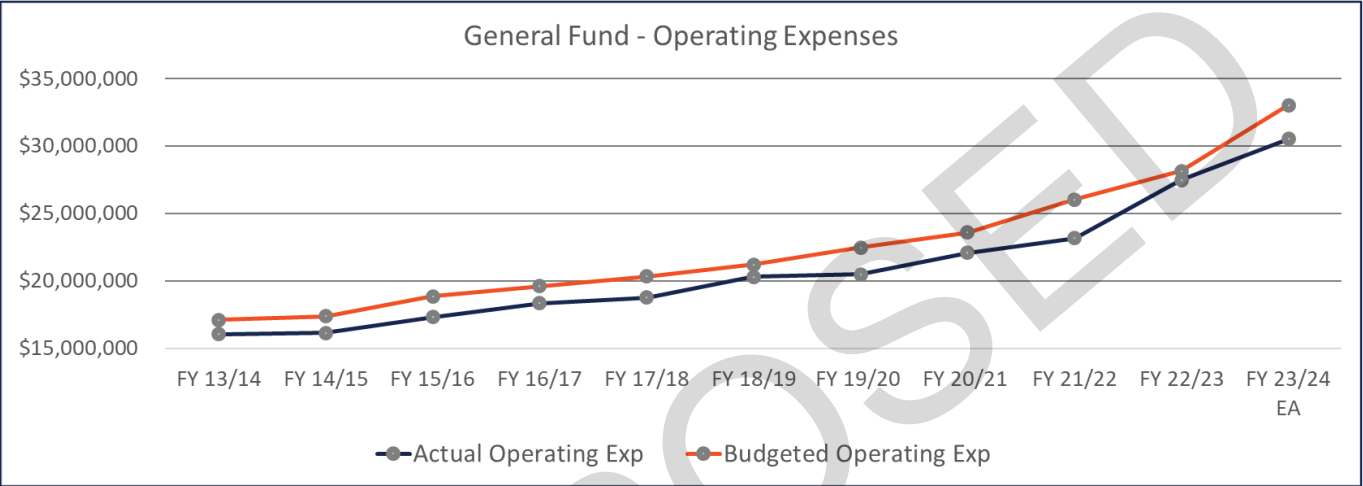
As with any dispute resolution mechanism, applying these principles is not a panacea. It is, however, preferred over the other alternatives available to the Town. Applying the Truckee Way requires constant re-commitment, effort, and learning. The rewards to date for both the Town and the community have proven well worth the cost.



INTRODUCTION TO THE TOWN OF TRUCKEE

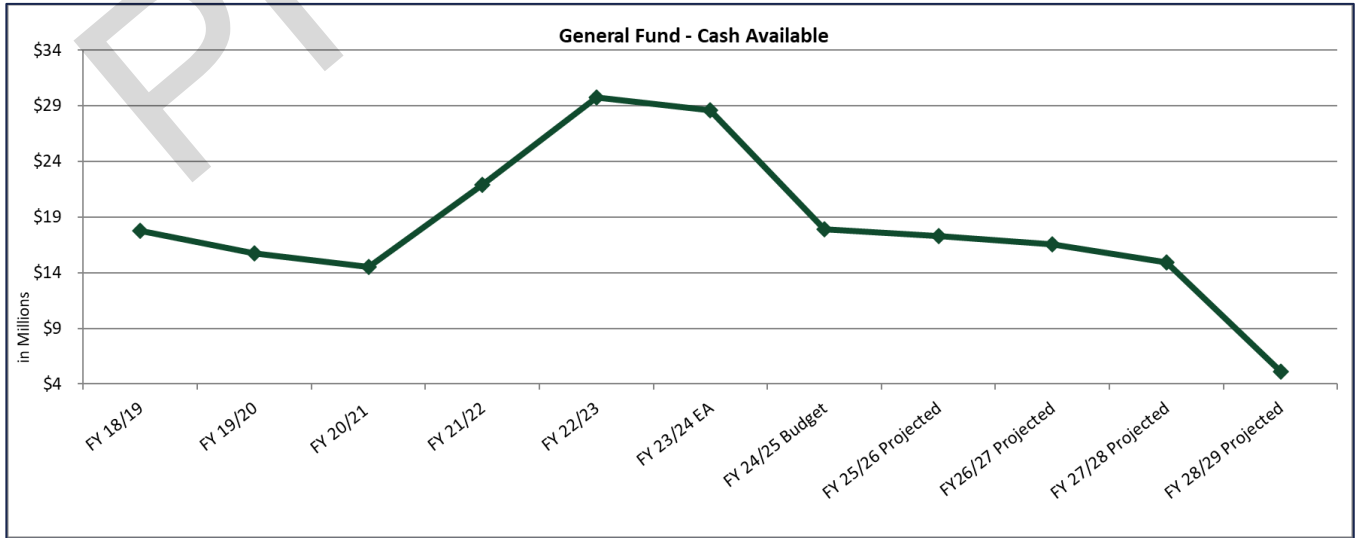
FINANCIAL TRENDS –

Total Operating Expenses: The Town’s total general fund operating expenses have gradually increased over the past 10 years. The Town has a practice of budgeting expenses conservatively, as is evident when comparing the budgeted operating expenses (red) to the actual and estimated actuals (blue) for the respective years. The Town works to ensure that expenses are only increased commensurate with the ability to offer additional services to our citizens.



General Fund – Undesignated Balance: Any revenue collected in excess of expenses accumulates in the General Fund’s fund balance. This money is available for capital projects, emergency spending, or other one-time expenses.

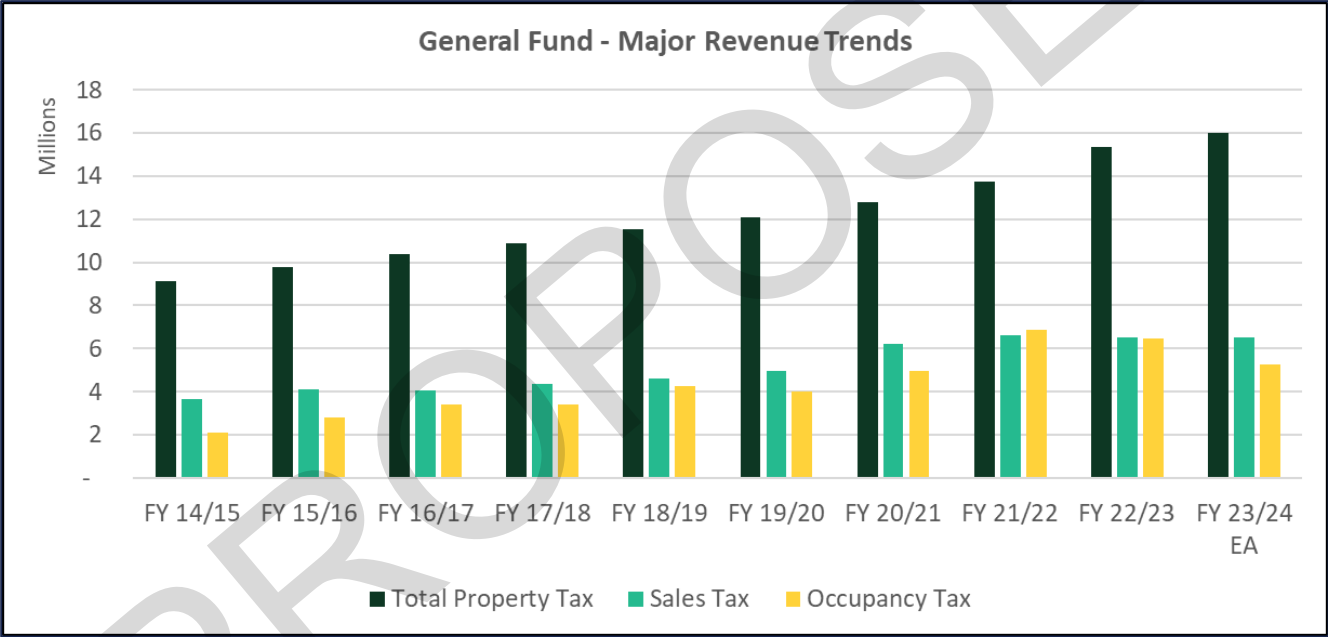
Council has discretion over these available funds and has designated funds for specific future projects or programs. Council has accumulated \$31.1 million in various designations and contingencies, which could fund future capital projects or provide for the Town’s operating expenses, in case of emergencies. The current five-year budget model includes plans to spend \$24.6 million of General Fund undesignated cash (both currently available and expected to be available) during the period between fiscal year 2025 and fiscal year 2029.



INTRODUCTION TO THE TOWN OF TRUCKEE

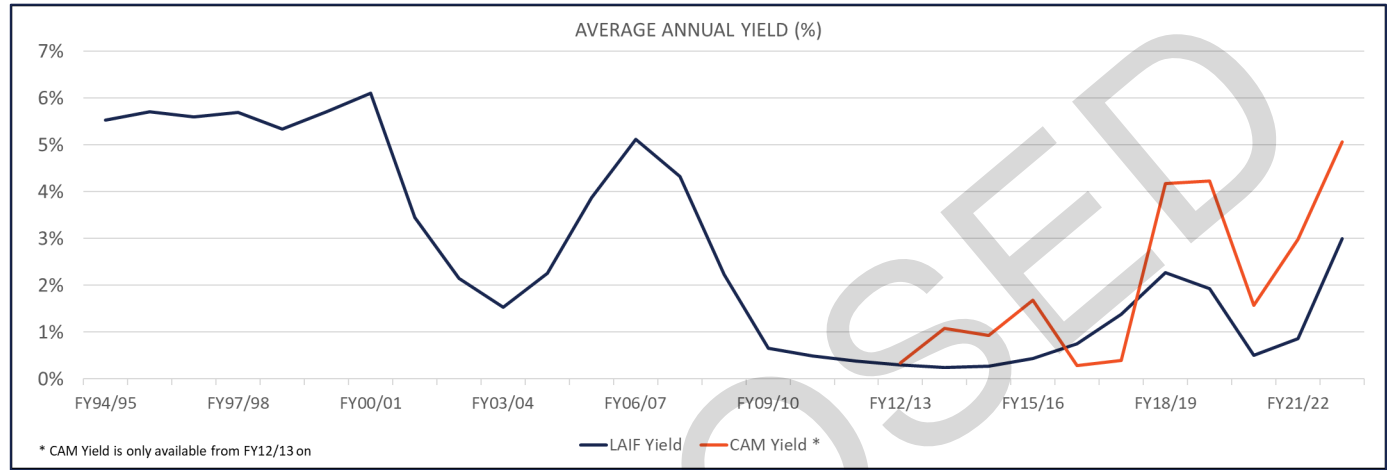
General Fund – Major Revenue Sources: The Town of Truckee relies on three main sources of revenue to fund operations: property tax, sales tax, and transient occupancy tax (TOT). Staff monitor these sources closely to develop accurate budgets. Although the Town experienced decreases in all three sources during the 2008 Great Recession, there has been a pattern of increase in the past ten years that has brought these revenue sources, not only to amounts seen before the Recession but substantially higher levels.

Property tax is assessed in February of the year prior and therefore is less elastic to current changes in the economy. No downward impacts on property tax as a result of the COVID-19 health pandemic were experienced. In fact, property values increased dramatically due to the high demand of transplants looking to leave crowded urban areas during the pandemic. Sales tax impacts as a result of the COVID-19 pandemic were expected, but only short-term impacts on sales tax levels were observed. Sales tax increases leveled off during fiscal year 2023/24, a trend that is expected to continue over the next few years due to rising inflation rates.

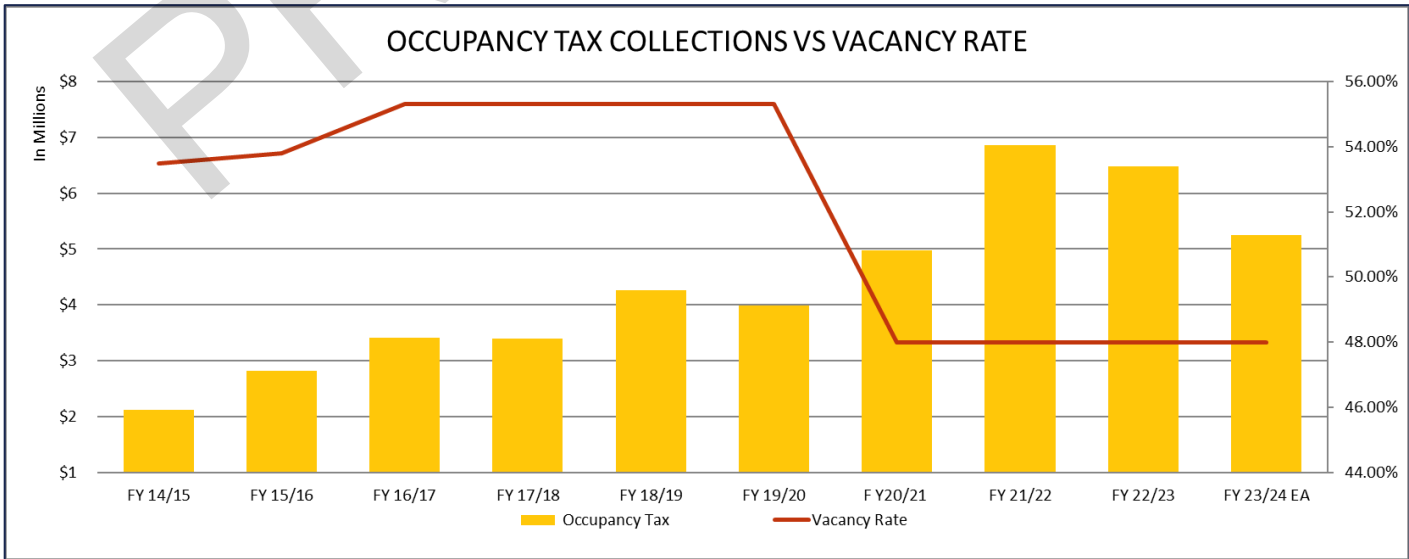


INTRODUCTION TO THE TOWN OF TRUCKEE

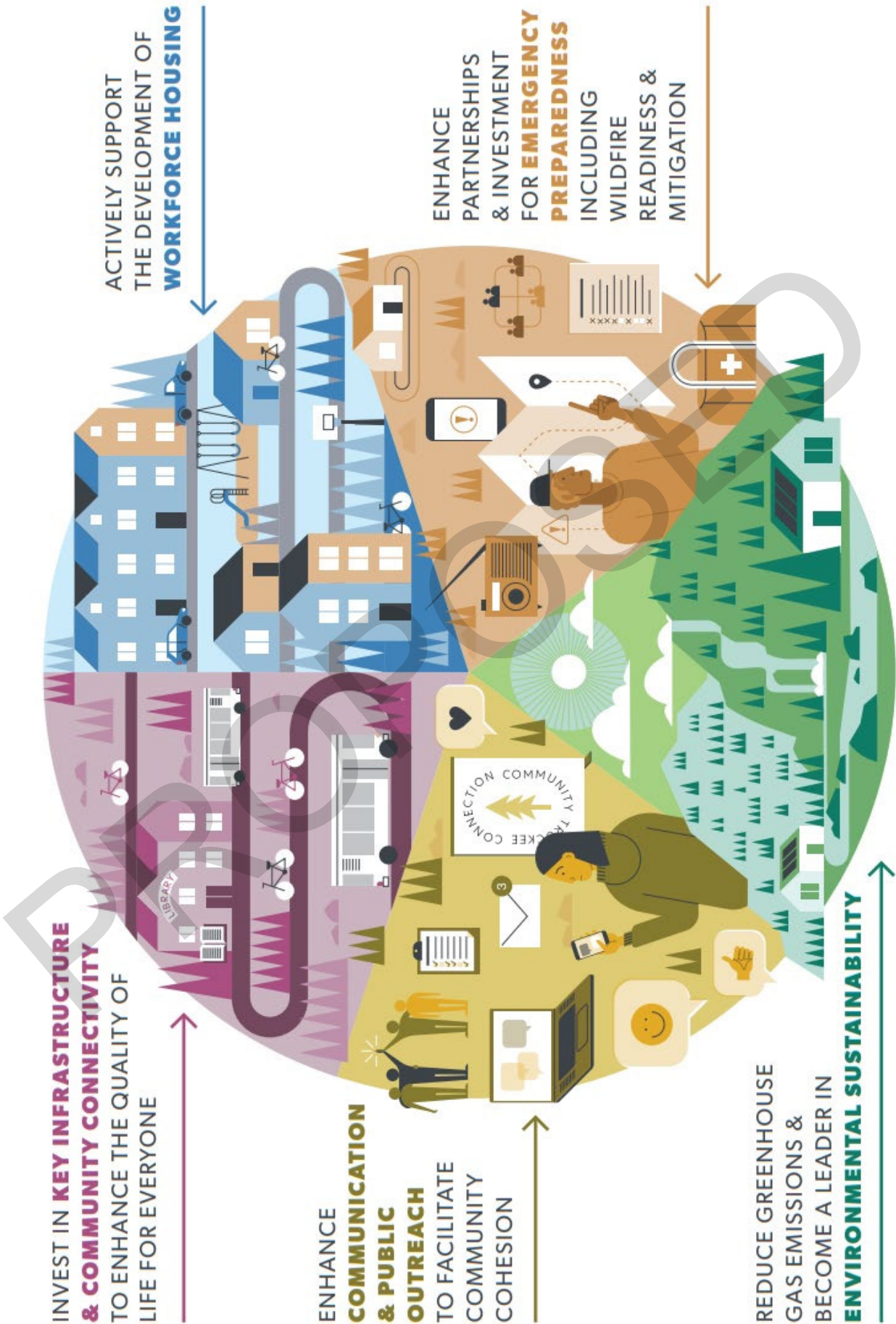
Average Annual Yields on Town Investments: The Town maintains a portion of its cash balance in the Local Agency Investment Pool (LAIF) and a portion of its cash balance is managed by Chandler Asset Management (CAM) in accordance with the Town’s Investment Policy. Due to the economic changes, the pool’s rate of return decreased beginning in FY 07/08. Unlike other sources of revenue, investment returns have not returned to pre-recession levels, but there were substantial gains in FY2022/23.



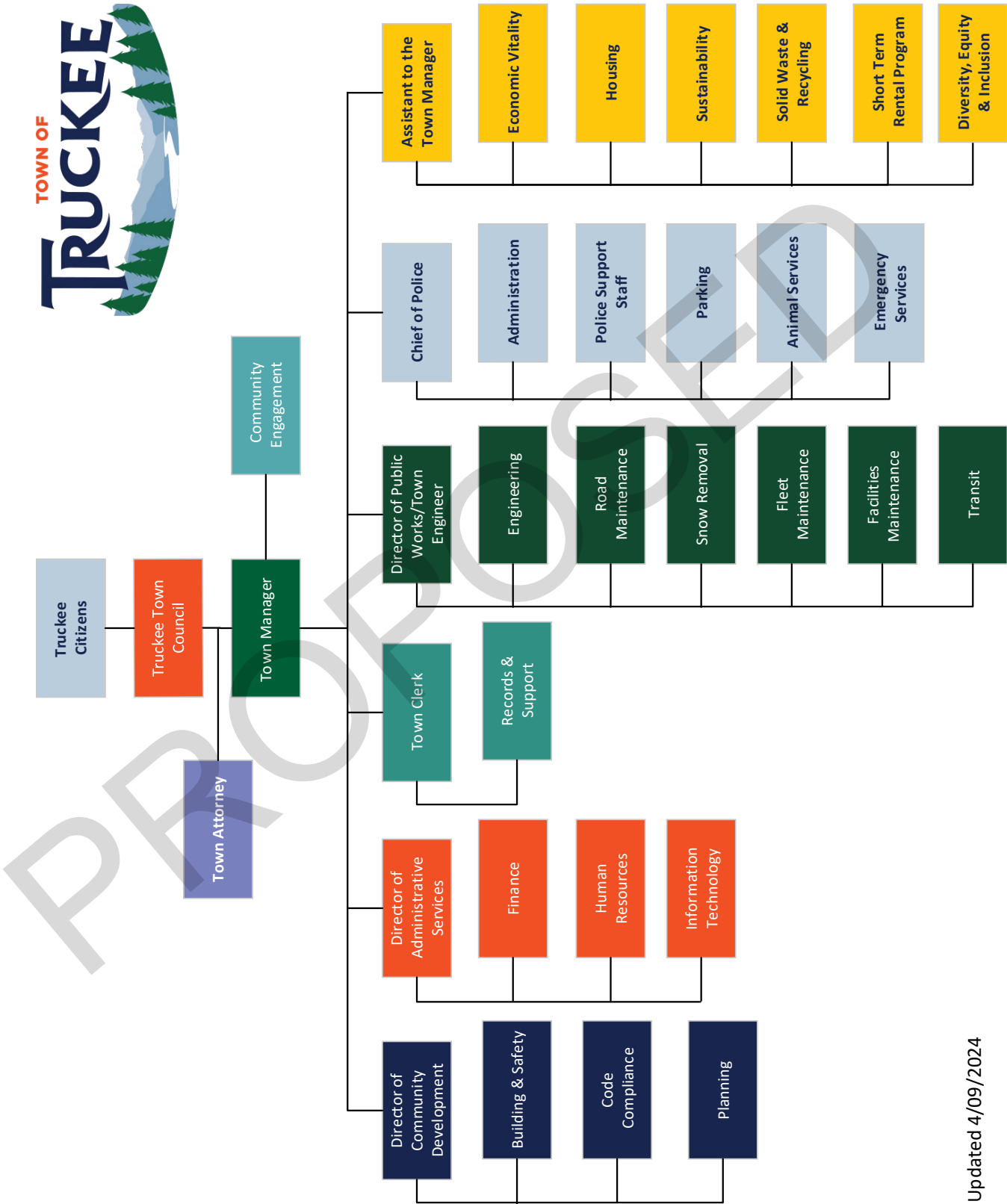
Transient Occupancy Tax Collections and the Town’s Vacancy Rate: Transient Occupancy Tax (TOT) is one of the Town’s three main sources of revenue. The Town has mapped the collections against the estimated vacancy rate (provided by the California Department of Finance). The Town believes that the main driver of vacancy rates for Truckee is second home ownership. The graph demonstrates the correlation between vacancy rate and TOT collections.



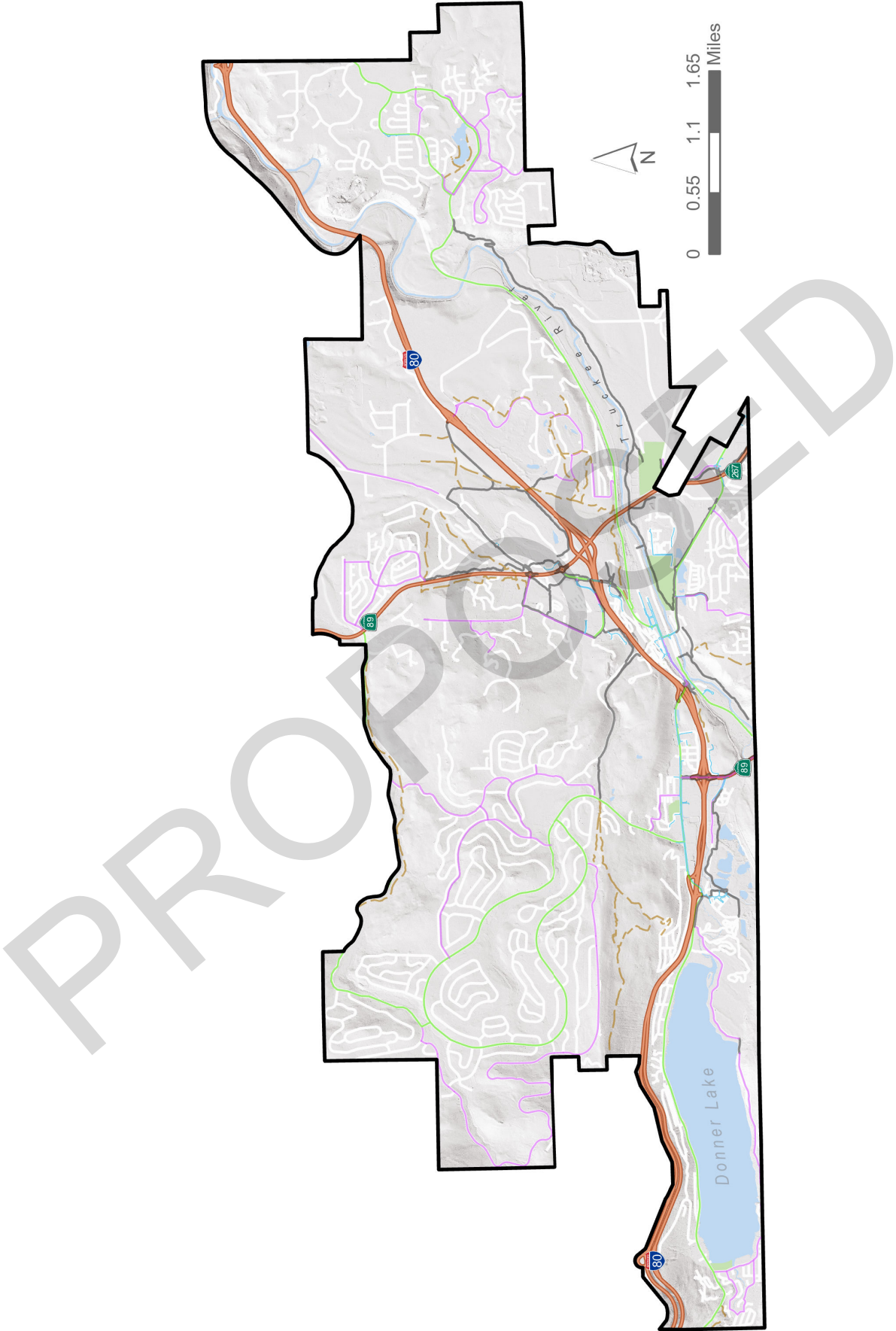
COUNCIL PRIORITIES



ORGANIZATION CHART
FY 2024/25



MAP OF THE TOWN OF TRUCKEE



SECTION 2 - SUMMARY



DOWNTOWN TRUCKEE

TOTAL BUDGET SUMMARY

TOTAL OPERATING EXPENDITURES BY ORGANIZATION

SUMMARY BY FUND

FULL-TIME EQUIVALENT HISTORY

TOTAL OPERATING EXPENDITURES BY ORGANIZATION
2024/25 SUMMARY BUDGET

	2020/21 ACTUAL	2021/22 ACTUAL	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
GENERAL GOVERNMENT								
Town Council	132,499	141,600	174,800	205,204	145,436	213,129	46.5%	3.9%
Town Manager	528,953	439,011	419,355	443,677	466,153	533,133	14.4%	20.2%
Town Attorney	305,036	403,306	468,693	472,729	421,816	502,359	19.1%	6.3%
Town Clerk	612,622	639,556	698,645	863,689	680,159	763,837	12.3%	-11.6%
Administrative Services	1,384,849	1,230,929	1,213,159	1,611,527	1,608,366	1,922,532	19.5%	19.3%
General Government	1,491,693	1,708,866	1,872,487	2,222,383	1,954,952	1,914,242	-2.1%	-13.9%
Information Technology	676,945	600,108	788,851	855,133	835,582	921,756	10.3%	7.8%
Subtotal General Government	5,132,597	5,163,375	5,635,990	6,674,342	6,112,464	6,770,988	10.8%	1.4%
PUBLIC WORKS								
Engineering	1,459,394	1,642,270	2,015,253	2,211,488	2,206,450	2,319,937	5.1%	4.9%
Road Maintenance	1,930,893	2,029,234	2,127,383	2,804,815	2,648,262	3,076,293	16.2%	9.7%
Snow Removal	2,730,297	2,858,417	4,254,328	4,585,519	3,890,934	4,540,879	16.7%	-1.0%
Trails Maintenance	149,476	269,398	425,744	465,136	435,725	505,071	15.9%	8.6%
Facilities Maintenance	1,569,389	1,513,649	1,844,793	2,079,246	2,200,095	2,344,186	6.5%	12.7%
Community Facilities Districts	109,438	157,623	173,778	318,966	204,107	290,763	42.5%	-8.8%
Subtotal Public Works	7,948,886	8,470,592	10,841,280	12,465,170	11,585,573	13,077,129	12.9%	4.9%
COMMUNITY DEVELOPMENT								
Planning	1,120,552	1,198,104	1,380,534	1,613,880	1,549,397	1,875,822	21.1%	16.2%
Building & Safety	1,539,593	1,903,059	1,794,815	2,224,656	1,966,670	2,440,597	24.1%	9.7%
Code Compliance	85,306	94,483	104,495	118,803	119,113	184,132	54.6%	55.0%
Subtotal Community Development	2,745,451	3,195,646	3,279,843	3,957,339	3,635,180	4,500,550	23.8%	13.7%
PUBLIC SAFETY								
Police	6,416,134	6,431,035	6,783,718	7,834,399	7,754,781	8,736,111	12.7%	11.5%
Emergency Planning & Response	4,749	172,896	221,413	386,104	438,077	943,000	115.3%	144.2%
Animal Services	462,850	525,830	555,616	619,993	657,095	686,994	4.6%	10.8%
Parking	570,505	1,948,303	644,542	1,181,390	826,885	1,369,123	65.6%	15.9%
Subtotal Public Safety	7,454,237	9,078,064	8,205,290	10,021,887	9,676,839	11,735,229	21.3%	17.1%
TRANSIT	1,849,421	1,689,376	2,645,790	3,511,209	2,819,758	3,554,161	26.0%	1.2%
MISCELLANEOUS								
Sustainability	142,224	169,617	220,124	331,614	257,340	371,800	44.5%	12.1%
Solid Waste	4,900,729	5,042,503	5,368,655	6,360,412	6,488,075	6,589,673	1.6%	3.6%
Economic Vitality	581,615	566,585	745,698	1,713,333	901,121	1,670,074	85.3%	-2.5%
Housing	162,500	237,419	314,714	454,381	380,714	591,357	55.3%	30.1%
Short-Term Rentals	121,430	289,443	491,962	559,107	467,503	755,104	61.5%	35.1%
Community Engagement	-	-	354,130	580,275	489,295	719,641	47.1%	24.0%
Subtotal Miscellaneous	5,908,497	6,305,567	7,495,284	9,999,122	8,984,047	10,697,649	19.1%	7.0%
RDA	590,205	412,766	381,647	397,597	338,413	270,589	-20.0%	-31.9%
TOTAL OPERATING EXPENDITURES	31,629,295	34,315,387	38,485,123	47,026,665	43,152,275	50,606,296	17.3%	7.6%

TOTAL OPERATING EXPENDITURES BY ORGANIZATION 2024/25 SUMMARY BUDGET

	2024/25 PROPOSED BUDGET	% CHG	2025/26 PROJECTED BUDGET	% CHG	2026/27 PROJECTED BUDGET	% CHG	2027/28 PROJECTED BUDGET	% CHG	2028/29 PROJECTED BUDGET
GENERAL GOVERNMENT									
Town Council	213,129	46.5%	217,068	1.8%	222,926	2.7%	223,916	0.4%	228,561
Town Manager	533,133	14.4%	580,677	8.9%	600,094	3.3%	611,091	1.8%	623,649
Town Attorney	502,359	19.1%	493,817	-1.7%	507,267	2.7%	515,430	1.6%	524,386
Town Clerk	763,837	12.3%	798,667	4.6%	857,465	7.4%	863,235	0.7%	898,747
Administrative Services	1,922,532	19.5%	1,991,371	3.6%	2,082,419	4.6%	2,141,003	2.8%	2,202,891
General Government	1,914,242	-2.1%	2,081,185	8.7%	2,232,582	7.3%	2,397,528	7.4%	2,560,004
Information Technology	921,756	10.3%	974,639	5.7%	1,015,861	4.2%	1,035,875	2.0%	1,057,502
Subtotal General Government	6,770,988		7,137,426		7,518,615		7,788,079		8,095,740
PUBLIC WORKS									
Engineering	2,319,937	5.8%	2,454,584	5.0%	2,578,360	3.7%	2,674,327	3.1%	2,757,096
Road Maintenance	3,076,293	3.5%	3,184,480	4.3%	3,322,840	3.5%	3,437,896	3.0%	3,539,745
Snow Removal	4,540,879	2.7%	4,663,499	3.5%	4,826,373	2.9%	4,964,830	2.5%	5,087,775
Trails Maintenance	505,071	7.7%	543,755	4.6%	569,028	2.9%	585,512	2.6%	600,580
Facilities Maintenance	2,344,186	6.6%	2,498,409	3.9%	2,596,063	2.7%	2,665,894	2.5%	2,733,192
Community Facilities Districts	290,763	4.8%	304,632	-5.3%	288,394	2.0%	294,082	2.0%	299,884
Subtotal Public Works	13,077,129		13,649,358		14,181,058		14,622,541		15,018,271
COMMUNITY DEVELOPMENT									
Planning	1,875,822	7.5%	2,016,017	4.3%	2,103,278	3.7%	2,180,183	3.2%	2,248,959
Building & Safety	2,440,597	-7.5%	2,256,497	-0.7%	2,239,839	2.5%	2,295,937	2.4%	2,351,334
Code Compliance	184,132	-7.7%	170,025	-41.0%	100,284	4.5%	104,757	4.2%	109,167
Subtotal Community Development	4,500,550		4,442,539		4,443,401		4,580,876		4,709,460
PUBLIC SAFETY									
Police	8,736,111	6.2%	9,281,390	4.7%	9,721,586	2.8%	9,996,190	3.3%	10,330,778
Emergency Planning & Response	943,000	-17.6%	776,835	3.5%	804,097	3.7%	833,932	3.8%	865,492
Animal Services	686,994	6.4%	730,914	5.1%	767,887	2.1%	783,803	2.5%	803,162
Parking	1,369,123	-16%	1,148,024	-5.8%	1,081,376	9.7%	1,186,321	4.1%	1,235,263
Subtotal Public Safety	11,735,229		11,937,164		12,374,946		12,800,247		13,234,695
TRANSIT	3,554,161	-21.7%	2,783,942	-6.7%	2,598,027	-19.9%	2,080,932	2.1%	2,124,488
MISCELLANEOUS									
Sustainability	371,800	44.5%	384,538	3.4%	398,434	3.6%	404,714	1.6%	411,374
Solid Waste	6,589,673	1.6%	6,627,081	0.6%	6,801,378	2.6%	6,938,488	2.0%	7,075,547
Economic Vitality	1,670,074	85%	1,044,561	-37%	1,086,705	4.0%	1,128,142	3.8%	1,168,046
Housing	591,357	55.3%	639,148	8.1%	669,392	4.7%	694,382	3.7%	717,139
Short-Term Rentals	755,104	61.5%	797,019	5.6%	825,142	3.5%	841,231	1.9%	858,130
Community Engagement	719,641	47.1%	771,526	7.2%	796,911	3.3%	813,201	2.0%	830,847
Subtotal Miscellaneous	10,697,649		10,263,874		10,577,963		10,820,157		11,061,083
RDA	270,589	-3.0%	262,429	-5.9%	246,929	-6.5%	230,829	-7.3%	214,029
TOTAL OPERATING EXPENDITURES	50,606,296	-0.3%	50,476,731	2.9%	51,940,939	1.9%	52,923,662	2.9%	54,457,766



Photo by Court Leve

**GENERAL FUND SUMMARY
2024/25 SUMMARY BUDGET**

	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
REVENUES						
Taxes	30,615,623	28,996,162	29,982,546	30,592,123	2.0%	5.5%
Intergovernmental	2,889,576	2,368,855	2,904,626	2,870,686	-1.2%	21.2%
Other	3,349,485	2,749,825	5,004,911	3,305,500	-34.0%	20.2%
Planning Fees	239,521	234,000	233,400	234,000	0.3%	
Gas Taxes	2,215,413	2,540,989	2,126,607	2,138,562	0.6%	-15.8%
Transfers	1,064,230	1,590,892	1,480,621	1,629,535	10.1%	2.4%
Total Revenues	40,373,849	38,480,723	41,732,711	40,770,405	-2.3%	6.0%
EXPENDITURES						
Town Council	174,800	205,204	145,436	213,129	46.5%	3.9%
Town Manager	419,355	443,677	466,153	533,133	14.4%	20.2%
Town Attorney	468,693	472,729	421,816	502,359	19.1%	6.3%
Town Clerk	698,645	863,689	680,159	763,837	12.3%	-11.6%
Administrative Services	1,213,159	1,611,527	1,608,366	1,922,532	19.5%	19.3%
General Government	1,872,487	2,222,383	1,954,952	1,914,242	-2.1%	-13.9%
Information Technology	788,851	855,133	835,582	921,756	10.3%	7.8%
Engineering	2,015,253	2,211,488	2,206,450	2,319,937	5.1%	4.9%
Road Maintenance	2,127,383	2,804,815	2,648,262	3,076,293	16.2%	9.7%
Snow Removal	4,254,328	4,585,519	3,890,934	4,540,879	16.7%	-1.0%
Trails Maintenance	425,744	465,136	435,725	505,071	15.9%	8.6%
Facilities Maintenance	1,844,793	2,079,246	2,200,095	2,344,186	6.5%	12.7%
Planning	1,380,534	1,613,880	1,549,397	1,875,822	21.1%	16.2%
Code Compliance	104,495	118,803	119,113	184,132	54.6%	55.0%
Police	6,783,718	7,834,399	7,754,781	8,736,111	12.7%	11.5%
Emergency Planning & Response	221,413	386,104	438,077	943,000	115.3%	144.2%
Animal Services	555,616	619,993	657,095	686,994	4.6%	10.8%
Sustainability	220,124	331,614	257,340	371,800	44.5%	12.1%
Economic Vitality	745,698	1,713,333	901,121	1,670,074	85.3%	-2.5%
Housing	314,714	454,381	380,714	591,357	55.3%	30.1%
Short-Term Rentals	491,962	559,107	467,503	755,104	61.5%	35.1%
Community Engagement	354,130	580,275	489,295	719,641	47.1%	24.0%
Total Operating Expenditures	27,475,897	33,032,434	30,508,366	36,091,390	18.3%	9.3%
Debt Service	934,037	951,344	952,094	951,397	-0.1%	0.0%
Total Expenditures	28,409,934	33,983,778	31,460,460	37,042,787	17.7%	9.0%
Operating Rev Over (Under) Expense	11,963,915	4,496,945	10,272,251	3,727,619	-63.7%	-17.1%
Transfer to CIP Fund	1,331,388	9,908,882	7,542,894	11,580,034	53.5%	16.9%
Revenue Over (Under) Exp Inc CIP	10,632,527	(5,411,937)	2,729,357	(7,852,415)	-387.7%	
Savings of General Fund for Specific Purposes						
General Fund Contingency Designation	5,134,502	242,638	1,084,061	-		
Budget Stabilization Designation	-	-	-	1,700,000		
Sustainability Designation	-	-	513,613	-		
Road Maintenance Reserve	1,250,000	1,250,000	1,250,000	1,250,000		
Misc Designations	21,004	-	(8,324)	-		
Subtotal of Savings Programs	6,405,506	1,492,638	2,839,349	2,950,000		
Revenue Over (Under) Expenses Including Savings	4,227,021	(6,904,575)	(109,992)	(10,802,415)		

**GENERAL FUND SUMMARY - DETAILED
2024/25 SUMMARY BUDGET**

	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
REVENUES						
Taxes	30,615,623	28,996,162	29,982,546	30,592,123	2.0%	5.5%
Intergovernmental	2,889,576	2,368,855	2,904,626	2,870,686	-1.2%	21.2%
Other	3,349,485	2,749,825	5,004,911	3,305,500	-34.0%	20.2%
Planning Fees	239,521	234,000	233,400	234,000	0.3%	
Gas Taxes	2,215,413	2,540,989	2,126,607	2,138,562	0.6%	-15.8%
Transfers	1,064,230	1,590,892	1,480,621	1,629,535	10.1%	2.4%
Total Revenues	40,373,849	38,480,723	41,732,711	40,770,405	-2.3%	6.0%
EXPENDITURES						
PERSONNEL						
Town Council	55,808	88,304	56,642	88,129	55.6%	-0.2%
Town Manager	370,144	381,227	400,540	454,183	13.4%	19.1%
Town Attorney	301,900	337,354	316,529	366,984	15.9%	8.8%
Town Clerk	608,316	787,161	626,859	663,137	5.8%	-15.8%
Administrative Services	1,093,612	1,466,977	1,444,966	1,603,582	11.0%	9.3%
Information Technology	547,504	675,833	661,332	742,956	12.3%	9.9%
Engineering	1,771,443	1,977,310	1,964,082	1,958,631	-0.3%	-0.9%
Road Maintenance	1,243,832	1,824,930	1,635,686	1,959,947	19.8%	7.4%
Snow Removal	1,942,249	2,114,299	1,747,173	1,992,121	14.0%	-5.8%
Trails Maintenance	161,584	302,861	191,194	304,124	59.1%	0.4%
Facilities Maintenance	874,910	1,089,236	1,201,448	1,276,795	6.3%	17.2%
Planning	1,277,571	1,468,170	1,431,305	1,722,282	20.3%	17.3%
Code Compliance	96,205	105,846	109,852	169,180	54.0%	59.8%
Police	5,365,938	6,520,608	6,290,818	7,240,698	15.1%	11.0%
Emergency Planning & Response	171,019	357,248	267,858	421,456	57.3%	18.0%
Animal Services	494,792	555,343	569,204	617,544	8.5%	11.2%
Sustainability	152,035	215,104	154,720	234,450	51.5%	9.0%
Economic Vitality	108,611	210,840	167,169	245,888	47.1%	16.6%
Housing	252,848	386,171	323,049	516,932	60.0%	33.9%
Short-Term Rentals	286,839	372,937	328,705	379,630	15.5%	1.8%
Community Engagement	250,423	396,753	319,695	412,641	29.1%	4.0%
Subtotal Personnel	17,427,581	21,634,511	20,208,828	23,371,290	15.6%	8.0%
SUPPLIES & SERVICES						
Town Council	118,992	114,900	87,007	125,000	-100.0%	-100.0%
Town Manager	48,880	60,850	57,913	76,450	115.8%	105.4%
Town Attorney	166,793	135,375	105,286	135,375	-27.4%	-43.5%
Town Clerk	89,269	76,528	46,384	98,700	112.8%	29.0%
Administrative Services	116,142	139,550	159,100	318,950	100.5%	128.6%
General Government	1,872,487	2,219,883	1,952,452	1,914,242	-2.0%	-13.8%
Information Technology	226,971	179,300	174,250	176,300	1.2%	-1.7%
Engineering	226,403	225,278	225,468	341,407	51.4%	51.5%
Road Maintenance	666,436	724,885	760,711	836,345	9.9%	15.4%
Snow Removal	1,674,679	1,740,787	1,432,228	1,873,425	30.8%	7.6%
Trails Maintenance	193,800	110,275	192,531	148,947	-22.6%	35.1%
Facilities Maintenance	956,257	979,010	987,647	1,052,392	6.6%	7.5%
Planning	97,763	136,950	107,260	143,500	33.8%	4.8%
Code Compliance	7,639	12,307	8,610	12,878	49.6%	4.6%
Police	1,197,284	1,104,372	1,250,544	1,290,694	3.2%	16.9%
Emergency Planning & Response	50,394	28,856	167,520	521,544	211.3%	1707.4%
Animal Services	60,824	64,650	87,891	69,450	-21.0%	7.4%
Sustainability	64,672	115,100	102,620	137,350	33.8%	19.3%
Economic Vitality	446,130	602,418	595,290	619,524	4.1%	2.8%
Housing	59,274	66,210	55,140	74,425	35.0%	12.4%
Short-Term Rentals	202,523	179,390	131,236	371,974	183.4%	107.4%
Community Engagement	102,100	183,022	164,300	307,000	86.9%	67.7%
Subtotal Supplies & Services	8,645,715	9,199,895	8,851,389	10,645,872	20.3%	15.7%

GENERAL FUND SUMMARY - DETAILED 2024/25 SUMMARY BUDGET

	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
CAPITAL OUTLAY						
Town Council	-	2,000	1,786	-	-100.0%	-100.0%
Town Manager	331	1,600	7,700	2,500	-67.5%	56.3%
Town Attorney	-	-	-	-		
Town Clerk	1,059	-	6,915	2,000	-71.1%	
Administrative Services	3,405	5,000	4,300	-	-100.0%	-100.0%
General Government	-	2,500	2,500	-	-100.0%	-100.0%
Information Technology	14,375	-	-	2,500		
Engineering	17,408	8,900	16,900	19,900	17.8%	123.6%
Road Maintenance	217,115	255,000	251,866	280,000	11.2%	9.8%
Snow Removal	637,400	730,433	711,533	675,333	-5.1%	-7.5%
Trails Maintenance	70,360	52,000	52,000	52,000		
Facilities Maintenance	13,626	11,000	11,000	15,000	36.4%	36.4%
Planning	5,200	8,760	10,832	10,040	-7.3%	14.6%
Code Compliance	650	650	650	2,074	219.0%	219.0%
Police	220,496	209,419	213,419	204,719	-4.1%	-2.2%
Emergency Planning & Response	-	-	2,700	-	-100.0%	
Animal Services	-	-	-	-		
Sustainability	3,418	1,410	-	-		-100.0%
Economic Vitality	190,958	900,076	138,661	804,662	480.3%	-10.6%
Housing	2,592	2,000	2,525	-	-100.0%	-100.0%
Short-Term Rentals	2,600	6,780	7,562	3,500	-53.7%	-48.4%
Community Engagement	1,608	500	5,300	-	-100.0%	-100.0%
Subtotal Capital Outlay	1,402,601	2,198,028	1,448,150	2,074,228	43.2%	-5.6%
Total Operating Expenditures	27,475,897	33,032,434	30,508,366	36,091,390	18.3%	9.3%
Debt Service	934,037	951,344	952,094	951,397	-0.1%	0.0%
Total Expenditures	28,409,934	33,983,778	31,460,460	37,042,787	17.7%	9.0%
Operating Rev Over (Under) Expense	11,963,915	4,496,945	10,272,251	3,727,619	-63.7%	-17.1%
Transfer to CIP Fund	1,331,388	9,908,882	7,542,894	11,580,034	53.5%	16.9%
Revenue Over (Under) Exp Inc CIP	10,632,527	(5,411,937)	2,729,357	(7,852,415)	-387.7%	
Savings of General Fund for Specific Purposes						
General Fund Contingency Designation	5,134,502	242,638	1,084,061	-		
Budget Stabilization Designation	-	-	-	1,700,000		
Sustainability Designation	-	-	513,613	-		
Road Maintenance Reserve	1,250,000	1,250,000	1,250,000	1,250,000		
Miscellaneous Designations	21,004	-	(8,324)	-		
Subtotal of Savings Programs	6,405,506	1,492,638	2,839,349	2,950,000		
Revenue Over (Under) Expenses						
Including Savings	4,227,021	(6,904,575)	(109,992)	(10,802,415)		

CALCULATION OF TOTAL FUND BALANCE

GENERAL FUND	PER AUDIT 2022/23	AMENDED BUDGET 2023/24	ESTIMATED ACTUALS 2023/24	PROPOSED BUDGET 2024/25
Beginning Total Fund Balance	50,143,385	54,221,645	55,709,624	53,694,450
Revenues	40,373,849	38,480,723	41,732,711	40,770,405
Less: Operating Expenditures	(27,475,897)	(33,032,434)	(30,508,366)	(36,091,390)
Net Operating Revenue/(Expense)	12,897,952	5,448,289	11,224,345	4,679,016
Less: Debt Service	(934,037)	(951,344)	(952,094)	(951,397)
Net Operating Surplus/(Deficit) with Debt Service	11,963,915	4,496,945	10,272,251	3,727,619
Repayment of Loans	100,000	100,000	100,000	100,000
Capital Transfers	(1,331,388)	(9,908,882)	(7,542,894)	(11,580,034)
Expenditures from Road Maintenance Reserve	(4,234,547)	(2,780,000)	(2,312,485)	(2,175,000)
Expenditures from Economic Development Design	(128,465)	(500,000)	(138,220)	(464,662)
Expenditures from Sustainability Designation	(231,512)	(548,016)	(453,825)	(858,664)
Expenditures from Streetscape Designation	-	(1,300,000)	(1,540,000)	(500,000)
Expenditures from Railyard Commitments Design.	-	(250,000)	-	(250,000)
Expenditures from General Fund Housing Design.	(571,765)	(570,000)	(400,000)	(215,000)
Expenditures from Misc Designations	-	-	-	-
Net Change	5,566,239	(11,259,953)	(2,015,174)	(12,215,741)
Total Ending Fund Balance	55,709,624	42,961,692	53,694,450	41,478,709
Less: <u>Nonspendable Fund Balances</u>	476,499	568,316	476,499	476,499
Less: <u>Assigned Fund Balances</u>				
General Fund Contingency Designation (40%)	15,609,024	15,609,024	16,693,085	16,693,085
Budget Stabilization Designation	-	-	-	1,700,000
Road Maintenance Reserve	4,398,522	3,956,469	3,336,037	2,411,037
Economic Development/Infrastructure Designation	631,353	78,471	493,133	28,471
Streetscape Designation	2,083,182	43,182	1,629,357	1,129,357
General Fund Housing Designation	1,035,034	475,461	635,034	420,034
Railyard Commitments Design.	500,000	250,000	500,000	250,000
Sustainability Designation	936,926	430,037	996,714	138,050
Miscellaneous Designations	81,995	68,527	81,995	81,995
Total Nonspendable and Designations	25,752,536	21,479,486	24,841,853	23,328,527
Total Undesignated Fund Balance	29,957,088	21,482,206	28,852,597	18,150,181
Less: <u>Restricted Fund Balances</u>	225,000	225,000	225,000	225,000
Cash Available	29,732,088	21,257,206	28,627,597	17,925,181

CALCULATION OF TOTAL FUND BALANCE

GENERAL FUND	PROJECTED 2025/26	PROJECTED 2026/27	PROJECTED 2027/28	PROJECTED 2028/29
Beginning Total Fund Balance	41,478,709	39,690,765	38,429,008	36,330,291
Revenues	41,369,850	42,545,942	43,470,056	44,417,874
Less: Operating Expenditures	(37,094,127)	(38,684,995)	(39,897,073)	(41,157,221)
Net Operating Revenue/(Expense)	4,275,724	3,860,947	3,572,983	3,260,652
Less: Debt Service	(943,710)	(949,307)	(948,593)	(943,601)
Net Operating Surplus/(Deficit) with Debt Service	3,332,014	2,911,640	2,624,390	2,317,051
Repayment of Loans	100,000	100,000	100,000	100,000
Capital Transfers	(2,809,957)	(1,978,107)	(2,768,107)	(10,577,066)
Expenditures from Road Maintenance Reserve	(2,000,000)	(2,000,000)	(2,000,000)	(1,000,000)
Expenditures from Economic Development Design	-	-	-	-
Expenditures from Sustainability Designation	(160,000)	(180,000)	(5,000)	(5,000)
Expenditures from Streetscape Designation	-	-	-	-
Expenditures from Railyard Commitments Design.	(50,000)	(50,000)	(50,000)	(50,000)
Expenditures from General Fund Housing Design.	(200,000)	(65,290)	-	-
Expenditures from Misc Designations	-	-	-	-
Net Change	(1,787,943)	(1,261,757)	(2,098,717)	(9,215,015)
Total Ending Fund Balance	39,690,765	38,429,008	36,330,291	27,115,276
Less: <u>Nonspendable Fund Balances</u>	476,499	476,499	476,499	476,499
Less: <u>Assigned Fund Balances</u>				
General Fund Contingency Designation (40%)	16,693,085	17,018,377	17,388,022	17,767,149
Budget Stabilization Designation	1,700,000	1,700,000	1,700,000	1,700,000
Road Maintenance Reserve	1,661,037	911,037	161,037	411,037
Economic Development/Infrastructure Designation	28,471	28,471	28,471	28,471
Streetscape Designation	1,129,357	1,129,357	1,129,357	1,129,357
General Fund Housing Designation	220,034	154,744	154,744	154,744
Railyard Commitments Design.	200,000	150,000	100,000	50,000
Sustainability Designation	-	-	-	-
Miscellaneous Designations	81,995	56,390	56,390	56,390
Total Nonspendable and Designations	22,190,478	21,624,874	21,194,520	21,773,647
Total Undesignated Fund Balance	17,500,288	16,804,134	15,135,771	5,341,629
Less: <u>Restricted Fund Balances</u>	225,000	225,000	225,000	225,000
Cash Available	17,275,288	16,579,134	14,910,771	5,116,629

GENERAL FUND - FIVE-YEAR PROJECTIONS
2024/25 SUMMARY BUDGET

	2024/25 PROPOSED BUDGET	2025/26 PROJECTED BUDGET	2026/27 PROJECTED BUDGET	2027/28 PROJECTED BUDGET	2028/29 PROJECTED BUDGET
REVENUES					
GENERAL FUND					
Taxes	30,592,123	31,463,919	32,367,157	33,103,732	33,861,764
Intergovernmental	2,870,686	2,938,048	3,028,281	3,092,140	3,157,441
Other	4,935,035	4,620,764	4,732,971	4,808,301	4,883,468
Planning Fees	234,000	241,020	248,251	253,216	258,280
Streets Revenue	2,138,562	2,106,099	2,169,282	2,212,668	2,256,921
TOTAL REVENUES	40,770,405	41,369,850	42,545,942	43,470,056	44,417,874
EXPENDITURES					
OPERATING EXPENDITURES					
Town Council	213,129	217,068	222,926	223,916	228,561
Town Manager	533,133	580,677	600,094	611,091	623,649
Town Attorney	502,359	493,817	507,267	515,430	524,386
Town Clerk	763,837	798,667	857,465	863,235	898,747
Administrative Services	1,922,532	1,991,371	2,082,419	2,141,003	2,202,891
General Government	1,914,242	2,081,185	2,232,582	2,397,528	2,560,004
Information Technology	921,756	974,639	1,015,861	1,035,875	1,057,502
Engineering	2,319,937	2,454,584	2,578,360	2,674,327	2,757,096
Road Maintenance	3,076,293	3,184,480	3,322,840	3,437,896	3,539,745
Snow Removal	4,540,879	4,663,499	4,826,373	4,964,830	5,087,775
Trails Maintenance	505,071	543,755	569,028	585,512	600,580
Facilities Maintenance	2,344,186	2,498,409	2,596,063	2,665,894	2,733,192
Planning	1,875,822	2,016,017	2,103,278	2,180,183	2,248,959
Code Compliance	184,132	170,025	100,284	104,757	109,167
Police	8,736,111	9,281,390	9,721,586	9,996,190	10,330,778
Emergency Planning & Response	943,000	776,835	804,097	833,932	865,492
Animal Services	686,994	730,914	767,887	783,803	803,162
Sustainability	371,800	384,538	398,434	404,714	411,374
Economic Vitality	1,670,074	1,044,561	1,086,705	1,128,142	1,168,046
Housing	591,357	639,148	669,392	694,382	717,139
Short-Term Rentals	755,104	797,019	825,142	841,231	858,130
Community Engagement	719,641	771,526	796,911	813,201	830,847
Total Operating Expenditures	36,091,390	37,094,127	38,684,995	39,897,073	41,157,221
OTHER EXPENDITURES AND LOAN PAYMENTS					
Debt Service - Town Hall	374,453	372,041	374,388	376,425	372,808
Debt Service - Stevens Lane Corp Yard	293,069	290,294	291,294	291,793	288,919
Debt Service - Stevens Lane Garage	283,875	281,375	283,625	280,375	281,875
Capital Projects	11,580,034	2,809,957	1,978,107	2,768,107	10,577,066
Total Other	12,531,431	3,753,667	2,927,414	3,716,700	11,520,667
TOTAL EXPENDITURES	48,622,821	40,847,794	41,612,409	43,613,773	52,677,889
CHANGE IN FUND BALANCE	(7,852,415)	522,057	933,533	(143,717)	(8,260,015)
Savings of General Fund for Specific Purposes					
General Fund Contingency Designation	-	-	325,292	369,646	379,127
Road Maintenance Reserve	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000
Budget Stabiliation Designation	1,700,000	-	-	-	-
Subtotal of Savings Programs	2,950,000	1,250,000	1,575,292	1,619,646	1,629,127
Revenue Over (Under) Expenses Including Savings Programs	(10,802,415)	(727,943)	(641,759)	(1,763,363)	(9,889,142)

AIR QUALITY MITIGATION FUND SUMMARY 2024/25 SUMMARY BUDGET

	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	141,338	43,211	109,228	62,058		
REVENUES						
Interest Income	2,446	2,377	4,150	2,358	-43.2%	-0.8%
Air Quality Mitigation Fees	3,315	500	4,000	500	-87.5%	
Total Revenues	5,761	2,877	8,150	2,858	-64.9%	-0.7%
EXPENDITURES						
Transfer to Capital Projects - Woodstove Program	1,600	5,000	4,600	-	-100.0%	-100.0%
Transfer to Transit Fund	36,271	25,000	50,720	50,000	-1.4%	100.0%
Total Expenditures	37,871	30,000	55,320	50,000	-9.6%	66.7%
Revenue Over (Under) Expenses	(32,110)	(27,123)	(47,170)	(47,142)		
ENDING FUND BALANCE	109,228	16,088	62,058	14,916	-76.0%	-7.3%

TAHOE DONNER TSSA FUND SUMMARY
2024/25 SUMMARY BUDGET

	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	4,560,979	4,921,355	4,994,445	5,357,686		
REVENUES						
Parcel Charges	597,467	597,000	596,885	596,885		0.0%
Interest Income	53,118	82,319	326,583	204,092	-37.5%	147.9%
Total Revenues	650,585	679,319	923,468	800,977	-13.3%	17.9%
EXPENDITURES						
Special Assessment Admin Fees	3,429	-	3,429	3,450	0.6%	
Professional Services	2,735	3,200	2,500	2,500		-21.9%
Bank Account Analysis Fees	-	3,450	150	700		
Transfer to Capital Projects	210,956	2,067,000	554,148	1,198,720	116.3%	-42.0%
Total Expenditures	217,119	2,073,650	560,227	1,205,370	115.2%	-41.9%
Revenue Over (Under) Expenses	433,466	(1,394,331)	363,241	(404,393)	-211.3%	
ENDING FUND BALANCE	4,994,445	3,527,024	5,357,686	4,953,293	-7.5%	40.4%

**GLENSHIRE TSSA FUND SUMMARY
2024/25 SUMMARY BUDGET**

	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	578,604	609,380	645,266	724,649		
REVENUES						
Parcel Charges	180,640	180,000	180,000	180,000		
Interest Income	11,059	10,240	24,620	27,636	12.3%	169.9%
Total Revenues	191,699	190,240	204,620	207,636	1.5%	9.1%
EXPENDITURES						
Special Assessment Admin Fees	1,191	1,200	1,191	1,200	0.8%	
Professional Services	865	2,000	2,000	2,000		
Transfer to Capital Projects	122,982	115,000	103,111	150,000	45.5%	30.4%
Transfer Out - Other	-	8,259	18,935	8,259	-56.4%	
Total Expenditures	125,038	126,459	125,237	161,459	28.9%	27.7%
Revenue Over (Under) Expenses	66,662	63,781	79,383	46,177	-41.8%	-27.6%
ENDING FUND BALANCE	645,266	673,161	724,649	770,826	6.4%	14.5%

COMMUNITY FACILITY DISTRICT FUNDS SUMMARY

2024/25 SUMMARY BUDGET

	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BRICKELLTOWN MAINTENANCE DISTRICT FUND						
BEGINNING FUND BALANCE	127,596	163,204	167,121	206,225		
Revenues	88,071	92,611	96,421	101,603	5.4%	9.7%
Supplies & Services	42,348	57,900	53,500	58,900	10.1%	1.7%
Transfers to General Fund	6,199	9,552	3,817	3,817		-60.0%
Revenue over/(under) Expenses	39,525	25,159	39,104	38,886		
ENDING FUND BALANCES						
Risk Management Designation ¹	50,000	50,000	50,000	50,000		
Fleet Replacement Designation ²	11,000	16,500	16,500	22,000	33.3%	33.3%
Capital Projects Designation ³	106,121	121,863	139,725	173,111	23.9%	42.1%
Net Cash Available	-	-	-	-		
JOERGER RANCH TRAILS MAINTENANCE DISTRICT FUND						
BEGINNING FUND BALANCE	13,399	-	-	-		
Revenues	59,891	35,912	-	-		-100.0%
Wages & Benefits	-	-	-	-		
Supplies & Services	2,794	500	-	-		-100.0%
Transfers Out	33,861	34,877	-	-		-100.0%
Revenue over/(under) Expenses	23,237	535	-	-		
ENDING FUND BALANCES						
Capital Projects Designation ³	36,636	535	-	-		-100.0%
Net Cash Available	-	-	-	-		
RAILYARD MAINTENANCE DISTRICT FUND						
BEGINNING FUND BALANCE	141,331	185,643	180,773	223,888		
Revenues	84,737	110,959	115,465	127,173	10.1%	14.6%
Wages & Benefits	-	-	-	-		
Supplies & Services	45,294	95,500	50,512	95,300	88.7%	-0.2%
Transfers Out	-	51,838	21,838	26,838	22.9%	-48.2%
Revenue over/(under) Expenses	39,442	(36,379)	43,115	5,035		
ENDING FUND BALANCES						
Capital Projects Designation ³	180,773	149,264	223,888	228,923	2.2%	53.4%
Net Cash Available	-	-	-	-		
DONNER PASS ROAD MAINTENANCE DISTRICT FUND						
BEGINNING FUND BALANCE	22,477	43,794	75,736	86,557		
Revenues	92,643	80,161	85,261	89,875	5.4%	12.1%
Wages & Benefits	-	-	-	-		
Supplies & Services	39,384	40,100	52,632	78,100	48.4%	94.8%
Transfers Out	-	25,808	21,808	27,808	27.5%	7.8%
Revenue over/(under) Expenses	53,259	14,253	10,821	(16,033)		
ENDING FUND BALANCES						
Capital Projects Designation ³	75,736	58,047	86,557	70,524	-18.5%	21.5%
Net Cash Available	-	-	-	-		

COMMUNITY FACILITY DISTRICT FUNDS SUMMARY

2024/25 SUMMARY BUDGET

	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
COLDSTREAM MAINTENANCE DISTRICT FUND						
BEGINNING FUND BALANCE	10,811	-	-	-		
Revenues	21,599	2,482	-	-		-100.0%
Personnel & Facilities Maint. Labor	-	-	-	-		
Supplies & Services	1,489	500	-	-		-100.0%
Transfers Out	2,409	2,392	-	-		-100.0%
Revenue over/(under) Expenses	17,701	(410)	-	-		
ENDING FUND BALANCES						
Capital Projects Designation ³	28,512	-	-	-		
Net Cash Available	-	(410)	-	-		
WEST RIVER LANDSCAPING AND LIGHTING DISTRICT						
BEGINNING FUND BALANCE	-	-	-	40,000		
Revenues	-	-	40,000	43,666	9.2%	
Personnel & Facilities Maint. Labor	-	-	-	-		
Supplies & Services	-	-	-	-		
Transfers Out	-	-	-	-		
Revenue over/(under) Expenses	-	-	40,000	43,666		
ENDING FUND BALANCES						
Capital Projects Designation ³	-	-	40,000	83,666	109.2%	
Net Cash Available	-	-	-	-		

¹ Designation is for risk management to meet the Town's \$50,000 insurance deductible.

² Designation to save for eventual replacement of specialized snow removal equipment. Savings equal to \$5,500

³ Designations are accumulated to complete capital maintenance projects within the CFD areas as needed (example projects include paving sidewalks).

COPS FUND
2024/25 SUMMARY BUDGET

	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	370,255	499,955	410,646	498,004		
REVENUES						
Intergovernmental Grant Funding	165,271	100,000	186,158	125,000	-32.9%	25.0%
Interest Income	7,057	1,500	8,000	8,160	2.0%	444.0%
Total Revenues	172,328	101,500	194,158	133,160	-31.4%	31.2%
EXPENDITURES						
Professional Services	1,157	15,000	-	15,000		
Employee Training and Education	-	10,000	-	10,000		
Employee Related Clothing and Training	544	1,000	300	1,000		
Safety and General Supplies	100,236	75,000	55,000	75,000	36.4%	
Transfer to Capital Projects	30,000	65,000	51,500	175,000	239.8%	169.2%
Total Expenditures	131,938	166,000	106,800	276,000	158.4%	66.3%
Revenue Over (Under) Expenses	40,391	(64,500)	87,358	(142,840)	-263.5%	
ENDING FUND BALANCE	410,646	435,455	498,004	355,164	-28.7%	-18.4%

GAS TAX FUND SUMMARY 2024/25 SUMMARY BUDGET

	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	386,453	764,084	773,579	637,333		
REVENUES						
Intergovernmental Revenues	2,599,344	2,978,705	2,538,450	2,574,899	1.4%	-13.6%
Interest Income	9,643	12,702	15,000	10,000	-33.3%	-21.3%
Total Revenues	2,608,987	2,991,407	2,553,450	2,584,899	1.2%	-13.6%
EXPENDITURES						
Transfer to General Fund	2,215,413	2,540,989	2,126,607	2,138,562	0.6%	-15.8%
\$2107 Snow	6,447	15,000	10,198	7,000	-31.4%	-53.3%
Transfer to Capital Projects	-	1,186,800	552,891	-	-100.0%	-100.0%
Total Expenditures	2,221,861	3,742,789	2,689,696	2,145,562	-20.2%	-42.7%
Revenue Over (Under) Expenses	387,126	(751,382)	(136,246)	439,337		
ENDING FUND BALANCE	773,579	12,702	637,333	1,076,670	68.9%	8376.4%

Note: The transfers to the Capital Improvement fund are listed as SB 1 - LRSP funding.

Revenues are from the State and are formulaic. The estimates here are from the League of California Cities.

MEASURE V SALES TAX FUND SUMMARY
2024/25 SUMMARY BUDGET

	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	7,071,635	9,154,491	8,888,367	10,853,954		
REVENUES						
Sales Tax	3,764,478	3,715,296	3,729,000	3,856,000	3.4%	3.8%
Interest Income	73,201	152,193	564,072	412,450	-26.9%	171.0%
Total Revenues	3,837,680	3,867,489	4,293,072	4,268,450	-0.6%	10.4%
EXPENDITURES						
Other Expenditures	18,588	10,000	10,000	10,000		
Transfer to Capital Projects	2,002,359	2,810,000	2,317,485	2,210,000	-4.6%	-21.4%
Total Expenditures	2,020,948	2,820,000	2,327,485	2,220,000	-4.6%	-21.3%
Revenue Over (Under) Expenses	1,816,732	1,047,489	1,965,587	2,048,450	4.2%	95.6%
ENDING FUND BALANCE	8,888,367	10,201,980	10,853,954	12,902,404	18.9%	26.5%

Note: The sales tax funds generated by Measure V are for restricted use on road maintenance and construction only.

**MEASURE R/U SALES TAX FUND SUMMARY
2024/25 SUMMARY BUDGET**

	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	6,993,472	4,455,474	4,553,515	2,071,734		
REVENUES						
Sales Tax	1,865,732	1,857,648	1,848,000	3,243,000	75.5%	74.6%
Interest Income	162,329	74,462	250,244	100,000	-60.0%	34.3%
Total Revenues	2,028,060	1,932,110	2,098,244	3,343,000	59.3%	73.0%
EXPENDITURES						
Other Expenses	4,661	500	300	500	66.7%	
Transfer to General Fund	336,898	465,136	435,725	505,071	15.9%	8.6%
Transfer to Capital Projects	4,126,458	5,635,000	4,144,000	1,406,000	-66.1%	-75.0%
Total Expenditures	4,468,017	6,100,636	4,580,025	1,911,571	-58.3%	-68.7%
Revenue Over (Under) Expenses	(2,439,957)	(4,168,526)	(2,481,781)	1,431,429		
ENDING FUND BALANCE	4,553,515	286,948	2,071,734	3,503,163	69.1%	1120.8%

Note: The sales tax funds generated by Measure R are restricted for use on trails construction and maintenance. This fund is referred to as the Trails fund in some Town materials.

This Measure is set to sunset in FY 2023/24 at which time Measure U will take effect increasing the tax from a 1/4 cent to a 1/2 cent.

MEASURE K TOT FUND SUMMARY
2024/25 SUMMARY BUDGET

	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	1,590,020	1,516,080	2,892,590	3,366,270		
REVENUES						
Transient Occupancy Tax	1,665,477	1,050,000	1,050,000	1,050,000		
Interest Income	38,412	26,867	45,000	127,918	184.3%	376.1%
Total Revenues	1,703,889	1,076,867	1,095,000	1,177,918	7.6%	9.4%
EXPENDITURES						
Transfer to General Fund	95,079	220,000	220,000	241,000	9.5%	9.5%
Transfer to Capital Projects	306,240	2,713,771	401,319	3,252,000	710.3%	19.8%
Total Expenditures	401,319	2,933,771	621,319	3,493,000	462.2%	19.1%
Revenue Over (Under) Expenses	1,302,570	(1,856,904)	473,681	(2,315,082)	-588.7%	
ENDING FUND BALANCE	2,892,590	(340,824)	3,366,270	1,051,188	-68.8%	

Note: Measure K is a 2% Transient Occupancy Tax passed by the voters in November 2020 to be used for any Town General Fund purpose but prioritized by Council to be used for Town Housing solutions.

AMERICAN RESCUE PLAN ACT (ARPA) FUND SUMMARY
2024/25 SUMMARY BUDGET

	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	1,994,127	3,734,705	3,772,205	5,703,889		
REVENUES						
Grant Revenue	2,001,684	-	2,001,684	-	-100.0%	
Total Revenues	2,001,684	-	2,001,684	-	-100.0%	
EXPENDITURES						
Transfer to Capital Projects	223,606	2,500,000	70,000	1,297,500	1753.6%	-48.1%
Total Expenditures	223,606	2,500,000	70,000	1,297,500	1753.6%	-48.1%
Revenue Over (Under) Expenses	1,778,078	(2,500,000)	1,931,684	(1,297,500)	-167.2%	
ENDING FUND BALANCE	3,772,205	1,234,705	5,703,889	4,406,389	-22.7%	256.9%

TRAFFIC IMPACT FEES FUND SUMMARY
2024/25 SUMMARY BUDGET

	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	9,374,179	7,661,227	7,668,454	7,948,070		
REVENUES						
Fees	1,428,681	2,540,000	950,000	1,250,000	31.6%	-50.8%
Interest Income	182,258	120,551	508,507	302,026	-40.6%	150.5%
Total Revenues	1,610,939	2,660,551	1,458,507	1,552,026	6.4%	-41.7%
EXPENDITURES						
Credit Card Fees	10,011	6,000	5,000	6,000	20.0%	
Transfer to Capital Projects	3,304,561	3,973,473	1,166,891	914,763	-21.6%	-77.0%
Engineering Labor	2,093	7,200	7,000	7,200	2.9%	
Total Expenditures	3,316,664	3,986,673	1,178,891	927,963	-21.3%	-76.7%
Revenue Over (Under) Expenses	(1,705,725)	(1,326,122)	279,616	624,063	123.2%	
ENDING FUND BALANCE	7,668,454	6,335,105	7,948,070	8,572,134	7.9%	35.3%

Note: This fund has been referred to as the AB1600 Traffic Fees Fund in previous years' budgets.

FACILITIES IMPACT FEES FUNDS SUMMARY 2024/25 SUMMARY BUDGET

	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
LAW ENFORCEMENT FUND						
BEGINNING FUND BALANCE	181	56,481	32,324	83,619		
Revenues	32,474	52,304	51,595	54,272	5.2%	3.8%
Expenditures - Engineering Labor	-	375	-	375		
Expenditures - Credit Card Fees	331	300	300	300		
ENDING FUND BALANCE	32,324	108,110	83,619	137,216	64.1%	26.9%
ANIMAL SERVICES FUND						
BEGINNING FUND BALANCE	168,224	193,967	185,397	202,242		
Revenues	17,318	23,308	17,045	17,685	3.8%	-24.1%
Expenditures - Engineering Labor	-	100	50	100	100.0%	
Expenditures - Credit Card Fees	145	150	150	150		
ENDING FUND BALANCE	185,397	217,025	202,242	219,677	8.6%	1.2%
STORM DRAINAGE FUND						
BEGINNING FUND BALANCE	1,232,876	880,935	858,713	851,353		
Revenues	200,822	285,110	149,803	163,154	8.9%	-42.8%
Expenditures - Engineering Labor	-	1,000	1,000	1,000		
Expenditures - Capital Projects	573,257	30,000	154,263	30,000	-80.6%	
Expenditures - Credit Card Fees	1,727	1,900	1,900	1,900		
ENDING FUND BALANCE	858,713	1,133,145	851,353	981,607	15.3%	-13.4%
GENERAL GOVERNMENT FUND						
BEGINNING FUND BALANCE	428,509	846,007	668,691	788,603		
Revenues	242,580	379,346	123,512	105,602	-14.5%	-72.2%
Expenditures - Engineering Labor	-	1,000	1,000	1,000		
Expenditures - Credit Card Fees	2,398	2,600	2,600	2,600		
ENDING FUND BALANCE	668,691	1,221,753	788,603	890,606	12.9%	-27.1%
TOTAL ENDING FUND BALANCES	1,745,125	2,680,033	1,925,817	2,229,105	16%	-17%

PARKING FUND SUMMARY 2024/25 SUMMARY BUDGET

	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	1,116,902	1,000,428	1,163,436	976,172		
REVENUES						
Parking Fees	576,829	655,500	524,710	580,500	10.6%	-11.4%
Parking Fines	67,398	46,000	45,500	46,000	1.1%	
Other Revenue	16,873	-	15,000	15,000		
Snow Removal Reimbursement	6,447	15,000	10,198	7,000	-31.4%	-53.3%
Interest Income	23,528	18,862	44,210	37,094	-16.1%	96.7%
Total Revenues	691,076	735,362	639,618	685,594	7.2%	-6.8%
EXPENDITURES						
Wages & Benefits	215,755	398,287	342,139	434,664	27.0%	9.1%
Services & Supplies	249,290	340,796	287,161	339,409	18.2%	-0.4%
Loan Pay-off	100,000	100,000	100,000	100,000		
Depreciation	17,968	11,000	-	-		-100.0%
Transfer to Capital Projects	61,530	331,308	97,582	460,679	372.1%	39.0%
Total Expenditures	644,542	1,181,390	826,883	1,334,752	61.4%	13.0%
Revenue Over (Under) Expenses	46,534	(446,028)	(187,264)	(649,158)		
ENDING FUND BALANCE	1,163,436	554,400	976,172	327,014	-66.5%	-41.0%
<i>Nonspendable Fund Balance</i>						
Capital Assets	76,187	98,458	123,265	168,265	37%	71%
<i>Assigned Fund Balance</i>						
Contingency ¹	291,506	304,400	364,650	77,014	-79%	-75%
Capital Improvement Designation ²	250,000	250,000	250,000	250,000		
Total Assigned Fund Balance	541,506	554,400	614,650	327,014	-47%	-41%
Net Cash Available	545,743	-	238,256	-	-100%	0%
Payment Share Agreement						
Amount Due to General Fund	1,145,304	1,162,500	1,045,304	945,304	-10%	-19%

¹ The contingency designation is intended to equal six (6) months of operating expenses if enough funds are available.

² The capital improvement designation is intended to be used for capital improvements and/or replacements of the Parking Districts equipment (e.g. parking meters) and parking lots. Savings for the capital improvement designation are \$50,000 per fiscal year.

TRANSIT FUND SUMMARY 2024/25 SUMMARY BUDGET

	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	139,682	25,825	165,704	70,647		
REVENUES						
State Transportation Funds (LTF,STA)	1,111,517	1,644,883	1,644,883	954,063	-42.0%	-42.0%
CTS Funds	34,030	33,027	33,027	27,116	-17.9%	-17.9%
Federal Funds	571,728	478,236	478,236	534,652	11.8%	11.8%
Other Grants	709,945	987,127	361,627	2,287,877	532.7%	131.8%
Charges for Services	1,790	2,000	1,500	1,500		-25.0%
Special Assess - Maintenance	-	-	39,053	40,225		
Private Contributions	191,108	240,076	110,000	149,501	35.9%	-37.7%
Interest Income	4,559	1,000	155	1,000		
Transfers In	36,271	62,359	50,720	50,000	-1.4%	-19.8%
Other Revenue	10,864	2,500	5,500	5,000	-9.1%	100.0%
Total Revenues	2,671,811	3,451,208	2,724,701	4,050,934	48.7%	17.4%
EXPENDITURES						
Wages & Benefits	209,402	221,944	246,942	269,400	9.1%	21.4%
Services & Supplies	1,443,260	1,553,586	1,499,763	1,604,616	7.0%	3.3%
Transfers to CIP	872,704	965,678	1,050,178	1,662,500	58.3%	72.2%
Non-depreciable Capital Outlay	-	710,000	-	-		-100.0%
Depreciation	120,424	60,000	22,875	17,645	-22.9%	-70.6%
Total Expenditures	2,645,790	3,511,209	2,819,758	3,554,161	26.0%	1.2%
Revenue Over (Under) Expenses	26,022	(60,001)	(95,057)	496,772		
ENDING FUND BALANCE	165,704	(34,176)	70,647	567,419	703.2%	
<i>Nonspendable Fund Balance</i>						
Capital Assets	480,326	420,326	457,451	439,805	-4%	5%
Net Cash Available	(314,622)	(454,502)	(386,804)	127,614	0%	0%

SOLID WASTE FUND SUMMARY
2024/25 SUMMARY BUDGET

	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	988,529	907,169	1,094,560	294,102		
REVENUES						
Interest Income	8,719	15,290	41,593	11,175	-73.1%	-26.9%
Grant Revenue	10,000	10,000	10,000	10,000		
Parcel Charges	5,346,144	5,502,382	5,502,030	6,344,024	15.3%	15.3%
Other Revenue	109,822	122,335	133,994	166,281	24.1%	35.9%
Total Revenues	5,474,685	5,650,007	5,687,617	6,531,481	14.8%	15.6%
EXPENDITURES						
Personnel	261,245	242,551	278,907	252,613	-9.4%	4.1%
Services & Supplies	5,100,818	6,034,861	6,034,469	6,148,060	1.9%	1.9%
Non-depreciable Capital Outlay	2,808	-	-	-		
Depreciation	-	6,500	-	7,000		7.7%
Vehicles		65,000	-	70,000		7.7%
Transfer to Capital Projects	3,784	11,500	174,698	112,000	-35.9%	873.9%
Total Expenditures	5,368,655	6,360,412	6,488,075	6,589,673	1.6%	3.6%
Revenue Over (Under) Expenses	106,031	(710,405)	(800,458)	(58,192)		
ENDING FUND BALANCE	1,094,560	196,764	294,102	235,909	-19.8%	19.9%

BUILDING AND SAFETY FUND SUMMARY 2024/25 SUMMARY BUDGET

	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	4,446,947	4,574,093	4,715,614	4,959,754		
REVENUES						
Building Fees	2,003,041	1,939,477	1,893,250	1,939,477	2.4%	
Interest Income	60,441	76,990	317,560	188,470	-40.7%	144.8%
Total Revenues	2,063,482	2,016,467	2,210,810	2,127,947	-3.7%	5.5%
EXPENDITURES						
Personnel	1,153,344	1,304,964	1,245,318	1,439,292	15.6%	10.3%
Services & Supplies	618,960	870,557	708,002	891,304	25.9%	2.4%
Non-depreciable Capital Outlay	7,530	19,134	11,100	15,000	35.1%	-21.6%
Vehicles	-	-	-	80,000		
Depreciation	14,981	-	-	-		
Transfer to Capital Projects	-	30,000	2,250	15,000	566.7%	-50.0%
Total Expenditures	1,794,815	2,224,656	1,966,670	2,440,597	24.1%	9.7%
Revenue Over (Under) Expenses	268,667	(208,189)	244,140	(312,650)	-228.1%	
ENDING FUND BALANCE	4,715,614	4,365,904	4,959,754	4,647,104	-6.3%	6.4%
Non-Spendable Fund Balance						
Capital Assets		30,000	2,250	17,250	667%	-43%
Assigned Fund Balance						
Contingency ¹	1,902,718	1,969,210	1,964,420	2,345,597	19%	19%
Vehicle Replacement ²	141,220	148,888	165,634	134,369	-19%	-10%
Total Assigned Fund Balance	2,043,938	2,118,098	2,130,054	2,479,966	16%	17%
Net Cash Available	2,671,676	2,217,806	2,827,450	2,149,888	-24%	-3%

¹ The current savings plan is working to accumulate one year's worth of operating expenditures. It is estimated that the Building and Safety Department collect approximately one year's worth of work in the form of payment for building permits in advance of work being completed. By setting aside one year's worth of operating expenses, the Town ensures that the services could be provided regardless of whether or not the Town experienced some catastrophic loss.

² The Vehicle Replacement savings are calculated as 10% of any projected revenues in excess of expenditures.

REDEVELOPMENT SUCCESSOR AGENCY FUND SUMMARY
2024/25 SUMMARY BUDGET

	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	(9,574,267)	(8,764,177)	(9,276,362)	(8,315,995)		
REVENUES						
Property Tax Revenue	606,086	713,750	1,127,890	713,750	-36.7%	
Administrative Cost Reimburseme	56,703	92,732	92,717	92,732	0.0%	
Loan Interest	2,219	100	100	100		
Interest Income	14,545	14,142	40,557	30,418	-25.0%	115.1%
Other Revenue	-	-	37,516	-	-100.0%	
Total Revenues	679,552	820,724	1,298,780	837,000	-35.6%	2.0%
EXPENDITURES						
Non-Administrative Costs	291,491	347,500	280,664	268,589	-4.3%	-22.7%
Loan Principal Forgiveness	-	5,000	-	-		-100.0%
Administrative Costs	90,156	45,097	57,749	2,000	-96.5%	-95.6%
Total Expenditures	381,647	397,597	338,413	270,589	-20.0%	-31.9%
Revenue Over (Under) Expenses	297,905	423,128	960,367	566,411	-41.0%	33.9%
ENDING FUND BALANCE	(9,276,362)	(8,341,050)	(8,315,995)	(7,749,584)		



Photo by Court Leve

FLEET REPLACEMENT FUND SUMMARY
2024/25 SUMMARY BUDGET

	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
BEGINNING FUND BALANCE	5,600,255	5,968,942	5,817,297	6,230,982		
REVENUES						
Departmental Contributions	1,123,852	1,133,852	1,133,852	1,133,852		
Total Revenues	1,123,852	1,133,852	1,133,852	1,133,852		
EXPENDITURES						
Equipment Purchases	906,810	2,350,000	720,167	1,375,000	90.9%	-41.5%
Total Expenditures	906,810	2,350,000	720,167	1,375,000	90.9%	-41.5%
Revenue Over (Under) Expenses	217,042	(1,216,148)	413,685	(241,148)	-158.3%	
ENDING FUND BALANCE	5,817,297	4,752,794	6,230,982	5,989,834	-3.9%	26.0%



FLEET EQUIPMENT REPLACEMENTS 2024/25 SUMMARY BUDGET

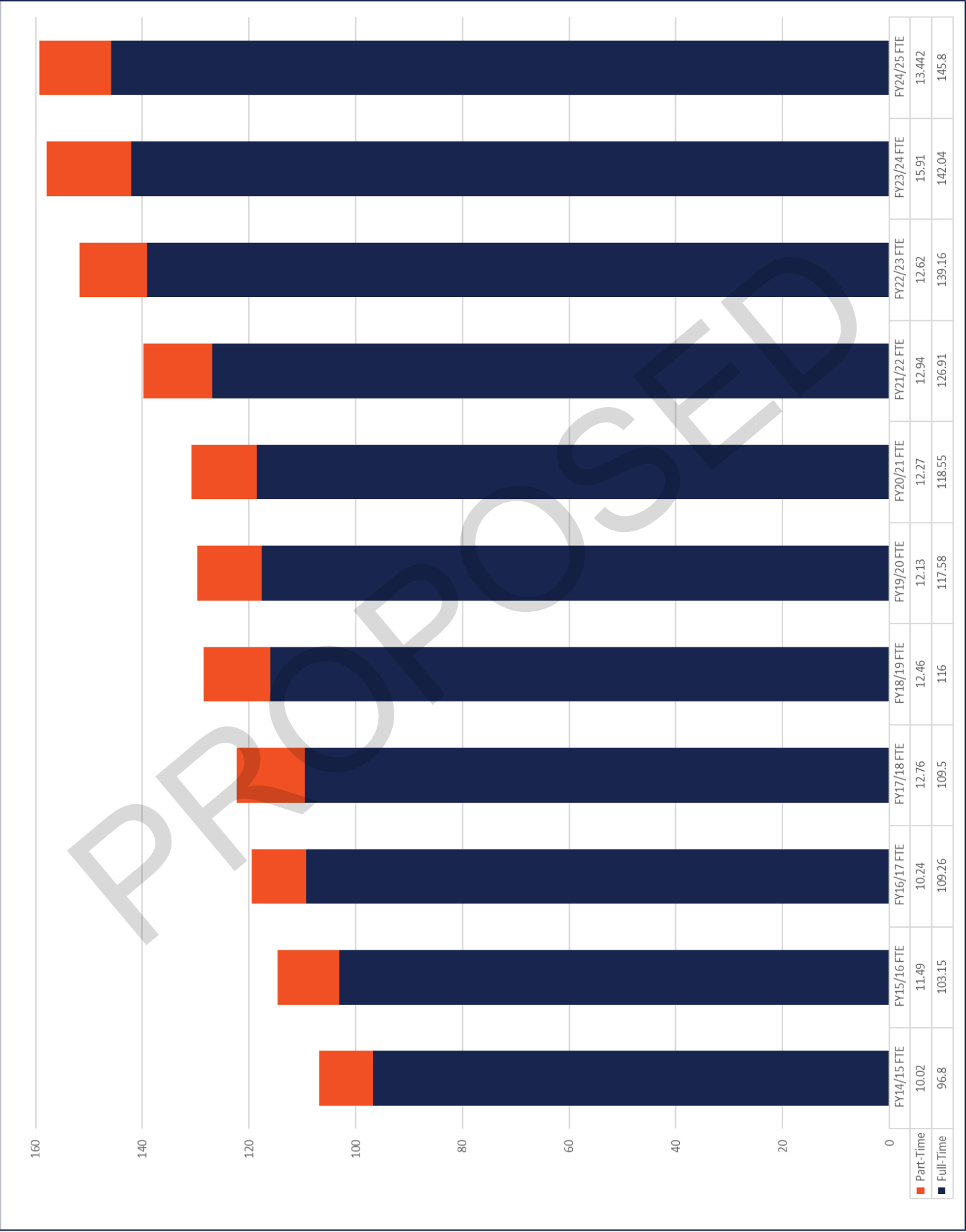
DEPARTMENT AND EQUIPMENT	FY 2024/25 PROPOSED BUDGET
Public Works- Fleet	
Unit #140 4wd Mechanic Service Truck-Diesel	\$ 200,000
Subtotal Fleet	<u>200,000</u>
Public Works - Facilities	
Unit #152- 4wd 1/2 Ton Pickup(Carried over from FY23/24)-Electric	\$ 80,000
Unit #364- Bobcat Toolcat- Diesel	\$ 120,000
Unit #359-Towable Hot Water Pressure Washer-Diesel /Gas	\$ 30,000
Subtotal Facilities	<u>\$ 230,000</u>
Public Works - Combined Road Maintenance & Snow Removal	
Unit #141- 1 Ton Supervisor Truck with Accessories-Diesel	\$ 75,000
Unit #142- 1 Ton Supervisors Truck with Accessories-Diesel	\$ 75,000
Unit #143 -1 Ton Supervisors Truck with Accessories-Diesel	\$ 75,000
Unit #320- Heavy Equipment Trailer	\$ 110,000
Subtotal Combined Road Maintenance & Snow Removal	<u>335,000</u>
Police Department	
Unit #820 - Marked Truck Patrol with Accessories- Electric(Carried from FY 2023/24)	\$ 90,000
Unit #840 - Unmarked SUV with Lights and Accessories Electric, Hybrid, Diesel or Gas	\$ 85,000
Unit #841 - Unmarked SUV with Lights and Accessories Electric, Hybrid, Diesel or Gas	\$ 85,000
Unit #843 - Unmarked SUV with Lights and Accessories- Diesel/Gas	\$ 85,000
Unit# 844- Unmarked SUV with Lights and Accessories- Diesel/Gas	\$ 85,000
Unit #846- Marked SUV Patrol with Lights and Accessories- Diesel/Gas	\$ 95,000
Unit #881- OES Marked SUV with Emergency Lighting- Diesel/Gas	\$ 85,000
Subtotal Police Department	<u>610,000</u>
TOTAL FLEET REPLACEMENT FUND	<u>\$ 1,375,000</u>
Keep Truckee Green Fund	
Unit #138- Marked Compact/Midsize SUV Electric, Hybrid, Diesel or Gas	\$ 70,000
Building and Safety Fund	
Unit #138- Marked Compact/Midsize SUV Electric, Hybrid, Diesel or Gas	\$ 80,000
Subtotal Other	<u>150,000</u>

Please see the Town's Fleet Replacement Plan for more detail. It can be located by searching "Fleet Replacement Plan" on the Town's website.
Per the Town's Purchasing Policies, as adopted in FY 2016/17, purchase orders for the purchase of the above mentioned fleet replacement vehicles will only be brought to Council if changes occur. For example, the vehicle type can not be procured.

EQUIPMENT OR PROPERTY	FY 2024/25 TRADE-INS & SALES REVENUE
Auction	
Unit #152- 4wd Pickup Truck for Landscaping and Hand Snow Removal- Auction	\$ 2,500
Unit #140 - Mechanic Service Truck- Trade-In	\$ 25,000
Unit #364- Bobcat Toolcat-Trade-In	\$ 5,000
Unit #359- Towable Hot Water Pressure Washer- Auction	\$ 2,500
Unit #141- Supervisors Truck- Auction	\$ 5,000
Unit #142- Supervisors Truck- Auction	\$ 5,000
Unit #143- Supervisors Truck- Auction	\$ 5,000
Unit #320- Heavy Equipment Trailer- Auction	\$ 5,000
TOTAL TRADE-INS & SALES OF EQUIPMENT OR PROPERTY ¹	<u>\$ 55,000</u>

¹ Revenue from the sale or trade-in of surplus equipment is recorded in the General Fund Revenues section of this. The Town will purchase electric/hybrid vehicles where available and where it meets service needs. However, availability will play a key role in whether we're able to purchase electric/hybrid vehicles. The Town's police department is currently testing one electric F-150 to see if it meets the service needs.

FULL-TIME EQUIVALENT (FTE) HISTORY



FULL-TIME EQUIVALENT (FTE) HISTORY - BY DIVISION

FY 2020/21 - FY2024/25

Fund	Division	FY20/21 FTE	FY21/22 FTE	FY22/23 FTE	FY23/24 FTE	FY24/25 FTE	Change
General Fund	101.102.00 - Town Manager	1.09	1.09	1.25	1.20	1.20	0.00
	101.103.00 - Town Attorney	1.07	1.07	1.07	1.02	1.00	-0.02
	101.104.00 - Town Clerk & Communications	4.83	4.83	4.73	5.38	5.36	-0.02
	101.105.00 - Administrative Services	8.43	8.73	8.83	9.76	10.52	0.76
	101.107.00 - Economic Development	0.99	0.70	1.15	1.40	1.86	0.46
	101.108.00 - Information Technology	4.20	4.20	4.20	4.68	4.66	-0.02
	101.109.00 - Sustainability	1.00	1.30	1.35	1.60	1.60	0.00
	101.110.xx - Police	32.43	36.95	35.32	36.65	35.62	-1.03
	101.111.00 - Animal Services	5.66	5.66	5.73	5.73	5.73	0.00
	101.115.00 - Engineering	7.90	7.69	10.17	10.21	10.86	0.65
	101.116.00 - Road Maintenance	12.93	12.99	13.33	13.28	13.28	0.00
	101.117.00 - Snow Removal	12.17	12.23	12.57	13.53	14.15	0.62
	101.118.00 - Fleet Maintenance	6.35	6.38	6.50	6.50	7.50	1.00
	101.120.00 - Planning	8.58	10.58	9.05	9.05	8.85	-0.20
	101.130.xx - Facilities	6.24	6.30	9.42	8.90	9.28	0.38
	101.105.50 - Short Term Rental	0.00	2.00	2.60	3.10	2.70	-0.40
	101.141.00 - Inclusion and Community Engagement	0.00	0.00	2.10	2.20	2.66	0.46
General Fund (partial)	101.119.00 - Trails Maintenance	0.75	0.75	0.87	2.37	2.30	-0.07
	101.121.00 - Code Compliance	1.10	1.10	1.56	1.56	1.56	0.00
	101.140.00 - Housing	1.00	1.00	2.15	2.30	2.66	0.36
Brickelltown Fund	212.000.00 - Brickelltown	0.00	0.00	0.00	0.00	0.00	0.00
Parking Fund	501.000.00 - Parking	2.05	2.20	3.20	4.55	3.76	-0.79
Public Transit Fund	502.xxx.00 - Public Transit	1.11	1.26	1.61	1.41	1.41	0.00
Solid Waste Fund	503.000.00 - Solid Waste	1.98	2.08	2.08	1.62	1.60	-0.02
Building & Safety Fund	504.000.00 - Building	8.61	8.36	10.56	8.81	9.11	0.30
Redevelopment Success Agency Fund	599.000.00 - Redevelopment Successor Agency	0.35	0.40	0.38	0.18	0.00	-0.18
Grand Total		130.82	139.85	151.78	156.99	159.24	-156.99

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SECTION 3 - REVENUES



THE MCIVER ROUNDABOUT CONNECTS WEST RIVER STREET WITH DONNER PASS ROAD VIA AN UNDERPASS BELOW THE RAILROAD TRACK THAT BISECTS THE TOWN OF TRUCKEE.

REVENUES BY FUND
REVENUE BUDGET DETAIL

GENERAL FUND REVENUE 2024/25 REVENUE BUDGET

101.000.00 General Fund

		2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
ACCOUNT							
TAX REVENUE							
40.11	Property Tax - Secured Current Yr	14,483,597	14,587,902	15,447,554	16,065,456	4.0%	10.1%
40.20	Property Tax - Unsecured Current Yr	233,057	232,188	271,780	277,216	2.0%	19.4%
40.25	Property Tax - Unsecured Prior Yrs	5,626	-	4,088	-	-100.0%	
40.30	Supplemental Secured Current Yr	626,485	200,000	272,438	200,000	-26.6%	
40.40	Supplemental Unsecured Current Yr	21,284	-	6,247	-	-100.0%	
40.50	Supplemental Prior Years	2,279	-	803	-	-100.0%	
40.61	RPTTF - RSA Residual	301,926	280,000	300,000	300,000		7.1%
40.70	Real Property Transfer Tax	342,337	400,000	435,442	400,000	-8.1%	
41.10	Sales & Use Tax	6,522,508	6,696,071	6,493,394	6,599,451	1.6%	-1.4%
41.15	Taxes Sales Tax in Lieu - Prop Tax	10,630	-	800	-	-100.0%	
41.30	Transient Occupancy Tax	6,484,317	5,250,000	5,250,000	5,250,000		
41.50	Franchise Tax	1,581,578	1,350,000	1,500,000	1,500,000		11.1%
Total Tax Revenue		30,615,623	28,996,162	29,982,546	30,592,123	2.0%	5.5%
INTERGOVERNMENTAL REVENUE							
40.80	Homeowner's Property Tax Relief	97,988	90,000	89,080	90,000	1.0%	
45.10	Grant Revenue	384,217	25,000	25,000	25,000		
45.11	Property Tax - In-Lieu MVL Fee	2,254,081	2,050,000	2,446,742	2,495,677	2.0%	21.7%
45.12	Motor Vehicle License Fees	17,528	13,000	21,000	16,000	-23.8%	23.1%
45.40	NVC Pass Through Payment	118,259	87,550	137,800	141,934	3.0%	62.1%
45.70	Intergovernmental Funding	1,679	500	500	500		
45.75	State Mandated Cost Reimb	15,824	2,000	2,000	2,000		
45.90	TTUSD - SRO Reimbursement	-	100,805	182,505	99,576	-45.4%	-1.2%
Total Intergovernmental Revenue		2,889,576	2,368,855	2,904,626	2,870,686	-1.2%	21.2%
OTHER REVENUE							
Animal Services							
42.10	Animal Licenses	27,225	25,000	21,045	22,000	4.5%	-12.0%
46.05	Contract Animal Services	18,848	14,500	27,759	18,000	-35.2%	24.1%
46.06	Animal Shelter Fees & Charges	17,796	15,000	8,575	10,000	16.6%	-33.3%
Interest Income							
44.10	Interest Income - County	41,332	18,360	46,000	40,000	-13.0%	117.9%
44.20,44.30	Interest Income - Investments	666,888	875,697	3,138,959	1,500,000	-52.2%	71.3%
Lease Revenue							
47.5*	Lease Revenue	283,267	317,168	205,000	230,000	12.2%	-27.5%
Public Safety Department							
43.05	Court Fines	74,803	65,000	87,973	75,000	-14.7%	15.4%
45.76	POST Reimbursement	33,777	10,000	23,000	15,000	-34.8%	50.0%
46.40	Special Police Dept Services	21,852	30,000	27,000	27,000		-10.0%
46.41	Police Special Event Reimbursement	52,337	45,000	45,000	45,000		
46.42	Abandoned Vehicle Abate Reimb	30,275	3,000	1,500	3,000	100.0%	

**GENERAL FUND REVENUE
2024/25 REVENUE BUDGET**

101.000.00 General Fund

ACCOUNT		2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
OTHER REVENUE (cont'd)							
<i>Engineering Division</i>							
42.28	Plan Check & Inspection Fees	135,385	130,000	140,000	150,000	7.1%	15.4%
46.25	Capital Labor Charge	361,317	400,000	400,000	400,000		
46.30	Impact Admin Fee	106,301	55,000	28,000	28,000		-49.1%
<i>Public Works Department</i>							
46.28	Capital Labor Charge - Road Maint.	-	5,000	500	500		-90.0%
46.32	CFD Labor Charges	-	25,000	22,000	25,000	13.6%	
46.50	PW Service Charge - Snow Removal	150,142	100,000	100,000	105,000	5.0%	5.0%
46.51	PW Service Charge - Road Maint.	2,530	-	5,700	3,000	-47.4%	100.0%
47.71	CFD Maintenance Charges	63,026	-	20,000	20,000		100.0%
<i>Miscellaneous Revenue</i>							
42.60	Short-Term Rental Registration Fees	458,214	448,000	430,000	430,000		-4.0%
43.31	Code Compliance- STR Fines	15,600	8,000	13,000	10,000	-23.1%	25.0%
43.32	STR Late Fees & Finance Charges	-	-	91,300	25,000	-72.6%	100.0%
46.31	Special Event Fees	3,745	5,000	5,000	5,000		
46.90	Other Current Service Charges	28,180	10,000	11,000	10,000	-9.1%	
47.04	Channel 6 Subscriber Contributions	48,970	50,000	50,000	50,000		
47.05	Downtown Newsrack Lease Revenue	1,560	600	2,600	2,000	-23.1%	233.3%
47.30	Miscellaneous Revenue	16,905	2,000	4,000	2,000	-50.0%	
47.32	Other Reimbursement Revenue	8,800	-	-	-		
47.60	Sales of Equipment/Property	77,351	92,500	50,000	55,000	10.0%	-40.5%
47.98	Other Prior Period Adjustment	8,708	-	-	-		
48.24	GASB 96 Subscription Financing	594,348	-	-	-		
Total Other Revenue		3,349,485	2,749,825	5,004,911	3,305,500	-34.0%	20.2%
INTERFUND TRANSFERS							
46.26	Transfer of Admin Overhead Chrgs	612,199	694,565	615,000	645,750	5.0%	-7.0%
47.70	Transit Shelter Maintenance	13,855	10,000	15,000	14,000	-6.7%	40.0%
49.10	Transfer In - Miscellaneous	-	100,001	101,000	79,238	-21.5%	-20.8%
49.10	Transfer from Glenshire TSSA	-	8,259	18,935	8,259	-56.4%	
49.10	Transfer from Measure R Sales Tax	336,898	465,136	435,725	505,071	15.9%	8.6%
49.10	Transfer from Measure K TOT Tax	95,079	220,000	220,000	241,000		
49.10	Transfer from Maint District Funds	6,199	92,932	74,961	136,217	81.7%	46.6%
Total Interfund Transfers		1,064,230	1,590,892	1,480,621	1,629,535	10.1%	2.4%
TOTAL GENERAL FUND REVENUE		37,918,914	35,705,734	39,372,705	38,397,843	-2.5%	7.5%
Reconciliation to General Fund Summary (p. 2-4):							
49.10	Plus: Gas Tax (Streets Revenue)	2,215,413	2,540,989	2,126,607	2,138,562	0.6%	-15.8%
	Plus: Planning Division Revenue	239,521	234,000	233,400	234,000	0.3%	
		40,373,849	38,480,723	41,732,711	40,770,405	-2.3%	6.0%

COMMUNITY DEVELOPMENT DEPARTMENT REVENUE
2024/25 REVENUE BUDGET

ACCOUNT		2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
504.000.00 Building and Safety Fund							
BUILDING AND SAFETY FUND							
42.20	Building Permit Fees	1,302,811	1,220,000	1,225,000	1,220,000	-0.4%	
42.21	Plan Check	537,319	549,977	515,000	549,977	6.8%	
42.22	Energy Plan Check	74,307	85,000	72,000	85,000	18.1%	
42.23	Fire Administration Fee	8,909	10,500	9,500	10,500	10.5%	
42.24	Record Retention	30,613	25,000	25,000	25,000		
42.25	Park & Rec Administration Fee	8,827	10,000	10,000	10,000		
42.27	Encroachment - Building	18,041	13,000	16,000	13,000	-18.8%	
43.30	Code Compliance	6,967	5,000	5,500	5,000	-9.1%	
44.20,44.30	Interest Income	60,441	76,990	317,560	188,470	-40.7%	144.8%
46.30	Impact Fees - Administration Fee	9,072	15,000	10,250	15,000	46.3%	
47.30	Other Revenue	5,689	6,000	5,000	6,000	20.0%	
47.32	Other Reimbursement Revenue	487	-	-	-		
Total Building and Safety Revenue		2,063,482	2,016,467	2,210,810	2,127,947	-3.7%	5.5%
101.000.00 General Fund							
PLANNING DIVISION AND CODE COMPLIANCE - GENERAL FUND							
42.21	Plan Processing Fees	236,928	230,000	230,000	230,000		
43.30	Code Compliance	2,594	4,000	3,400	4,000	17.6%	
Total Planning and Code Revenue		239,521	234,000	233,400	234,000	0.3%	
TOTAL COMMUNITY DEVELOPMENT DEPARTMENT REVENUE		2,303,003	2,250,467	2,444,210	2,361,947	-3.4%	5.0%

PARKING FUND REVENUE
2024/25 REVENUE BUDGET

501.000.00 Parking Fund

ACCOUNT		2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
43.10	Fines	62,368	40,000	40,000	40,000		
43.11	Fines - DMV Hold	5,030	6,000	5,500	6,000	9.1%	
44.30	Interest Income	23,528	18,862	44,210	37,094	-16.1%	96.7%
46.10	Parking Fees - Meters	568,979	650,000	520,000	575,000	10.6%	-11.5%
46.12	Parking Fees - Employee Permit	7,850	5,500	4,710	5,500	16.8%	
47.30	Other Sources of Revenue	16,873	-	15,000	15,000		100.0%
49.10	Transfer In - HUT §2107 - Snow	6,447	15,000	10,198	7,000	-31.4%	-53.3%
TOTAL PARKING FUND REVENUE		691,076	735,362	639,618	685,594	7.2%	-6.8%

PUBLIC TRANSIT FUND REVENUE
2024/25 REVENUE BUDGET

502.000.00 Public Transit Fund

ACCOUNT		2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
OPERATING REVENUES							
44.30	Interest Income	4,559	1,000	155	1,000	545.2%	
45.20	FTA - Section 5311 Grant Formulaic	384,228	136,930	136,930	137,152	0.2%	0.2%
45.21	Local Transportation Fund	662,134	759,989	759,989	542,563	-28.6%	-28.6%
45.22	NCTC - CTS Fund	34,030	33,027	33,027	27,116	-17.9%	-17.9%
45.23	State Transit Assistance	170,382	74,894	74,894	376,500	402.7%	402.7%
45.38	FTA 5311 - ARPA Emergency Relief	-	153,806	153,806	-		
45.39	FTA 5311 - Converted	-	-	-	210,000		100.0%
45.28	FTA - Section 5310 Grant	187,500	187,500	187,500	187,500		
45.31	LCTOP Grant	116,241	121,449	121,449	130,377	7.4%	7.4%
46.75	Special Assess - Maintenance	-	-	39,053	40,225		
46.80	Fare Box Receipts Retained	1,790	2,000	1,500	1,500		-25.0%
46.83	Partnership Funding - TTAD & Placer	-	180,000	48,000	48,000		-73.3%
46.82	Partnership Funding	97,070	-	-	15,989		100.0%
47.30	Other Sources of Revenue	10,864	2,500	5,500	5,000	-9.1%	100.0%
47.34	Community Shuttle Funding	36,986	-	-	-		
48.10	Gray's Crossing Contribution	57,052	60,076	62,000	85,512	37.9%	42.3%
49.10	Transfer In - CFDs	-	37,359	-	-	3.0%	7.7%
49.10	Transfer In - Air Quality Mitigation	36,271	25,000	50,720	50,000	-1.4%	100.0%
Subtotal Operating Revenue		1,799,108	1,775,530	1,674,523	1,858,434		
CAPITAL REVENUE							
45.19	Transit & Intercity Rail Capital Progra	-	700,000	74,500	1,985,500	2565.1%	183.6%
45.35	State of Good Repair - Grant	593,704	165,678	165,678	172,000	3.8%	3.8%
45.37	STA - Capital	279,000	810,000	810,000	35,000	-95.7%	-95.7%
Subtotal Capital Revenue		872,704	1,675,678	1,050,178	2,192,500		
TOTAL PUBLIC TRANSIT FUND REVENUE		2,671,811	3,451,208	2,724,701	4,050,934	48.7%	17.4%

SOLID WASTE FUND REVENUE
2024/25 REVENUE BUDGET

503.000.00 Solid Waste Fund

ACCOUNT		2022/23	2023/24	2023/24	2024/25	% CHG BUD TO EA	% CHG BUD TO BUD
		ACTUAL	AMENDED BUDGET	ESTIMATED ACTUALS	PROPOSED BUDGET		
44.30	Interest Income	8,719	15,290	41,593	11,175	-73.1%	-26.9%
45.10	Grants	10,000	10,000	10,000	10,000		
46.75	Parcel Charges	5,346,144	5,502,382	5,502,030	6,344,024	15.3%	15.3%
46.76	Commercial Customer Admin Fee	15,599	15,000	15,288	19,017	24.4%	26.8%
46.77	Education & Outreach Funding	82,552	79,335	91,018	119,264	31.0%	50.3%
46.78	Parcel Charges - Delinquent	11,671	28,000	27,688	28,000	1.1%	
TOTAL SOLID WASTE FUND REVENUE		5,474,685	5,650,007	5,687,617	6,531,481	14.8%	15.6%

REDEVELOPMENT SUCCESSOR AGENCY FUND REVENUE
2024/25 REVENUE BUDGET

599.000.00		Redevelopment Successor Agency Fund					
ACCOUNT		2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
40.11	Property Tax	606,086	713,750	1,127,890	713,750	-36.7%	
44.20,44.30	Interest Income	14,545	14,142	40,557	30,418	-25.0%	115.1%
45.80	Federal Bond Interest Subsidy	-	-	37,516	-	-100.0%	
47.11	Loan Interest Payment	2,219	100	100	100		
47.30	Administrative Cost Reimbursement	56,703	92,732	92,717	92,732	0.0%	
SUCCESSOR AGENCY FUND REVENUE		679,552	820,724	1,298,780	837,000	-35.6%	2.0%

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CAPITAL IMPROVEMENT PROJECTS FUNDING SOURCES

2024/25 REVENUE BUDGET

200.000.00 Capital Improvement Project Fund

FUNDING SOURCE	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET
Affordable Housing In-Lieu Fund	-	825,000	-	825,000
AHSC Program Funds	80,188	1,333,454	1,024,779	-
Air Quality Mitigation Fund	1,600	5,000	4,600	-
American Rescue Plan Act	223,606	2,500,000	70,000	1,297,500
Building & Safety Fund	-	30,000	2,250	15,000
CalRecycle Local Assistance grant (OWR4)	-	-	30,668	44,332
Carbon Reduction Program (CRP)	-	-	-	40,382
CDFW Grant	733,490	-	1,025,283	-
CIRA Grant	-	288,630	15,000	225,000
COPS Fund	30,000	65,000	51,500	175,000
CRRSAA	-	-	80,496	-
Developer Funding	2,349,086	(523,955)	(540,231)	(428,188)
DWR Grant - Urban Streams	590,758	-	(13,798)	-
Economic Development Designation	128,465	500,000	138,220	464,662
Facilities Impact Fees - Storm Drainage	573,257	30,000	154,263	30,000
Federal Grant Source	-	-	-	468,000
General Fund	1,464,183	9,908,882	7,542,894	11,580,034
General Fund Housing Designation	571,765	570,000	400,000	215,000
Glenshire TSSA Fund	122,982	115,000	103,111	150,000
HCD SB 2 Planning Grant	67,575	-	67,575	-
Homeland Security Grant Funds	-	-	-	35,000
Intergovernmental Contributions	69,094	1,041,892	1,356,013	100,000
LEAP Grant	1,641	-	1,641	-
Measure K	306,240	2,713,771	2,209,371	3,252,000
Measure R/U Sales Tax Fund	4,126,458	5,635,000	4,144,000	1,406,000
Measure V Sales Tax Fund	2,002,359	2,810,000	2,317,485	2,210,000
NSAQMD Grant	-	25,000	50,000	-
Parking Fund	161,530	331,308	97,582	460,679
Partner Reimbursements	173,439	110,000	63,478	-
PEG Fund	94,006	-	94,006	-
Placer County Reimbursement	-	-	115,428	-
PLHA Grant	4,661	100,000	-	200,000
Private Contributions	362,439	2,460,000	4,477,561	-
Private Development Contribution	-	-	-	75,000
Prop 68 Per Capita Grant	-	177,952	44,488	133,464
Prop 68 Per Capita Pass-Thru	-	60,000	15,000	45,000
Prop 68 RIRE Grant	-	250,000	62,500	187,500
Property Sale	-	50,000	-	50,000
Railyard Commitments Design.	-	250,000	-	250,000
Road Maintenance Reserve	4,234,547	2,780,000	2,312,485	2,175,000
RSTP Funds	-	404,562	326,299	-
SB1 - LPP Funding	-	400,000	400,000	300,000
SB1 - LSRP Funding	-	1,186,800	552,891	-
SB125	-	-	-	595,000
Solid Waste Fund	3,784	121,500	174,698	112,000
State of Good Repair	494,523	165,678	165,678	172,000
State Transit Assistance (STA)	279,000	800,000	810,000	-
Streetscape Designation	-	1,300,000	1,540,000	500,000
Sustainable Communities 2023	-	-	-	305,428
Sustainability Designation	231,512	548,016	453,825	858,664

CAPITAL IMPROVEMENT PROJECTS FUNDING SOURCES
2024/25 REVENUE BUDGET

200.000.00 Capital Improvement Project Fund				
FUNDING SOURCE	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET
Tahoe Donner TSSA Fund	210,956	2,067,000	554,148	1,198,720
Tourism Business Improvement District	175,964	400,000	260,000	130,000
Traffic Impact Fees Fund	3,304,561	3,973,473	1,166,891	914,763
Transit and Intercity Rail Capital Program (TIRCP)	-	578,000	74,500	1,490,500
Urban Greening Grant	-	500,000	125,000	375,000
Utility Reimbursement	33,400	-	247,400	-
Subtotal Before Unfunded	23,207,067	46,886,963	34,368,979	32,633,440
Unfunded	-	1,212,581	-	-
Unfunded Grant Source	-	1,000,000	-	660,000
TOTAL CAPITAL IMPROVEMENT PROJECT FUNDING	23,207,067	49,099,544	34,368,979	33,293,440



Photo by Paul Hamill

SECTION 4 - GENERAL GOVERNMENT EXPENDITURES



TOWN HALL BY CAITLIN BRENNAN

GENERAL GOVERNMENT ORGANIZATION CHART

TOWN COUNCIL EXPENDITURES

TOWN MANAGER EXPENDITURES

TOWN ATTORNEY EXPENDITURES

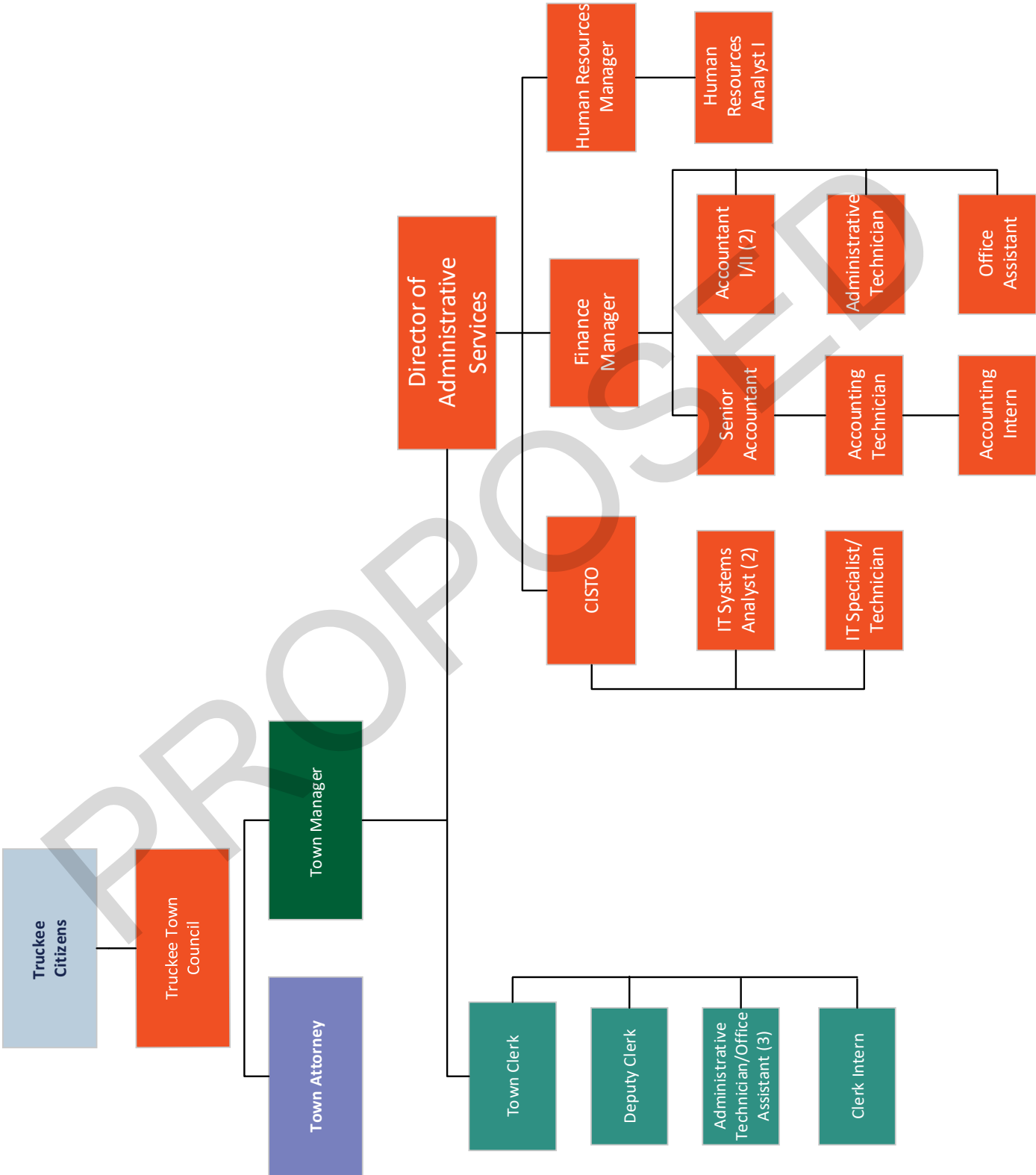
TOWN CLERK EXPENDITURES

ADMINISTRATIVE SERVICES EXPENDITURES

GENERAL GOVERNMENT EXPENDITURES

INFORMATION TECHNOLOGY EXPENDITURES

GENERAL GOVERNMENT ORGANIZATION CHART



TOWN COUNCIL

FY 2024/25 EXPENDITURES BUDGET DETAIL

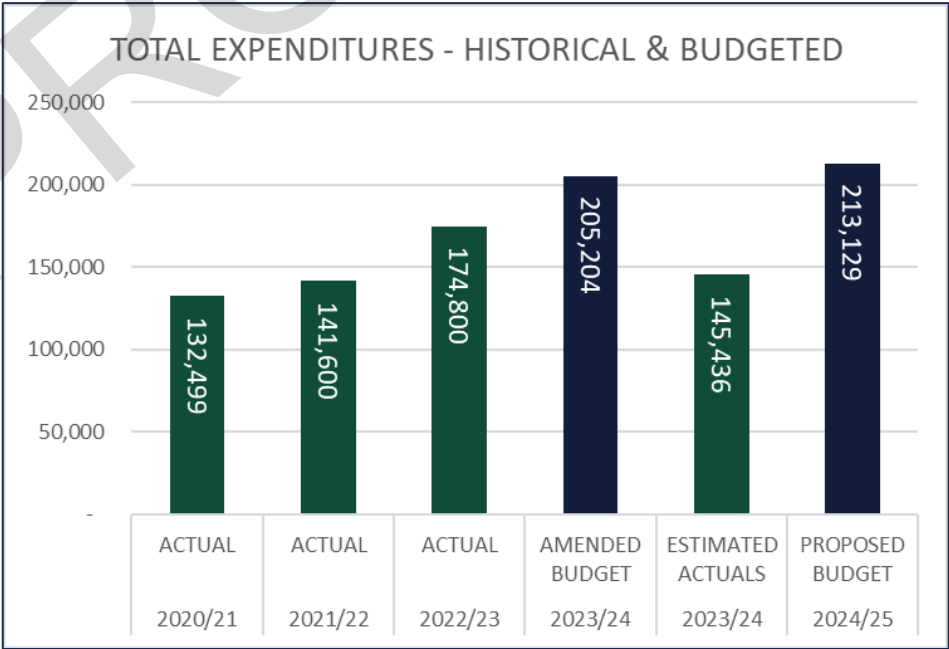
101.101.00General Fund.Town Council

DIVISION PURPOSE

The Town Council is composed of five (5) members elected by the citizens of Truckee as representatives to make the legislative and policy decisions of the Town, subject to the provisions of the Government Code and the Constitution of the State of California. The Mayor and the Town Council also represent the Town at official functions and in relation to other organizations.

SUMMARIZED EXPENDITURES

TOWN COUNCIL								
2024/25 EXPENDITURES BUDGET								
101.101.00	General Fund.Town Council							
	2020/21	2021/22	2022/23	2023/24	2023/24	2024/25		
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUALS	PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
Wages & Benefits	51,973	53,243	55,808	88,304	56,642	88,129	55.6%	-0.2%
Services	56,828	51,217	66,301	64,000	41,000	74,000	80.5%	15.6%
Supplies	23,698	34,986	52,692	50,900	46,007	51,000	10.9%	0.2%
Capital Outlay	-	2,154	-	2,000	1,786	-	-100.0%	-100.0%
TOTAL	132,499	141,600	174,800	205,204	145,436	213,129	46.5%	3.9%



TOWN COUNCIL
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.101.00	General Fund.Town Council
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PERSONNEL

Provides for a stipend of \$851 per month to each of the five (5) elected Council members. Council can increase their stipend during election years and up a legally provided percentage.

NOTABLE EXPENDITURES

- \$12,000 has been budgeted to provide \$2,400 per council member for training purposes.
- \$64,000 has been budgeted for legislative lobbyist services.
- \$10,000 has been budgeted for a contract with Nevada County for joint federal legislative lobbying, a program that was first piloted in FY2021/22.
- \$10,000 has been budgeted for promotional events and supplies such as flowers, plaques, cards, and other community recognition. This could also include items for the Council to hand out at training conferences or networking events.



From Left: Council Member Anna Klovstad, Mayor David Polivy, Vice Mayor Jan Zabriskie, Council Member Lindsay Romack, and Council Member Courtney Henderson.

TOWN MANAGER

FY 2024/25 EXPENDITURES BUDGET DETAIL

101.102.00

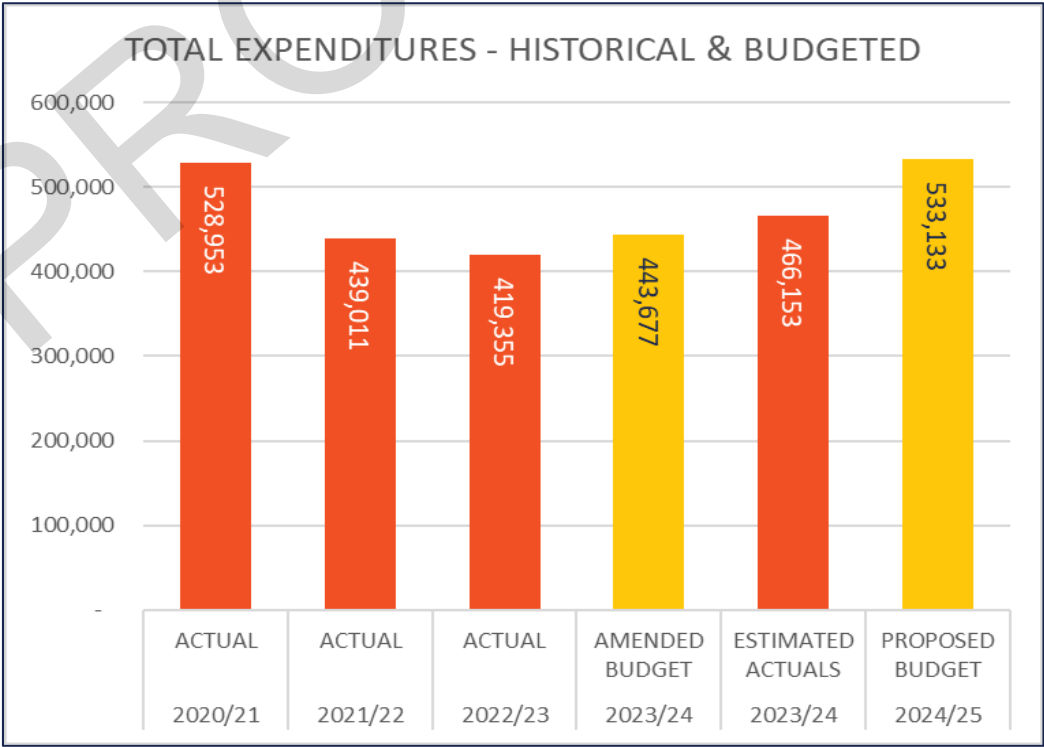
General Fund.Town Manager

DIVISION PURPOSE

The Town Manager is directly responsible to the Town Council for the day-to-day administration of all Town affairs. The Manager is directly responsible for the preparation and administration of the annual budget, organization and allocation of Town resources, and all matters related to staffing and personnel. The Town Manager is responsible for both assisting in policy formulation and ensuring that the policy directives of the Town Council are carried out.

SUMMARIZED EXPENDITURES

TOWN MANAGER								
2024/25 EXPENDITURES BUDGET								
101.102.00	General Fund.Town Manager							
	2020/21	2021/22	2022/23	2023/24	2023/24	2024/25		
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUALS	PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
Wages & Benefits	462,326	387,311	370,144	381,227	400,540	454,183	13.4%	19.1%
Services	27,717	1,074	3,468	2,000	-	2,000		
Supplies	37,579	46,928	45,412	58,850	57,913	74,450	28.6%	26.5%
Capital Outlay	1,331	3,698	331	1,600	7,700	2,500	-67.5%	56.3%
TOTAL	528,953	439,011	419,355	443,677	466,153	533,133	14.4%	20.2%



TOWN MANAGER
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.102.00	General Fund.Town Manager
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PERSONNEL

Provides 100% of the salary of the Town Manager, 10% of the salary of the Town Clerk, and 15% of the Assistant to the Town Manager.

NOTABLE EXPENDITURES

- \$51,000 has been budgeted for employee relations activities and inventive programs. Employee retention has been and continues to be a top priority. Staff have been leveraging opportunities for employee recognition whenever possible.
 - Of this balance, \$20,000, has been budgeted for the annual staff winter celebration (Holiday Party)
- \$5,000 was expended in the fiscal year 2023/24 to update the office furniture in the Town Manager’s office to make it more welcoming and functional.
- Slight increases have been included for various items such as Education and Training, Software Supplies, and Postage based on historical usage.



IN 2020 TOWN COUNCIL SELECTED JENNIFER CALLAWAY AS THE NEW TOWN MANAGER. OVER ONE HUNDRED AND THIRTY APPLICATIONS WERE RECEIVED AND A SELECTION OF CANDIDATES TOOK PART IN INITIAL INTERVIEWS WITH LEADERSHIP STAFF AND MEMBER OF THE COMMUNITY. COUNCIL MEMBERS INTERVIEWED THE FINALISTS AND CONCLUDED THAT MS. CALLAWAY AS THE BEST CANDIDATE TO SERVE THE TRUCKEE COMMUNITY.

TOWN ATTORNEY

FY 2024/25 EXPENDITURES BUDGET DETAIL

101.103.00

General Fund.Town Attorney

DIVISION PURPOSE

The function of the Town Attorney is to serve as legal counsel for Town employees during day-to-day operations and to serve as legal advisor to the Council, Planning Commission, and Town Manager. The Town Attorney is also charged with general knowledge of legal issues arising from court decisions, awareness of the need for specialized attorneys, and the supervision of those attorneys in the handling of Town litigation. Additionally, the Town Attorney is charged with the preparation and review of ordinances, resolutions, and other legislation.

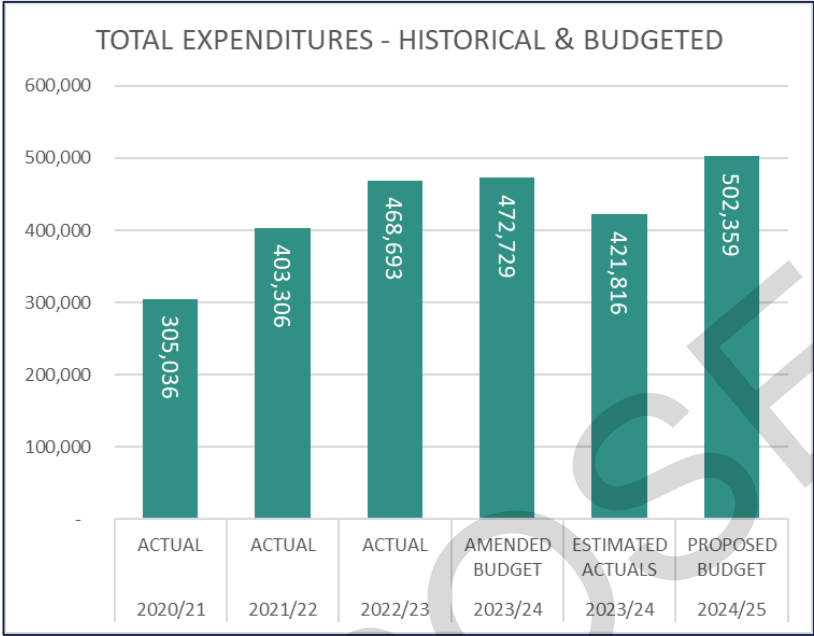
Activities include assisting the Council and staff in crafting proposed public policies and local ordinances. The Town Attorney will also assist the Town in administering any specialty legal counsel services that may be needed and will protect the Town when litigation and threats of litigation arise.

SUMMARIZED EXPENDITURES

TOWN ATTORNEY								
2024/25 EXPENDITURES BUDGET								
101.103.00	General Fund.Town Attorney							
	2020/21	2021/22	2022/23	2023/24	2023/24	2024/25		
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUALS	PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
Wages & Benefits	261,289	290,849	301,900	337,354	316,529	366,984	15.9%	8.8%
Services	37,917	101,402	148,143	125,000	100,000	125,000	25.0%	
Supplies	5,830	8,072	18,650	10,375	5,286	10,375	96.3%	
Capital Outlay	-	2,982	-	-	-	-		
TOTAL	305,036	403,306	468,693	472,729	421,816	502,359	19.1%	6.3%

TOWN ATTORNEY
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.103.00 General Fund.Town Attorney



NOTABLE EXPENDITURES

- Provides \$125,000 for specialized outside legal services as needed. The amount fluctuates annually based on legal issues that arise during the year. Due to the unpredictable nature of most legal action, there is no way to accurately estimate the necessary funding levels year-on-year. Therefore, the budget for this item remains relatively consistent regardless of the yearly activity to accommodate for the fluctuations. The budget does not include legal services for which the Town would be reimbursed by planning applicants. Legal fees for services rendered for short-term rental issues have been placed in the budget for the Assistant to the Town Manager.

TOWN CLERK DESCRIPTION

FY 2024/25 EXPENDITURES BUDGET DETAIL

101.104.00

General Fund.Town Clerk

DIVISION PURPOSE

The Town Clerk Department is responsible for matters relating to the official business of the Town Council and the Town's compliance with California public access and safeguard laws. These laws include the Brown Act, the Public Records Act, the Political Reform Act, the Fair Political Practices Commission (FPPC), the Maddy Act, conflict of interest laws, election laws, ethics laws, the Voter Participation Rights Act, and the Voting Rights Act. These laws safeguard the public’s investments and ensure resources are used for the benefit of the public to ensure (as stakeholders in government) public access to Town business. Additionally, the Clerk’s Department is responsible for administrative tasks for the Engineering Division, the Assistant to the Town Manager, the Town Manager, the Town Attorney, the Redevelopment Successor Agency (RSA) and the Truckee Public Financing Authority; website maintenance; and conducting municipal elections.



GOALS FOR FY2024/25

The Clerk’s Department remains focused on training and relationship building with its recent staffing changes. The Clerk’s Department includes one Town Clerk, one Deputy Clerk, two Administrative Technicians, one Office Assistant, and one Intern. The new Town Clerk started in September 2023 and staff has been implementing the succession plan with internal promotions and new hires of two Administrative Technicians and one Intern. The Department anticipates one internal promotion from Office Assistant to Administrative Technician and would like to retain the Intern as a part-time Office Assistant. Staff will participate in training, certification, and supervisory courses as well as educational and professional training courses.

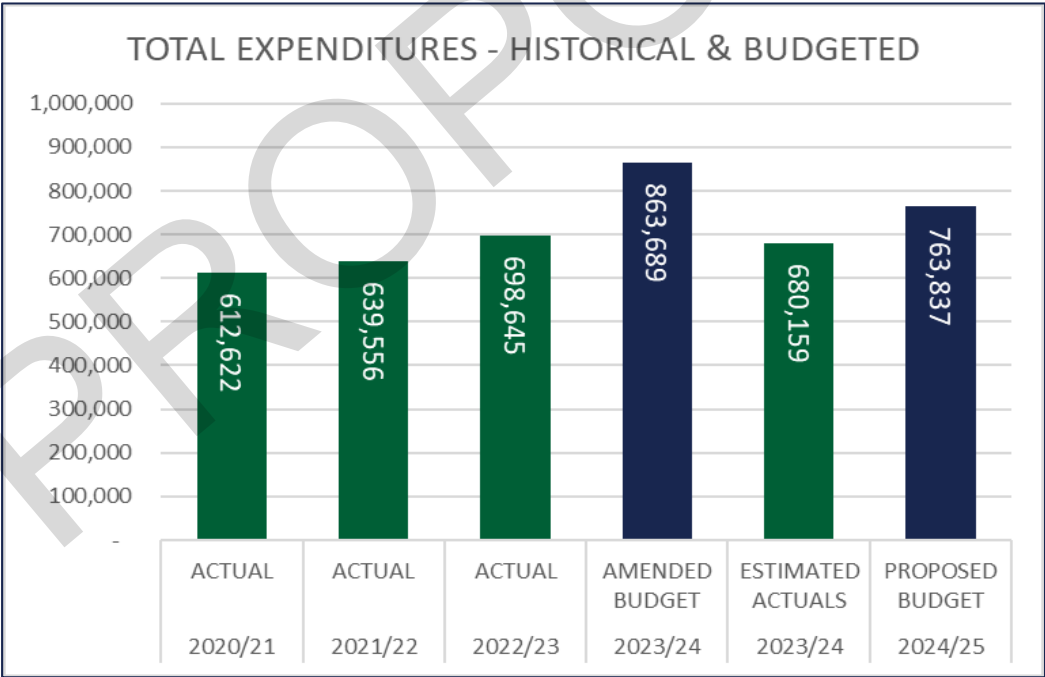
Staff will continue to be trained in Laserfiche with plans to create automation processes in records management with support from ECS Imaging (ECS). The Clerk’s Department will no longer be using Dropbox for records storage by FY24/25 and will utilize Laserfiche for its document-sharing platform. (See C1610 for more details.) The Clerk’s Department will continue to work with the Building Department and ECS to automate the building permit process. The Clerk’s Department will also work with Administrative Services and ECS to automate the collection and data entry of receipts from staff’s purchasing card transactions. Finally, the Clerk’s Department will automate the contract creation process. The process of scanning and organizing all paper and electronic records across all departments into Laserfiche remains an ongoing project in the Clerk’s Department.

TOWN CLERK DESCRIPTION
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.104.00	General Fund.Town Clerk
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SUMMARIZED EXPENDITURES

TOWN CLERK								
2024/25 EXPENDITURES BUDGET								
101.104.00	General Fund.Town Clerk and Communications							
	2020/21	2021/22	2022/23	2023/24	2023/24	2024/25		
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUALS	PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
Wages & Benefits	538,663	552,575	608,316	787,161	626,859	663,137	5.8%	-15.8%
Services	17,449	9,392	17,767	13,500	4,101	30,000	631.6%	122.2%
Supplies	48,618	73,351	71,503	63,028	42,284	68,700	62.5%	9.0%
Capital Outlay	7,892	4,238	1,059	-	6,915	2,000	-71.1%	
TOTAL	612,622	639,556	698,645	863,689	680,159	763,837	12.3%	-11.6%



PERSONNEL

Provides for 90% of the salary of the Town Clerk [10% to the Town Manager], the wages for (1) Deputy Town Clerk, three (3) Administrative Technicians, and one Intern. One of the department’s staff was an Office Assistant and was promoted to Administrative Technician in FY24. The Clerk’s Department also had an Intern who had a promotional and growth opportunity for the staff member to become a permanent part-time Office Assistant (50% to the Town Manager and 50% to Building).

TOWN CLERK DESCRIPTION

FY 2024/25 EXPENDITURES BUDGET DETAIL

101.104.00	General Fund.Town Clerk
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NOTABLE EXPENDITURES

- \$14,000 has been budgeted for education and training which are anticipated to include the Technical Training for Clerks, New Law and Election Seminar, the City Clerks' Association of California (CCAC) annual conference/training, records management training, public information officer training, and regional CCAC meetings. Staff will continue to seek scholarships for Clerk’s certification training whenever possible.
- \$15,000 has been budgeted for professional services including the records retention schedules in Laserfiche.
- \$20,000 has been budgeted for software supplies including MuniCode Agenda Management, a social media archiving software (Archive Social), Fair Political Practices Commission (FPPC) online filing software, a subscription for software to codify the Town’s Municipal Code and a subscription to DocuSign.
- \$15,000 to contribute to election services run by Nevada County.
- \$2,000 for new furniture in the clerk’s department to replace the small table with larger, more useful furniture.



ADMINISTRATIVE SERVICES
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.105.00	General Fund.Administrative Services
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DIVISION PURPOSE

The Administrative Services Division is responsible for providing general administrative services in the areas of Finance and Accounting, Human Resources, Risk Management, and Purchasing to the Town Council, Town Manager, and Town Departments. This includes the processing and recording of all financial transactions such as accounts payable, revenue receipts, payroll, and summarizing financial transactions in a format that allows management and the Council to review fiscal performance and related departmental budget conformance. This Division establishes internal accounting controls and aids the Council in contracting for external audits. The Administrative Services Division works with the Town Manager to develop both proposed and final budgets and prepares all statutorily required financial reporting documents. The division also administers all hiring processes, consults with operating departments on personnel issues, and provides human services to every employee including the administration of all benefits.

GOALS FOR FY2024/25

Department priorities for FY 2024/25 include monitoring, administration, and reporting of the Town’s approved operating and capital budgets, collaboration with other departments to provide support for upcoming Town programs and initiatives, and continued growth and training of staff, especially new management and supervisory staff. Staff will also implement the results of the negotiations with the Town’s three recognized bargaining groups, which are expected to warp up in June of 2024. Staff are also working to advance the technology used by the division to enhance operational efficiency and provide better customer service to our internal customers (Town employees) and the Town’s external customers. Efforts include the implementation of an applicant tracking software, conversion of the Town’s payment processor for increased online payment capabilities, and a proactive review of the Town’s FLSA practices to ensure continued compliance.

Included in the capital budget, is a project to finish the selection process and implement a software program for the Town’s budget process. The Town currently prepares its entire operating and capital budget within Excel and the Town has outgrown Excel. Staff hopes that the transition to a new budget software will not only improve operational efficiency in preparation for the budget but also increase the accessibility and transparency of the Town’s budget.

PERFORMANCE METRICS

	FY18/19	FY19/20	FY20/21	FY21/22	FY22/23
Payments Received	4,594	3,985	3,498	3,460	3,422
Accounts Payable Invoices	9,548	8,837	8,527	8,852	9,345
Employees Hirings/Promotions	54	41	46	57	64
Employee Payroll Payments	3,628	3,682	3,694	3,694	4,122
Financial Statement Audit	unmodified	unmodified	unmodified	unmodified	*
Full-time Equivalent Staff	7.04	7.24	8.26	9.21	9.31

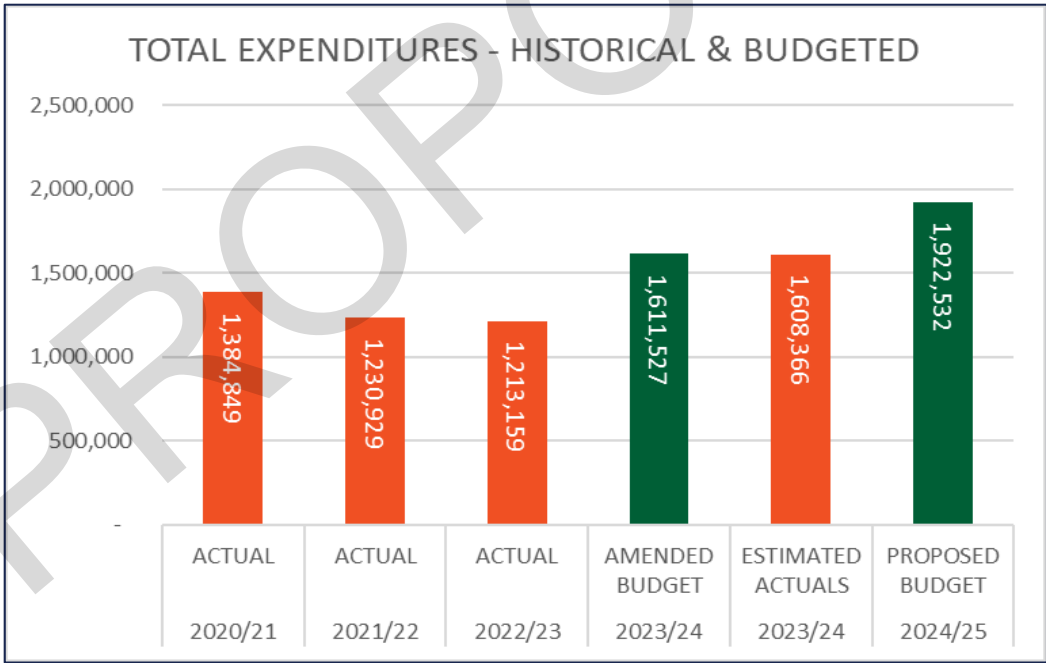
*As of publishing of the budget, the FY22/23 financial statements had not been filed

ADMINISTRATIVE SERVICES
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.105.00	General Fund.Administrative Services
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SUMMARIZED EXPENDITURES

ADMINISTRATIVE SERVICES 2024/25 EXPENDITURES BUDGET								
101.105.00	General Fund.Administrative Services							
	2020/21	2021/22	2022/23	2023/24	2023/24	2024/25		
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUALS	PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
Wages & Benefits	1,262,834	1,111,588	1,093,612	1,466,977	1,444,966	1,603,582	11.0%	9.3%
Services	65,877	58,348	61,935	64,000	92,600	206,600	123.1%	222.8%
Supplies	44,813	54,145	54,207	75,550	66,500	112,350	68.9%	48.7%
Capital Outlay	11,325	6,847	3,405	5,000	4,300	-		-100.0%
TOTAL	1,384,849	1,230,929	1,213,159	1,611,527	1,608,366	1,922,532	19.5%	19.3%



PERSONNEL

Staffing for the Administrative Services Department includes one Administrative Services Director (20% to Information Technology), one Finance Manager, one Senior Accountant, two Accountants, one Accounting Technician, one Human Resources Manager, one Human Resources Analyst, and one Administrative Technician. The Department typically hosts a summer intern. The Town’s summer intern for the summer of 2023 wanted to extend their experience for an additional summer and has been hired as a temporary office assistant for the summer of 2024. The Department also utilizes up to 960 hours of support from an on-call Accountant annually based on need. The Department does not have any staffing changes for fiscal year 2025, but the Wages & Benefits budget includes the budget for some promotional opportunities to reflect the increasing skill level of existing staff.

**ADMINISTRATIVE SERVICES
FY 2024/25 EXPENDITURES BUDGET DETAIL**

101.105.00 General Fund.Administrative Services

NOTABLE EXPENDITURES

- Education & Training - Attendance at various conferences, seminars, and meetings. Regular attendance at training courses and conferences is necessary to keep the Town in compliance with the ever-changing laws surrounding public employment. Additionally, there are demographic changes in the workplace, and attendance at HR conferences provides fresh ideas that can be shared Town-wide to help managers engage better with their employees and increase the success of recruiting efforts. Training activities could include but are not limited to the following:
 - Attendance at the annual Tyler Technologies conference (Town's ERP system) by one employee (\$5,000).
 - Attendance at the annual California Society of Municipal Finance Officers (CSMFO) by two employees (\$7,000).
 - Attendance at the annual CalPERS conference by two employees (\$5,000).
 - Attendance at the annual CalPELRA conference by one employee (\$3,000).
 - Attendance at the annual LCW conference by one employee (\$2,500).
 - Webinar-based training on 1099s, Excel, Microsoft Office, In-Design, GASB updates, LCW employment law updates, or government accounting, as needed (\$2,000).
 - Attendance at CalHR Director's conference for one employee (\$1,000).
 - Participation in either the North Tahoe Leadership Program or the SHRM Certificate Program for one employee (\$1,200).
- \$75,000 for the annual audit expenses. This includes an increase of \$25,000 annually. The Town is required to engage in an independent financial audit each fiscal year so that outside parties can determine the reliability of the Town's annual financial report. The Town completed a Request for Proposals (RFP) in FY2019/20. The third year of the contract was for the FY2022/23 financial statements. The increase is to look at adding services for the preparation of the actual statements rather than attempting to stay up to date with that process in-house. This is a standard industry practice.
- \$20,000 one-time for an audit of the Town's compliance with the provisions of the Fair Labor Standards Act (FLSA). The Town has contracted with Liebert Cassidy Whitmore to do a review of all Town policies and procedures to ensure compliance with FLSA, in particular hourly rate policies and overtime pay policies. Staff also asked for suggestions and process improvement ideas that could further reduce the risk of liability and help the Town ensure that all Town employees are being paid accurately.
- \$5,000 to scan terminated employee files. Once scanned, the Town can delete the paper files, thereby freeing up physical space. Terminated employee files must be kept almost indefinitely. Electronic files are also easier to access should there be a records request, or some need to access the files, thereby creating staff time savings.
- \$16,000 annually for software to comply with Governmental Accounting Standards Boards 87 and 96, related to leases and Software-Based Information Technology Agreements (SBITAs) and debt tracking. This is a new cost that was added during FY2023/24.
- \$6,600 annually for software to help with the application and applicant tracking process. The Town does not currently have an applicant tracking process.
- \$100,000 for an acting Administrative Services Director to assist with the implementation of the budget software while the current Administrative Services Director is expected to be out on maternity leave.

GENERAL GOVERNMENT
FY 2024/25 EXPENDITURES BUDGET DETAIL

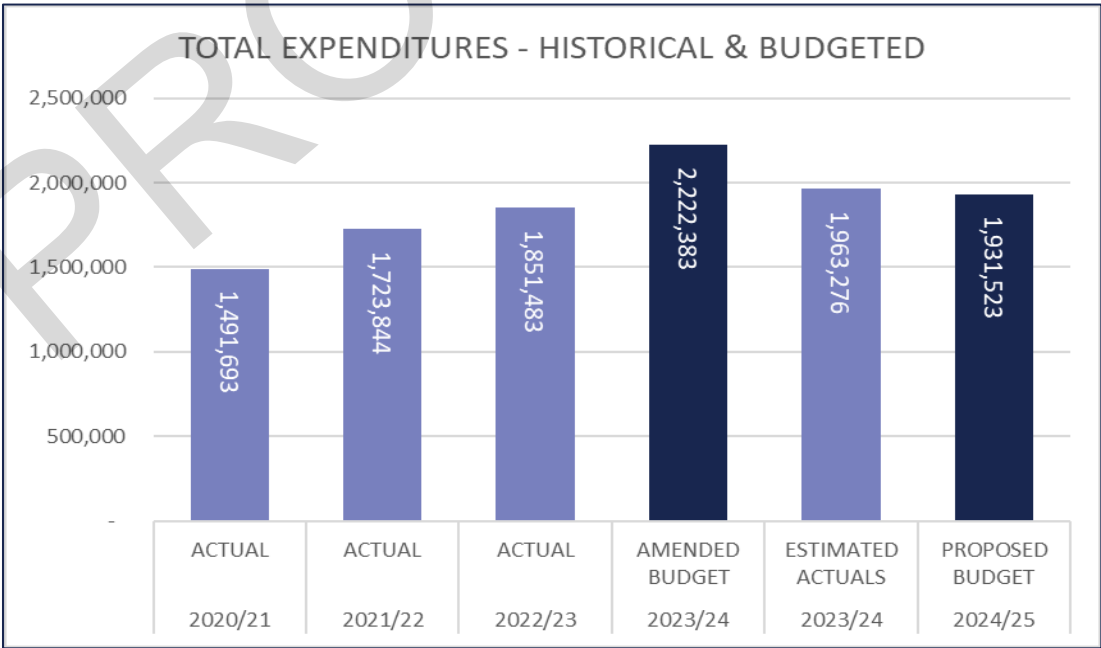
101.106.00	General Fund.General Government
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DIVISION PURPOSE

This budget was developed to include costs associated with general Town operations that fall within no specific department or division, as well as the costs that are to the benefit of all departments, such as insurance and the maintenance costs of the Town-wide software systems. A portion of these costs are included in the Town’s calculation of the Administrative Overhead allocated to the Town’s enterprise funds. There are no staffing costs allocated to this division.

SUMMARIZED EXPENDITURES

GENERAL GOVERNMENT 2024/25 EXPENDITURES BUDGET								
101.106.00	General Fund.General Government							
	2020/21 ACTUAL	2021/22 ACTUAL	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
Services	211,451	376,372	257,083	251,000	249,310	292,707	17.4%	16.6%
Supplies	1,280,243	1,347,472	1,594,401	1,968,883	1,711,466	1,638,816	-4.2%	-16.8%
Capital Outlay	-	-	-	2,500	2,500	-	-100.0%	-100.0%
TOTAL	1,491,693	1,723,844	1,851,483	2,222,383	1,963,276	1,931,523	-1.6%	-13.1%



GENERAL GOVERNMENT
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.106.00	General Fund.General Government
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NOTABLE EXPENDITURES

- \$102,707 has been budgeted for the Town’s required contribution to the Nevada County Local Agency Formation Commission (LAFCo) budget. This represents a 15% increase from FY 2023/24 Actuals. The preliminary budget for LAFCo is not released until late spring and the increase represents a conservative increase based on historical trends. AB 2838, the Cortese-Knox-Hertzberg Act effective January 1, 2001, requires that the funding for LAFCo be shared by the county, special districts, and cities.
- \$25,000 has been budgeted for team building and supervisory training for the Town’s mid-management team. Some of this training will be completed by the facilitator.
- \$39,000 has been budgeted for an employee wellness and safety program. This budget is for an annual wellness fair, exercise classes, and safety programs.
- \$180,000 has been budgeted for professional services to cover items such as the SB90 filings for State mandated cost reimbursements, COBRA services for the Town, an Employee Assistance Program (EAP), funding for three (3) Governmental Accounting Standards Board studies, and consulting services for Human Resources as needed.
- \$33,000 provides for a pass-through amount of 70% of the Public Education and Governmental (PEG) Access Channel fees collected from Suddenlink and AT&T, the local television providers. Corresponding revenue is included in the General Fund Channel 6 Subscriber Contribution revenue account.
- Software supplies costs are as follows:
 - An increase in the annual maintenance costs for the Town's enterprise resource software, New World Systems (up to approximately \$80,000 per year x 82%, 18% is funded by the Building and Safety Fund).
 - Disaster recovery hosting for New World Systems software (approximately \$15,000 per year)
 - \$10,000 per year for the Town's Dropbox account, which allows for the secure transmission of large files via the internet.
 - \$36,000 for Laserfiche, the Town’s document repository system.
- The Town expects to pay up to \$325,120 in FY 2024/25 for the SB2557 Fee to Nevada County for the costs of property tax collection, as well as State charges for collection of Sales and Motor Vehicle Taxes.
- Based on preliminary estimates, the Town’s General insurance costs are expected to increase by 20% in FY2024/25. There have been significant increases in the number and size of large liability claims for the general liability coverage, which continue to create challenging market conditions for the Town’s insurance pool’s excess insurance coverage. This is a continuation of a trend that has been experienced for several years running. The Town participates in a Joint Powers Authority for insurance called the California Intergovernmental Risk Authority (CIRA). CIRA is a risk-sharing pool.

INFORMATION SECURITY AND TECHNOLOGY FY 2024/25 EXPENDITURES BUDGET DETAIL

101.108.00 General Fund.Information Technology

DIVISION PURPOSE

The Information Technology Division aims to merge technology, efficiency, and security to uplift our community with innovative and effective solutions. Inspired by the council's vision, we focus on increasing connectivity, promoting environmental responsibility, and improving emergency response. We're committed to partnering with Town staff, local leaders, technology innovators, public safety authorities, and nonprofits. Motivated by a dedication to continuous improvement, we strive to create a community that is safe, cohesive, and interconnected.

ACCOMPLISHMENTS

The Information Technology division develops an annual work plan. For FY 2023/24, specific accomplishments included:

- Aligned police network/domain with organizational standards for integrated security protocols.
- Developed identity threat policies to enhance security measures.
- Implemented BitLocker across all Windows endpoints for data encryption, protection, and compliance.
- Standardized Active Directory and Exchange environments for improved manageability and security.
- Implemented data loss prevention alerting and monitoring to preemptively identify security threats.
- Migrated the Town and Police Department websites to a .GOV domain for authenticity and security monitoring.
- Implemented free continuous cyber-hygiene monitoring services for all public-facing assets through the Cybersecurity & Infrastructure Security Agency (CISA).
- Executed a Town-wide cybersecurity training program to raise awareness and reduce risks.
- Automated IT ticketing system processes for efficiency and faster resolution times.
- Implemented documentation standardization practices to ensure consistency across IT operations.
- Managed domain name registration to protect and consolidate online brand presence.
- Deployed mobile device management (MDM) for Town and Police Department devices to ensure security and compliance.
- Deployed Windows 11 23H2 across all devices for the latest system security and features.
- Established an eWaste acceptance policy for responsible disposal and recycling.
- Developed an eDiscovery process and technical controls for legal compliance and data management.
- Implemented a data retention policy and validation procedures to comply with regulatory requirements.
- Rebuilt Townhall wireless infrastructure for improved coverage and security.
- Upgraded Police VPN software for enhanced mobile workforce connectivity and security.
- Automated Laserfiche P-card processes for streamlined financial transactions.
- Upgraded New World ERP system for enhanced operational efficiency.
- Updated the network map for accurate and current infrastructure documentation.
- Integrated Evidence.com Single Sign-on for secure and streamlined law enforcement operations.
- Secured and optimized townwide print services with a server infrastructure buildout and audit.
- Audited phone lines to identify and eliminate redundant or unnecessary services.
- Assisted with the deployment of the new Town website for improved public access and engagement.
- Upgraded phone systems to modernize and secure voice communications.

GOALS FOR FY 2024/25

- Transition to a cloud-based phone system to enhance supportability, and functionality, and accommodate a mobile workforce.
- Implement a Document Management System (DMS) that offers secure file transfer for protected data sharing and introduces workflows for operational efficiency, standardization, and enhanced control.
- Conduct a comprehensive information security assessment, including robust penetration testing and subsequent remediations, to validate and strengthen our security posture post-breach.
- Set up automated server patching for timely security updates.
- Deploy Windows Hello for Enterprise to enhance authentication security.

INFORMATION SECURITY AND TECHNOLOGY
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.108.00	General Fund.Information Technology
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GOALS FOR FY 2024/25 (Cont'd)

- Activate Multi-Factor Authentication (MFA) for Police department logins to secure critical systems.
- Deploy Windows Defender Application Control (WDAC) across the Town for comprehensive endpoint security.
- Develop a business continuity plan at the Corporation Yard and Town Hall.
- Develop and implement a disaster recovery plan for business continuity.
- Migrate to a .GOV domain for enhanced email and Single Sign-on SSO security.
- Deploy a network monitoring solution for proactive oversight.
- Install secondary internet at the Corp Yard for redundancy.
- Refresh network closets to maintain network performance and reliability.
- Develop a Security Information and Event Management (SIEM) system for enhanced threat detection and response.
- Replace and validate Uninterrupted Power Source (UPS) units for reliable power supply.
- Finalize a support agreement with a Multifunction Printer (MFP) vendor focused on the care, feeding, and enhancement of existing MFPs.
- Design an Emergency Operations Center (EOC) room to support emergency response capabilities.
- Integrate GIS Cartegraph for improved asset management and efficiency.
- Refresh Mobile Data Terminals for updated field operation technology.
- Enhance port security for improved network access control.
- Orchestrate disaster recovery efforts for faster recovery from incidents.
- Implement a virtual radio site monitoring system for communication integrity.
- Automated electronic employee onboarding for efficiency with the Human Resources division using the new Document Management System (DMS).
- Upgrade the Evidence Information System and integrate FileOnQ for evidence management.
- Replace Wireless Access Points (WAPs) at the Corp Yard to ensure network coverage and security.

PERFORMANCE METRICS

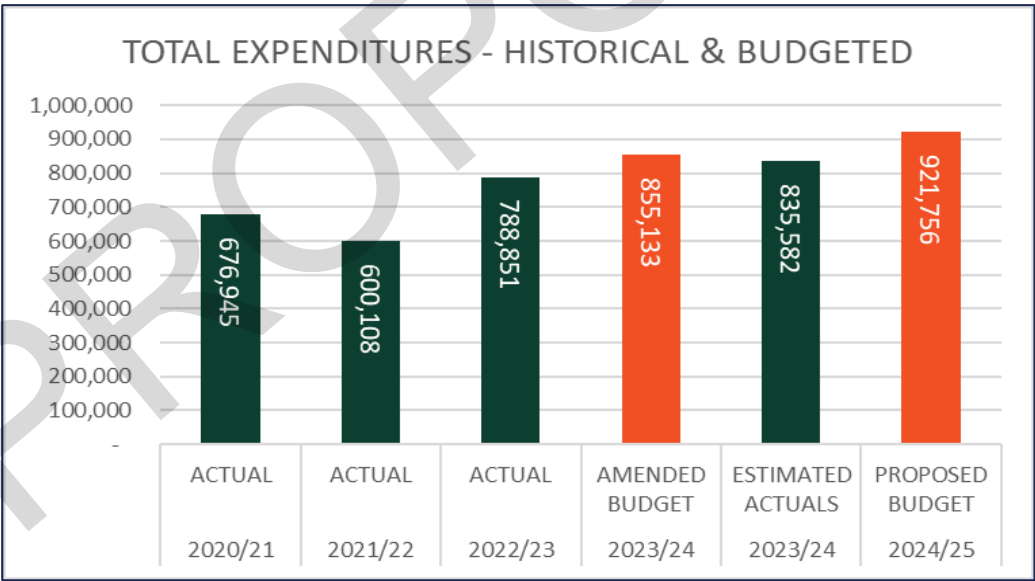
- This year, helpdesk ticket volume rose by 23% to 1,809 total tickets. Response times improved, with the first reply time dropping from 220 to 162 minutes and the average resolution time slightly better at 24.2 hours.
- This year, we resolved 31,883 vulnerabilities across the Town’s network, a 64% increase, significantly enhancing our data security. This rise reflects growing security vulnerability disclosures. Currently, we're addressing 22,313 vulnerabilities, including 717 critical ones.
- Management of over 696 assets, carefully optimized to meet the diverse needs of our organization and stakeholders.
- Our phone system audit led to an annual savings of around \$14,000 by eliminating unused lines.

INFORMATION SECURITY AND TECHNOLOGY
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.108.00	General Fund.Information Technology
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SUMMARIZED EXPENDITURES

INFORMATION SECURITY AND TECHNOLOGY 2024/25 EXPENDITURES BUDGET								
101.108.00	General Fund.Information Technology							
	2020/21	2021/22	2022/23	2023/24	2023/24	2024/25		
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUALS	PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
Wages & Benefits	618,868	479,294	547,504	675,833	661,332	742,956	12.3%	9.9%
Services	16,436	17,559	20,042	40,000	30,000	35,000	16.7%	-12.5%
Supplies	31,795	52,661	206,930	139,300	144,250	141,300	-2.0%	1.4%
Capital Outlay	9,845	50,594	14,375	-	-	2,500		100.0%
TOTAL	676,945	600,108	788,851	855,133	835,582	921,756	10.3%	7.8%



PERSONNEL

To maintain the enhanced post-cyber event system, the Town transitioned the IT Supervisor role budgeted in FY 2021 into a Chief Information Security and Technology Officer (CISTO) position, which was filled in late FY 2022. The addition of a third IT staff member in April 2022 expanded the team to four members. As of FY 2024, in line with FY 2023, the IT Division comprises the CISTO, two IT Systems Analysts, and an IT Technician, ensuring current IT support and security operations.

Wages and benefits also provide 20% of the salary of the Administrative Services Director, 960 hours of intern assistance, and one promotion to align with the existing staff skill level.

INFORMATION SECURITY AND TECHNOLOGY
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.108.00	General Fund.Information Technology
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NOTABLE EXPENDITURES

- **Information Technology Security Software:** The Information Technology Department ensures the town's cybersecurity through comprehensive software solutions, including identity monitoring, vulnerability management, and endpoint security, amounting to \$77,125.
- **Immutable Backup and Disaster Recovery Solution:** Implementation of a robust and immutable backup and disaster recovery solution, critical for data integrity and continuity, with an expenditure of \$27,049.
- **Privileged Remote Access Software:** Annual investment of \$7,551 in software facilitating secure and privileged remote access, essential for maintaining the town's IT infrastructure.
- **Security Awareness Training Platform:** An annual allocation of \$2,100 for a security awareness training platform, aimed at educating and equipping town employees with the knowledge to identify and mitigate cybersecurity threats.

The information technology division provides service to all the Town's operational divisions. For non-general fund funded divisions including Parking, Transit, Solid Waste, and Building, costs for information technology are allocated via an Administrative Overhead allocation.



SECTION 5 - PUBLIC WORKS EXPENDITURES



PUBLIC WORKS ORGANIZATION CHART

ENGINEERING EXPENDITURES

ROAD MAINTENANCE EXPENDITURES

SNOW REMOVAL EXPENDITURES

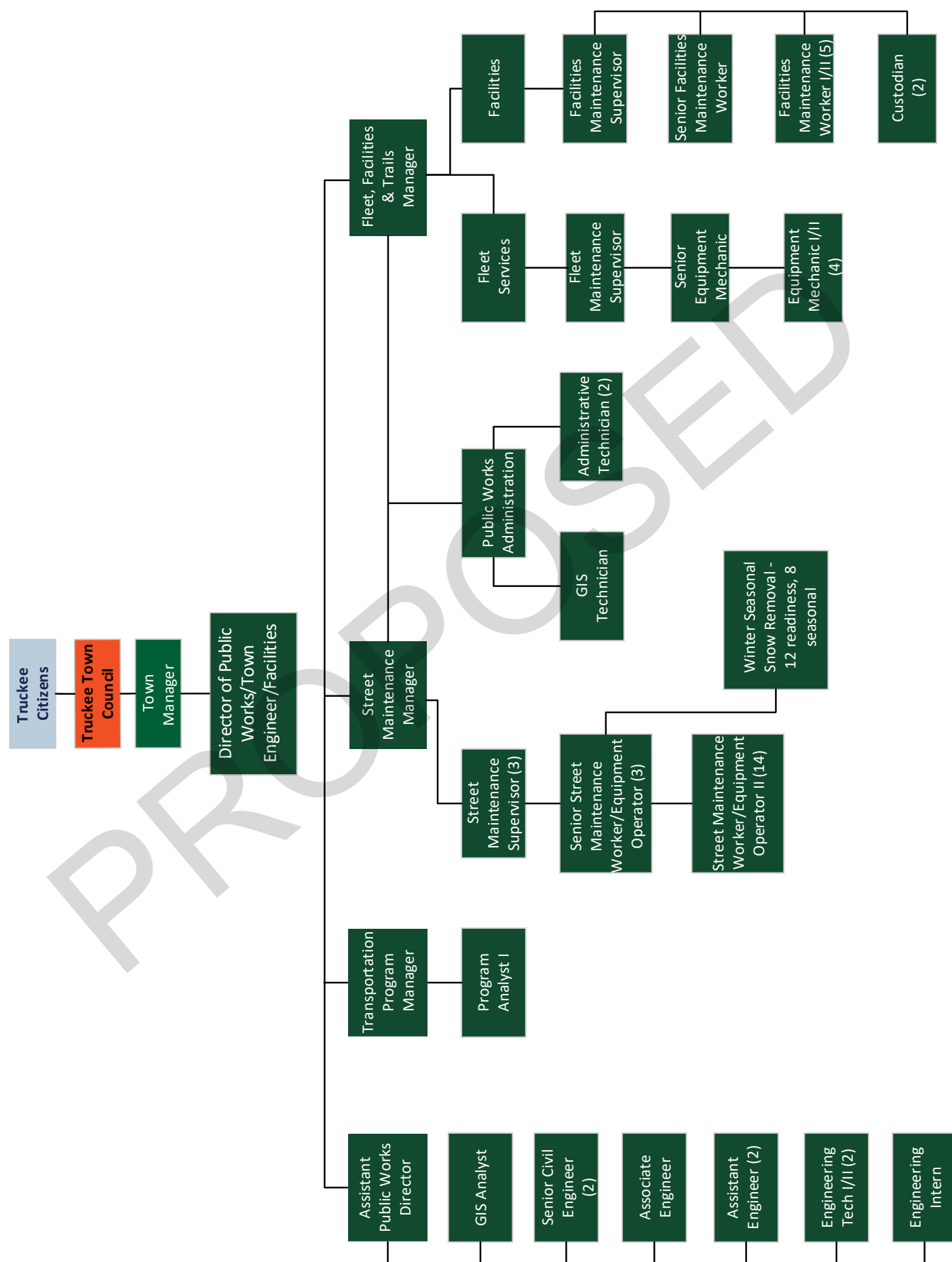
FLEET MAINTENANCE EXPENDITURES

TRAILS MAINTENANCE EXPENDITURES

FACILITIES MAINTENANCE EXPENDITURES

MAINTENANCE DISTRICT FUNDS EXPENDITURES

PUBLIC WORKS ORGANIZATION CHART



PUBLIC WORKS - ENGINEERING

FY 2024/25 EXPENDITURES BUDGET DETAIL

101.115.00 General Fund.Engineering.Non-Division

DIVISION PURPOSE

The Engineering Division is responsible for the implementation of many Capital Improvement Projects (CIPs); review and approval of maps, encroachment permits and improvement plans; advising the Planning Commission and Town Council on traffic, drainage and other engineering matters; being a liaison between the Town and other agencies on engineering matters; designating the signing and marking of Town streets for traffic safety; improving, managing, and maintaining the Town’s GIS system; and compliance with our National Pollutant Discharge Elimination System (NPDES) permit. The Engineering Division also assists the Community Development Department in the review of land-use development projects.

GOALS FOR FY2024/25

- Begin the design of the West River Street Parking Lot, Trout Creek Restoration – Reach 1 - Phase 2, 2025 Roadway Vegetation Management Project, and Electric Vehicle Charging Infrastructure Plan and Implementation.
- Continuing the design of Reimagine Bridge Street, Jibboom Street Pedestrian Improvement projects, and Riverview Trail Connection.
- Continued construction of the annual Paving and Drainage Project, Trail Pavement Maintenance Project, and Recessed Striping Project.
- Construction of the West River Streetscape, Truckee River Legacy Trail Phase 4A, Mobility Hub Phase 1 and 2A, Riverview Trail Connection, and Fencing and Security Gates at Town Hall Project.
- Provide construction inspection for many of the projects listed above.
- Continue to work with the community and developers on the Railyard Development, Coldstream Specific Plan, Gray’s Crossing, and Joerger Ranch projects.
- Coordinate the encroachments of all utilities, as well as the encroachments of new building construction.
- Provide construction inspection services for all private construction performed in the right-of-way and onsite grading and drainage work performed.
- Provide technical assistance to the Community Development Department and the Public Works Department.
- Continue management of Town-owned and maintained signage.
- Ongoing implementation of the National Pollutant Discharge Elimination System (NPDES) permit and associated stormwater management plan.
- Ongoing administration of the Public Art Commission of Truckee and associated art installation projects.
- Procurement of Project/Construction Management software for implementation during the 2025 construction season.

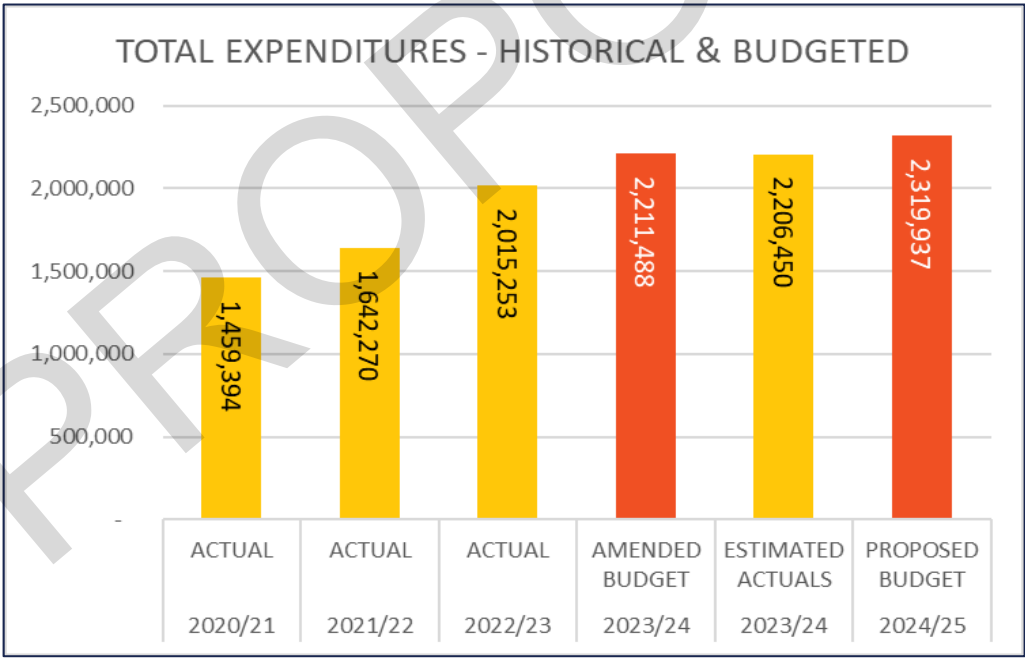
The budget for many of these goals is included in the Five-Year Capital Improvement Project (CIP) section of this budget.

PUBLIC WORKS - ENGINEERING
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.115.00 General Fund.Engineering.Non-Division

SUMMARIZED EXPENDITURES

PUBLIC WORKS - ENGINEERING								
2024/25 EXPENDITURES BUDGET								
101.115.00	General Fund.Engineering							
	2020/21	2021/22	2022/23	2023/24	2023/24	2024/25		
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUALS	PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
Wages & Benefits	1,341,102	1,495,104	1,771,443	1,977,310	1,964,082	1,958,631	-0.3%	-0.9%
Services	12,346	33,116	45,383	45,000	65,000	55,000	-15.4%	22.2%
Supplies	101,188	105,584	181,020	180,278	160,468	286,407	78.5%	58.9%
Capital Outlay	4,757	8,467	17,408	8,900	16,900	19,900	17.8%	123.6%
TOTAL	1,459,394	1,642,270	2,015,253	2,211,488	2,206,450	2,319,937	5.1%	4.9%



PERSONNEL

The budget includes 35% of the Director of Public Works/Town Engineer, 80% of the Assistant Director of Public Works, two (2) Senior Civil Engineers, two (2) Associate Engineer, two (2) Assistant Engineers, one (1) Geographic Information Systems Analyst, two (2) Engineering Technicians, and 25% of one (1) Program Analyst I that was promoted from Administrative Technician in FY24 (55% to Transit, 10% to Economic Vitality for special event permitting, and 10% to Parking). Also, the budget provides 600 hours for Senior Civil Engineers to assist with construction inspections of non-CIP projects and 960 hours for an Engineering Intern.

PUBLIC WORKS - ENGINEERING
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.115.00 General Fund.Engineering.Non-Division

PERSONNEL (Cont'd)

To help manage workload, the division continues to use outside consultants for the design of larger capital projects, with the project management provided by the division staff. The division also uses seasonal staff to assist in construction management and inspection services activities. However, consultant services will be used to assist with construction management and inspection services on the Truckee River Legacy Trail Phase 4A, West River Streetscape, West River Park, Annual Paving and Drainage, and Mobility Hub Phase 2A projects in 2024. Full-time staff will be used more than typical for construction management activities of projects during the 2024 construction season because of a lack of seasonal staff.

Engineering staff time will continue to be billed as non-General Fund capital improvement projects for reimbursement wherever possible (using funding sources such as grants, Measure V Sales Tax Fund, Measure R Sales Tax Fund, and Town Special Service Area funds). The reimbursement is recorded as General Fund revenue but is shown as an engineering expenditure to illustrate the net impact of staffing costs charged to the General Fund. Capital time is billed at \$90 per hour or at a loaded rate for some grants.

NOTABLE EXPENDITURES

- \$90,000 has been included in the budget for software supplies, a \$30,000 increase from FY23/24.
- \$15,000 has been included in the budget for the Stormwater Program Implementation.

PUBLIC WORKS – ROAD MAINTENANCE & SNOW REMOVAL
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.116.00 & 101.117.00 General Fund.Road Maintenance & Snow Removal

DIVISION PURPOSE

The Public Works Road Maintenance Division is responsible for keeping the Town's infrastructure safe for the traveling public. The Division maintains the asphalt roadways by patching the streets. It is also charged with street sweeping, stripping of roads, parking stalls and crosswalks, stenciling of streets, and maintenance of 4,247 roadway signs. The Town has over 283 ditch miles and 164 centerline miles to maintain. These duties include culvert cleaning, brushing of roadside shrubs and trees, responding to complaints of large item dumping, and reestablishing drainage ditches on a continuing basis. This includes litter abatement efforts to keep litter out of the culverts and off roadways. These tasks are required by the National Pollutant Discharge Elimination System (NPDES) Permit mandated by the State of California. The Public Works Engineering Division is responsible for ensuring the Town is in compliance with the NPDES Permit. The Road Maintenance budget includes all expenditures associated with maintaining the safety of Truckee's public roadway infrastructure, except for those supplies and services directly related to snow removal.

The Public Works Snow Removal Division is responsible for snow removal during storm periods and clean-up operations of roads and facilities on an ongoing basis during the winter season. The Town is currently operating a fleet of ten blowers, fourteen loader-mounted plows, two motor graders with plows, and four sand truck plows. These cover the Town's plow routes encompassing one hundred and sixty road miles. Of the fourteen loaders, eight are hybrid loaders. These loaders have diesel engines that power an electric motor that runs all the loader functions creating an increase in fuel efficiency and operator control.

Sand and de-icing materials are applied to streets during storms or other icy weather conditions to increase traffic safety. The Town has four sand trucks operating on four routes. The Town has also developed a brine program in conjunction with our sanding operations to pre-treat the roadways before storm events to reduce the buildup of pack on the roadways. This increases safety and efficiency while removing snowpack from the roadways, also reducing the amount of aggregate sand and salt needed for traction and ice control.

Street sweeping is performed as often as weather permits during the winter months both for dust control and to reduce storm drain clean-up during the summer season. It also assists in removing loose litter from the Town's roadways. Sweeping is an essential component of the Town's Storm Water Management Program (SWMP). The Town recovers approximately 90% of all the sand dispersed through the street sweeping program.

FUNDING

There are some Placer County and Nevada County roads that are only accessible from the Town of Truckee maintained roads. Placer and Nevada County have contracted with the Town for snow removal on these roads. They pay the full cost associated with those efforts.

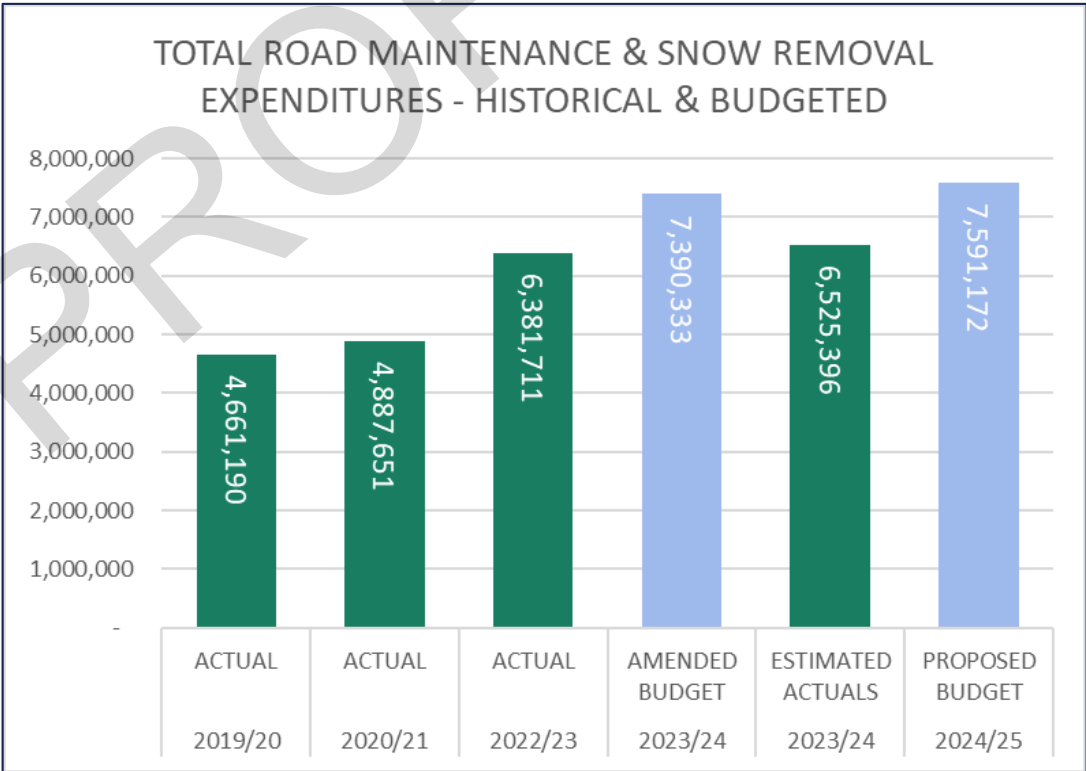
Approximately ½ the Town's snow removal costs are reimbursed by the State of California from gas taxes.

PUBLIC WORKS – ROAD MAINTENANCE & SNOW REMOVAL
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.116.00 & 101.117.00 General Fund.Road Maintenance & Snow Removal

SUMMARIZED EXPENDITURES

PUBLIC WORKS - ROAD MAINTENANCE & SNOW REMOVAL								
2024/25 EXPENDITURES BUDGET								
101.117.00	General Fund.Road Maintenance & Snow Removal							
	2019/20	2020/21	2022/23	2023/24	2023/24	2024/25		
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUALS	PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
Wages & Benefits	2,452,734	2,478,485	3,186,081	3,939,229	3,382,858	3,952,069	16.8%	0.3%
Services	1,600	86,342	92,926	159,000	26,000	159,000	511.5%	
Supplies	1,361,522	1,466,930	2,248,189	2,306,672	2,148,139	2,524,770	17.5%	9.5%
Capital Outlay	845,333	855,894	854,514	985,433	968,399	955,333	-1.3%	-3.1%
TOTAL	4,661,190	4,887,651	6,381,711	7,390,333	6,525,396	7,591,172	16.3%	2.7%



**PUBLIC WORKS – ROAD MAINTENANCE & SNOW REMOVAL
FY 2024/25 EXPENDITURES BUDGET DETAIL**

101.116.00 & 101.117.00 General Fund.Road Maintenance & Snow Removal

PERSONNEL

Provides for 26% of the salary of the Director of Public Works/Town Engineer (DPW/TE), one (1) Street Maintenance Manager, three (3) Street Maintenance Supervisors, three (3) Senior Street Maintenance Workers, fourteen (14) Street Maintenance Worker IIs, 50% of the wages for one (1) Geographic Information Systems Technician, and 25% of the wages for two (2) Administrative Technicians. Except as noted above, all full-time employees listed have a 60% allocation to the Road Maintenance Division. All other time (40%) is budgeted to the Snow Removal Division. Actual wage costs will reflect the actual time worked on each division.

The wages & benefits budget provides for seasonal snow removal staff. The proposed seasonal staff includes seven (7) temporary Street Maintenance Worker II positions to work in the winter months, three (3) storms-only on-call Street Maintenance Workers, and ten (10) readiness Street Maintenance Worker II’s who are on call for fourteen (14) weeks during the winter.

To attract qualified staff for the readiness positions, staff increased the readiness standby pay from \$500 per week to \$750 per week in FY2022/23. Readiness pay is provided in exchange for having the readiness-designated employees on call for fourteen (14) weeks during the winter months and available for call-out for snow removal activities at any time.

NOTABLE EXPENDITURES

- \$150,000 has been re-budgeted for snow off-haul assistance. This service is only used when storm conditions are beyond the scope of existing staff capacity.
- Due to inflation, some budgets have been increased, such as the budget for snow stakes and signs.

PUBLIC WORKS – FLEET MAINTENANCE
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.118.00 General Fund.Fleet Maintenance

DIVISION PURPOSE

The Public Works Fleet Maintenance Division is responsible for keeping the Town's vehicles and equipment in safe operating condition. The Division maintains the Town's fleet of 185 vehicles which includes police marked and unmarked vehicles, a boat, loaders, snow blowers, light and heavy-duty trucks, trailers, and pool- and smaller passenger vehicles. An estimate of the cost of fleet maintenance is allocated to the Town's various divisions monthly based on the adopted budget with the total and actual cost incurred by each division tried up at year-end.

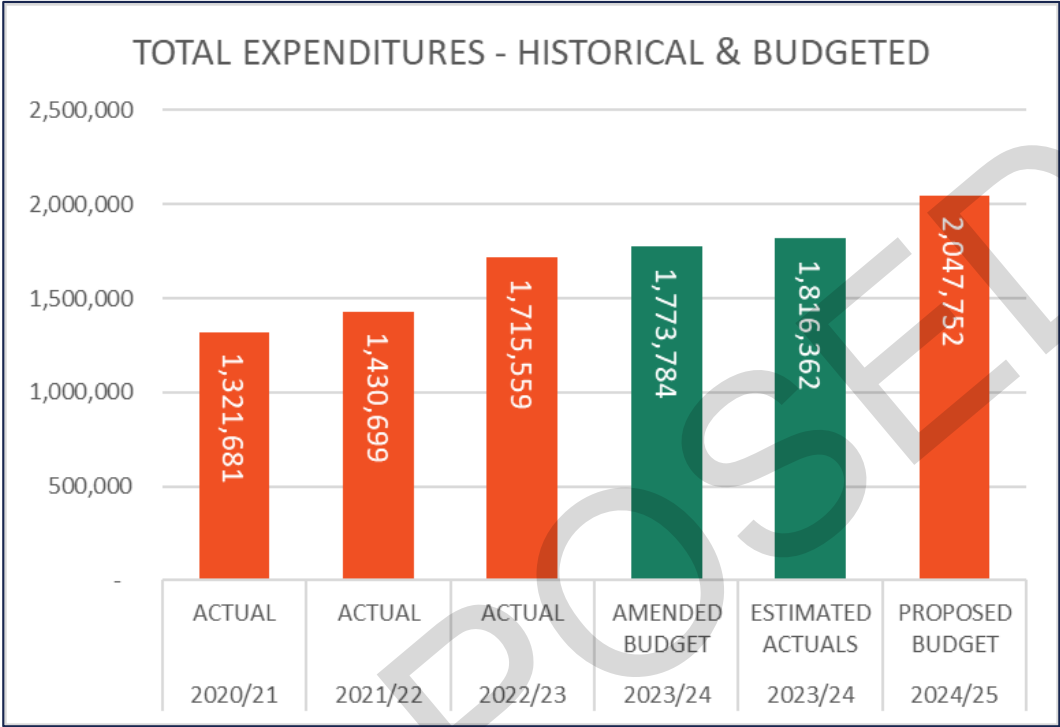
The Division is also responsible for purchasing new and replacement equipment and parts as per the Town's Fleet Replacement Plan. The Fleet Maintenance Division has been focused on the availability of vehicles and parts over price due to supply chain issues. Supply and prices haven't returned to pre-COVID levels and aren't expected to in the interim. Each division puts aside a portion of the replacement cost of their division's fleet into the Fleet Replacement Fund annually. The replacement purchases are detailed in the Summary section of this budget. New vehicles, which represent additions to the Town's overall fleet, are detailed in C1811 Fleet Equipment Purchases.

SUMMARIZED EXPENDITURES

PUBLIC WORKS - FLEET MAINTENANCE								
2024/25 EXPENDITURES BUDGET								
101.118.00	General Fund.Fleet Maintenance							
	2020/21 ACTUAL	2021/22 ACTUAL	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
Wages & Benefits	846,782	919,118	1,090,062	1,143,484	1,135,073	1,337,352	17.8%	17.0%
Services	27,593	59,482	65,594	80,000	110,000	125,000	13.64%	56.3%
Supplies	428,293	402,856	483,773	486,300	511,289	574,900	12.4%	18.2%
Capital Outlay	19,014	49,244	76,131	64,000	60,000	10,500	-82.5%	-83.6%
TOTAL	1,321,681	1,430,699	1,715,559	1,773,784	1,816,362	2,047,752	12.7%	15.4%
INTERNAL SERVICE CHARGES								
General Government (101.106)	421	2,100	10,261	7,234	4,210	4,746	12.7%	-34.4%
Engineering (101.115)	6,562	6,671	26,592	11,378	14,553	16,407	12.7%	44.2%
Road Maintenance (101.116)	271,193	286,316	321,884	307,060	323,974	365,245	12.7%	18.9%
Snow Removal (101.117)	570,852	688,716	791,235	947,587	932,218	1,050,975	12.7%	10.9%
Trails (101.119)	8,888	60,358	127,604	52,675	51,461	58,017	12.7%	10.1%
Facilities Maintenance (101.130)	97,990	35,631	40,698	76,870	70,297	79,252	12.7%	3.1%
Code Compliance (101.121)	6,623	3,801	1,307	5,654	5,770	6,505	12.7%	15.1%
Building & Safety (504.000)	14,409	11,144	15,948	17,874	17,892	20,171	12.7%	12.8%
Police & Animal Services (110 & 111)	178,219	197,219	197,219	197,219	198,151	223,394	12.7%	13.3%
Emergency Services	-	3,313	-	1,756	726	818	12.7%	-53.4%
Parking (501.000)	5,512	2,753	-	4,671	4,428	4,992	12.7%	6.9%
Transit (502.000)	151,906	168,838	185,440	143,056	183,054	206,374	12.7%	44.3%
Solid Waste (503.000)	3,564	3,955	2,271	5,232	5,153	5,810	12.7%	11.0%
Short-Term Rentals (101.105.50)	4,959	2,641	1,834	5,355	4,476	5,046	12.7%	-5.8%
	1,321,099	1,473,456	1,722,291	1,783,621	1,816,362	2,047,752	12.7%	14.8%

**PUBLIC WORKS – FLEET MAINTENANCE
FY 2024/25 EXPENDITURES BUDGET DETAIL**

101.118.00	General Fund.Fleet Maintenance
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PERSONNEL

Includes 5% of the salary of the Director of Public Works/Town Engineer (DPW/TE), 45% of the salary of the Fleet/Facilities Manager, one (1) Fleet Maintenance Supervisor, one (1) Senior Equipment Mechanic, three (3) Equipment Mechanic II's, one (1) Equipment Mechanic I, 25% of the wages of one (1) Geographic Information Systems Technician, 50% of the wages of one (1) Administrative Technician, and 25% of the wages of one (1) Administrative Technician.

The FY 2024/25 wages for the Equipment Mechanic I are for Succession Planning due to an upcoming retirement. This position has been filled as of April 2024. After the planned retirement the division will drop down to three Equipment Mechanic's total. The out-year projections include this drop.

NOTABLE EXPENDITURES

- \$20,000 for shop maintenance supplies not included in the Facilities Maintenance Division budget, to help maintain the Fleet Maintenance Division team's equipment.
- \$8,000 has been budgeted to cover the increased cost of fuels.
- \$50,000 has been budgeted (up from \$45,000) to cover the increased cost of lube due to inflation.
- Prices have gone up considerably due to inflation and lack of supply, so the budget has been increased to \$325,000 (up from \$250,000) to cover the costs of parts necessary for the repair of all Town equipment and vehicles.
- There has been a slight increase in supplies for the addition of a new staff member for FY 2024/25.

PUBLIC WORKS – TRAILS MAINTENANCE
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.119.00

General Fund.Trails Maintenance

DIVISION PURPOSE

The Public Works Trails Maintenance Division is responsible for keeping the Town’s trail systems maintained and safe for public users. The division maintains the asphalt trails, trail shoulders, wood fencing, benches, signs, dog waste bags, and trash/recycling receptacles. They are also charged with trail sweeping, as well as snow removal and a deicing program on the trails during the winter months, as needed. The division maintains all the Town’s trail systems, which include the Legacy Trail, trails along Brockway Road, trails near Alder Creek Road, trails behind Alder Creek Middle School, Trout Creek Trail, the Mousehole (89 South) railroad undercrossing trail, and several miles of trails that used to be maintained under private development agreements.

FUNDING

Measure R Sales Tax Fund (Trails) funds two full-time Facilities Maintenance Worker I/II’s, 75% of the General Fund Trails Maintenance Division non-capital expenditures (except Professional Services, which is funded 100%), and 100% of the division's capital expenses.

SUMMARIZED EXPENDITURES

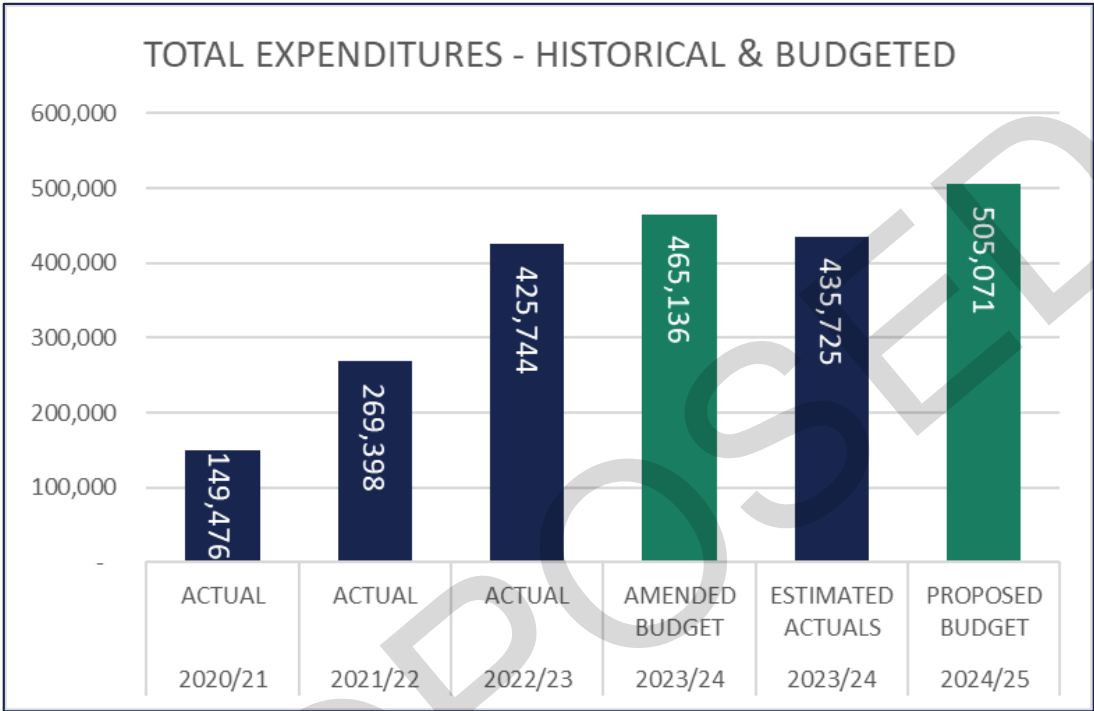
PUBLIC WORKS - TRAILS MAINTENANCE								
2024/25 EXPENDITURES BUDGET								
101.119.00	General Fund.Trails							
	2020/21	2021/22	2022/23	2023/24	2023/24	2024/25		
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUALS	PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
Wages & Benefits	75,237	140,537	161,584	302,861	191,194	304,124	59.07%	0.42%
Services	-	-	-	-	10,000	-	-100.00%	
Supplies	40,239	76,861	193,800	110,275	182,531	148,947	-18.40%	35.1%
Capital Outlay	34,000	52,000	70,360	52,000	52,000	52,000		
TOTAL	149,476	269,398	425,744	465,136	435,725	505,071	15.91%	8.59%



The Truckee River Legacy Trail is one of Truckee’s most frequented paved trails. It connects the Glenshire housing subdivision with the historic downtown and runs parallel to the Truckee River.

**PUBLIC WORKS – TRAILS MAINTENANCE
FY 2024/25 EXPENDITURES BUDGET DETAIL**

101.119.00 General Fund.Trails Maintenance



PERSONNEL

Provides for 5% of the salary of the Director of Public Works/Town Engineer (DPW/TE), 10% of the salary of the Fleet and Facilities Manager, two (2) Facilities Maintenance Worker I/II, and 10% of the wages of one (1) Administrative Technician. This also provides two (2) readiness workers for winter trail snow removal.

NOTABLE EXPENDITURES

- \$35,000 has been budgeted for Trail maintenance supplies such as replacement bags for the dog waste stations and bench signage as needed on the Town's trail systems.
- \$5,000 has been budgeted for aggregate products such as base rock, concrete, shoulder material, and other aggregate materials for routine trail maintenance and drainage structures. Staff are also working to improve the drainage systems on some of the trials to prevent further shoulder washouts.
- \$20,000 has been budgeted for fuel to cover the cost of fuel to do trail snow removal on the trails that the Town has taken over.

**PUBLIC WORKS - FACILITIES MAINTENANCE
FY 2024/25 EXPENDITURES BUDGET DETAIL**

101.130.xx General Fund.Facilities Maintenance

DIVISION PURPOSE

The Facilities Maintenance Division oversees the maintenance of properties owned or operated by the Town. Facilities personnel are responsible for maintaining and troubleshooting all building systems and conducting preventative maintenance for these systems. Properties maintained include the Town Hall building, the intermodal Depot, the Riverview Yard and Kennel, the Tahoe Donner Yard, the McIver Dairy site, Town-maintained roundabouts, the Stevens Lane Corporation Yard, the Animal Shelter, Transit shelters as well as the Brickelltown, Railyard, Joerger Ranch and Envision DPR Community Facilities Districts (CFDs). The CFD maintenance is budgeted under the Community Facilities division budget. Additionally, there are new facilities for the FY2024/25 in the Mobility Hub.

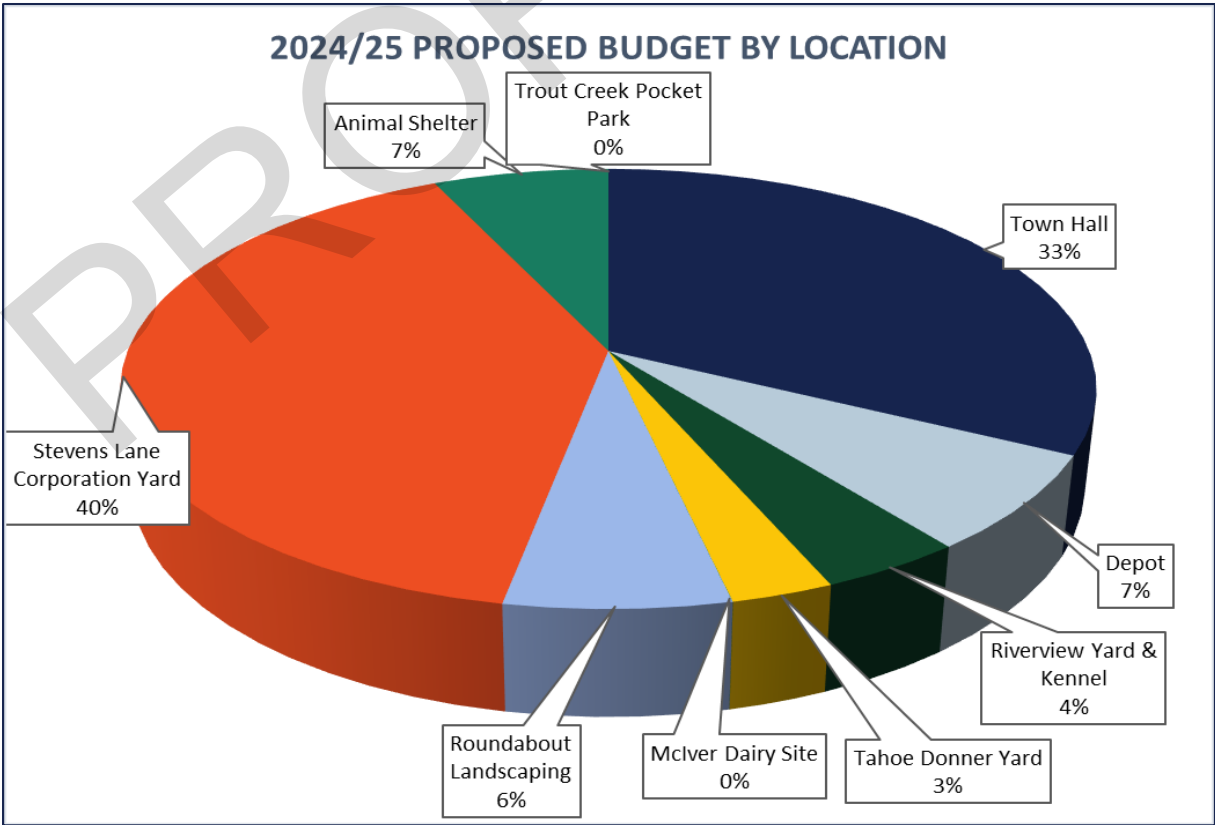
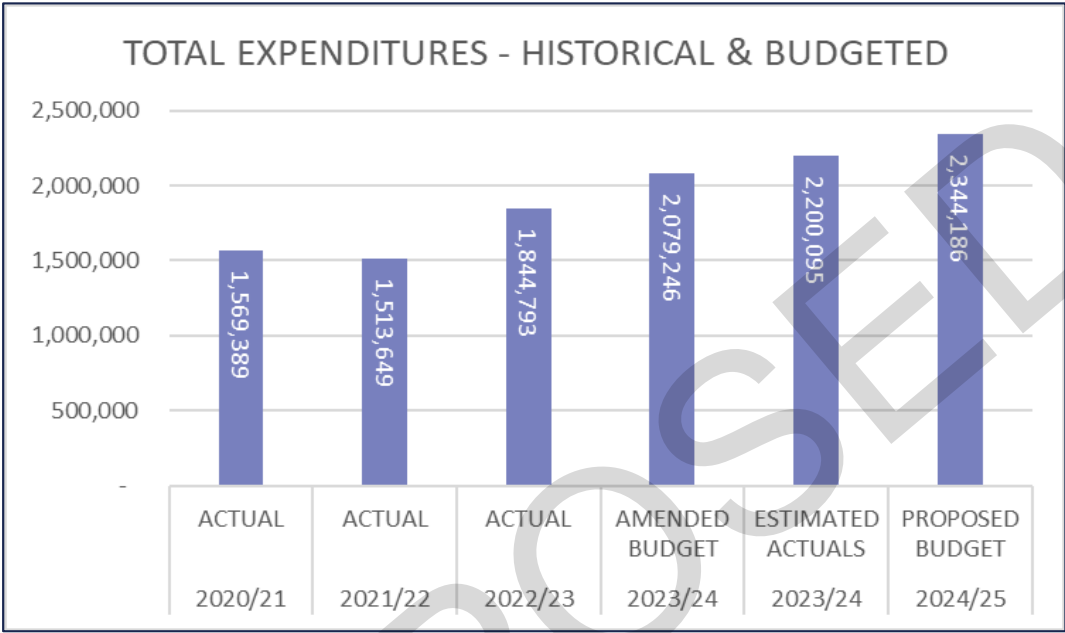
SUMMARIZED EXPENDITURES – FACILITIES

PUBLIC WORKS - FACILITIES MAINTENANCE 2024/25 EXPENDITURES BUDGET								
101.130.xx	General Fund.Facilities Maintenance							
	2020/21 ACTUAL	2021/22 ACTUAL	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
Wages & Benefits	652,562	679,826	874,910	1,089,236	1,201,448	1,276,795	6.3%	17.2%
<i>General</i>	138,118	86,383	110,323	144,420	157,647	171,552	8.8%	18.8%
<i>Town Hall</i>	247,305	202,437	200,767	194,000	218,200	207,900	-4.7%	7.2%
<i>Depot</i>	53,887	67,522	72,198	79,040	61,740	80,040	29.6%	1.3%
<i>Riverview Yard & Kennel</i>	31,225	30,965	36,254	42,000	34,500	30,000	-13.0%	-28.6%
<i>Tahoe Donner Yard</i>	22,151	20,366	30,292	26,500	24,900	26,900	8.0%	1.5%
<i>McIver Dairy Site</i>	52	34	512	500	-	500		
<i>Roundabout Landscaping</i>	48,620	25,799	37,548	44,500	41,500	52,000	25.3%	16.9%
<i>Stevens Lane Corporation Yard</i>	306,196	325,385	386,919	362,050	374,850	393,000	4.8%	8.5%
<i>Animal Shelter</i>	52,329	63,933	81,445	85,500	74,310	90,500	21.8%	5.8%
<i>Trout Creek Pocket Park</i>	-	-	-	500	-	-		-100.0%
Subtotal Services & Supplies	899,882	822,823	956,257	979,010	987,647	1,052,392	6.6%	7.5%
Capital Outlay	14,244	11,000	13,626	11,000	11,000	15,000	36.4%	36.4%
TOTAL	1,569,389	1,513,649	1,844,793	2,079,246	2,200,095	2,344,186	6.5%	12.7%

¹ Starting in FY20/21 on, no staff time will be allocated to the community facilities districts. Staff time will be allocated to the General Fund and time spent on the community facilities districts will be recouped via offsetting revenue to the General Fund.

**PUBLIC WORKS - FACILITIES MAINTENANCE
FY 2024/25 EXPENDITURES BUDGET DETAIL**

101.130.xx General Fund.Facilities Maintenance



**PUBLIC WORKS - FACILITIES MAINTENANCE
FY 2024/25 EXPENDITURES BUDGET DETAIL**

101.130.xx General Fund.Facilities Maintenance

PERSONNEL

Personnel includes 5% of the salary of the Director of Public Works/Town Engineer (DPW/TE), 5% of the salary for the Assistant Director of Public Works, 45% of the salary of the Fleet and Facilities Manager, one (1) Facilities Maintenance Supervisor, one (1) Senior Facilities Maintenance Worker, two (2) Facilities Maintenance Worker II, one (1) Facilities Maintenance Worker I, two (2) Custodians, 25% of the wages of one (1) Geographic Information Systems Technician, 40% of the wages of one (1) Administrative Technician, and 25% of the wages of one (1) Administrative Technician. Also includes 1000 hours for a seasonal Landscape Maintenance Worker and two (2) readiness staff to assist with winter snow removal.

NOTABLE EXPENDITURES - FACILITIES

- There were some moderate increases in General Expenses based on current year expense estimates such as increasing the budget for uniforms from \$6,000 to \$8,000 and increasing the budget for Education and Training from \$3,500 to \$5,000.
- \$30,000 for Depot maintenance is to cover the cost of building repairs.
- Utility costs have been changing and the utility cost for sewer processing is expected to change for the fiscal year 2024/25 as follows:
 - There is a 32.4% budget-to-budget decrease in Riverview Yard & Kennel's cost of utilities (decreased from \$37,000 to \$25,000).
 - \$22,000 for the Tahoe Donner Yard maintenance is to cover the cost of utilities at that location.
 - The 1.8% budget-to-budget increase in Stevens Lane Corporation Yard maintenance is to cover the increased cost of utilities at that location (increased to \$280,000).
 - The 9.1% budget-to-budget increase in Animal Shelter maintenance is to cover the increased cost of utilities at that location (\$55,000 to \$60,000).

SUMMARIZED EXPENDITURES – COMMUNITY FACILITIES DISTRICTS

PUBLIC WORKS - COMMUNITY FACILITY DISTRICTS 2024/25 EXPENDITURES BUDGET								
21*.000.00	Community Facilities Districts							
	2020/21	2021/22	2022/23	2023/24	2023/24	2024/25		
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUALS	PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
212.000.00	BRICKELL TOWN MAINTENANCE DISTRICT							
Services	20,636	23,296	25,820	25,000	22,000	25,000	13.64%	
Supplies	22,983	9,522	16,528	32,900	31,500	33,900	7.62%	3.0%
Transfers Out	5,527	9,244	6,199	9,552	3,817	3,817		-60.0%
Subtotal Brickelltown Maintenance District	49,147	42,062	48,546	67,452	57,317	62,717	9.42%	-7.02%
213.000.00	JOERGER RANCH TRAILS MAINTENANCE FUND							
Services	14,178	1,119	1,625	-	-	-		
Supplies	206	206	1,169	500	-	-		-100.0%
Transfers Out	-	33,822	33,861	34,877	-	-		-100.0%
Subtotal Joerger Ranch Maintenance Fund	14,384	35,147	36,655	35,377	-	-		-100.00%

PUBLIC WORKS - FACILITIES MAINTENANCE
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.130.xx General Fund.Facilities Maintenance

PUBLIC WORKS - COMMUNITY FACILITY DISTRICTS								
2024/25 EXPENDITURES BUDGET								
21*.000.00	Community Facilities Districts							
	2020/21	2021/22	2022/23	2023/24	2023/24	2024/25		
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUALS	PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
214.000.00	RAILYARD MAINTENANCE DISTRICT FUND							
Wages & Benefits	-	-	-	-	-	-		
Services	10,380	17,864	34,605	40,000	32,000	40,000	25.00%	
Supplies	24,341	6,742	10,690	55,500	18,512	55,300	198.73%	-0.4%
Transfers Out	-	16,215	-	51,838	21,838	26,838	22.90%	-48.2%
Subtotal Railyard Maintenance District Fund	34,721	40,821	45,294	147,338	72,350	122,138	68.82%	-17.10%
218.000.00	DONNER PASS ROAD MAINTENANCE DISTRICT FUND							
Wages & Benefits	-	-	-	-	-	-		
Services	6,035	9,799	30,400	15,000	23,000	35,000	52.17%	133.3%
Supplies	5,151	10,134	8,984	25,100	29,632	43,100	45.45%	71.7%
Transfers Out	-	15,642	-	25,808	21,808	27,808	27.51%	7.8%
Subtotal Donner Pass Road Maintenance District Fund	11,186	35,574	39,384	65,908	74,440	105,908	42.27%	60.69%
219.000.00	COLDSTREAM MAINTENANCE DISTRICT FUND							
Services	-	89	1,226	-	-	-		
Supplies	-	-	263	500	-	-		-100.0%
Transfers Out	-	3,930	2,409	2,392	-	-		-100.0%
Subtotal Coldstream Maintenance Fund	-	4,019	3,898	2,892	-	-		-100.00%
TOTAL	109,438	157,623	173,778	318,966	204,107	290,763	42.5%	-8.8%
¹ Starting in FY20/21 on, no staff time will be allocated to the community facilities districts. Staff time will be allocated to the General Fund and time spent on the community facilities districts will be recouped via offsetting revenue to the General Fund. - The maintenance of the Trails in the Trails related CFDs (Joerger and Coldstream) has been absorbed by the Town starting in FY23/24.								

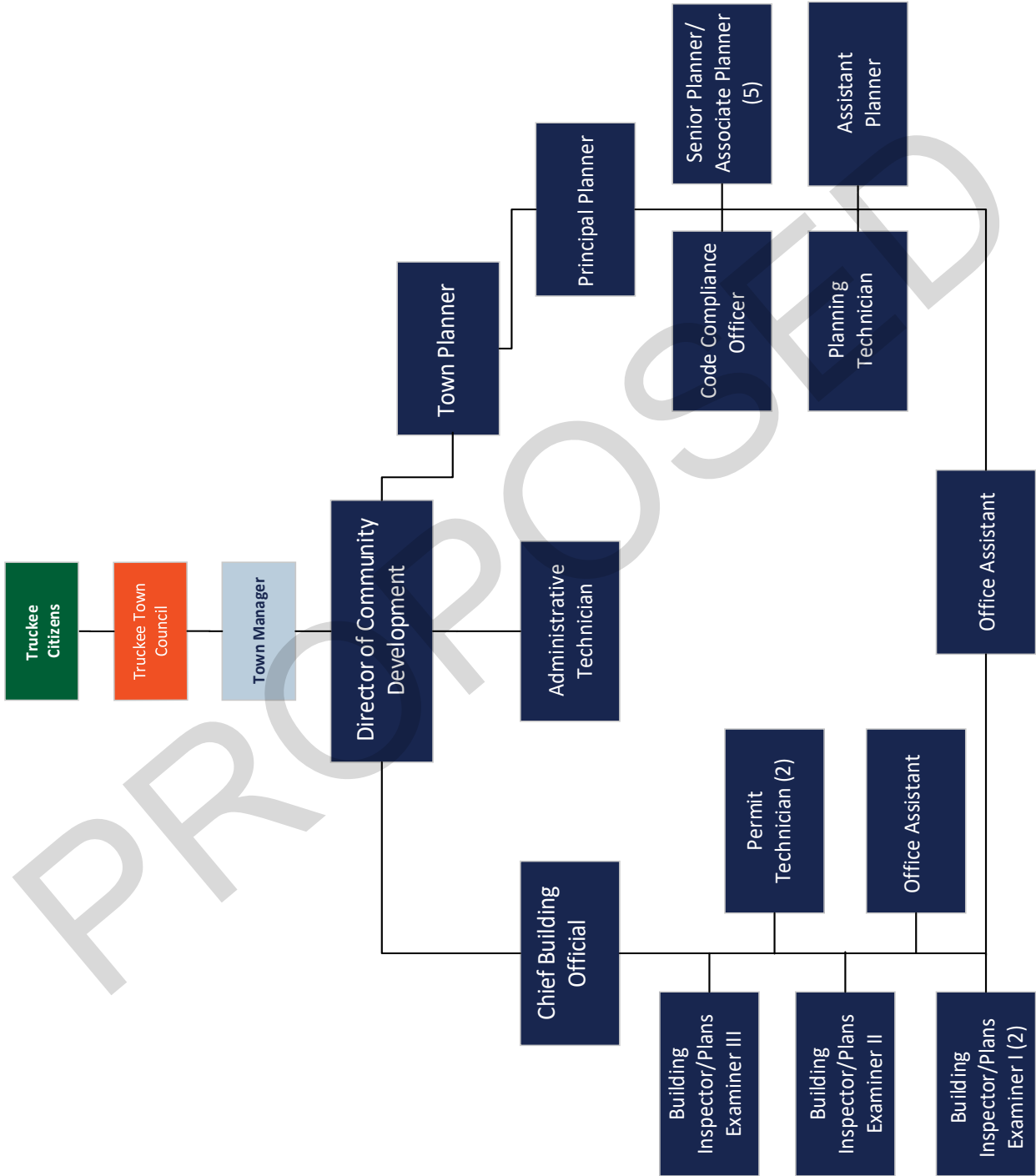
SECTION 6 - COMMUNITY DEVELOPMENT EXPENDITURES



PHOTO BY SCOTT THOMPSON - HISTORIC DOWNTOWN TRUCKEE IS A CORE COMPONENT OF TRUCKEE'S ECONOMIC BASE.

- COMMUNITY DEVELOPMENT ORGANIZATION CHART
 - PLANNING EXPENDITURES
 - BUILDING & SAFETY EXPENDITURES
 - CODE COMPLIANCE EXPENDITURES

COMMUNITY DEVELOPMENT ORGANIZATION CHART



**COMMUNITY DEVELOPMENT - PLANNING
FY 2024/25 EXPENDITURES BUDGET DETAIL**

101.120.00 General Fund.Planning

DIVISION PURPOSE

The Community Development Department's (CDD) Planning Division is responsible for a wide variety of land use planning activities including current planning (development review) and long-range planning (comprehensive plans), public information, and Development Code compliance. It provides staff support to the Town Council (elected representatives), the Planning Commission (appointed citizen planners), the Historic Preservation Advisory Commission (HPAC) (appointed citizens), and the community at large. The Town Council provides overall policy direction, adopts ordinances and regulations, and acts as the hearing body for appeals of the Planning Commission and staff decisions. The Council also prioritizes projects, thereby setting the policy direction for the use of the Division's time and resources. The Planning Commission provides policy recommendations to the Town Council and functions as a hearing body for larger projects within the Town. The HPAC is an advisory to staff, the Planning Commission, and the Council for projects within the Downtown Truckee Plan (previously the Downtown Specific Plan) area.

Planning resources are devoted to the processing of land use applications (which remain high in volume annually), the administration of ongoing programs, and the creation of and updates to planning policy documents. This includes mandatory services such as the processing of land use and zoning applications, review of building permits, inspections of development projects, preparation of environmental documents, and public assistance. Substantial planning resources are also being applied to the following: implementation of the 2040 General Plan Update (including Downtown Specific Plan Update, Climate Action Element, and Housing Element); Development Code amendments for consistency with the 2040 General Plan and Downtown Truckee Plan, and Council priority work plan tasks.

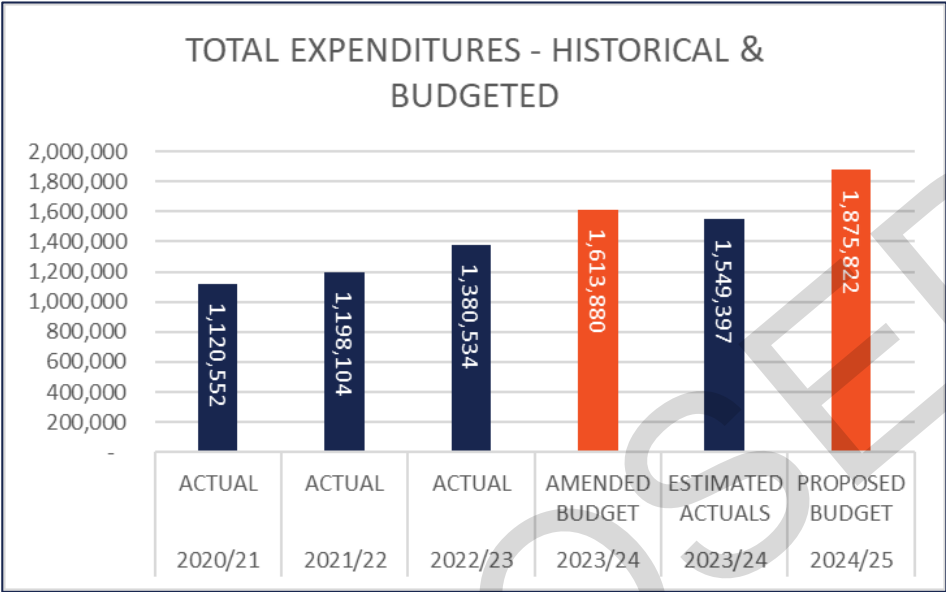
The Planning Division will administer various professional service contracts during FY 2024/25 on an as-needed basis. This includes contracts for surveying, traffic studies, special studies, etc.; many of these other contract funds are "pass-through" funds (i.e. the contracts are paid by fees from an applicant). This means that they are not reflected in the budget, but demonstrate the additional activities undertaken by planning staff for land-use permitting activity.

SUMMARIZED EXPENDITURES

COMMUNITY DEVELOPMENT - PLANNING 2024/25 EXPENDITURES BUDGET								
101.120.00	General Fund.Planning.Non-Division							
	2020/21 ACTUAL	2021/22 ACTUAL	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
Wages & Benefits	1,064,730	1,128,678	1,277,571	1,468,170	1,431,305	1,722,282	20.3%	17.3%
Services	16,756	20,208	35,595	60,000	52,400	60,000		
Supplies	37,358	42,922	62,168	76,950	54,860	83,500	52.2%	8.5%
Capital Outlay	1,707	6,296	5,200	8,760	10,832	10,040	-7.3%	14.6%
TOTAL	1,120,552	1,198,104	1,380,534	1,613,880	1,549,397	1,875,822	21.1%	16.2%

COMMUNITY DEVELOPMENT - PLANNING
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.120.00	General Fund.Planning
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PERSONNEL

Includes 65% of the Director of Community Development, 90% of the salary of a Town Planner, 50% of one (1) Principal Planner (50% funded by Measure K via the Housing Division budget), two (2) full-time Senior Planners, two (2) Associate Planners, one (1) Assistant Planner, one (1) Development Service Technician, and one (1) Administrative Technician. Also includes \$400 per month for five (5) planning commissioners. Two promotional opportunities have been included in the budget as well.

NOTABLE EXPENDITURES

The Planning Division utilizes a contract grant administrator, JoAnn Anders, to assist with grant applications/administration, housing program consultation, compliance, and monitoring. Grant administrator hours are budgeted within professional services for \$60,000, the same as FY 2023/24. This reflects the FY 2023/24 estimated actuals and anticipated grant work (i.e., -the American Rescue Plan Act, affordable housing), continued affordable housing monitoring, and new Housing and Community Development (HCD) grant applications/administration.

The proposed Planning Division budget is more than the FY 2023/24 budget due to increases in document imaging (to archive paper files), phones, computer equipment, software supplies, and general supplies. Additional staffing cost for two full-time Senior Planners was also added. These positions have been added to increase the Division’s capacity for 2040 General Plan implementation priorities, including the creation of the Town housing density bonus program and other housing initiatives.

Scanning and imaging of regular-size documents into the Town's document repository system is included in the Town Clerk's budget. Planning Division funding is added in FY 2024/25 to continue to outsource the scanning of a larger volume of paper land use applications and conversion to PDFs.

An education and training budget for staff members, Planning Commission, and HPAC attendance at a variety of training and educational seminars, as well as conferences.

**COMMUNITY DEVELOPMENT – BUILDING and SAFETY
FY 2024/25 EXPENDITURES BUDGET DETAIL**

504.000.00 Building and Safety Fund

DIVISION PURPOSE

The Building and Safety Division of the Community Development Department (CDD) is responsible for protecting the public in the built environment. The Division monitors and enforces State and Town codes and regulations concerning the safety of buildings and structures built and maintained within the Town limits. Activities include intake and routing plans to Town divisions and departments, checking plans for engineering and code compliance, coordinating comments for Town departments, issuing permits, answering code questions, providing public information, and inspecting new and existing buildings and structures within the jurisdiction. The Division provides services outside of the Town limits when contracted by Nevada County.

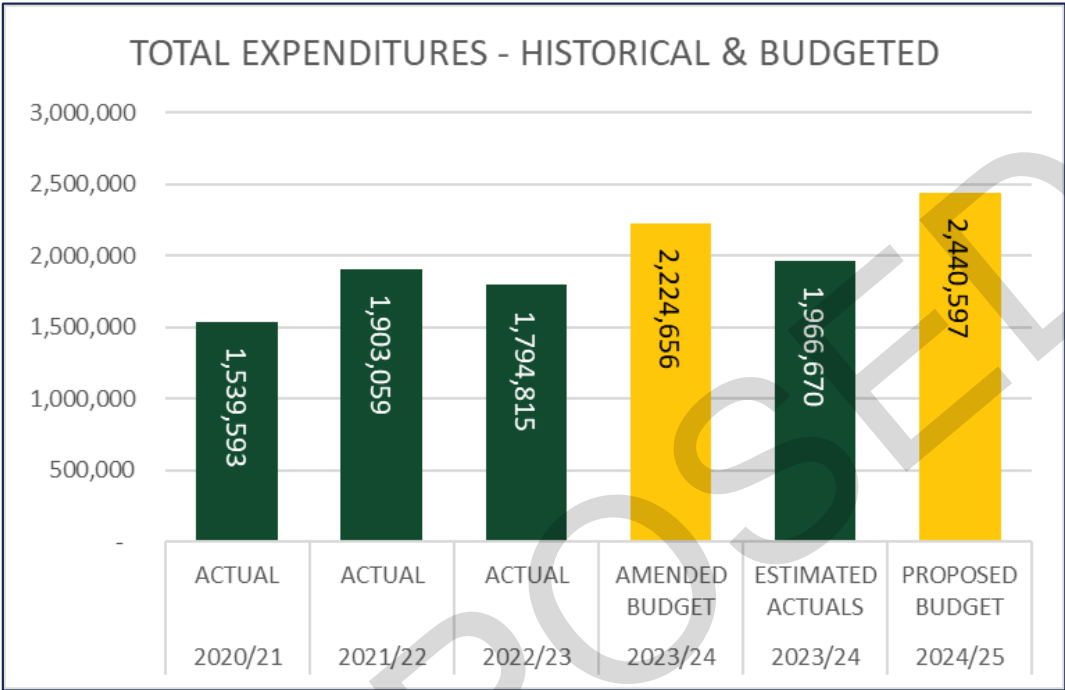
It is anticipated that FY 2024/25 construction levels will be close to equal to the FY 2023/24 levels with a slight decrease in single-family dwellings and a slight increase in multi-residential, commercial, or mixed-use occupancy. The building community has conveyed that the anticipated workload through FY 2024/25 is expected to be close to the same with custom new home starts and remodels under contract. Continued tract home development in Coldstream, new townhomes in the Gray's Crossing Village, the commercial and live/work square footage in Gray's along with additional new industrial buildings along Pioneer Trail and Industrial Blvd and extensive construction on the Tahoe Donner ski lodge are some of the anticipated projects considered in the development of the FY 2024/25 Building Division budget. This budget assumes permits for an estimated up to 60 new single-family dwellings will be submitted in FY 2024/25, which is lower than the projected 92 assumed in the 2023/24 budget.

SUMMARIZED EXPENDITURES

COMMUNITY DEVELOPMENT - BUILDING and SAFETY 2024/25 EXPENDITURES BUDGET								
504.000.00	Building and Safety Fund.Non-Department.Non-Division							
	2020/21	2021/22	2022/23	2023/24	2023/24	2024/25		
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUALS	PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
Wages & Benefits	780,996	972,790	1,153,344	1,304,964	1,245,318	1,439,292	15.6%	10.3%
Services	285,541	249,313	4,023	150,000	20,400	150,000	635.3%	
Supplies	452,140	595,135	614,937	720,557	687,602	741,304	7.8%	2.9%
Transfers Out	-	57,200	-	30,000	2,250	15,000	566.7%	-50.0%
Capital Outlay	20,916	28,621	22,511	19,134	11,100	95,000	755.9%	396.5%
TOTAL	1,539,593	1,903,059	1,794,815	2,224,656	1,966,670	2,440,597	24.1%	9.7%
Note: 50% of Code Compliance Division costs are charged to the Building Division								

COMMUNITY DEVELOPMENT – BUILDING and SAFETY
FY 2024/25 EXPENDITURES BUDGET DETAIL

504.000.00	Building and Safety Fund
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PERSONNEL

Provides for 35% of the salary of the Director of Community Development (DCD), a Chief Building Official, four (4) Building Inspector/Plans Examiner I/II/III, two (2) permit technicians, one (1) office assistant, and 960 hours for one Building Inspector/Plans Examiner – Retired Annuitant.

NOTABLE EXPENDITURES

- Education and training for employees, necessary to meet State requirements, attendance at the inspector and building official meetings, certification renewals, and training on State and national code changes. State regulations require forty-five hours of continuing education for some building employee staff.
- \$150,000 has been budgeted for outside plan review services. Outside plan review is used to augment internal staff capacity when necessary.
- \$45,000 has been budgeted for credit card processing fees.
- \$80,000 has been budgeted for an electric vehicle purchase in FY2024/25 to assist staff in performing their field duties including building inspections.

COMMUNITY DEVELOPMENT – CODE COMPLIANCE
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.121.00

General Fund.Code Compliance.Non-Division

DIVISION PURPOSE

The function of the Code Compliance Division is to plan, supervise, coordinate, and participate in the compliance of State of California law and Town of Truckee ordinances governing building and land use within Town limits. Activities include but are not limited to coordinating with Town divisions on compliance issues, abatement of nuisance situations (including litter or solid waste issues) or illegal construction, permitting of temporary signs, Transient Occupancy Tax collection/Short-term Rental Ordinance compliance, stormwater regulation, and cannabis regulation compliance. The Town Planner is responsible for the administration of the Code Compliance Division. The Code Compliance Division is currently managed as part of the Community Development Department.

FUNDING

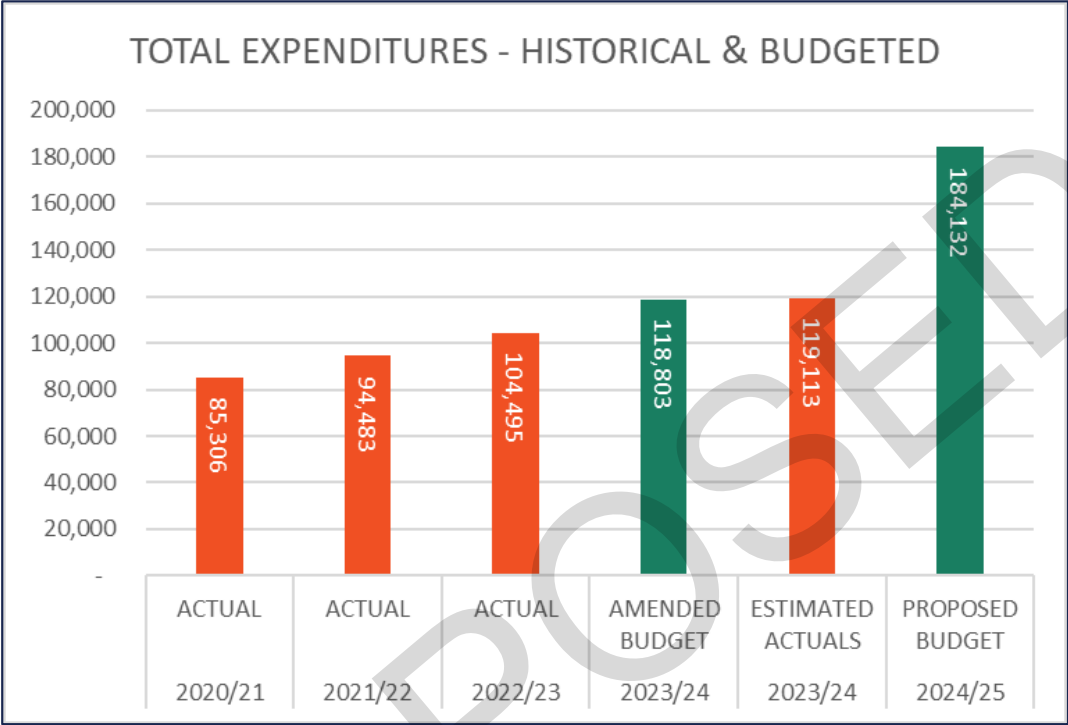
Code Compliance is funded 50% from the General Fund and 50% from the Building and Safety Division enterprise fund.

SUMMARIZED EXPENDITURES

COMMUNITY DEVELOPMENT - CODE COMPLIANCE								
2024/25 EXPENDITURES BUDGET								
101.121.00	General Fund.Code Compliance.Non-Division							
	2020/21 ACTUAL	2021/22 ACTUAL	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
Wages & Benefits	148,065	173,908	192,411	211,692	219,705	338,361	54.0%	59.8%
Services	-	-	49	4,000	300	4,000	1233.3%	
Supplies	14,839	13,757	15,229	20,614	16,920	21,755	28.6%	5.5%
Capital Outlay	1,300	1,300	1,300	1,300	1,300	4,147	219.0%	219.0%
TOTAL	164,204	188,965	208,989	237,606	238,225	368,263	54.6%	55.0%
Code Compl costs to Bldg Fund	(78,898)	(94,483)	(104,495)	(118,803)	(119,113)	(184,132)		
NET EXPENDITURES	85,306	94,483	104,495	118,803	119,113	184,132	54.6%	55.0%
Note: 50% of Code Compliance Division costs are charged to the Building Division.								

COMMUNITY DEVELOPMENT – CODE COMPLIANCE
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.121.00 General Fund.Code Compliance.Non-Division



PERSONNEL

Provides for 10% of the salary of a Town Planner and two (2) full-time Code Compliance Officers (one contracted for two years only).

NOTABLE EXPENDITURES

- \$4,000 for continued maintenance and support of the computing systems for the Code Compliance officers to be more mobile and efficient in the field.
- \$5,000 has been budgeted for continued education and training of the Code Compliance officers.

SECTION 7 - PUBLIC SAFETY EXPENDITURES



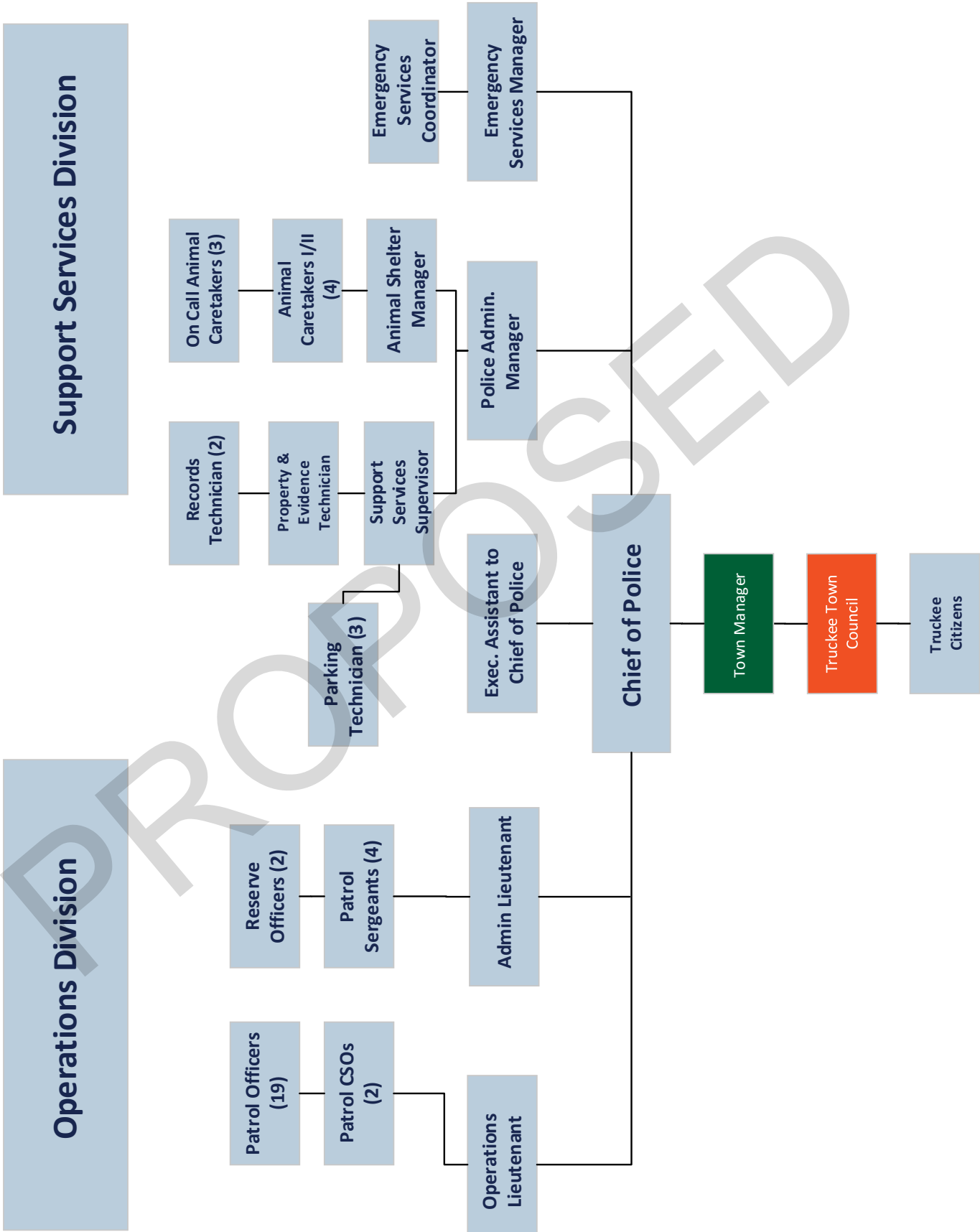
PUBLIC SAFETY ORGANIZATION CHART

POLICE EXPENDITURES

ANIMAL SERVICES EXPENDITURES

PARKING EXPENDITURES

PUBLIC SAFETY ORGANIZATION CHART



PUBLIC SAFETY - POLICE

FY 2024/25 EXPENDITURES BUDGET DETAIL

101.110.xx

General Fund.Police

DIVISION PURPOSE

The Truckee Police Department (TPD) provides all police-related services for the Town, including administration, uniformed patrol, boat patrol on Donner Lake, investigative services, staffing a School Resource Officer for on-campus police support, animal services, parking enforcement, and emergency services. In addition, the department supports several community-oriented initiatives that address prevention, intervention, and education components.

The TPD staffing allocation and deployment strategy is designed to provide a safe community that emphasizes high-quality public service for all those living in and visiting the Town of Truckee. The TPD's staffing ratio encompasses the unique dynamics of the Town of Truckee including varying population levels, a high number of second homeowners, tourism, and a wide variety of special events. The department has the privilege of serving a community that includes urban and rural type neighborhoods over a wide geographical region that bisects a major interstate and an interstate river. In addition to traditional policing issues encountered in most areas of California, TPD staff have the additional skills and training necessary for police in a resort mountain town that embraces a service-first philosophy.

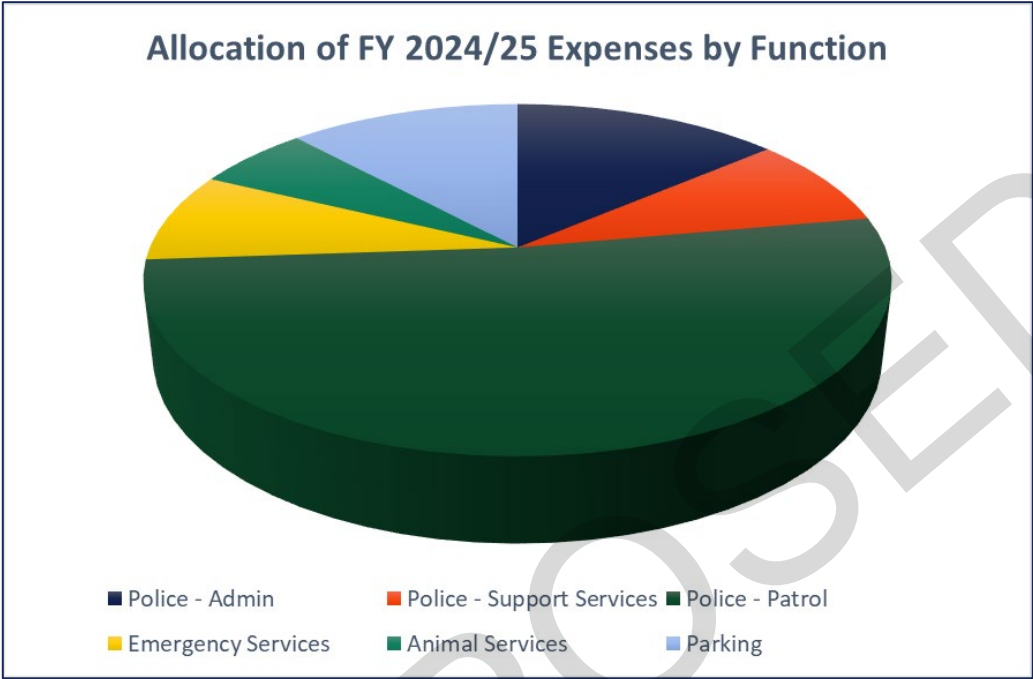
Over the last several years, the Police Chief has led annual top-to-bottom analysis of the department's staffing and other resources in relation to the department's policing philosophy and activity levels. The annual adjustments continue to identify savings and efficiencies within the department. Efficiencies within the department have been identified through technological advancements. Emergency Services/Disaster Preparedness is one of the Town Council goals that has been identified and training, preparation, and implementation requires significant time and staffing resources to operate this division, which includes operations and support services staff. Our goal is to continue to provide the highest level of public safety service to our community and visitors.

DEPARTMENTAL EXPENSES BY FUNCTION & DIVISION

PUBLIC SAFETY								
2024/25 EXPENDITURES BUDGET								
	2020/21	2021/22	2022/23	2023/24	2023/24	2024/25		
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUALS	PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
Police - Admin	1,392,688	1,214,002	1,296,105	1,357,433	1,440,615	1,569,685	9.0%	15.6%
Police - Support Services	720,239	739,692	835,081	899,395	878,478	968,269	10.2%	7.7%
Police - Patrol	4,303,208	4,477,340	4,652,533	5,577,571	5,435,689	6,198,157	14.0%	11.1%
Emergency Services	4,749	172,896	221,413	386,104	438,077	943,000	115.3%	144.2%
Animal Services	462,850	525,830	555,616	619,993	657,095	686,994	4.6%	10.8%
Parking	570,505	1,948,303	644,542	1,181,390	826,885	1,369,123	65.6%	15.9%
TOTAL	7,454,237	9,078,064	8,205,290	10,021,887	9,676,839	11,735,229	21.3%	17.1%

PUBLIC SAFETY - POLICE
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.110.xx General Fund.Police



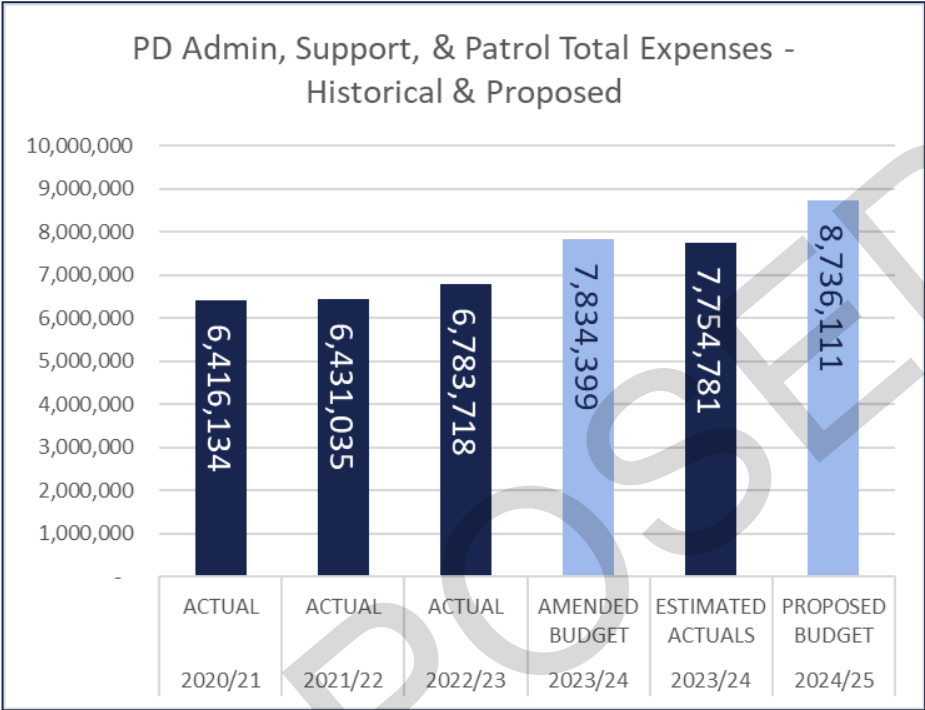
SUMMARIZED EXPENDITURES – POLICE

PUBLIC SAFETY - POLICE ADMIN, SUPPORT SERVICES, & PATROL								
2024/25 EXPENDITURES BUDGET								
101.110.xx	General Fund.Police							
	2020/21	2021/22	2022/23	2023/24	2023/24	2024/25		
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUALS	PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
Wages & Benefits	5,215,320	5,154,649	5,365,938	6,520,608	6,290,818	7,240,698	15.1%	11.0%
Services	468,664	472,339	514,648	537,740	547,532	573,000	4.7%	6.6%
Supplies	547,379	592,037	682,636	566,632	703,012	717,694	2.1%	26.7%
Capital Outlay	184,770	212,010	220,496	209,419	213,419	204,719	-4.1%	-2.2%
TOTAL	6,416,134	6,431,035	6,783,718	7,834,399	7,754,781	8,736,111	12.7%	11.5%

The estimated actuals for FY2022/23 were low due to position vacancies. The police patrol market is very competitive and the police hiring process takes several months. In FY 2023/24 the Police Department became fully staffed. The 29.9% increase in Wages & Benefits between FY2022/23 Estimated Actuals to FY2023/24 Proposed Budget assumed full funding and encompasses all the changes as negotiated in the current Memoranda of Understandings (MOU) including an 8% increase in pay for the sworn officers. FY 2024/25 is a newly negotiated contracted year with wages anticipated to increase.

PUBLIC SAFETY - POLICE
FY 2024/25 EXPENDITURES BUDGET DETAIL

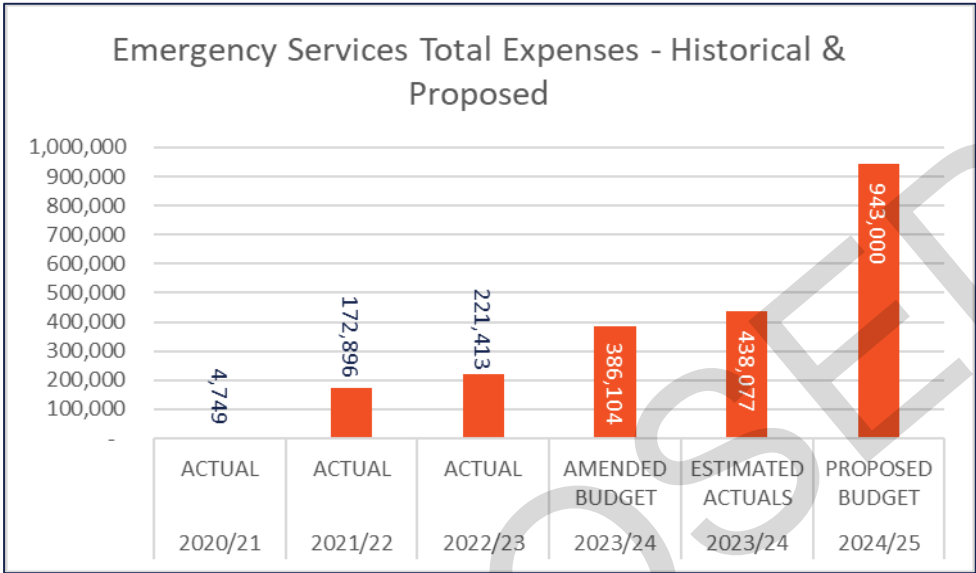
101.110.xx General Fund.Police



PUBLIC SAFETY - POLICE EMERGENCY SERVICES								
2024/25 EXPENDITURES BUDGET								
101.110.15	General Fund.Police.Emergency Services							
	2020/21	2021/22	2022/23	2023/24	2023/24	2024/25		
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUALS	PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
Wages & Benefits	1,564	157,243	171,019	357,248	267,858	421,456	57.3%	18.0%
Services	2,000	-	(17,523)	9,000	78,000	25,000	-67.9%	177.8%
Supplies	1,185	15,653	67,917	19,856	89,520	496,544	454.7%	2400.7%
Capital Outlay	-	-	-	-	2,700	-	-100.0%	
TOTAL	4,749	172,896	221,413	386,104	438,077	943,000	115.3%	144.2%

PUBLIC SAFETY - POLICE
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.110.xx	General Fund.Police
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PERSONNEL

From the formation of the TPD in the year 2001 until 2021, the police department has had twenty-five (25) budgeted sworn police officers. This total includes the police chief through the rank of police officer. For FY 2024/25 TPD has twenty-six (26) budgeted sworn police officer positions. In addition to the permanent full-time staff, there are two (2) budgeted reserve officer positions, and one (1) full-time Emergency Services Manager.

	FY20/21	FY21/22	FY22/23*	FY23/24	FY24/25
Chief	1.00	1.00	1.00	1.00	1.00
Captain	-	-	-	-	-
Lieutenant	1.00	2.00	2.00	2.00	2.00
Sergeant	5.00	4.00	4.00	4.00	4.00
Police Officer	17.00	18.00	18.00	18.00	19.00
Subtotal Sworn	24.00	25.00	25.00	25.00	26.00

*For FY2022/23 we had 19 officers authorized but only 18 budgted because we knew someone was on disability.

PUBLIC SAFETY - POLICE
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.110.xx General Fund.Police

	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25
Police Administraive Manager	1.00	1.00	1.00	1.00	1.00
Support Services Supervisor	1.00	1.00	1.00	1.00	1.00
Animal Shelter Manager	1.00	1.00	1.00	1.00	1.00
Reserve Police Officer	0.92	0.92	0.92	1.06	2.00
Emergency Services Manager	-	-	-	1.00	1.00
Emergency Services Coordinator	0.46	1.00	1.00	1.00	1.00
Community Service Officer	3.00	3.00	3.00	2.00	2.00
Police Trainee	-	0.79	1.00	0.48	-
Executive Assistant to the Chief	1.00	1.00	1.00	1.00	1.00
Property & Evidence Technician	-	-	-	1.00	1.00
Police Records Technician	2.00	2.00	2.00	2.00	2.00
Police Aide	1.00	1.00	1.00	-	-
Parking Technician	-	-	-	2.00	3.00
Animal Caretaker I/II Full-time	4.00	4.00	4.00	4.00	4.00
Animal Caretaker On-Call	0.36	0.36	0.43	0.43	0.43
Intern	0.40	0.40	0.40	-	-
Total FTEs	40.14	42.47	42.75	43.97	46.43

NOTABLE EXPENDITURES

- \$493,000 has been included in the Police Administration budget, this is the Town's contract with the Nevada County Sheriff's Office (NCSO) for dispatch services, and will continue to book prisoners at the NCSO jail facility in Truckee. TPD has contracted with the NCSO for police dispatch and Town 9-1-1 services since September of 2001. On November 1, 2012, all Nevada County Law Enforcement agencies began contracting with NCSO for these services resulting in a regionalization of law enforcement dispatch and 9-1-1. This resulted in contract savings for TPD of approximately \$150,000 annually. In 2016, the Police Department explored opening our own Town of Truckee Dispatch Center. This would have meant the purchase of a new CAD/RMS system, the purchase of dispatch consoles, and the hiring of at least five (5) full-time dispatchers. The year-over-year expense of having our own Truckee Police Department Dispatch Center would have been extremely expensive.
- In software supplies, CodeRED is an emergency alert notification platform. FY 2023 the department transitioned to CodeRED as the emergency notification platform. The entire County of Nevada is now using one platform to create redundancy and continuity.
- \$12,500 has been budgeted in the Police Support Services budget for the Watercraft Inspection Program for Donner Lake. This program prevents the infestation of Aquatic Invasive Species (AIS) in our waterways. In past years, the Police Department worked in collaboration with the Tahoe Regional Planning Agency, the Tahoe Resource Conservation District, the Truckee Donner Recreation & Parks District, the Tahoe Donner Homeowners' Association, and the Donner Lake Property Owners Association to conduct watercraft inspections. In FY 2019/20 the Town Council voted to move to a mandatory self-inspection program for Donner Lake. Truckee Police Department works in collaboration with Truckee Donner Recreation & Parks District, Tahoe Donner Homeowners' Association, and the Donner Lake Property Owners Association to enforce the self-inspection that has to be completed prior to launching on Donner Lake. In 2023 1089 Donner Lake stickers were administered. This program along with public outreach has been a success and will operate the mandatory self-inspection program going forward. Costs are to fund purchases of stickers, water testing, continue community outreach and education, and maintain daily staffing at the public boat launch between Memorial Day Weekend and Labor Day Weekend.

PUBLIC SAFETY - POLICE
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.110.xx	General Fund.Police
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NOTABLE EXPENDITURES (Cont'd)

- \$400,000 to invest in an RMS replacement program, the police department is demonstrating its commitment to enhancing operational efficiency, improving data accuracy, and ensuring compliance with regulatory requirements. This initiative represents a proactive step towards modernizing law enforcement operations and delivering enhanced services to the community. Through collaborative efforts with partner agencies and diligent evaluation of prospective systems, the police department is poised to usher in a new era of technological excellence and operational effectiveness.
- \$324,564 has been budgeted in Emergency Services for the contracted wildland fire protection services required by LAFCo, provided by CalFire. This amount is negotiated each year with CalFire and came to the Council as a separate item in April of 2024.
- \$55,000 has been included in the Police Support Services budget for Co-Ad, Ladriss, and the Town’s warming shelter contribution.



PUBLIC SAFETY – ANIMAL SERVICES

FY 2024/25 EXPENDITURES BUDGET DETAIL

101.111.00

General Fund.Animal Service

DIVISION PURPOSE

Animal Services plans, supervises, coordinates, and participates in the operation of the Town's Animal Shelter for the care and housing needs of domestic animals within the Town of Truckee. Activities include animal husbandry of the shelter animals, administration of the dog licensing program, vaccination clinics, and the administration of the community spay and neuter program. Shelter services are also provided to Placer County, the City of Loyalton, and Sierra County by contract. Animal Services is managed as part of the Support Services Division in the Truckee Police Department.

PERFORMANCE METRICS

Fiscal year 2023/24 marked 10 years of successful shelter operations.

The Animal Shelter opened to the public in September 2013 and is run in partnership with the Humane Society of Truckee-Tahoe (HSTT). Total intakes for 2023 were 1,233. There were 628 animal adoptions during the same time. There were 550 field calls for service, and 2,019 dog licenses were processed. There were 13 citations issued in 2023. Supply, utility, and building maintenance costs are split 50/50 between the Town and the HSTT. The Town's portion of the building maintenance costs are shown in the Facilities Maintenance Division budget.

	2018	2019	2020	2021	2022	2023
Animal Intakes	1,038	1,120	814	1,028	1,141	1,233
Field Calls	809	797	643	584	677	550
Citations Issued	54	51	24	31	26	13

GOALS FOR FY 2024/25

Activities planned for the FY 2024/25 budget year include continuing employee training related to customer service, safety, animal behavior training, and disaster preparedness, as well as training related to the status of all laws, regulations, and procedures. The Community Spay and Neuter Program will continue to be offered with the support of our shelter partner, the HSTT. The program offers low and no-cost spaying and neutering to qualifying pet owners within the town. In the calendar year 2023, 660 surgeries were performed.

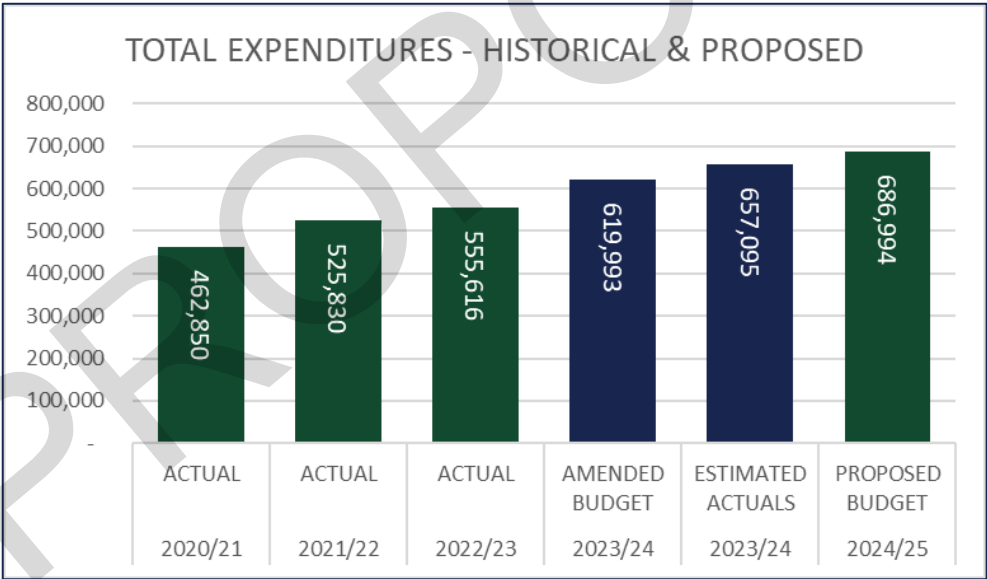


PUBLIC SAFETY – ANIMAL SERVICES
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.111.00	General Fund.Animal Service
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SUMMARIZED EXPENDITURES

PUBLIC SAFETY - ANIMAL SERVICES								
2024/25 EXPENDITURES BUDGET								
101.111.00	General Fund.Animal Services							
	2020/21	2021/22	2022/23	2023/24	2023/24	2024/25		
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUALS	PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
Wages & Benefits	418,879	464,170	494,792	555,343	569,204	617,544	8.5%	11.2%
Services	5,531	7,043	1,370	5,500	15,000	5,500	-63.3%	
Supplies	38,440	54,295	59,453	59,150	72,891	63,950	-12.3%	8.1%
Capital Outlay	-	322	-	-	-	-		
TOTAL	462,850	525,830	555,616	619,993	657,095	686,994	4.6%	10.8%



PERSONNEL

Provides for 30% of the salary of the Police Administrative Manager, as well as the Animal Services Manager, four (4) Animal Caretakers I/II's, and 900 hours of On-Call Animal Caretaker time.

NOTABLE EXPENDITURES

- \$500 – These costs are offset by grant revenue from the State of California. Fiscal year 2024-2025 the Shelter will be a part of the Good Pup Program, which is a pet retention program that will begin to be offered to the community.

PUBLIC SAFETY – ANIMAL SERVICES
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.111.00 General Fund.Animal Service

NOTABLE EXPENDITURES (Cont'd)

- \$8,000 has been budgeted for software supplies which provides for half the software support and maintenance for the Animal Shelter software and data/file storage module. HSTT covers their portion of the costs. In fiscal year 2023/24, the software expense increased significantly to keep equipment up to date with the latest cyber security efforts. The computers and software programs were out of date and were negatively impacted when the Town experienced the cyberattack in 2021.
- \$30,000 has been budgeted for supplies needed for the sanitary upkeep of the Animal Shelter kennel areas, bathrooms, and office areas. Also provides vaccinations, medicine, medical equipment for the clinic, and food for the animals. The HSTT covers their portion of these costs. In FY 2022/23 the amount allocated to shelter supplies increased. Inflation has increased as the U.S. economy recovers from the coronavirus pandemic, pushing up prices of goods and materials.



PUBLIC SAFETY – PARKING FUND
FY 2024/25 EXPENDITURES BUDGET DETAIL

501.000.00	Parking Fund
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DIVISION PURPOSE

The Truckee Police Department is responsible for the oversight of maintenance and operations of the Town’s Parking District which includes equipment and facilities, parking lots, revenue collection, facility maintenance, equipment acquisition and repair, resolving customer issues, lease agreements, coordinating and administering parking permits, adjudication of issued citations and managing and coordinating daily activities of parking enforcement personnel. The Parking District also coordinates activities with other Town departments and local businesses and acts as a liaison to the public, business owners, boards, and Town Council regarding parking-related issues.

In FY2023/24, the Transit Program Manager took over the program development portion of the Town’s parking to complement the Town’s overall transit program.

PERFORMANCE METRICS

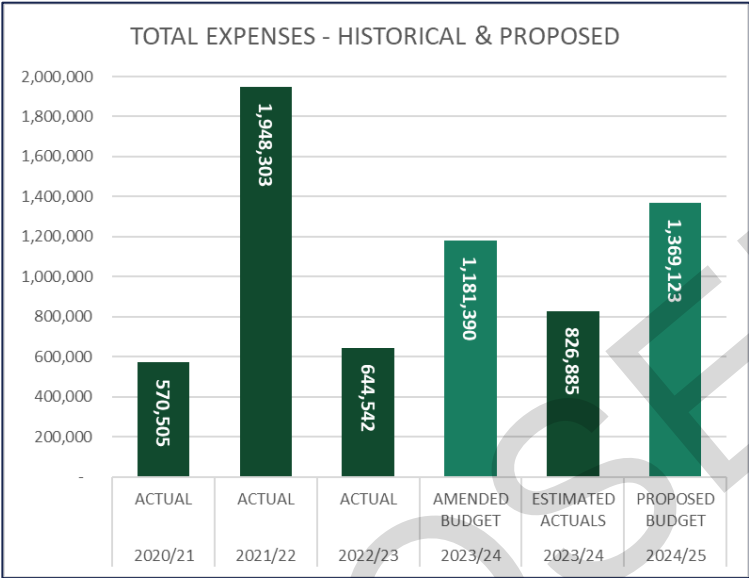
	FY18/19	FY19/20 *	FY20/21 *	FY21/22*	FY22/23*	FY23/24* thru Mar 5
# of Parking Citation Paid	1,299	1,002	1,566	583	450	297
\$ of Parking Citations Paid	\$ 51,095	\$ 55,568	\$ 89,194	\$ 42,140	\$ 45,073	\$ 18,484
Meter Revenue	\$ 851,678	\$ 706,331	\$ 712,454	\$ 736,531	\$ 568,980	\$ 383,612
*Meter Revenues were negatively impacted by the COVID-19 pandemic in FY2019/20 and FY2020/21; In FY2021/22 through FY2023/24 meter revenues were negatively impacted due to low staffing levels.						

SUMMARIZED EXPENDITURES

PUBLIC SAFETY - PARKING FUND 2024/25 EXPENDITURES BUDGET								
501.000.00	Parking Fund							
	2020/21 ACTUAL	2021/22 ACTUAL	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
Wages & Benefits	205,295	210,006	215,755	398,287	342,139	464,286	35.7%	16.6%
Services	16,057	16,610	22,487	25,000	16,000	16,000		-36.0%
Supplies	291,672	255,414	226,803	315,796	271,164	328,158	21.0%	3.9%
Transfers Out	-	1,448,305	161,530	431,308	197,582	560,679	183.8%	30.0%
Capital Outlay	57,481	17,968	17,968	11,000	0.01	-	-100.0%	-100.0%
TOTAL	570,505	1,948,303	644,542	1,181,390	826,885	1,369,123	65.6%	15.9%
Less: Capital Assets	(43,106)	-	-	-	-	-		
TOTAL NET EXPENDITURES	527,399	1,948,303	644,542	1,181,390	826,885	1,369,123	65.6%	15.9%

PUBLIC SAFETY – PARKING FUND
FY 2024/25 EXPENDITURES BUDGET DETAIL

501.000.00 Parking Fund



PERSONNEL

Staffing allocated to the Parking Fund include:

- 5% of the Chief of Police
- 4% of the Public Works Director/Town Engineer
- 15% of the Transportation Program Manager
- 10% of the Police Administrative Manager
- 25% of the Support Services Supervisor
- 10% of one (1) Police Sergeant
- 5% of two (2) Community Services Officers
- 10% of one (1) Program Analyst I (55% to Transit, 25% to Engineering, 10% to Economic Development)
- Two (2) full-time Parking Technicians
- One (1) part-time Parking Technician
- 20% of two (2) Police Records Technicians

NOTABLE EXPENDITURES

- \$20,000 has been budgeted to reimburse the General Fund for Snow Removal performed in the Parking district’s lots performed by Town staff.
- \$35,000 has been budgeted for Software Supplies - In FY 2024/25 the department plans to select and implement a new parking software management program. The current program cannot keep up with technology and is disrupting the department and the paying community members.
- \$75,000 has been budgeted for the fees associated with accepting credit card payments at the downtown parking meters, at the police department front desk for in-person payments, and at a terminal on the parking website for parking citations. The fees for accepting credit cards at the parking meters are high due to the high volume of low-dollar transactions. With the increase in paid parking spaces in the downtown parking district (with the Railyard Development), meter revenue is expected to increase, thus increasing credit card fees.

PUBLIC SAFETY – PARKING FUND
FY 2024/25 EXPENDITURES BUDGET DETAIL

501.000.00	Parking Fund
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NOTABLE EXPENDITURES (Cont'd)

- Transfer out to the General Fund: Repayments of \$100,000 per fiscal year, to reimburse the general fund for the purchase of the Fire Station Lot for \$478,500 and the general fund funding of \$857,804 for areas of West River St. purchased in FY2021/22.
- In FY2023/24 the decision was made to supply all Parking Technicians with ballistic vests which dramatically increased the amount spent on employee uniforms. With the addition of the second Parking Technician, the training budget was increased.
- FY2024/25 \$35,000 is budgeted for a new service agreement with the meter vendor to provide for technical, mechanical, and preventive maintenance.

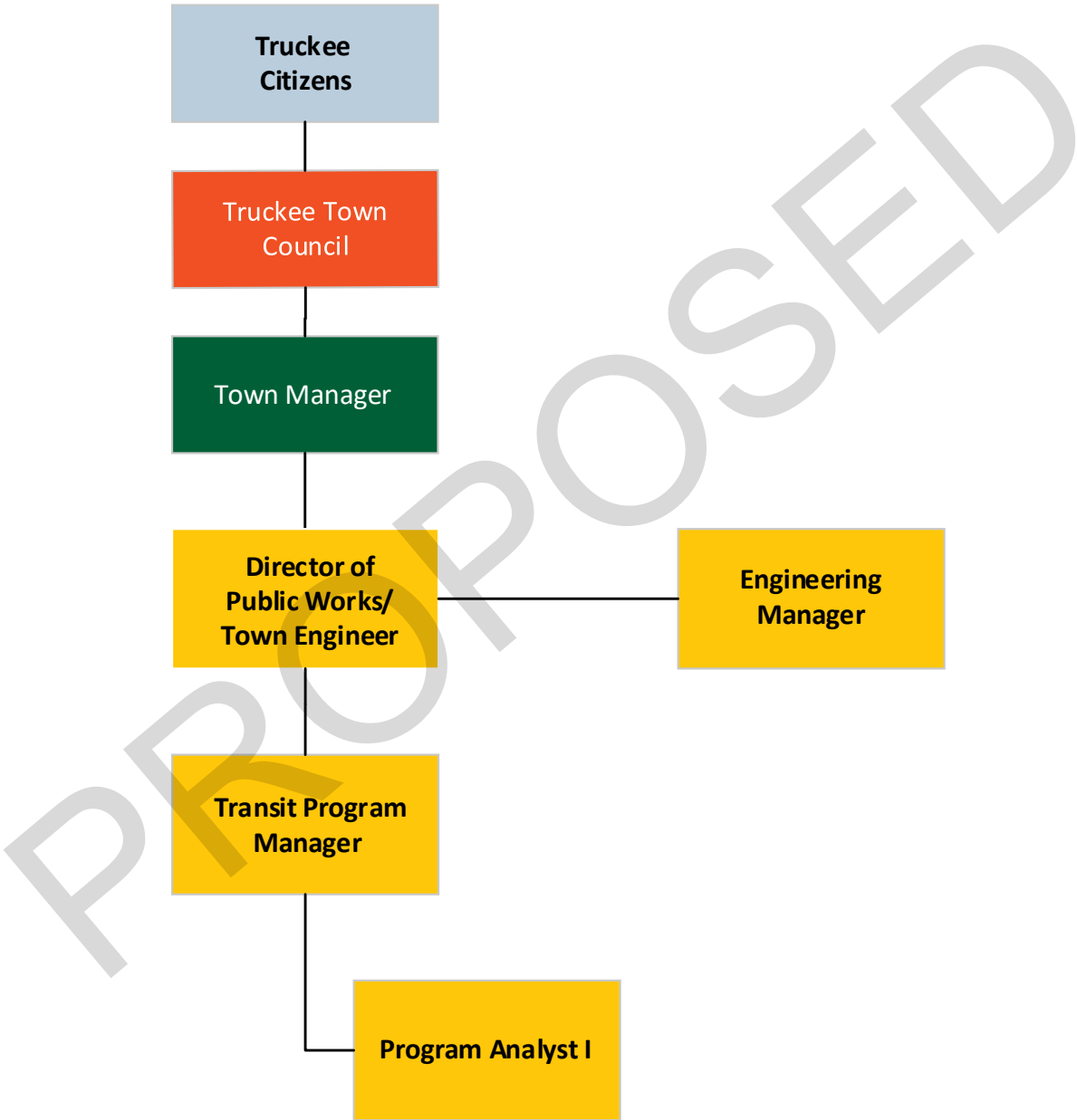


SECTION 8 - PUBLIC TRANSIT EXPENDITURES



PUBLIC TRANSIT ORGANIZATION CHART
PUBLIC TRANSIT EXPENDITURES

PUBLIC TRANSIT ORGANIZATION CHART



PUBLIC TRANSIT
FY 2024/25 EXPENDITURES BUDGET DETAIL

502.xxx.00	Public Transit Fund
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DIVISION PURPOSE

The Transit Division’s purpose and role is to provide safe, convenient, and efficient public transportation services and programs. In addition to planning and providing transit services, the Transit Division is also responsible for the development and implementation of Transportation Demand Management (TDM) strategies to maximize the utilization of existing services, reducing single occupant vehicle trips, and leading to improved mobility, reduced congestion, and lower vehicle emissions through short- and long- term behavioral change. The Transit Division oversees the administration of local, state, and federal funding programs as well as the management of local transit services, implementation of new TDM programs, and project management for transit-related capital improvement projects throughout the Town. Finally, the Transit Division also coordinates with regional partners such as area resorts, Nevada County Transportation Commission (NCTC), Placer County, Tahoe Regional Planning Agency/Tahoe Metropolitan Planning Organization, Caltrans Division of Mass Transit and Rail, and the Regional Transportation Commission of Washoe County (NV) to plan and design services and programs that directly and indirectly affect Truckee’s transportation system.

This budget reflects expenditures for the Tahoe Truckee Area Regional Transit (TART) programs that currently operate in Truckee along with regional services operated by Placer County and supported by funding from the Town and partners such as the Truckee Tahoe Airport District. The Local Transportation Fund (LTF) is expected to decrease in FY2024/25 by 33% from FY2023/24 budget due to a decrease in gas tax revenues. The Town currently contracts with Paratransit Services Inc. to provide contractual transit services which includes contractor oversight and day-to-day management of transit operations and dispatch for the Truckee TART system. The Truckee TART System includes “fare-free” Fixed Route Services (Truckee Local Route and seasonal Regional State Route (SR) 267 Night Service) and “for fare” Dial-A-Ride services, including complementary Americans with Disabilities Act paratransit services. Paratransit Services’ current contract was approved by Caltrans and the Federal Transit Administration in Spring 2020 and runs from July 1, 2020, through June 30, 2027. The Town owns the transit vehicles, which are maintained by the Town's Fleet Maintenance Division and provide the fuel and program management oversight and administration as well as short- and long-term transit planning and multi-modal transportation integration.

Regarding specific transit services, the Truckee Local Route operates on a year-round basis, seven days per week, including all holidays, from 6:30 am-6:30 pm. The Regional Night Service operates during peak winter and summer seasons between Truckee and NorthStar Resort as well as Sawmill Heights Apartments. The service operates from 6 pm-11:30 pm. The Regional Night Service has been funded as a “pilot program” and will be evaluated during the 2024 update to the “Eastern Nevada County Short Range Transit Plan” currently under development by NCTC and the Town.

Per the requirements of the Americans with Disabilities Act (ADA), the Town is required to provide paratransit demand response service within three-quarters of a mile of the Fixed Route services. This is accomplished through the Dial-A-Ride (DAR) program which serves both ADA clients as well as the general public where DAR is offered in the outlying neighborhoods not served by the Fixed Routes. The Town receives grant funding to provide DAR service beyond the ADA Fixed Route corridor to the outlying neighborhoods. The DAR program requires a 24-hour advanced reservation and is available on the same days and hours as the Fixed Route services. For ADA services, members of the public are required to submit an ADA application and if deemed eligible, clients are provided with ADA service free of charge.

Additionally, the Town has historically operated community shuttles to events, such as Truckee Thursdays and July 4th Parade, through a separate on-call contract with NorthStar California which provides its own buses to operate these shuttle programs. While funding from the Truckee Tahoe Airport District (TTAD), which has historically funded these services as well as the “fare-free program”, will be reduced this fiscal year, staff has been successful in securing additional funding to continue and operate the shuttle services consistently with previous years.

PUBLIC TRANSIT
FY 2024/25 EXPENDITURES BUDGET DETAIL

502.xxx.00	Public Transit Fund
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ACCOMPLISHMENTS

In the summer of 2022, the Town initiated a new microtransit service known as “TART Connect,” which has carried approximately 215,000 passengers since launch. This service has been considered a pilot program and is captured in the Capital Improvement Program under C2313. The TART Connect Program does not currently have long-term dedicated and sustainable funding and is therefore not included in the Transit Operating Budget. As part of the FY 2024/25 Work Program, staff intend to work on evaluating the short-term and long-term viability of microtransit in Truckee, including evaluating existing and future funding sources to support the microtransit service model. The short- and long-term viability of this service model will be further evaluated as part of the update to the “Eastern Nevada County Short Range Transit Plan.”

TART Connect has contributed to a significant increase in overall transit ridership with an average ridership of approximately 500 passengers per day compared to approximately 95 passengers per day on the Truckee TART Fixed Route and DAR system.

While the economy has rebounded from post-COVID impacts, there is still economic uncertainty at both the state and national levels. Given the majority of the Transit Operating Budget is derived from sales tax, this makes the program and levels of service susceptible to economic instability. It should also be noted that after receiving several cycles of COVID stimulus funding, this funding is no longer available requiring the Town to be more reliant on limited funding from the state’s Transportation Development Act (TDA) funding which is derived from state sales tax and state gasoline tax.

In the summer of 2023, the Transit Division helped launch the Truckee BCycle pedal assist e-bike share program, operated by BCycle, a subsidiary of Trek Bicycle. Though this program does not financially affect the transit division, it is a great example of how the Town plans for and implements TDM strategies to effectively maximize the existing transportation infrastructure and encourage the use of alternative transportation modes.

The Transit Division has begun the transition to a zero-emissions fleet with an initial purchase of six (6) battery electric zero-emission vans, funded through a grant from the Transit and Intercity Rail Capital Program (TIRCP). The vans are expected to be delivered by July 2024 for use in the microtransit and dial-a-ride services. In addition to the transition to zero-emission vehicles, the Transit Division also procured new ride-booking technology as well as onboard cameras and analytical software to improve on-time performance, operational efficiencies, and safety for both drivers as well as the traveling public. Finally, the Transit Division also completed Phase 1 of the Railyard Mobility Hub which was brought into service in December 2024 and is now served by the Truckee Local route as well as Placer County’s State Route 89 and 267 routes.

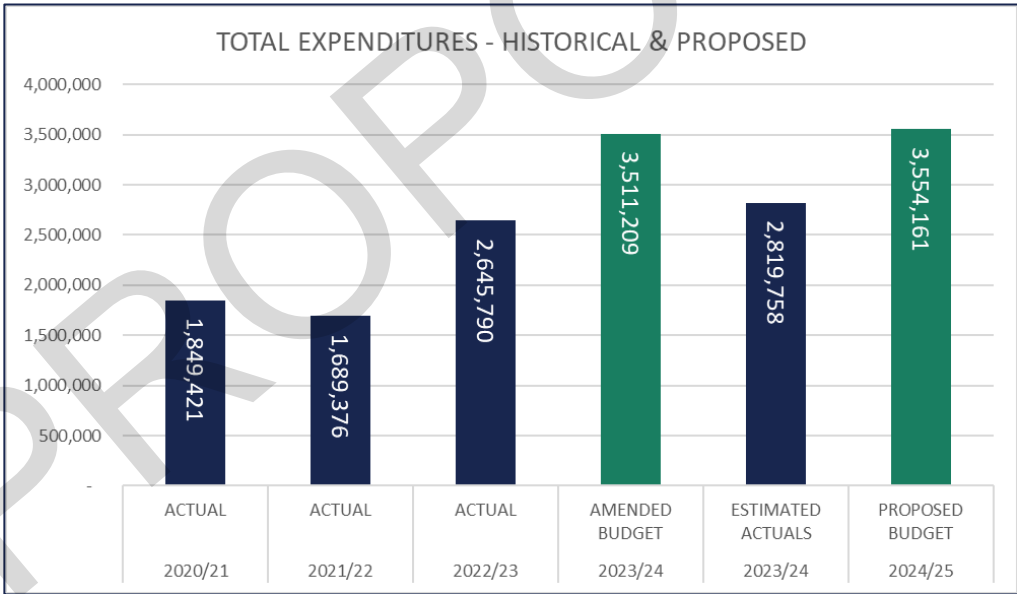
PUBLIC TRANSIT

FY 2024/25 EXPENDITURES BUDGET DETAIL

502.xxx.00	Public Transit Fund
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SUMMARIZED EXPENDITURES

2024/25 EXPENDITURES BUDGET								
Public Transit Fund								
	2020/21	2021/22	2022/23	2023/24	2023/24	2024/25		
	ACTUAL	ACTUAL	ACTUAL	AMENDED	ESTIMATED	PROPOSED	% CHG BUD	% CHG BUD
Wages & Benefits	197,370	237,927	209,402	221,944	246,942	269,400	9.1%	21.4%
Truckee Local Services	711,125	657,713	740,047	792,500	740,500	793,000	7.1%	0.1%
Regional Services	203,553	217,166	232,026	235,500	240,100	251,800	4.9%	6.9%
General Services	15,394	29,317	35,023	90,000	36,000	39,000	8.3%	-56.7%
Supplies	357,701	405,274	436,163	435,586	483,163	520,816	7.8%	19.6%
Capital Outlay	332,245	120,424	120,424	770,000	22,875	17,645		
TOTAL	1,849,421	1,689,376	2,645,790	3,511,209	2,819,758	3,554,161	26.0%	1.2%
Less: Capital Assets	(229,682)	-	-	-	-	-		
TOTAL NET EXPENDITURES	1,619,738	1,689,376	2,645,790	3,511,209	2,819,758	3,554,161	26.0%	1.2%



PERSONNEL

This division’s wages and benefits include 6% of the salary of the Director of Public Works/Town Engineer (DPW/TE), 5% of the salary of the Assistant to the Public Works Director/Engineering Manager, 75% of the salary of one Transportation Program Manager (10% to Economic Vitality and 15% to Parking), and 55% of the wages of one Program Analyst I (10% to Economic Vitality, 25% to Engineering, and 10% to Parking).

PUBLIC TRANSIT
FY 2024/25 EXPENDITURES BUDGET DETAIL

502.xxx.00	Public Transit Fund
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NOTABLE EXPENDITURES

- \$15,500 to support the North Lake Tahoe Express (NTLE) airport service that operates between Reno and the Resort Triangle region, including Truckee. The Town is one of several funding partners for this service that is managed by the Truckee-North Tahoe Transportation Management Association (TNT/TMA) and provided by a private contractor managed by the TNT/TMA. Cost control measures have been implemented to improve operating efficiencies, including reducing one-person trips, as well as marketing and ride-booking technology to improve customer experience and increase overall passenger trips. Other partnerships are being sought for additional contributions by the TNT/TMA to improve service.
- \$97,300 for service on Hwy 89 between Tahoe City and Truckee on a year-round basis and on Hwy 267 between Kings Beach and Truckee during the winter months. This service is operated by Placer County with the Town providing night service connections to NorthStar during peak summer and winter seasons.
- \$53,000 for Highway 267 Winter Service.
- \$86,000 for 25% of an additional 250 days of service on Hwy 267 (started in FY 2016/17) operated by Placer County. This service is provided in partnership with Placer County and supported by state TDA and Low Carbon Transportation Operation Program (LCTOP) funds. Placer County funds 50% of the cost and TDA and LCTOP funds are utilized to fund the remaining cost.
- Costs to attend the Board and subcommittee meetings for the California Transportation Indemnity Pool (CalTIP).
- \$40,000 for the Community Event Shuttles. The Town continues to provide free shuttles during Truckee Thursdays, the 4th of July Parade, and the 4th of July Fireworks to help reduce traffic congestion.
- \$37,500 for the Truckee North Tahoe Transportation Management Association contracted marketing efforts of the Truckee TART system (and Regional TART operated by Placer County). This has been increased to account for historical marketing efforts associated with marketing the reinitiating event shuttles and anticipated continuation of the TART Connect Pilot Program.
- \$87,000 for CalTIP insurance coverage for transit operations. This expenditure has increased significantly from prior years, due to an expansion of the Transit fleet. The Town’s overall general liability insurance provided by the California Intergovernmental Risk Authority (CIRA) does not provide coverage for transit operations, which is why the Town has procured this additional specific coverage.

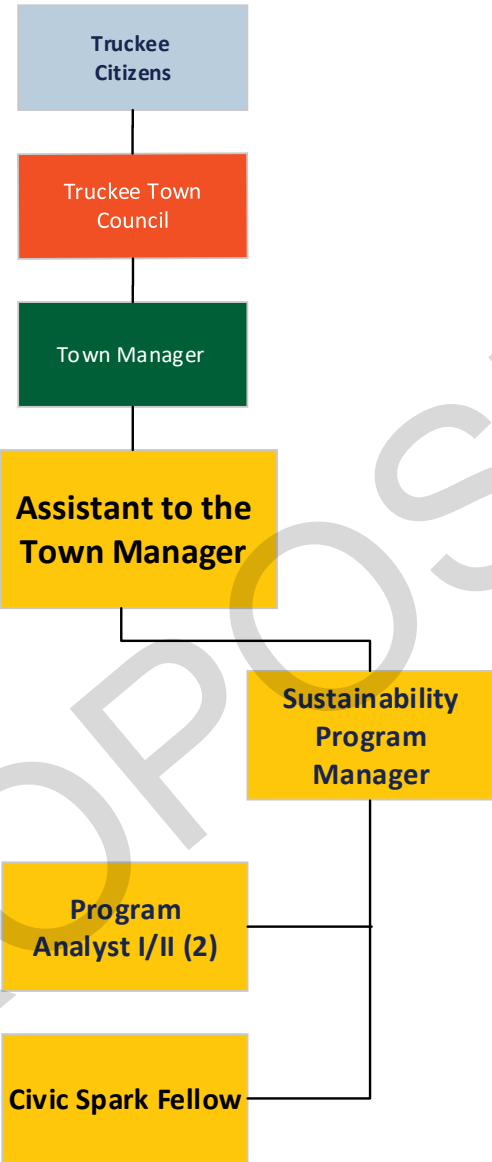


SECTION 9 - KEEP TRUCKEE GREEN EXPENDITURES



KEEP TRUCKEE GREEN EXPENDITURES
SUSTAINABILITY EXPENDITURES
SOLID WASTE EXPENDITURES

KEEP TRUCKEE GREEN ORGANIZATION CHART



SUSTAINABILITY
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.109.00	General Fund.Sustainability
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DIVISION PURPOSE

Keep Truckee Green is the Town of Truckee’s sustainability, solid waste, and resiliency division, which is funded by two sources: the Sustainability budget as part of the General Fund and the Solid Waste Enterprise Fund. The Sustainability budget funds Keep Truckee Green’s work to implement the Town’s climate action and adaptation plans, adopted in FY 2022/23 and FY 2020/21 respectively. These plans were developed with significant community and stakeholder engagement, and the Town anticipates that implementation will continue to be a community-wide collaborative effort. The work included under this budget includes Town efforts to lead by example by implementing greenhouse gas (GHG) reduction and sustainability efforts within municipal operations, supporting the Town’s 100% renewable electricity and energy goals (set by Council in 2017), and programs that encourage behavior change and GHG reduction among the community at large.

Environmental sustainability is a Council priority that is integrated throughout Town operations. In addition to this program budget and the Solid Waste Enterprise Fund budget, much of the Town’s sustainability work is completed through other divisions and funding streams, including a variety of capital improvement projects (CIP). Augmenting the staff time allocated to the Keep Truckee Green program, a 17-member Sustainability Committee from all town departments leads the sustainability efforts within the Town’s operations.

ACCOMPLISHMENTS

Accomplishments during FY 2023/24 include work on several building decarbonization programs and updating the greenhouse gas (GHG) emissions inventories for both the community and municipal operations. Continuing building decarbonization programs in FY 2023/24 included reach code exploration, funding for expanded weatherization rebates with the Truckee Donner Public Utility District (TDPUD), and support for a municipal GHG emissions dashboard. New initiatives for FY 2023/24 include beginning work on an Existing Building Decarbonization Roadmap, developing an RFP for an income-qualified weatherization program, and supporting a building decarbonization pilot program led by the Climate Transformation Alliance (CTA). Keep Truckee Green continues to support the CTA, a regional climate action and resiliency partnership, as a founding partner along with the Truckee Tahoe Airport District and TDPUD.

Other continuing programs in FY 2023/24 included a trailhead ambassador program with the Truckee Trails Foundation, a bike valet for large events, and a partnership with Clean Tahoe to provide weekly contracted litter cleanup in peak visitation areas, which are anticipated to continue in FY 2024/25. In addition to these projects, staff provides ongoing public engagement around sustainability initiatives using both the Town and Keep Truckee Green platforms, including website content management, social media outreach, and in-person engagement opportunities.

Significant Keep Truckee Green staff time will be spent managing CIPs C1510 (Greenhouse Gas Emissions Reduction) and C2314 (Climate Partnerships). There are many other projects that contribute to the Town's sustainability efforts that are not specifically captured here, such as streetscape and trail projects that encourage pedestrian travel, enhancements to public transportation including a bike share program and micro transit, roadway vegetation management to reduce wildland fire vulnerability, workforce and affordable housing programs that reduce out-of-area commuting, Trout Creek restoration efforts, and the Donner Lake Environmental Stewardship Working Group.

In FY 2023/24, staff continued to expand the Keep Truckee Green brand to encompass the Town’s broader climate action and resilience efforts beyond its original focus on solid waste and recycling. Accordingly, staff are proposing additional cost sharing and shifting some Keep Truckee Green funding from the Solid Waste Fund to the Sustainability budget.

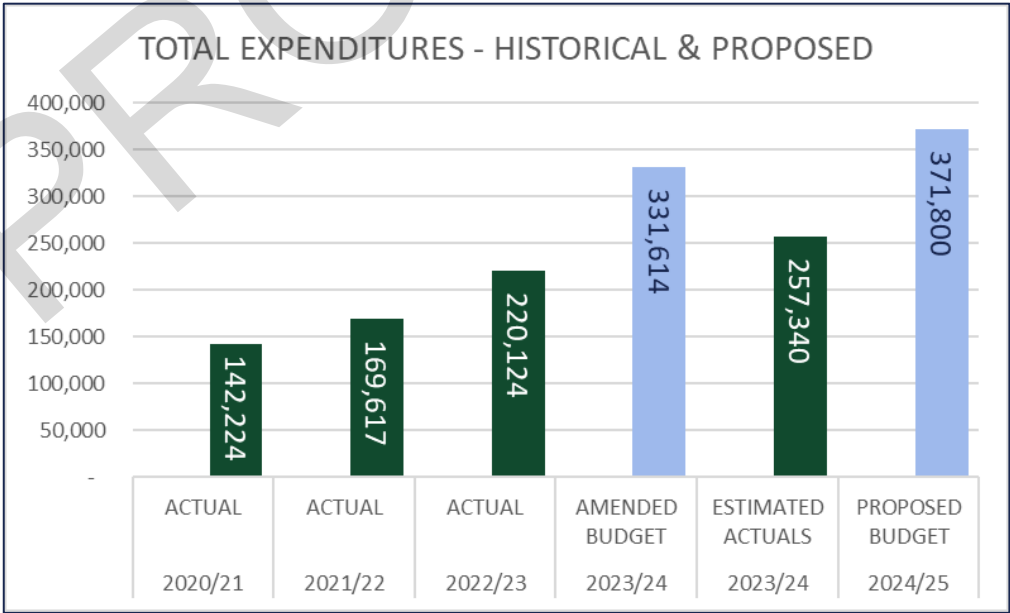
SUSTAINABILITY
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.109.00	General Fund.Sustainability
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Metric	FY 2021/22	FY 2022/23	Est. Actual FY 2023/24
Municipal Facility Electricity Use (kWh)	1,345,537	1,691,484	1,873,533
Municipal Facility Natural Gas use (Therms)	111,299	142,561	173,616
Municipal Fleet- % alternative fuel vehicles	58%	58%	58%

SUMMARIZED EXPENDITURES

SUSTAINABILITY								
2024/25 EXPENDITURES BUDGET								
101.109.00	General Fund.Sustainability							
	2020/21	2021/22	2022/23	2023/24	2023/24	2024/25		
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUALS	PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
Wages & Benefits	90,471	115,215	152,035	215,104	154,720	234,450	51.5%	9.0%
Services	39,623	35,609	28,706	65,900	60,600	75,000	23.8%	13.8%
Supplies	12,130	14,514	35,967	49,200	42,020	62,350	48.4%	26.7%
Capital Outlay	-	4,278	3,418	1,410	-	-		-100.0%
TOTAL	142,224	169,617	220,124	331,614	257,340	371,800	44.5%	12.1%



SUSTAINABILITY
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.109.00 General Fund.Sustainability

PERSONNEL

Wages and benefits provide for the following employees:

Position Type	Position Title	Town Manager 101.102.00	Economic Development 101.107.00	Sustainability 101.109.00	Housing 101.140.00	Community Engagement 101.141.00	Solid Waste 503.000.00	Short-Term Rental 101.105.50
Reg Full-Time	Assistant to Town Manager	10%	20%	10%	20%	20%	10%	10%
Reg Full-Time	Sustainability Program Manager			50%			50%	
Reg Full-Time	Program Analyst I			20%			80%	
Reg Full-Time	Program Analyst I			80%			20%	

Also, the budget provides a promotional opportunity for one staff member to match their skill level.

NOTABLE EXPENDITURES

- The FY 2024/25 budget includes an increase in the education and training budget for the four staff members supporting Keep Truckee Green programs and reflects the ongoing shift in Keep Truckee Green’s programs to include a broader range of sustainability programs such as building decarbonization efforts.
- \$15,500 for a CivicSpark Fellow to work on sustainability activities including building decarbonization programs (this is for 50% of the cost of a Fellow, the other 50% is covered by the Solid Waste Enterprise Fund).
- \$21,000 to fund the Clean Tahoe litter pickup program (50% is covered by the Solid Waste Fund).
- \$4,000 to fund the operation of the public EV charging stations at Town Hall.
- \$13,400 for funding the Truckee Trails Foundation to continue staffing summer trailhead ambassadors and bike valets. Previously this funding was split evenly between the Solid Waste Fund and Sustainability budgets, but staff propose to move this cost fully into the Sustainability budget beginning in FY 2024/25 to reflect the broader scope of this contract.
- \$1,600 for procurement of recovered organic waste products required by SB 1383, which cannot be paid out of the Solid Waste Fund, but will be primarily covered by grant funding in FY 2024/25.
- \$5,000 in one-time additional costs in FY 2024/25 for trademarking an updated Keep Truckee Green logo and tap water campaign, to be split evenly with the Solid Waste Fund.
- \$6,500 for advertising to accommodate 25% of Keep Truckee Green’s radio contract. Beginning in FY 2024/25, staff are proposing to share the cost of newspaper and radio advertising for Keep Truckee Green programs, previously fully allocated to the Solid Waste Fund budget. This proposed shift reflects the broader scope of Keep Truckee Green’s programs and associated advertising beyond solid waste collection and waste reduction.
- \$18,400 for an annual subscription cost for a third-party municipal greenhouse gas emissions dashboard, providing real-time energy and GHG emissions tracking.
- \$15,000 community outreach for development and distribution, marketing, and advertising of education and outreach materials and services pertaining to sustainability initiatives, including print and digital media. This budget supports activities that further the sustainability goals of the Town, including Climate Action Element implementation, trails and mobility, and other sustainability initiatives and projects.

What goes in your food waste container?

FOOD WASTE ONLY



NO

Place these items in the trash, not food waste:



SOLID WASTE
FY 2024/25 EXPENDITURES BUDGET DETAIL

503.000.00	Solid Waste Fund
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DIVISION PURPOSE

The Solid Waste Enterprise Fund directly funds Keep Truckee Green staffing and programs related to solid waste and recycling, including negotiating and managing a contract for solid waste collection and disposal. Solid waste and recycling program staff ensure the Town is in compliance with state regulations regarding refuse disposal, including Senate Bill 1383, which focuses on keeping organic materials out of landfills. The Solid Waste Fund also supports waste reduction measures that promote a culture of reuse and repair in Truckee.

ACCOMPLISHMENTS

The current 10-year solid waste franchise agreement with Tahoe Truckee Sierra Disposal (TTSD) commenced on July 1, 2018, rolling out new residential and commercial source-separated recycling programs. In FY 2023/24, the Division continued to expand recycling efforts for food waste, as well as edible food recovery, and implemented other organic waste diversion measures and recordkeeping to comply with Senate Bill 1383. The Town currently offers three year-round community food scrap drop-off locations for residents to keep their food scraps out of the landfill, in addition to the seasonal community composting partnership with Slow Food Lake Tahoe. Commercial services continued with mixed waste (trash) carts or dumpsters for businesses, recycling carts for all businesses, and food waste carts for ordinance-required businesses.

Keep Truckee Green also continued work in FY 2023/24 to facilitate both voluntary and mandatory food recovery operations, including the Feed Truckee partnership with Truckee Sourdough which donates over 15,000 pounds of bread each year to food-insecure community members through Sierra Community House. In FY 2023/24, Keep Truckee Green staff conducted outreach to the “Tier 2” edible food generators such as large restaurants and special events, who are required to recover and donate edible food beginning January 1, 2024, under the regulations created by SB 1383.

Keep Truckee Green staff also continued litter-reduction programs in FY 2023/24, including Truckee Day, Truckee Litter Corps, and a contract with Clean Tahoe, a regional nonprofit organization providing bi-weekly litter cleanup in high-impact areas. Over 1,300 residents signed up to volunteer for Truckee Day 2023, which was the 20th annual town-wide cleanup event.

Keep Truckee Green supports several programs designed to reduce the proliferation of single-use items and encourage reuse and repair through the Solid Waste Fund budget. In FY 2023/24, Keep Truckee Green funded a series of mending workshops in partnership with the Truckee Roundhouse in addition to two free Fixit Clinics, to help community members repair broken household items and clothing that might otherwise end up in the landfill. The Solid Waste Program also continues to support the Sierra Watershed Education Partnership (SWEP) and its waste reduction efforts at TTUSD schools. SWEP’s work in Truckee focuses on reducing the use of single-use items, recovering edible food, and increasing food waste diversion. Town funding for this partnership, which leverages some grant funding, is proposed to continue in FY 2024/25.

In FY 2024/25, Keep Truckee Green continued and expanded efforts to reduce the proliferation of single-use foodware items to further reduce waste and litter in our community. This includes the implementation of Truckee’s Single-Use Foodware Reduction Ordinance, adopted by Council in 2022, especially the requirements to use reusable foodware for dine-in service and the \$0.25 disposable cup and takeout container fee that took effect on January 1, 2024. Staff efforts have included creating outreach and education materials for businesses, residents, and visitors, developing and managing a consultant contract for technical assistance support for limited-service restaurants, conducting one-on-one outreach to full-service restaurants and other food providers, and administering a grant program for businesses. In FY 2024/25, over \$11,500 in grant funding was provided to assist businesses in transitioning away from expanded polystyrene foam products, procuring reusable foodware to replace disposable items, and adding or expanding dishwashing capacity.

SOLID WASTE
FY 2024/25 EXPENDITURES BUDGET DETAIL

503.000.00	Solid Waste Fund
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ACCOMPLISHMENTS (Cont'd)

To further reduce the use of single-use foodware items, the Division continues to provide reusable greenware dishes and utensils to the public at no cost for events and operates the reusable “green box” takeout container program. Over 2,000 reusable green boxes are currently in circulation, with 11 businesses currently participating in the program. In FY 2024/25, staff released a Request for Information regarding reusable foodware return systems to expand options for takeout containers and to-go beverage cups beyond the Town-operated green box program, and received responses from two companies interested in bringing their programs to the Truckee area. Staff are conducting outreach to businesses and anticipate developing programs to support the expanded use of third-party reusable foodware systems in FY 2024/25.

In FY 2024/25, Keep Truckee Green developed an ordinance prohibiting the sale and commercial distribution of water in single-use plastic bottles and paper cartons under a gallon in size, which was adopted by the Council in January 2024. This ordinance was the result of an extensive stakeholder engagement process, including a stakeholder working group, a community workshop, an online survey, and in-person intercept surveys to collect input from residents, visitors, and businesses. Before the adoption of the ordinance, Keep Truckee Green developed a grant program for new water bottle filling stations, which received 16 applications in the first four months of the program. Staff anticipates continuing and expanding single-use bottle reduction initiatives in FY 2024/25, including additional funding for filling station grants, a tap water campaign in partnership with Truckee Donner Public Utility District, and providing educational materials and technical assistance for businesses affected by the ordinance, which takes effect on April 22, 2025.

During FY 2024/25, Town staff will continue to conduct residential and commercial outreach about waste collection programs. For residents, this outreach will include education on trash overages, correct usage of carts, proper recycling, composting, and waste reduction. For businesses, outreach will include bringing all businesses into compliance with State and local recycling ordinances including SB 1383, and implementing new commercial enforcement requirements.

Upon approval of the budget and FY 2024/25 solid waste rates, all residential and commercial customers will be billed an administrative fee of \$44.04 per year. The administrative fee is calculated each year by dividing the expenditures outlined in this budget, less any grant revenue and pass-through costs for collection services, by the total number of residential and commercial customers. For FY 2024/25, the proposed administrative fee represents a 5.66% decrease from last year's administrative fee of \$46.68. For most single-family customers, this fee will be collected by Nevada County along with the Town's property taxes. For commercial customers and other customers billed directly by TTSD for collection services, a monthly fee of \$3.67 will be collected by TTSD and remitted to the Town. Budget estimates for FY 2024/25 are based on the collection of solid waste administrative fees from approximately 12,941 residential parcels and 366 commercial customers. The Solid Waste Fund is an Enterprise Fund receiving no support from the General Fund.

SOLID WASTE METRICS

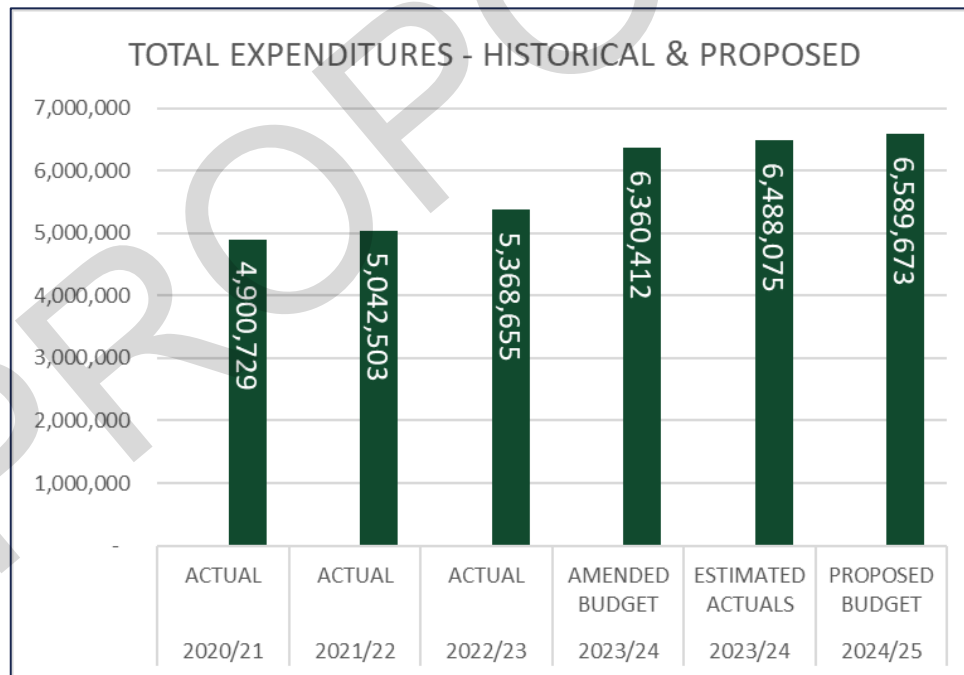
Metric	FY 2022/23	FY 2023/24	Estimated FY 2024/25
Residential yard waste carts in use	11, 960	12,360	12,702
Residential recycling carts in use	6,745	6,845	7,034
Residential recycling cart tonnage	910.63	947.84	931.06
Commercial recycling cart tonnage	258.99	313.80	345.19
Yard waste tonnage (carts, dumpsters, self-haul)	2,445.57	2,502.93	2,872.05
Green boxes in circulation	1,200	1,800	2,000
Businesses participating in green box program	9	9	11
Bread recovered through Feed Truckee program (lb)	16,918	15,251	14,599
Single-use items avoided from greenware program	7,580	6, 680	4,465

SOLID WASTE
FY 2024/25 EXPENDITURES BUDGET DETAIL

503.000.00 Solid Waste Fund

SUMMARIZED EXPENDITURES

SOLID WASTE								
2024/25 EXPENDITURES BUDGET								
503.000.00	Solid Waste Fund							
	2020/21	2021/22	2022/23	2023/24	2023/24	2024/25		
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUALS	PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
Wages & Benefits	257,703	219,393	261,245	242,551	278,907	252,613	-9.4%	4.1%
Services	4,375,201	4,521,766	4,838,687	5,731,793	5,752,161	5,830,417	1.4%	1.7%
Supplies	266,041	285,905	262,131	303,068	282,308	317,644	12.5%	4.8%
Transfers Out	-	13,399	3,784	11,500	174,698	112,000	-35.9%	873.9%
Capital Outlay	1,783	2,040	2,808	71,500	-	77,000		7.7%
TOTAL	4,900,729	5,042,503	5,368,655	6,360,412	6,488,075	6,589,673	2%	3.6%



SOLID WASTE
FY 2024/25 EXPENDITURES BUDGET DETAIL

503.000.00	Solid Waste Fund
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PERSONNEL

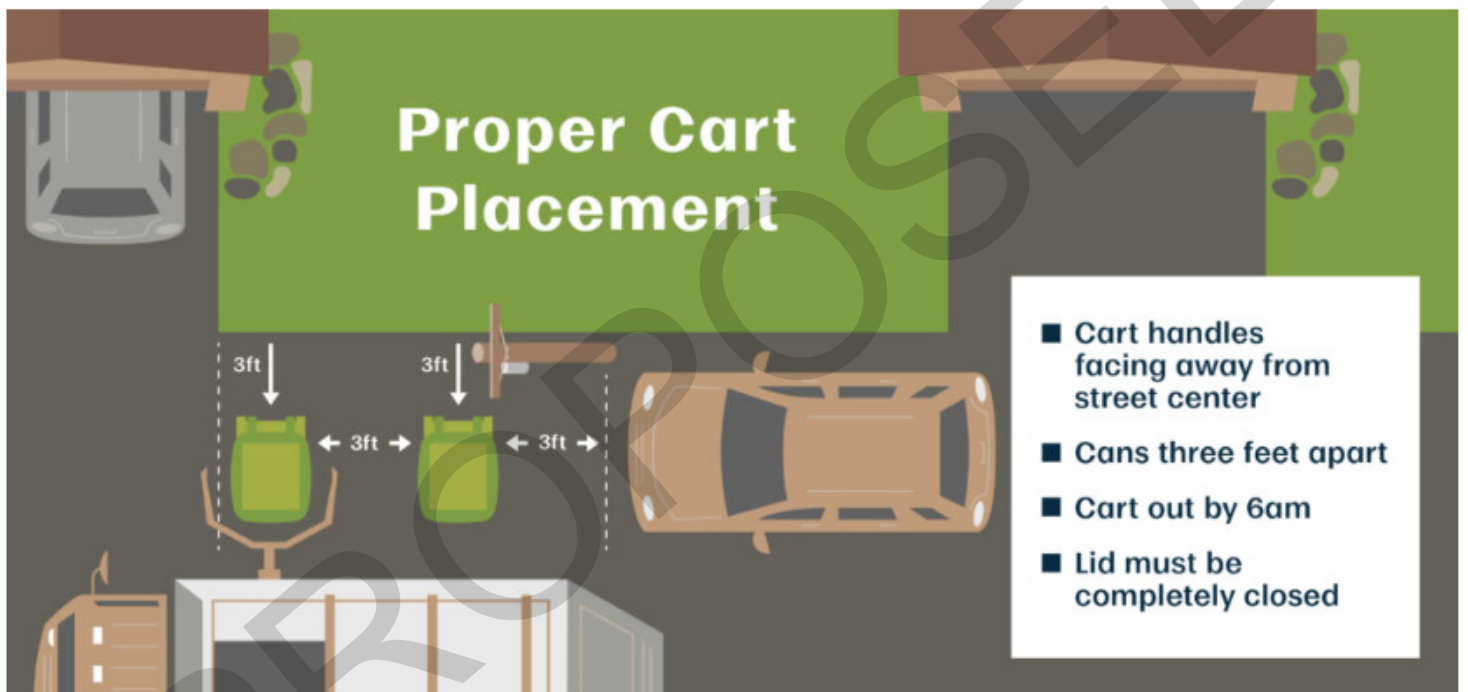
Wages and benefits provide for the following employees:

Position Type	Position Title	Town Manager 101.102.00	Economic Development 101.107.00	Sustainability 101.109.00	Housing 101.140.00	Community Engagement 101.141.00	Solid Waste 503.000.00	Short-Term Rental 101.105.50
Reg Full-Time	Assistant to Town Manager	10%	20%	10%	20%	20%	10%	10%
Reg Full-Time	Sustainability Program Manager			50%			50%	
Reg Full-Time	Program Analyst I			20%			80%	
Reg Full-Time	Program Analyst I			80%			20%	

Also, the budget provides a promotional opportunity for one staff member to match their skill level.

NOTABLE EXPENDITURES

- \$99,455 for outside consultant services to assist in the review of the franchise agreements and annual rate-setting, as well as supporting franchise agreement amendments, pending direction from Council.
- \$15,500 to fund 50% of the cost of a CivicSpark fellow CivicWell (split 50% with the Sustainability Division).
- \$26,000 for Clean Tahoe to provide supplemental litter abatement services in high-impact areas, including 50% of the contract cost (50% funded through Sustainability), plus up to \$4,000 for additional disposal costs.
- \$5,678,417 for residential solid waste collection services provided by the Town’s solid waste hauler, which are pass-through costs paid from solid waste rates collected through the annual assessment of property taxes.
Residential services covered by this annual rate include:
 - Weekly single-can residential mixed waste collection.
 - Recyclables collected in source-separated recycling carts and blue bags.
 - Subsidized green waste dumpsters.
 - Yard waste programs include curbside collection of up to three carts per residence, free drop-off of 6 CY per year with a transferable resident punch card, and discounted yard waste-only dumpsters.
 - The rate also includes a 5% franchise fee, which is paid into the General Fund
- \$25,000 for the development and distribution of education and outreach materials pertaining to trash, recycling and organic waste programs, as well as waste reduction initiatives. This also funds translation services of all outreach materials for bilingual English & Spanish outreach.
- \$65,000 for the waste reduction and recycling programs, including cardboard recycling and food scraps drop-off, the reusable green box program, and a community compost partnership with Slow Food Lake Tahoe.
 - Allows the program to support community events such as Truckee Day and Fixit Clinics as well as providing program collateral such as reusable bags, reusable dishware, and promotional Keep Truckee Green items.
- \$21,000 for to support SWEP’s waste reduction programs in Truckee schools, including single-use item reduction, waste sorting education, cafeteria edible food recovery and food waste diversion, and Trashion shows.
- \$28,000 for software to support SB 1383 commercial program enforcement (costs covered by the AB 939 fee).
- \$70,000 to replace the division’s existing hybrid vehicle (model year 2007) with a fully electric vehicle,
 - This expenditure is not included in the Solid Waste rate calculation. Funding is from the existing balance of the Solid Waste Fund.
 - Fuel – This budget includes \$350 for fuel for FY 2024/25 which has been discontinued in the out-years.
- \$112,000 for single-use foodware and water bottle reduction efforts, including funding for reusable foodware return systems, implementation of a tap water campaign, purchase of reusable water bottles to provide to the community, and continued support for water bottle filling station grants.
 - Transfers Out are not included in the Solid Waste rate calculation. Funding is from the existing fund balance of the Solid Waste Fund.



SECTION 10 - ADDITIONAL TOWN PROGRAMS EXPENDITURES



PHOTO COURTESY OF SCOTT THOMPSON, SCOTT SHOTS PHOTOGRAPHY

IN FY20/21 SIGNIFICANT STAFF TIME IN ECONOMIC DEVELOPMENT WAS CONTRIBUTED TO COVID-19 SUPPORT AND RECOVERY PROGRAMS, INCLUDING SUPPORTING OUTDOOR DINING FOR LOCAL RESTAURANTS VIA THE TOWN'S WINTER WONDERLAND GRANT PROGRAM.



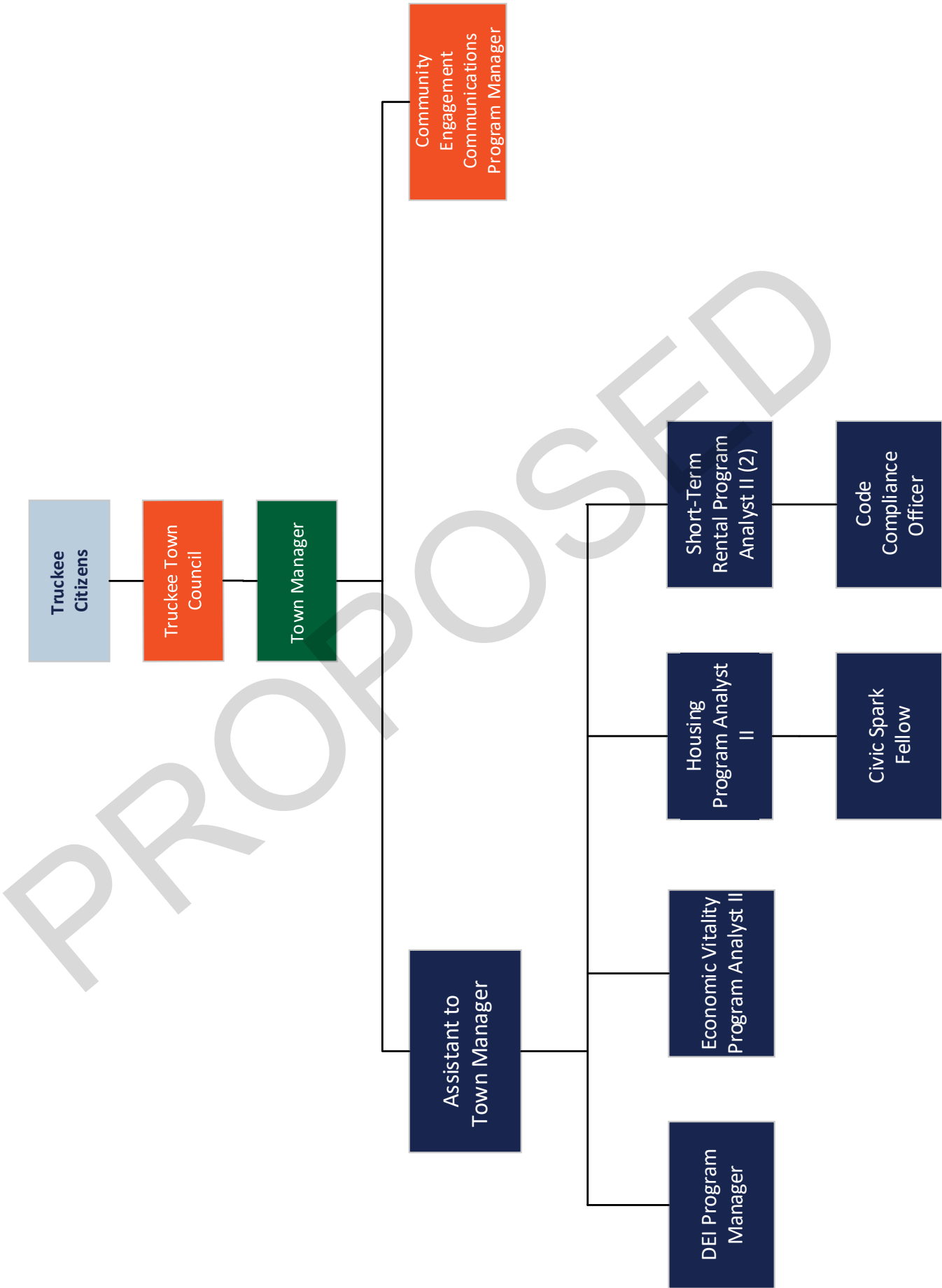
IN FY20/21 THE HOUSING PROGRAM MANAGER LAUNCHED THE ACCESSORY DWELLING UNIT PILOT PROGRAM TO ACCELERATE PRODUCTION OF ADU'S IN TRUCKEE. THE PROGRAM RECEIVED SIGNIFICANT INTEREST UPON PROPERTY OWNERS IN TRUCKEE.

IN FY20/21 COUNCIL APPROVED ORDINANCE 2020-07 AMENDING THE TOWN OF TRUCKEE MUNICIPAL CODE CHAPTER 5.02 WHICH REGULATES THE OPERATIONS OF SHORT-TERM RENTALS (STRs). PHOTO BY PAUL HAMILL



- ADDITIONAL TOWN PROGRAMS ORGANIZATION CHART
 - ECONOMIC VITALITY EXPENDITURES
 - HOUSING EXPENDITURES
 - SHORT-TERM RENTAL DIVISION EXPENDITURES
 - COMMUNITY ENGAGEMENT EXPENDITURES

ADDITIONAL TOWN PROGRAMS ORGANIZATION CHART



ECONOMIC VITALITY
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.107.00	General Fund.Economic Vitality
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DIVISION PURPOSES

The primary purpose of the Economic Vitality Division is to implement activities to support the Town Council's current priorities, the Town's General Plan, and other policy documents.

ACCOMPLISHMENTS

During FY2023/24 work included responding to business inquiries generated through direct outreach to the Town and OpenCounter; supporting the Town’s continued partnership with the Truckee Chamber of Commerce, Visit Truckee-Tahoe and the Truckee Downtown Merchants Association; supporting Visit-Truckee-Tahoe’s efforts toward a Truckee Destination Stewardship Plan; Truckee Cultural District support; formation of and staff support for the River Revitalization Steering Committee; as well as work towards contributing to collaborative efforts with Nevada County and Friends of the Truckee Library to plan for the development of a new Truckee Library. These efforts will continue in FY 2024/25.

River Revitalization Steering Committee efforts have been budgeted in the Capital Improvements Projects section of the budget.

GOALS FOR FY 2024/25

In addition to ongoing work, FY 2024/25 will involve work toward updating the economic vitality strategic plan as budgeted in the Economic Development Strategic Plan Update CIP and support of the Truckee Chamber of Commerce’s revision of the Welcome Center.

SUMMARIZED EXPENDITURES

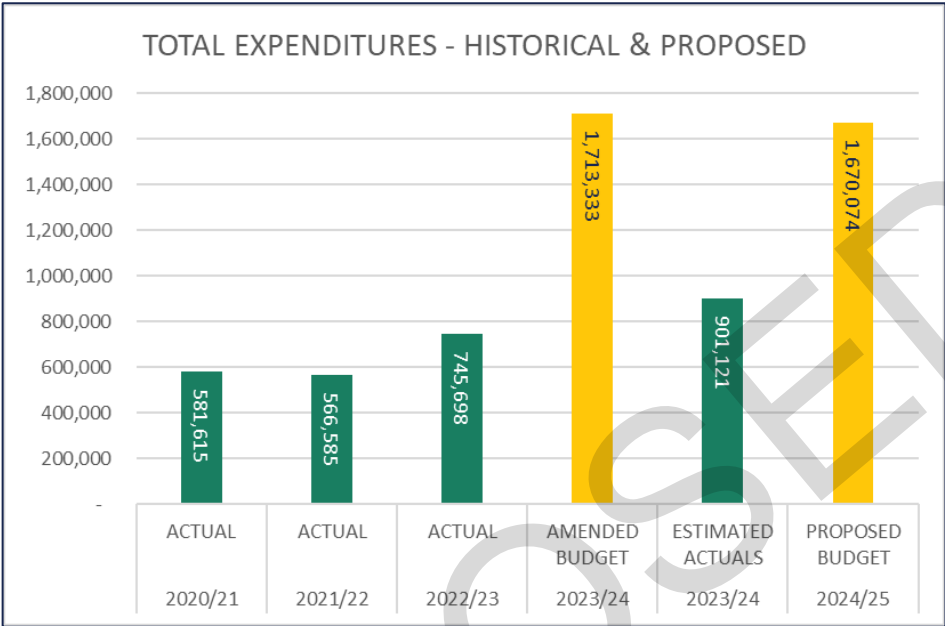
ECONOMIC VITALITY								
2024/25 EXPENDITURES BUDGET								
101.107.00	General Fund.Economic Vitality							
	2020/21	2021/22	2022/23	2023/24	2023/24	2024/25		
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUALS	PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
Wages & Benefits	147,256	128,914	108,611	210,840	167,169	245,888	47.1%	16.6%
Services	19,576	2,040	10,079	26,545	6,500	6,500		-75.5%
Supplies	413,873	431,655	436,050	575,873	588,790	613,024	4.1%	6.5%
Capital Outlay	910	3,977	190,958	900,076	138,661	804,662	480.3%	-10.6%
TOTAL	581,615	566,585	745,698	1,713,333	901,121	1,670,074	85.3%	-2.5%

ECONOMIC VITALITY

FY 2024/25 EXPENDITURES BUDGET DETAIL

101.107.00

General Fund.Economic Vitality



PERSONNEL

Provides for 100% of the salary of the Program Analyst II, 20% of the salary of one (1) Assistant to the Town Manager (10% to Town Manager, 10% to Sustainability, 20% to Housing, 20% to Community Engagement, 10% to Solid Waste and 10% to Short Term Rental), 10% of the salary of one (1) Transportation Program Manager to work on special event permitting, and 10% of a Program Analyst I to work on special event permitting.

NOTABLE EXPENDITURES

- \$5,000 has been budgeted for Truckee Cultural District support.
- \$227,430 for the Truckee Visitor Center Operations. The Welcome Center, including management of janitorial services in the Depot, is operated under a contract with the Truckee Chamber of Commerce. FY2024/25 includes a continuation of these services while moving toward a re-visioning of Welcome Center services and design.
- \$344,873 for marketing, business support, and community outreach including partial funding of the Truckee.com community website, tracking and communicating community metrics, and marketing the Truckee Cultural District and historic downtown. Truckee Chamber of Commerce provides these services under a contract with the Town.
- Annual renewal fee for OpenCounter, a business development software that improves the public's access to the Town's planning and permitting information to support new business development.
- \$12,500 for support of community events including holiday decoration of Town-owned downtown property (Truckee Depot) to promote economic vitality.
- \$40,000 for the implementation of council-approved economic development incentive infrastructure programs. These programs are intended to provide funding for projects that develop or enhance the physical infrastructure needed to attract or retain business or enhance the Town's economic climate, including the Streetscape Loan Program. Staff anticipates that the program will ramp back up in future years with the construction of applicable projects. No specific projects are anticipated for FY 2024/25.

ECONOMIC VITALITY
FY 2024/25 EXPENDITURES BUDGET DETAIL

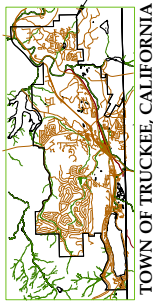
101.107.00	General Fund.Economic Vitality
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NOTABLE EXPENDITURES (Cont'd)

- \$50,000 to develop strategic partnerships to grow suitable jobs, increase the tax base, and diversify the local economy. Use of these funds will support Town Council goals and Town policies, and help the Town to be opportunity driven and will require Council authorization. There are no specific projects identified for funding in FY 2024/25 at this time.



The 2040 General Plan includes a robust Economic Development Element that can be accessed on the Town Website



LEGEND

TOWN CORE
SEE DETAIL MAP
- COME CENTER, CHAMBER OF COMMERCE
- HISTORIC DISTRICT, ARTS AND CULTURE DISTRICT CENTER

MAJOR NODES
MIX OF ALL ASSETS AND COMMUNITY LANDMARKS

ART ASSETS
- ARTISTS STUDIOS, GALLERIES, PUBLIC ART
- FEATURES, ART CLASSES AND PROGRAMS

HISTORIC ASSETS
- BUILDINGS, MUSEUMS, HISTORIC EVENTS,
- INTERPRETIVE WORK

EVENT ASSETS
- WEEKLY, MONTHLY, YEARLY - SPORTS,
- ARTS, THEATER, MUSIC

- DONNER SUMMIT AND SODA SPRINGS
- DONNER SUMMIT HISTORICAL SOCIETY
- SKI HISTORY
- ROCK CLIMBING
- INDIGENOUS PETROGLYPHS
- HISTORICAL INTERPRETIVE ELEMENTS
- DONNER LAKE RIM TRAIL
- PARKER ROAD
- DONNER PARTY HIKE
- TRAILS AND JUSTAS PERFORMING ART
- TRANSCONTINENTAL RAIL ROAD
- CHINA WALL



- SAGEHEN CREEK FIELD STATION
- ARTS/SCI CONVERGENCE
- DONNER LAKE
- SCHOOL AND ADULT ENVIRONMENTAL EDUCATION
- WATERSHED EDUCATION AND STUDIES

TOWN OF TRUCKEE BOUNDARY

- TRUCKEE DONNER RECREATION AND PARKS DISTRICT
- RECREATION CENTER
- HOME OF TPAC - TRUCKEE PUBLIC ARTS COMM.
- 3 YEARLY ARTS EVENTS
- COMMUNITY CLASSES AND EVENTS
- RECREATION AMENITIES

- DONNER MEMORIAL STATE PARK
- NATIVE AMERICAN LORE
- DONNER PARTY AND EMIGRANT HISTORY
- CAMPING AND DAY USE

- ARTS FOR THE SCHOOLS
- ARTS EDUCATION'S PROVIDER, FOR 25 SCHOOLS
- LIVE CULTURAL PERFORMANCES AND CONCERTS
- COMMUNITY PROFESSIONAL DEVELOPMENT WORKSHOPS AND MASTER CLASSES

- HISTORIC DOWNTOWN TRUCKEE
- HISTORIC DISTRICT
- CALIFORNIA WELCOME CENTER
- TRANSCONTINENTAL RAILROAD
- HISTORIC LANDMARKS
- ART GALLERIES AND STUDIOS
- SEE DETAIL SHEET FOR MORE

- ROUNDTOWN MAKERSPACE
- POTTERY WORKING
- TEXTILES
- CLAY
- METAL
- CLASSES AND MEMBERSHIPS
- ANNUAL MAKER SHOW
- DOWNTOWN MASTERPLAN AREA
- ARTIST LOFTS
- GALLERIES
- THEATRE COMPLEX, MOVIE AND PERFORMING ARTS

Truckee Arts Alliance



HOUSING
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.140.00	General Fund.Housing
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DIVISION PURPOSE

The purpose of this division is to implement the Town’s Housing Action Plan, Housing Element, and related activities. In 2019, the Town Council adopted the 2019-2027 Housing Element as part of the 2040 General Plan process. The Housing Element goals and strategies, informed by significant community input, drive the strategies in the Town of Truckee housing program. The work included under this budget as well as the five housing Capital Improvement Projects work in concert to increase the inventory of homes that the local community and workforce can afford to rent and buy. Housing has been and continues to be a priority for the Town of Truckee. The housing program focuses on serving the needs of households at a range of income levels from extremely low income (30% Area Median Income and below) up to 245% Area Median Income. Creating both rental and for-sale units is the objective of this program. Specifically, the housing program facilitates and supports the creation of new housing and the preservation of existing units as workforce housing through a range of strategies and programs. In addition to this operating budget, the work of the housing division includes the following programs that are captured in separate CIP budgets: incentives (loans and grants) to assist homeowners in creating accessory dwelling units or permitting established unpermitted units (C2011); unlocking existing units as long-term rentals through the Lease to Locals program(C2012); preserving workforce housing rentals long term (C2311); supporting third party Affordable Housing developments (C2306) and purchasing deed restrictions to preserve housing stock and support affordability through the Truckee Home Access Program (C2014). The Housing Program will continue to work with regional partners including the Truckee Tahoe Workforce Housing Agency to coordinate and amplify housing solutions (C1814).

ACCOMPLISHMENTS

During FY 2023/24, housing program staff worked with consultants to operate the Truckee Home Access Program deed restriction program and permanently preserved 12 homes for income-qualified local workers as of March 2024. Eleven units were purchased by individual buyers and one by a local business. (C2014); staff launched the application for the Short-Term Rental Workforce Housing Token Program, a pilot program using short-term rental registration certificates to incentivize deed-restricted workforce housing and Town Council allocated the first three tokens in September 2023; and began program development of the Long-Term Rental Preservation Program that aims to preserve workforce rentals over a longer time period with plans to launch at the beginning of FY 25. Staff reviewed existing ADU incentives and developed new incentive products, including pre-approved ADU master plans, master plan reimbursement, and forgivable loans for new and existing, unpermitted ADUs. Progress on housing policy and planning including updates to the development code in response to new state legislation regarding ADUs, research into a vacancy tax revenue measure that was presented to Council, and adoption of objective design standards for multi-family housing developments.

GOALS FOR FY 2024/25

During FY 2024/25, the housing program will continue to support the program described above, including the implementation of the new Long-Term Rental Preservation Program and the development of a Housing Equity Action Plan. Staff anticipates additional policy work to support the Town’s housing goals, including reviewing current multi-family and affordable housing policies and developing a Truckee-specific area median income (AMI).

HOUSING
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.140.00 General Fund.Housing

PROGRAM METRICS

ACCESSORY DWELLING UNIT PROGRAM	Previous Fiscal Years	FY 23/24 (through Apr 2024)
# ADU permits applied for	149	8
# ADU permits issued	102	0
# ADU permits completed	51	0
# ADU grants and loan applications received	19	14
# ADU grants and loans issued	8	6
LEASE TO LOCALS PROGRAM	Previous Fiscal Years	FY 23/24 (through Apr 2024)
# homes rented	165	41
# bedrooms rented (all years)	364	103
# individuals housed (all years)	386	104
average incentive/bedroom (all years)	\$3,118	\$3,689
average income/resident (all years)	69% AMI	69% AMI
TRUCKEE HOME ACCESS PROGRAM	Previous Fiscal Years	FY 23/24 (through Apr 2024)
# of homes deed restricted	15	13
Median THAP compensation	\$107,007	\$108,146
Median AMI per participant household	167%	166%
Number of Individuals Housed	41	34

FUNDING

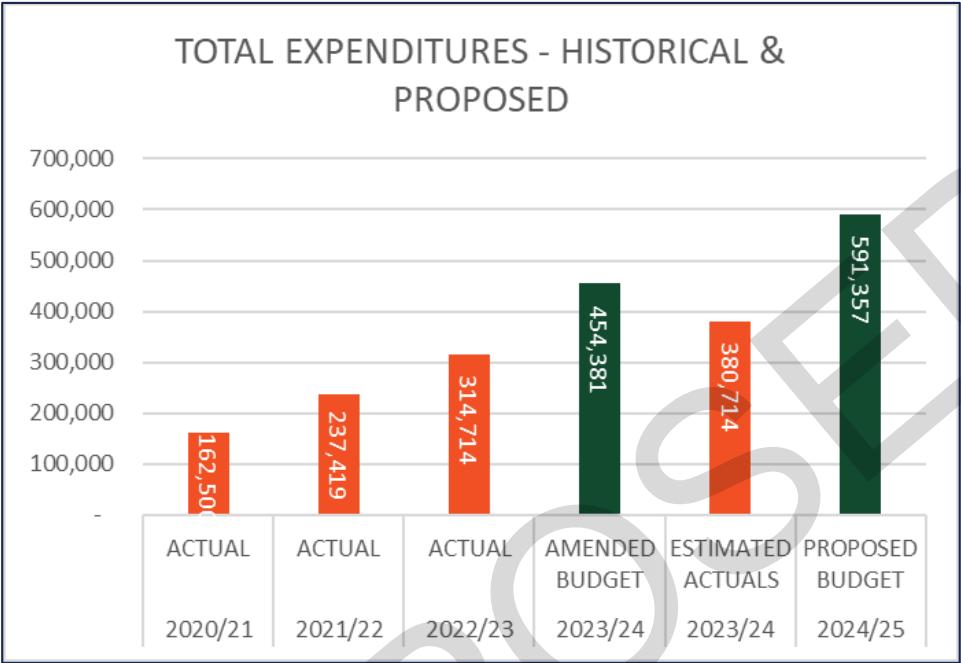
Measure K funds offset the cost of the 50% Principal Planner position dedicated to housing and the part-time Senior Planner who works on the Town's ADU programs. The remainder of the division's operating activities are funded by the General Fund.

SUMMARIZED EXPENDITURES

HOUSING								
2024/25 EXPENDITURES BUDGET								
101.140.00	General Fund.Housing							
	2020/21	2021/22	2022/23	2023/24	2023/24	2024/25		
	ACTUAL	ACTUAL	ACTUAL	AMENDED	ESTIMATED	PROPOSED	% CHG BUD	% CHG BUD
Wages & Benefits	146,635	194,537	252,848	386,171	323,049	516,932	60.0%	33.9%
Services	11,740	32,126	52,052	41,200	37,215	44,000	18.2%	6.8%
Supplies	2,048	6,071	7,223	25,010	17,925	30,425	69.7%	21.7%
Capital Outlay	2,077	4,685	2,592	2,000	2,525	-	-100.0%	-100.0%
TOTAL	162,500	237,419	314,714	454,381	380,714	591,357	55.3%	30.1%
Note: FY20/21 was the first year of operations for this division. All positions are a reallocation from other divisions, not new positions.								

HOUSING
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.140.00	General Fund.Housing
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PERSONNEL

Includes the salary of one (1) Program Analyst II, 50% of the salary of one (1) full-time Principal Planner (50% to Planning for policy and major housing application), one (1) part-time (100%) Senior Planner to support the ADU program, and 20% of the salary of one (1) Assistant to the Town Manager (10% to Town Manager, 10% to Sustainability, 20% to Economic Development, 20% to Community Engagement, 10% to Solid Waste and 10% to Short Term Rental).

NOTABLE EXPENDITURES

- \$18,600 has been budgeted to fund 60% of the cost for a CivicSpark Fellow (40% split between Community Engagement.
- \$7,500 has been budgeted for workshops and outreach to existing affordable housing and deed-restricted housing to better understand the demographics of this housing. Additionally, provides for activities to bring community input and outreach activities into all housing programs in particular the LatinX residents in Truckee.
- \$44,000 has been budgeted for professional services this includes the Housing Equity Action Plan.



Town of Truckee Housing Resources

Explore housing resources for Truckee residents, workforce members, visitors, employers, and developers below:



**SHORT-TERM RENTAL DIVISION
FY 2024/25 EXPENDITURES BUDGET DETAIL**

101.105.50	General Fund.Short-Term Rental
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DIVISION PURPOSE

The purpose of this division is to oversee the short-term rental program of the Town. On October 13, 2020, the Town Council adopted Ordinance 2020-07 amending the Town of Truckee Municipal Code Chapter 5.02, which regulates the operations of short-term rentals (STRs). The purpose of the short-term rental program is to provide a framework to register, monitor, enforce, and address nuisance issues associated with STRs. The STR division also oversees Transient Occupancy Tax collection and administration.

RATE DEVELOPMENT

The cost to run the program is intended to be offset by the annual registration fee required to register a property as a short-term rental. Beginning FY 2022/23, TOT collection/administration costs have been moved from General Administrative Services (101.105.00) to the Short-Term Rental Division (101.105.50). The expenditures related to TOT collection/administration shall not be included in the total amount used to determine the annual STR Registration Fee/Renewal Fee. These expenditures include 80% of the Part-time Program Analyst II position, 20% of the GovOS contract, and hotel audit services. Thus, the annual registration fee is calculated based on the staffing and operating resources, and the number of registrants.

ACCOMPLISHMENTS

During FY 2023/24, STR division staff implemented a new software system to improve the user experience for short-term rental certificate holders and waitlist applicants. Staff continued to support the program, including reviewing waitlist applications and registrations, processing registration renewals, and transient occupancy tax audit activities. Staff have continued further proactive audit efforts for advertised properties that are not registered, completed the STR Fire Safety Inspection, and proactively followed up with waitlisted or registered properties that are out of compliance with the Community Development Department.

GOALS FOR FY2024/25

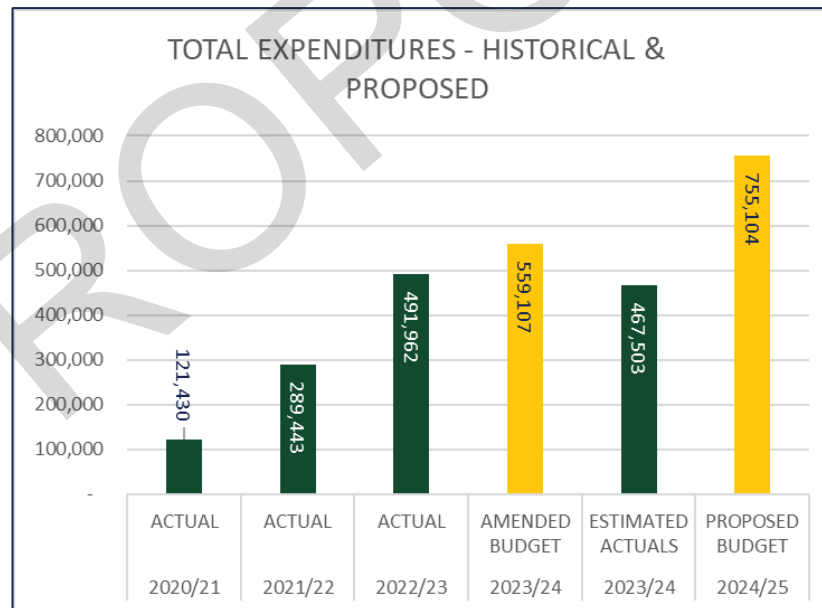
Some continued activities during the upcoming fiscal year will include monitoring waitlist applications and approval of registrations; annual registration renewal of STRs; community engagement and education related to the program; management of STR Helpline; continued enhancement of transient occupancy tax (TOT) audit activities; assisting short-term rental properties to come into compliance with STR and TOT rules and regulations; enforcement of operational standards and prohibitions; and development of metrics reporting. Staff also plan to work with consultants to begin auditing hotels for TOT filings.

**SHORT-TERM RENTAL DIVISION
FY 2024/25 EXPENDITURES BUDGET DETAIL**

101.105.50 General Fund.Short-Term Rental

SUMMARIZED EXPENDITURES

SHORT-TERM RENTAL DIVISION 2024/25 EXPENDITURES BUDGET								
101.105.50	General Fund.Short-term Rental Division							
	2020/21	2021/22	2022/23	2023/24	2023/24	2024/25		
	ACTUAL	ACTUAL	ACTUAL	AMENDED	ESTIMATED	PROPOSED	% CHG BUD	% CHG BUD
Wages & Benefits	72,763	230,177	286,839	372,937	328,705	379,630	15.5%	1.8%
Services	21,273	30,789	180,878	136,000	99,100	324,000	226.9%	138.2%
Supplies	22,581	25,876	21,646	43,390	32,136	47,974	49.3%	10.6%
Capital Outlay	4,812	2,600	2,600	6,780	7,562	3,500	-53.7%	-48.4%
TOTAL	121,430	289,443	491,962	559,107	467,503	755,104	61.5%	35.1%
Note: FY20/21 was the first year of operations for this division. All positions were a reallocation from other divisions, not new positions.								



PERSONNEL

Provides for 100% of one (1) Program Analyst II and one (1) Code Compliance Officer. Also includes 10% of the Assistant to the Town Manager (10% to Town Manager, 10% to Sustainability, 20% to Housing, 20% to Economic Development, 20% to Community Engagement, and 10% to Solid Waste). Also provides for one part-time Program Analyst II at 60% time.

NOTABLE EXPENDITURES

- \$324,000 for professional services including the annual GovOS software contract to include address Identification, 24/7 hotline, compliance monitoring, tax collection, mobile permitting/registration, and rental activity monitoring.

**SHORT-TERM RENTAL DIVISION
FY 2024/25 EXPENDITURES BUDGET DETAIL**

101.105.50 General Fund.Short-Term Rental

NOTABLE EXPENDITURES (Cont'd)

- \$6,150 for continued education and training for the staff.
- Auditing services for Transient Occupancy Tax audit of hotels.
- \$800 for advertising for various public education efforts, including the purchase of print and digital advertisements in local newspapers, visitors' guides, homeowners' association newsletters, and other media. This also provides radio spots and social media advertising.
- \$11,000 for development and distribution, marketing, and advertising of education and outreach materials and services pertaining to the short-term rental program.



**COMMUNITY ENGAGEMENT
FY 2024/25 EXPENDITURES BUDGET DETAIL**

101.141.00 General Fund.Community Engagement

DIVISION PURPOSE

The purpose of this fund is to support the Town Council's priority of continuing to improve relationships among residents, Town Council, Town Staff, and local media with expansion communications and community engagement methods. This work will include a focus on proactive and positive communication through a variety of channels, as well as enhanced engagement with communities traditionally under-represented in Town government public meets and communication channels, including seniors, Truckee's Latinx community, youth, LGBTQIA+ community, and lower-income residents.

This division budget includes the work of Public Information and the Diversity Equity and Inclusion program manager. In FY 2022/23 the Public Information Officer position and associated expenses were included in the Town Manager budget and translation expenses were included in the General Government budget.

FY 2024/25 GOALS

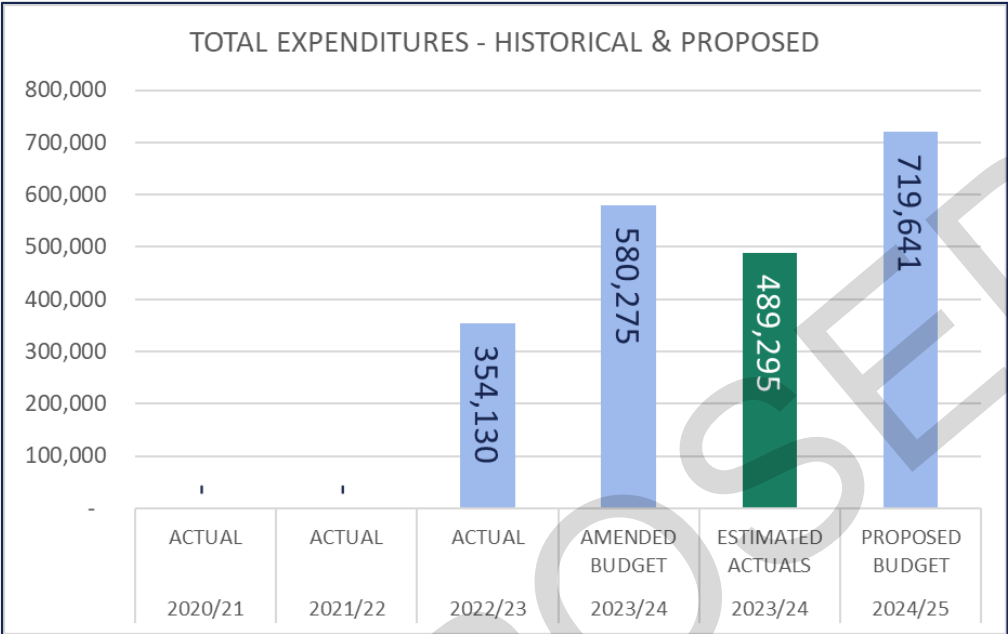
In FY 2024/25, the division's work will include: developing local media relationships and communication; social media; roll-out of the new website and branding; development and implementation of a Diversity, Equity and Inclusion Action Plan, including Spanish translation strategy; overseeing translation services and beginning to implement the DEI Action Plan.

SUMMARIZED EXPENDITURES

COMMUNITY ENGAGEMENT 2024/25 EXPENDITURES BUDGET								
101.141.00	General Fund.Community Engagement							
	2020/21	2021/22	2022/23	2023/24	2023/24	2024/25		
	ACTUAL	ACTUAL	ACTUAL	AMENDED BUDGET	ESTIMATED ACTUALS	PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
Wages & Benefits	-	-	250,423	396,753	319,695	412,641	29.1%	4.0%
Services	-	-	54,631	60,000	67,500	182,400	170.2%	204.0%
Supplies	-	-	36,989	123,022	96,800	124,600	28.7%	1.3%
Capital Outlay	-	-	1,608	500	5,300	-	-100.0%	-100.0%
TOTAL	-	-	354,130	580,275	489,295	719,641	47.1%	24.0%

COMMUNITY ENGAGEMENT
FY 2024/25 EXPENDITURES BUDGET DETAIL

101.141.00 General Fund.Community Engagement



PERSONNEL

Includes the salary of one (1) Public Information Officer; one (1) Diversity, Equity, and Inclusion Program Manager; and 20% of the salary of the Assistant to the Town Manager (10% Town Manager, 10% Sustainability, 20% Housing, 20% Economic Development, 10% Solid Waste and 10% Short Term Rental).

NOTABLE EXPENDITURES

- \$12,400 has been budgeted to fund 40% of the cost for a CivicSpark Fellow (60% split with the Housing Division).
- \$40,000 has been budgeted for third-party interpretation and translation services and the development of a Diversity Equity and Inclusion action plan.
- \$20,000 has been included in the professional services budget to develop marketing materials to support the various community outreach and diversity, equity, and inclusion programs. Specific services include graphic design, photography, and video production. This may include hiring a photographer to build the photo library for the new Town website and other collateral. The goal of the marketing is to inform and seek participation from multiple segments of the community, including harder-to-reach demographic groups (e.g., seniors, Latinx community, and youth), as well as to improve access to services.
- \$50,000 has been budgeted for workshops, community engagement events, and outreach activities to support community engagement and diversity, equity, and inclusion programs. The community engagement events may include farmers’ markets, block party information events, and cultural events. Funding is included for Sierra Community House Promotores to help provide bilingual outreach.
- \$11,000 has been budgeted for the Town’s website performance software (Monsido).

SECTION 11 - REDEVELOPMENT SUCCESSOR AGENCY EXPENDITURES



THE STREETSCAPING OF THE BRICKELTOWN AREA OF DOWNTOWN TRUCKEE WAS FUNDED BY THE REDEVELOPMENT BONDS.

REDEVELOPMENT SUCCESSOR AGENCY EXPENDITURES

REDEVELOPMENT SUCCESSOR AGENCY
FY 2024/25 EXPENDITURES BUDGET DETAIL

599,000.00	Redevelopment Successor Agency
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DIVISION PURPOSE

The Redevelopment Successor Agency (RSA) is responsible for winding down the activities of the former Town of Truckee Redevelopment Agency (RA). The Town Council serves in the capacity of the RSA and Town staff provides the support for the RSA. Responsibilities of the RSA include completing contractually obligated projects, disposing of any assets owned by the former RA, and fulfilling the obligation to complete projects funded with bond proceeds. Expenses related to the RSA will be, to the extent available, funded by property tax revenue that used to go to the RA.

The budget for this fund includes only those expenses that were approved by the Council as part of the FY 2024/25 Recognized Obligation Payment Schedule (ROPS), also approved by the State of California. As of FY 2019/20, the ROPS have been approved by the Nevada County Oversight Board for review and approval whereas the Town's specific oversight board used to be tasked with the approval.

The Town completed a refund of the 2010 series bonds in FY 2020/21. This resulted in approximately \$160,000 of interest savings over the life of the bonds that are distributed to the overlapping agencies of the district including the Town.

The Town submitted a request to file the last and final ROPS with the Department of Finance in conjunction with the FY2024/25 ROPS. This essentially details the budget for the Redevelopment Successor Agency through the duration of the bonds.

SUMMARIZED EXPENDITURES

REDEVELOPMENT SUCCESSOR AGENCY								
2024/25 EXPENDITURES BUDGET								
599,000.00	Successor Agency Fund							
	2020/21 ACTUAL	2021/22 ACTUAL	2022/23 ACTUAL	2023/24 AMENDED BUDGET	2023/24 ESTIMATED ACTUALS	2024/25 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
NON-ADMINISTRATIVE COSTS	487,315	304,489	291,491	352,500	280,664	268,589	-4.3%	-23.8%
Wages & Benefits	83,849	59,626	49,051	39,841	31,978	-	-100.0%	-100.0%
Supplies & Services	19,041	48,651	41,105	5,256	25,771	2,000	-92.2%	-61.9%
ADMINISTRATIVE COSTS	102,890	108,277	90,156	45,097	57,749	2,000	-96.5%	-95.6%
TOTAL	590,205	412,766	381,647	397,597	338,413	270,589	-20.0%	-31.9%

NOTABLE EXPENDITURES

- Non-administrative costs include annual bond interest payments and the annual amortization of the bond discount.
- The administrative costs were limited to \$8,470 for FY 2024/25 per the direction of the State of California Department of Finance.



FIVE YEAR
CAPITAL IMPROVEMENT PLAN
FY2024/25 - FY2028/29



DAVID POLIVY, MAYOR

JAN ZABRISKIE , VICE MAYOR

COURTNEY HENDERSON, COUNCIL MEMBER

ANNA KLOVSTAD, COUNCIL MEMBER

LINDSAY ROMACK, COUNCIL MEMBER

JEN CALLAWAY, TOWN MANAGER

NICOLE CASEY, DIRECTOR OF
ADMINISTRATIVE SERVICES

The cover photo depicts Truckee Downtown core and the railroad round house during the Town's epic winter in 2023. This photo was taken by Court Leve.

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12-23	C2304	Moogle Lane/Pioneer Trail Connector Trail	BICYCLE PATH & TRAIL PROJECTS
12-24	C2305	Truckee River Legacy Trail Phase 4B	BICYCLE PATH & TRAIL PROJECTS
12-25	C2317	2023 Trail Pavement Maintenance Project	BICYCLE PATH & TRAIL PROJECTS
12-26	C2318	Riverview Sports Park Trail Connection	BICYCLE PATH & TRAIL PROJECTS
12-27	C2320	Active Transportation Plan Update	BICYCLE PATH & TRAIL PROJECTS
12-28	C2417	Tahoe Donner Trail Project	BICYCLE PATH & TRAIL PROJECTS
12-29	C2418	2024 Trail Pavement Maintenance Project	BICYCLE PATH & TRAIL PROJECTS
12-30	C2506	2025 Trail Pavement Maintenance Project	BICYCLE PATH & TRAIL PROJECTS
12-31	C2605	2026 Trail Pavement Maintenance Project	BICYCLE PATH & TRAIL PROJECTS
12-32	C2706	2027 Trail Pavement Maintenance Project	BICYCLE PATH & TRAIL PROJECTS
12-33	C2806	2028 Trail Pavement Maintenance Project	BICYCLE PATH & TRAIL PROJECTS
		COMMUNITY ENGAGEMENT	
12-35	C2319	Town Branding	COMMUNITY ENGAGEMENT
12-36	C2403	DEI Action Plan Consultant	COMMUNITY ENGAGEMENT
		FACILITY PROJECTS	
12-38	C05XX	Town of Truckee Facilities	FACILITY PROJECTS
12-40	C1505	Council Chambers	FACILITY PROJECTS
12-41	C1817	West River Street Site Redevelopment	FACILITY PROJECTS
12-42	C1820	Truckee Railyard Mobility Hub - Phase 1	FACILITY PROJECTS
12-43	C1910	Energy Efficiency Initiatives	FACILITY PROJECTS
12-44	C2021	2022 Public Service Center Renewable Diesel Fueling Station	FACILITY PROJECTS
12-45	C2404	Public Services Center - Transit Facility Expansion	FACILITY PROJECTS
12-46	C2405	West River Street Park Frontage Improvements	FACILITY PROJECTS
12-47	C2406	Truckee Railyard Mobility Hub - Phase 2	FACILITY PROJECTS
12-48	C2419	Riverview Electric Charging Infrastructure	FACILITY PROJECTS
12-49	C2507	West River Street Parking Lot	FACILITY PROJECTS
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12-53	C1814	Community Housing Commitments	HOUSING PROJECTS
12-54	C2011	Accessory Dwelling Unit Pilot Program	HOUSING PROJECTS
12-56	C2012	Lease to Locals Program	HOUSING PROJECTS
12-57	C2013	Housing Development on Town Land	HOUSING PROJECTS
12-58	C2014	Truckee Home Access Program	HOUSING PROJECTS
12-59	C2306	Housing Partnership Funding	HOUSING PROJECTS
12-60	C2307	Hilltop Master Plan Update	HOUSING PROJECTS
12-61	C2311	Rental Housing Preservation Program Pilot	HOUSING PROJECTS

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12-65	C0107	Town Hall Office Equipment	MISCELLANEOUS PROJECTS
12-66	C1208	Police Department Communication & Safety Equipment	MISCELLANEOUS PROJECTS
12-68	C1509	Woodstove Replacement Program	MISCELLANEOUS PROJECTS
12-69	C1510	Greenhouse Gas Emissions Reduction	MISCELLANEOUS PROJECTS
12-71	C1514	Town Anniversary Acknowledgement	MISCELLANEOUS PROJECTS
12-72	C1610	Town-Wide Content Management System	MISCELLANEOUS PROJECTS
12-73	C1809	Town Website Update	MISCELLANEOUS PROJECTS
12-74	C1811	Fleet Equipment Purchases	MISCELLANEOUS PROJECTS
12-75	C1821	Records Management System	MISCELLANEOUS PROJECTS
12-77	C1822	Source Separated Public Recycling Containers	MISCELLANEOUS PROJECTS
12-78	C1906	Town-Wide Aerial Mapping Project	MISCELLANEOUS PROJECTS
12-79	C2016	Parking District Infrastructure	MISCELLANEOUS PROJECTS
12-81	C2110	Support Development of New Truckee Library Facility	MISCELLANEOUS PROJECTS
12-82	C2205	Annual Budget Software	MISCELLANEOUS PROJECTS
12-83	C2308	Public Art Master Plan Implementation	MISCELLANEOUS PROJECTS
12-84	C2309	Single-Use Item Reduction	MISCELLANEOUS PROJECTS
12-85	C2312	Fencing and Security Gates at Town Hall	MISCELLANEOUS PROJECTS
12-86	C2313	Micro Transit Program	MISCELLANEOUS PROJECTS
12-88	C2314	Climate Partnerships	MISCELLANEOUS PROJECTS
12-89	C2321	App-Based On-Demand Transit Software	MISCELLANEOUS PROJECTS
12-90	C2407	Electric Vehicle Charging Infrastructure Master Plan	MISCELLANEOUS PROJECTS
12-91	C2408	River Revitalization Action Plan	MISCELLANEOUS PROJECTS
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12-93	C2412	Roadway Vegetation Management Project	MISCELLANEOUS PROJECTS
12-94	C2414	Dark Skies Awareness Campaign	MISCELLANEOUS PROJECTS
12-95	C2420	SB 1383 Grant	MISCELLANEOUS PROJECTS
12-96	C2421	Organizational Assessment of Operations and Service Delivery	MISCELLANEOUS PROJECTS
12-97	C2504	2025 General Plan Implementation	MISCELLANEOUS PROJECTS
12-98	C2509	Electric Vehicle Charging Infrastructure Implementation	MISCELLANEOUS PROJECTS
12-99	C2510	Truckee Vanpool Pilot Program	MISCELLANEOUS PROJECTS
12-100	C2511	Economic Development Strategic Plan update	MISCELLANEOUS PROJECTS
12-101	C2512	Disaster Preparedness	MISCELLANEOUS PROJECTS
12-103	C2514	Tahoe Donner Roadside Vegetation Management	STUDIES & PLAN UPDATES

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12-108	C2402	2024 Paving & Drainage Project	PAVEMENT MAINTENANCE PROJECTS
12-109	C2502	2025 Paving & Drainage Project	PAVEMENT MAINTENANCE PROJECTS
12-110	C2602	2026 Paving & Drainage Project	PAVEMENT MAINTENANCE PROJECTS
12-111	C2603	2026 Bridge Maintenance Project	PAVEMENT MAINTENANCE PROJECTS
12-112	C2604	2026 Recessed Striping Project	PAVEMENT MAINTENANCE PROJECTS
12-113	C2702	2027 Paving & Drainage Project	PAVEMENT MAINTENANCE PROJECTS
12-114	C2704	2027 Trails Seal Coat Project	PAVEMENT MAINTENANCE PROJECTS
12-115	C2705	2027 Parking District Seal Coat Project	PAVEMENT MAINTENANCE PROJECTS
12-116	C2802	2028 Paving & Drainage Project	PAVEMENT MAINTENANCE PROJECTS
ROADWAY & WATER QUALITY IMPROVEMENT PROJECTS			
12-119	C1503	Pioneer Trail and Bridge Street Extension	ROADWAY & WATER QUALITY IMPROVEMENT PROJECTS
12-120	C1508	Miscellaneous Curb & Gutter Replacement	ROADWAY & WATER QUALITY IMPROVEMENT PROJECTS
12-121	C1804	Church Street Extension/Trout Creek Restoration Reach 4 and 5	ROADWAY & WATER QUALITY IMPROVEMENT PROJECTS
12-122	C2316	2023 Radar Speed Sign Project/High Frequency Communications Equipment	ROADWAY & WATER QUALITY IMPROVEMENT PROJECTS
ROUNDBOUT & INTERSECTION PROJECTS			
12-125	C1608	Northwoods Boulevard/Donner Pass Road Roundabout	ROUNDBOUT & INTERSECTION PROJECTS
12-126	C1712	I-80/Donner Pass Road/Coldstream Road Roundabout	ROUNDBOUT & INTERSECTION PROJECTS
12-127	C1805	Reimagine Bridge Street	ROUNDBOUT & INTERSECTION PROJECTS
12-128	C2315	SR 267/Brockway Road/Soaring Way Roundabout	ROUNDBOUT & INTERSECTION PROJECTS
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12-131	C1704	Trout Creek Restoration - Reach 1, Phase 2 Final Design & Construction	STREAM RESTORATION & WATER QUALITY IMPROVEMENT PROJECTS
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12-133	C1703	West River Street Streetscape Improvement Project	STREETSCAPE IMPROVEMENT PROJECTS
12-134	C1711	Railyard Development Agreement Implementations	STREETSCAPE IMPROVEMENT PROJECTS
12-135	C1806	Jibboom, Bridge, and Church Streetscape Improvements	STREETSCAPE IMPROVEMENT PROJECTS
12-136	C2006	Envision DPR - Eastern Segment Improvements	STREETSCAPE IMPROVEMENT PROJECTS
12-137	C2106	Downtown Railroad Pedestrian Crossing	STREETSCAPE IMPROVEMENT PROJECTS
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12-140	C1903	General Plan Update	STUDIES & PLAN UPDATES
12-142	C1913	Emergency Evacuation Planning	STUDIES & PLAN UPDATES
12-143	C1914	User Fee Study	STUDIES & PLAN UPDATES
12-144	C2310	AB 1600 Impact Fee Program Updates	STUDIES & PLAN UPDATES
12-145	C2413	Biological and Water Resource Plan	STUDIES & PLAN UPDATES
12-146	C2505	Housing Element Update	STUDIES & PLAN UPDATES
12-147	C2513	Tahoe Donner Emergency Egress Improvement Study	STUDIES & PLAN UPDATES

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12-65	C0107	Town Hall Office Equipment	MISCELLANEOUS PROJECTS	Town Infrastructure
12-38	C05XX	Town of Truckee Facilities	FACILITY PROJECTS	Town Infrastructure
12-22	C0702	Truckee River Legacy Trail Phase 4A	BICYCLE PATH & TRAIL PROJECTS	Infrastructure, Community Connectivity
12-66	C1208	Police Department Communication & Safety Equipment	MISCELLANEOUS PROJECTS	Communication
12-119	C1503	Pioneer Trail and Bridge Street Extension	ROADWAY & WATER QUALITY IMPROVEMENT PROJECTS	Town Infrastructure
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12-120	C1508	Miscellaneous Curb & Gutter Replacement	ROADWAY & WATER QUALITY IMPROVEMENT PROJECTS	Town Infrastructure
12-68	C1509	Woodstove Replacement Program	MISCELLANEOUS PROJECTS	Environmental Sustainability
12-69	C1510	Greenhouse Gas Emissions Reduction	MISCELLANEOUS PROJECTS	Environmental Sustainability
12-71	C1514	Town Anniversary Acknowledgement	MISCELLANEOUS PROJECTS	Communication
12-125	C1608	Northwoods Boulevard/Donner Pass Road Roundabout	ROUNDBOUT & INTERSECTION PROJECTS	Town Infrastructure
12-72	C1610	Town-Wide Content Management System	MISCELLANEOUS PROJECTS	Communication
12-133	C1703	West River Street Streetscape Improvement Project	STREETScape IMPROVEMENT PROJECTS	Infrastructure, Community Connectivity
12-131	C1704	Trout Creek Restoration - Reach 1, Phase 2 Final Design & Construction	STREAM RESTORATION & WATER QUALITY IMPROVEMENT PROJECTS	Environmental Sustainability
12-134	C1711	Railyard Development Agreement Implementations	STREETScape IMPROVEMENT PROJECTS	Workforce Housing
12-126	C1712	I-80/Donner Pass Road/Coldstream Road Roundabout	ROUNDBOUT & INTERSECTION PROJECTS	Town Infrastructure
12-121	C1804	Church Street Extension/Trout Creek Restoration Reach 4 and 5	ROADWAY & WATER QUALITY IMPROVEMENT PROJECTS	Town Infrastructure
12-127	C1805	Reimagine Bridge Street	ROUNDBOUT & INTERSECTION PROJECTS	Infrastructure, Community Connectivity
12-135	C1806	Jibboom, Bridge, and Church Streetscape Improvements	STREETScape IMPROVEMENT PROJECTS	Infrastructure, Community Connectivity
12-73	C1809	Town Website Update	MISCELLANEOUS PROJECTS	Communication
12-74	C1811	Fleet Equipment Purchases	MISCELLANEOUS PROJECTS	Town Infrastructure
12-53	C1814	Community Housing Commitments	HOUSING PROJECTS	Workforce Housing
12-41	C1817	West River Street Site Redevelopment	FACILITY PROJECTS	Infrastructure, Community Connectivity
12-42	C1820	Truckee Railyard Mobility Hub - Phase 1	FACILITY PROJECTS	Infrastructure, Community Connectivity
12-75	C1821	Records Management System	MISCELLANEOUS PROJECTS	Communication
12-77	C1822	Source Separated Public Recycling Containers	MISCELLANEOUS PROJECTS	Environmental Sustainability
12-139	C1824	Jibboom Street Sidewalk Feasibility Study and Improvement Project	STUDIES & PLAN UPDATES	Infrastructure, Community Connectivity
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12-142	C1913	Emergency Evacuation Planning	STUDIES & PLAN UPDATES	Wildfire Mitigation
12-143	C1914	User Fee Study	STUDIES & PLAN UPDATES	Town Infrastructure
12-136	C2006	Envision DPR - Eastern Segment Improvements	STREETScape IMPROVEMENT PROJECTS	Infrastructure, Community Connectivity
12-54	C2011	Accessory Dwelling Unit Pilot Program	HOUSING PROJECTS	Workforce Housing
12-56	C2012	Lease to Locals Program	HOUSING PROJECTS	Workforce Housing
12-57	C2013	Housing Development on Town Land	HOUSING PROJECTS	Workforce Housing
12-58	C2014	Truckee Home Access Program	HOUSING PROJECTS	Workforce Housing
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12-81	C2110	Support Development of New Truckee Library Facility	MISCELLANEOUS PROJECTS	Infrastructure, Community Connectivity
12-106	C2203	2025 Recessed Striping Project	PAVEMENT MAINTENANCE PROJECTS	Town Infrastructure
12-82	C2205	Annual Budget Software	MISCELLANEOUS PROJECTS	Town Infrastructure
12-107	C2302	2023 Paving & Drainage Project	PAVEMENT MAINTENANCE PROJECTS	Town Infrastructure
12-23	C2304	Mougle Lane/Pioneer Trail Connector Trail	BICYCLE PATH & TRAIL PROJECTS	Infrastructure, Community Connectivity
12-24	C2305	Truckee River Legacy Trail Phase 4B	BICYCLE PATH & TRAIL PROJECTS	Infrastructure, Community Connectivity
12-59	C2306	Housing Partnership Funding	HOUSING PROJECTS	Workforce Housing
12-60	C2307	Hilltop Master Plan Update	HOUSING PROJECTS	Workforce Housing
12-83	C2308	Public Art Master Plan Implementation	MISCELLANEOUS PROJECTS	Infrastructure, Community Connectivity
12-84	C2309	Single-Use Item Reduction	MISCELLANEOUS PROJECTS	Environmental Sustainability
12-144	C2310	AB 1600 Impact Fee Program Updates	STUDIES & PLAN UPDATES	Infrastructure, Community Connectivity
12-61	C2311	Rental Housing Preservation Program Pilot	HOUSING PROJECTS	Workforce Housing
12-85	C2312	Fencing and Security Gates at Town Hall	MISCELLANEOUS PROJECTS	Town Infrastructure
12-86	C2313	Micro Transit Program	MISCELLANEOUS PROJECTS	Infrastructure, Community Connectivity
12-88	C2314	Climate Partnerships	MISCELLANEOUS PROJECTS	Environmental Sustainability
12-128	C2315	SR 267/Brockway Road/Soaring Way Roundabout	ROUNDAABOUT & INTERSECTION PROJECTS	Infrastructure, Community Connectivity
12-122	C2316	2023 Radar Speed Sign Project/High Frequency Communications Equipment	ROADWAY & WATER QUALITY IMPROVEMENT PROJECTS	Town Infrastructure
12-25	C2317	2023 Trail Pavement Maintenance Project	BICYCLE PATH & TRAIL PROJECTS	Infrastructure, Community Connectivity
12-26	C2318	Riverview Sports Park Trail Connection	BICYCLE PATH & TRAIL PROJECTS	Infrastructure, Community Connectivity
12-35	C2319	Town Branding	COMMUNITY ENGAGEMENT	Community Cohesion
12-27	C2320	Active Transportation Plan Update	BICYCLE PATH & TRAIL PROJECTS	Infrastructure, Community Connectivity
12-89	C2321	App-Based On-Demand Transit Software	MISCELLANEOUS PROJECTS	Infrastructure, Community Connectivity
12-108	C2402	2024 Paving & Drainage Project	PAVEMENT MAINTENANCE PROJECTS	Town Infrastructure
12-36	C2403	DEI Action Plan Consultant	COMMUNITY ENGAGEMENT	Community Cohesion
12-45	C2404	Public Services Center - Transit Facility Expansion	FACILITY PROJECTS	Infrastructure, Community Connectivity
12-46	C2405	West River Street Park Frontage Improvements	FACILITY PROJECTS	Infrastructure, Community Connectivity
12-47	C2406	Truckee Railyard Mobility Hub - Phase 2	FACILITY PROJECTS	Infrastructure, Community Connectivity
12-90	C2407	Electric Vehicle Charging Infrastructure Master Plan	MISCELLANEOUS PROJECTS	Environmental Sustainability
12-91	C2408	River Revitalization Action Plan	MISCELLANEOUS PROJECTS	Infrastructure, Community Connectivity
12-92	C2410	Police Department Radio Equipment and Infrastructure	MISCELLANEOUS PROJECTS	Communication
12-93	C2412	Roadway Vegetation Management Project	MISCELLANEOUS PROJECTS	Wildfire Mitigation
12-145	C2413	Biological and Water Resource Plan	STUDIES & PLAN UPDATES	Town Infrastructure
12-94	C2414	Dark Skies Awareness Campaign	MISCELLANEOUS PROJECTS	Infrastructure, Community Connectivity
12-28	C2417	Tahoe Donner Trail Project	BICYCLE PATH & TRAIL PROJECTS	Infrastructure, Community Connectivity
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12-48	C2419	Riverview Electric Charging Infrastructure	FACILITY PROJECTS	Infrastructure, Community Connectivity
12-95	C2420	SB 1383 Grant	MISCELLANEOUS PROJECTS	Environmental Sustainability
12-96	C2421	Organizational Assessment of Operations and Service Delivery	MISCELLANEOUS PROJECTS	Miscellaneous Projects
12-109	C2502	2025 Paving & Drainage Project	PAVEMENT MAINTENANCE PROJECTS	Town Infrastructure
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12-49	C2507	West River Street Parking Lot	FACILITY PROJECTS	Town Infrastructure, Economic Development
12-50	C2508	Truckee Railyard Mobility Hub - Phase 2B	FACILITY PROJECTS	Infrastructure, Community Connectivity
12-98	C2509	Electric Vehicle Charging Infrastructure Implementation	MISCELLANEOUS PROJECTS	Environmental Sustainability
12-99	C2510	Truckee Vanpool Pilot Program	MISCELLANEOUS PROJECTS	Workforce Housing, Environmental Sustainability, Infrastructure, Cor
12-100	C2511	Economic Development Strategic Plan update	MISCELLANEOUS PROJECTS	Infrastructure, Community Connectivity
12-101	C2512	Disaster Preparedness	MISCELLANEOUS PROJECTS	Public Safety - Emergency Management
12-147	C2513	Tahoe Donner Emergency Egress Improvement Study	STUDIES & PLAN UPDATES	Infrastructure, Community Connectivity
12-103	C2514	Tahoe Donner Roadside Vegetation Management	STUDIES & PLAN UPDATES	Wildfire Mitigation
12-110	C2602	2026 Paving & Drainage Project	PAVEMENT MAINTENANCE PROJECTS	Town Infrastructure
12-111	C2603	2026 Bridge Maintenance Project	PAVEMENT MAINTENANCE PROJECTS	Town Infrastructure
12-112	C2604	2026 Recessed Striping Project	PAVEMENT MAINTENANCE PROJECTS	Town Infrastructure
12-31	C2605	2026 Trail Pavement Maintenance Project	BICYCLE PATH & TRAIL PROJECTS	Infrastructure, Community Connectivity
12-113	C2702	2027 Paving & Drainage Project	PAVEMENT MAINTENANCE PROJECTS	Town Infrastructure
12-114	C2704	2027 Trails Seal Coat Project	PAVEMENT MAINTENANCE PROJECTS	Town Infrastructure
12-115	C2705	2027 Parking District Seal Coat Project	PAVEMENT MAINTENANCE PROJECTS	Town Infrastructure
12-32	C2706	2027 Trail Pavement Maintenance Project	BICYCLE PATH & TRAIL PROJECTS	Infrastructure, Community Connectivity
12-116	C2802	2028 Paving & Drainage Project	PAVEMENT MAINTENANCE PROJECTS	Town Infrastructure
12-33	C2806	2028 Trail Pavement Maintenance Project	BICYCLE PATH & TRAIL PROJECTS	Infrastructure, Community Connectivity

TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS - PROJECT EXPENDITURE SUMMARY

PAGE #	CIP #	DESCRIPTION	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	TOTAL
BICYCLE PATH & TRAIL PROJECTS											
12-22	C0702	Truckee River Legacy Trail Phase 4A	5,936,065	6,675,000	8,922,561	100,000	-	-	-	-	14,958,626
12-23	C2304	Mougle Lane/Pioneer Trail Connector Trail	-	-	-	-	-	150,000	350,000	3,700,000	4,200,000
12-24	C2305	Truckee River Legacy Trail Phase 4B	357	500,000	-	-	450,000	3,450,000	3,400,000	-	7,300,357
12-25	C2317	2023 Trail Pavement Maintenance Project	-	660,000	360,000	-	-	-	-	-	360,000
12-26	C2318	Riverview Sports Park Trail Connection	-	850,000	84,000	766,000	-	-	-	-	850,000
12-27	C2320	Active Transportation Plan Update	-	150,000	-	-	50,000	150,000	-	-	200,000
12-28	C2417	Tahoe Donner Trail Project	-	250,000	10,000	240,000	250,000	5,350,000	5,000,000	-	10,850,000
12-29	C2418	2024 Trail Pavement Maintenance Project	-	-	-	1,200,000	-	-	-	-	1,200,000
12-30	C2506	2025 Trail Pavement Maintenance Project	-	-	-	-	300,000	-	-	-	300,000
12-31	C2605	2026 Trail Pavement Maintenance Project	-	-	-	-	-	300,000	-	-	300,000
12-32	C2706	2027 Trail Pavement Maintenance Project	-	-	-	-	-	-	300,000	-	300,000
12-33	C2806	2028 Trail Pavement Maintenance Project	-	-	-	-	-	-	-	300,000	300,000
COMMUNITY ENGAGEMENT											
12-35	C2319	Town Branding	-	120,000	65,000	71,000	20,000	-	-	-	156,000
12-36	C2403	DEI Action Plan Consultant	-	121,700	90,000	71,700	15,000	-	-	-	176,700
FACILITY PROJECTS											
12-38	C05XX	Town of Truckee Facilities	3,039,998	685,000	406,100	580,000	225,000	130,000	130,000	450,000	4,961,098
12-40	C1505	Council Chambers	195,766	-	94,006	-	-	-	100,000	-	389,772
12-41	C1817	West River Street Site Redevelopment	314,015	1,890,700	1,008,995	3,026,990	-	-	-	-	4,350,000
12-42	C1820	Truckee Railyard Mobility Hub - Phase 1	1,393,626	2,952,406	2,952,406	-	-	-	-	-	4,346,032
12-43	C1910	Energy Efficiency Initiatives	355,523	150,000	-	-	100,000	350,000	-	-	805,523
12-44	C2021	2022 Public Service Center Renewable Diesel Fueling Station	66,009	790,933	1,420,000	-	-	-	-	-	1,486,009
12-45	C2404	Public Services Center - Transit Facility Expansion	-	100,000	65,000	595,000	3,846,000	2,610,500	2,610,500	-	9,727,000
12-46	C2405	West River Street Park Frontage Improvements	-	100,650	-	100,650	1,074,700	-	-	-	1,175,350
12-47	C2406	Truckee Railyard Mobility Hub - Phase 2	-	1,002,619	59,930	1,678,000	-	-	-	-	1,737,930
12-48	C2419	Riverview Electric Charging Infrastructure	-	-	45,000	25,000	-	-	-	-	70,000
12-49	C2507	West River Street Parking Lot	-	-	-	150,000	1,500,000	-	-	-	1,650,000
12-50	C2508	Truckee Railyard Mobility Hub - Phase 2B	-	-	-	300,000	839,000	564,000	-	-	1,703,000
HOUSING PROJECTS											
12-53	C1814	Community Housing Commitments	371,520	54,621	34,621	40,000	40,000	40,000	40,000	40,000	606,141
12-54	C2011	Accessory Dwelling Unit Pilot Program	61,882	180,000	20,000	600,000	210,000	212,400	10,400	2,400	1,117,082
12-56	C2012	Lease to Locals Program	855,065	649,900	649,900	670,000	620,000	620,000	620,000	620,000	4,654,965
12-57	C2013	Housing Development on Town Land	-	2,040,000	20,000	850,000	1,790,000	600,000	-	-	3,260,000
12-58	C2014	Truckee Home Access Program	277,875	2,249,250	1,884,850	2,217,000	1,437,000	1,437,000	1,437,000	1,437,000	10,127,725
12-59	C2306	Housing Partnership Funding	-	1,000,000	-	1,000,000	-	-	-	-	1,000,000
12-60	C2307	Hilltop Master Plan Update	-	-	-	25,000	225,000	-	-	-	250,000
12-61	C2311	Rental Housing Preservation Program Pilot	-	250,000	20,000	140,000	210,000	285,000	410,000	230,000	1,295,000
MISCELLANEOUS PROJECTS											
12-64	C0105	Information Technology Equipment	1,392,779	230,000	110,500	320,000	290,000	100,000	220,000	100,000	2,533,279
12-65	C0107	Town Hall Office Equipment	121,227	85,000	6,750	45,000	45,000	45,000	45,000	45,000	352,977
12-66	C1208	Police Department Communication & Safety Equipment	817,121	91,473	146,893	99,607	95,107	95,107	95,107	120,066	1,469,008
12-68	C1509	Woodstove Replacement Program	56,533	5,000	4,600	-	-	-	-	-	61,133
12-69	C1510	Greenhouse Gas Emissions Reduction	218,880	265,000	131,500	400,000	475,000	375,000	275,000	-	1,875,380
12-71	C1514	Town Anniversary Acknowledgement	52,712	-	3,084	-	-	-	-	10,000	65,796
12-72	C1610	Town-Wide Content Management System	52,167	30,000	10,631	60,000	-	-	-	-	122,798
12-73	C1809	Town Website Update	6,350	95,000	51,809	-	-	-	-	75,000	133,159
12-74	C1811	Fleet Equipment Purchases	2,360,345	600,000	-	920,000	-	-	-	-	3,280,345
12-75	C1821	Records Management System	-	400,000	-	465,000	128,000	128,000	128,000	128,000	977,000
12-77	C1822	Source Separated Public Recycling Containers	2,203	-	53,723	-	-	-	-	-	55,926

TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS - PROJECT EXPENDITURE SUMMARY

PAGE #	CIP #	DESCRIPTION	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	TOTAL
MISCELLANEOUS PROJECTS (CONT'D)											
12-78	C1906	Town-Wide Aerial Mapping Project	157,496	-	-	-	180,000	-	-	-	337,496
12-79	C2016	Parking District Infrastructure	29,929	331,308	97,582	460,679	196,508	99,808	102,549	175,426	1,162,481
12-81	C2110	Support Development of New Truckee Library Facility	53,790	500,000	52,000	500,000	100,000	-	-	-	705,790
12-82	C2205	Annual Budget Software	-	250,000	65,084	57,716	-	-	-	-	122,800
12-83	C2308	Public Art Master Plan Implementation	62,500	100,000	72,000	165,500	-	-	-	-	300,000
12-84	C2309	Single-Use Item Reduction	3,784	138,500	137,975	177,000	37,000	-	-	-	355,759
12-85	C2312	Fencing and Security Gates at Town Hall	-	465,000	15,000	450,000	550,000	-	-	-	1,015,000
12-86	C2313	Micro Transit Program	1,379,928	2,865,000	2,465,000	2,650,000	-	-	-	-	6,494,928
12-88	C2314	Climate Partnerships	226,342	83,334	67,244	236,944	70,000	5,000	5,000	5,000	615,530
12-89	C2321	App-Based On-Demand Transit Software	-	224,000	74,500	74,500	74,500	-	-	-	223,500
12-90	C2407	Electric Vehicle Charging Infrastructure Master Plan	-	-	-	25,000	125,000	-	-	-	150,000
12-91	C2408	River Revitalization Action Plan	-	1,190,000	190,000	1,210,000	250,000	250,000	250,000	-	2,150,000
12-92	C2410	Police Department Radio Equipment and Infrastructure	-	-	-	810,000	40,000	-	-	-	850,000
12-93	C2412	Roadway Vegetation Management Project	-	-	-	-	720,000	-	-	-	720,000
12-94	C2414	Dark Skies Awareness Campaign	-	116,720	80,000	146,720	-	-	-	-	226,720
12-95	C2420	SB 1383 Grant	-	-	30,668	44,332	-	-	-	-	75,000
12-96	C2421	Organizational Assessment of Operations and Service Delivery	-	250,000	25,000	225,000	-	-	-	-	250,000
12-97	C2504	2025 General Plan Implementation	-	20,000	-	30,000	30,000	50,000	45,000	-	155,000
12-98	C2509	Electric Vehicle Charging Infrastructure Implementation	-	-	-	-	75,000	300,000	1,000,000	-	1,375,000
12-99	C2510	Truckee Vanpool Pilot Program	-	-	-	40,382	40,382	40,381	-	-	121,145
12-100	C2511	Economic Development Strategic Plan update	-	-	-	50,000	-	-	-	-	50,000
12-101	C2512	Disaster Preparedness	-	-	-	35,000	600,000	-	-	-	635,000
12-103	C2514	Tahoe Donner Roadside Vegetation Management	-	-	-	125,000	125,000	-	-	-	250,000
PAVEMENT MAINTENANCE PROJECTS											
12-106	C2203	2025 Recessed Striping Project	-	5,000	5,000	10,000	1,200,000	-	-	-	1,215,000
12-107	C2302	2023 Paving & Drainage Project	1,995,070	4,325,000	3,590,058	-	-	-	-	-	5,585,128
12-108	C2402	2024 Paving & Drainage Project	-	2,000,000	2,000,000	3,200,000	-	-	-	-	5,200,000
12-109	C2502	2025 Paving & Drainage Project	-	-	-	2,000,000	3,025,000	-	-	-	5,025,000
12-110	C2602	2026 Paving & Drainage Project	-	-	-	-	2,000,000	3,025,000	-	-	5,025,000
12-111	C2603	2026 Bridge Maintenance Project	-	-	-	-	15,000	310,000	-	-	325,000
12-112	C2604	2026 Recessed Striping Project	-	-	-	-	5,000	395,000	-	-	400,000
12-113	C2702	2027 Paving & Drainage Project	-	-	-	-	-	2,000,000	3,025,000	-	5,025,000
12-114	C2704	2027 Trails Seal Coat Project	-	-	-	-	-	5,000	195,000	-	200,000
12-115	C2705	2027 Parking District Seal Coat Project	-	-	-	-	-	5,000	45,000	-	50,000
12-116	C2802	2028 Paving & Drainage Project	-	-	-	-	-	-	2,000,000	3,025,000	5,025,000
ROADWAY & WATER QUALITY IMPROVEMENT PROJECTS											
12-119	C1503	Pioneer Trail and Bridge Street Extension	253,317	2,334,889	50,000	-	-	100,000	-	-	403,317
12-120	C1508	Miscellaneous Curb & Gutter Replacement	179,100	25,000	-	25,000	25,000	25,000	25,000	-	279,100
12-121	C1804	Church Street Extension/Trout Creek Restoration Reach 4 and 5	7,297,124	610,979	1,157,876	30,000	15,000	-	-	-	8,500,000
12-122	C2316	2023 Radar Speed Sign Project/High Frequency Communications Equ	-	-	20,000	-	-	-	-	-	20,000
ROUNDBABOUT & INTERSECTION PROJECTS											
12-125	C1608	Northwoods Boulevard/Donner Pass Road Roundabout	578,534	-	-	-	-	150,000	1,145,000	3,280,000	5,153,534
12-126	C1712	I-80/Donner Pass Road/Coldstream Road Roundabout	5,820,552	-	135,000	-	-	-	-	-	5,955,552
12-127	C1805	Reimagine Bridge Street	941,258	1,650,000	400,000	300,000	1,950,000	4,600,000	-	-	8,191,258
12-128	C2315	SR 267/Brockway Road/Soaring Way Roundabout	-	600,000	-	-	-	600,000	500,000	2,500,000	3,600,000

TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS - PROJECT EXPENDITURE SUMMARY

PAGE #	CIP #	DESCRIPTION	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	TOTAL
STREAM RESTORATION & WATER QUALITY IMPROVEMENT PROJECTS											
12-131	C1704	Trout Creek Restoration - Reach 1, Phase 2 Final Design & Constructio	-	-	-	180,000	115,000	5,030,000	60,000	60,000	5,445,000
STREETSCAPE IMPROVEMENT PROJECTS											
12-133	C1703	West River Street Streetscape Improvement Project	2,369,851	5,000,562	4,695,299	1,900,000	-	-	-	-	8,965,150
12-134	C1711	Railyard Development Agreement Implementations	2,560,592	750,000	-	750,000	50,000	50,000	50,000	50,000	3,510,592
12-135	C1806	Jibboom, Bridge, and Church Streetscape Improvements	-	-	-	-	-	300,000	500,000	7,500,000	8,300,000
12-136	C2006	Envision DPR - Eastern Segment Improvements	-	-	-	-	-	1,600,000	4,050,000	7,000,000	12,650,000
12-137	C2106	Downtown Railroad Pedestrian Crossing	-	-	-	345,000	250,000	250,000	750,000	12,000,000	13,595,000
STUDIES & PLAN UPDATES											
12-139	C1824	Jibboom Street Sidewalk Feasibility Study and Improvement Project	139,116	40,000	25,000	125,000	75,000	50,000	425,000	1,650,000	2,489,116
12-140	C1903	General Plan Update	2,009,596	-	186,834	-	-	-	-	-	2,196,430
12-142	C1913	Emergency Evacuation Planning	69,900	-	-	33,720	8,600	8,600	-	100,000	220,820
12-143	C1914	User Fee Study	-	-	-	-	100,000	-	-	-	100,000
12-144	C2310	AB 1600 Impact Fee Program Updates	-	-	-	-	-	75,000	225,000	-	300,000
12-145	C2413	Biological and Water Resource Plan	-	-	-	-	-	200,000	-	-	200,000
12-146	C2505	Housing Element Update	-	-	-	-	10,000	20,000	-	-	30,000
12-147	C2513	Tahoe Donner Emergency Egress Improvement Study	-	-	-	125,000	125,000	-	-	-	250,000

TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS

FUNDING SOURCES - ALL FISCAL YEARS

REVENUE SOURCE	CIP #	PAGE #	DESCRIPTION	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FUNDING TOTAL
Affordable Housing In-Lieu Fund	C1711	12-134	Railyard Development Agreement Implementations	-	-	-	-	-	-	-	-
Affordable Housing In-Lieu Fund	C1814	12-53	Community Housing Commitments	-	-	-	-	-	-	-	-
Affordable Housing In-Lieu Fund	C2306	12-59	Housing Partnership Funding	825,000	-	825,000	-	-	-	-	825,000
Affordable Housing In-Lieu Fund Total				825,000	-	825,000	-	-	-	-	825,000
AHSC Program Funds	C1703	12-133	West River Street Streetscape Improvement Project	500,000	149,779	-	-	-	-	-	149,779
AHSC Program Funds	C1820	12-42	Truckee Railyard Mobility Hub - Phase 1	833,454	875,000	-	-	-	-	-	875,000
AHSC Program Funds	C2508	12-50	Truckee Railyard Mobility Hub - Phase 2B	-	-	-	-	-	-	-	-
AHSC Program Funds Total				1,333,454	1,024,779	-	-	-	-	-	1,024,779
Air Quality Mitigation Fund	C1509	12-68	Woodstove Replacement Program	5,000	4,600	-	-	-	-	-	4,600
Air Quality Mitigation Fund Total				5,000	4,600	-	-	-	-	-	4,600
American Rescue Plan Act	C2013	12-57	Housing Development on Town Land	2,040,000	20,000	850,000	1,790,000	534,710	-	-	3,194,710
American Rescue Plan Act	C2110	12-81	Support Development of New Truckee Library Facility	285,000	50,000	235,000	-	-	-	-	285,000
American Rescue Plan Act	C2306	12-59	Housing Partnership Funding	175,000	-	175,000	-	-	-	-	175,000
American Rescue Plan Act	C2308	12-83	Public Art Master Plan Implementation	-	-	37,500	-	-	-	-	37,500
American Rescue Plan Act	C2313	12-86	Micro Transit Program	-	-	-	-	-	-	-	-
American Rescue Plan Act Total				2,500,000	70,000	1,297,500	1,790,000	534,710	-	-	3,692,210
Brickelltown CFD	C1508	12-120	Miscellaneous Curb & Gutter Replacement	-	-	-	-	-	-	-	-
Brickelltown CFD Total				-	-	-	-	-	-	-	-
Building & Safety Fund	C0107	12-65	Town Hall Office Equipment	30,000	2,250	15,000	15,000	15,000	15,000	15,000	77,250
Building & Safety Fund	C1914	12-143	User Fee Study	-	-	-	25,000	-	-	-	25,000
Building & Safety Fund Total				30,000	2,250	15,000	40,000	15,000	15,000	15,000	102,250
CalRecycle Local Assistance grant (OWR4)	C2420	12-95	SB 1383 Grant	-	30,668	44,332	-	-	-	-	75,000
CalRecycle Local Assistance grant (OWR4) Total				-	30,668	44,332	-	-	-	-	75,000
Carbon Reduction Program (CRP)	C2510	12-99	Truckee Vanpool Pilot Program	-	-	40,382	40,382	40,381	-	-	121,145
Carbon Reduction Program (CRP) Total				-	-	40,382	40,382	40,381	-	-	121,145
CDFW Grant	C1804	12-121	Church Street Extension/Trout Creek Restoration Reach 4 and 5	-	1,025,283	-	-	-	-	-	1,025,283
CDFW Grant Total				-	1,025,283	-	-	-	-	-	1,025,283
CIRA Grant	C2312	12-85	Fencing and Security Gates at Town Hall	288,630	15,000	225,000	260,000	-	-	-	500,000
CIRA Grant Total				288,630	15,000	225,000	260,000	-	-	-	500,000
COPS Fund	C0107	12-65	Town Hall Office Equipment	15,000	1,500	10,000	10,000	10,000	10,000	10,000	51,500
COPS Fund	C05XX	12-38	Town of Truckee Facilities	-	-	-	-	-	-	-	-
COPS Fund	C1208	12-66	Police Department Communication & Safety Equipment	50,000	50,000	15,000	15,000	15,000	15,000	6,000	116,000
COPS Fund	C2410	12-92	Police Department Radio Equipment and Infrastructure	-	-	150,000	-	-	-	-	150,000
COPS Fund Total				65,000	51,500	175,000	25,000	25,000	25,000	16,000	317,500
CRRSAA	C1820	12-42	Truckee Railyard Mobility Hub - Phase 1	-	80,496	-	-	-	-	-	80,496
CRRSAA Total				-	80,496	-	-	-	-	-	80,496
Developer Funding	C1704	12-131	Trout Creek Restoration - Reach 1, Phase 2 Final Design & Construction	-	-	135,925	-	-	-	-	135,925
Developer Funding	C1712	12-126	I-80/Donner Pass Road/Coldstream Road Roundabout	(574,605)	(614,763)	(614,763)	(614,763)	(614,763)	(614,763)	(614,763)	(3,688,576)
Developer Funding	C1820	12-42	Truckee Railyard Mobility Hub - Phase 1	-	74,532	-	-	-	-	-	74,532
Developer Funding	C2405	12-46	West River Street Park Frontage Improvements	50,650	-	50,650	474,700	-	-	-	525,350
Developer Funding Total				(523,955)	(540,231)	(428,188)	(140,063)	(614,763)	(614,763)	(614,763)	(2,952,769)

TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS

FUNDING SOURCES - ALL FISCAL YEARS

REVENUE SOURCE	CIP #	PAGE #	DESCRIPTION	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FUNDING TOTAL
DWR Grant - Urban Streams	C1804	12-121	Church Street Extension/Trout Creek Restoration Reach 4 and 5	-	(13,798)	-	-	-	-	-	(13,798)
DWR Grant - Urban Streams Total				-	(13,798)	-	-	-	-	-	(13,798)
Economic Development Designation	C1817	12-41	West River Street Site Redevelopment	500,000	138,220	414,662	-	-	-	-	552,882
Economic Development Designation	C2511	12-100	Economic Development Strategic Plan update	-	-	50,000	-	-	-	-	50,000
Economic Development Designation Total				500,000	138,220	464,662	-	-	-	-	602,882
Event Sponsorships	C1514	12-71	Town Anniversary Acknowledgement	-	-	-	-	-	-	-	-
Event Sponsorships Total				-	-	-	-	-	-	-	-
Facilities Impact Fees - General Government	C2310	12-144	AB 1600 Impact Fee Program Updates	-	-	-	-	25,000	75,000	-	100,000
Facilities Impact Fees - General Government Total				-	-	-	-	25,000	75,000	-	100,000
Facilities Impact Fees - Storm Drainage	C1804	12-121	Church Street Extension/Trout Creek Restoration Reach 4 and 5	30,000	154,263	30,000	15,000	-	-	-	199,263
Facilities Impact Fees - Storm Drainage Total				30,000	154,263	30,000	15,000	-	-	-	199,263
Federal Grant Source	C2410	12-92	Police Department Radio Equipment and Infrastructure	-	-	468,000	-	-	-	-	468,000
Federal Grant Source Total				-	-	468,000	-	-	-	-	468,000
FTA 5311	C1820	12-42	Truckee Railyard Mobility Hub - Phase 1	-	-	-	-	-	-	-	-
FTA 5311 Total				-	-	-	-	-	-	-	-
General Fund	C0105	12-64	Information Technology Equipment	230,000	110,500	320,000	290,000	100,000	220,000	100,000	1,140,500
General Fund	C0107	12-65	Town Hall Office Equipment	40,000	3,000	20,000	20,000	20,000	20,000	20,000	103,000
General Fund	C05XX	12-38	Town of Truckee Facilities	685,000	406,100	580,000	225,000	130,000	130,000	450,000	1,921,100
General Fund	C1208	12-66	Police Department Communication & Safety Equipment	41,473	96,893	84,607	80,107	80,107	80,107	114,066	535,887
General Fund	C1510	12-69	Greenhouse Gas Emissions Reduction	-	-	-	-	-	-	-	-
General Fund	C1514	12-71	Town Anniversary Acknowledgement	-	3,084	-	-	-	-	10,000	13,084
General Fund	C1608	12-125	Northwoods Boulevard/Donner Pass Road Roundabout	-	-	-	-	150,000	1,145,000	3,280,000	4,575,000
General Fund	C1610	12-72	Town-Wide Content Management System	30,000	10,631	60,000	-	-	-	-	70,631
General Fund	C1703	12-133	West River Street Streetscape Improvement Project	2,596,000	2,613,130	1,900,000	-	-	-	-	4,513,130
General Fund	C1704	12-131	Trout Creek Restoration - Reach 1, Phase 2 Final Design & Construction	-	-	44,075	91,850	-	-	-	135,925
General Fund	C1806	12-135	Jibboom, Bridge, and Church Streetscape Improvements	-	-	-	-	300,000	500,000	4,650,000	5,450,000
General Fund	C1809	12-73	Town Website Update	95,000	51,809	-	-	-	-	75,000	126,809
General Fund	C1811	12-74	Fleet Equipment Purchases	600,000	-	760,000	-	-	-	-	760,000
General Fund	C1817	12-41	West River Street Site Redevelopment	402,748	623,787	1,871,364	-	-	-	-	2,495,151
General Fund	C1820	12-42	Truckee Railyard Mobility Hub - Phase 1	816,474	619,900	-	-	-	-	-	619,900
General Fund	C1821	12-75	Records Management System	400,000	-	465,000	128,000	128,000	128,000	128,000	977,000
General Fund	C1824	12-139	Jibboom Street Sidewalk Feasibility Study and Improvement Project	40,000	25,000	125,000	75,000	50,000	425,000	1,650,000	2,350,000
General Fund	C1903	12-140	General Plan Update	-	117,618	-	-	-	-	-	117,618
General Fund	C1906	12-78	Town-Wide Aerial Mapping Project	-	-	-	25,000	-	-	-	25,000
General Fund	C1910	12-43	Energy Efficiency Initiatives	150,000	-	-	100,000	350,000	-	-	450,000
General Fund	C1913	12-142	Emergency Evacuation Planning	-	-	25,000	-	-	-	100,000	125,000
General Fund	C1914	12-143	User Fee Study	-	-	-	70,000	-	-	-	70,000

TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS

FUNDING SOURCES - ALL FISCAL YEARS

REVENUE SOURCE	CIP #	PAGE #	DESCRIPTION	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FUNDING TOTAL
General Fund	C2006	12-136	Envision DPR - Eastern Segment Improvements	-	-	-	-	-	-	-	-
General Fund	C2021	12-44	2022 Public Service Center Renewable Diesel Fueling Station	388,079	675,906	-	-	-	-	-	675,906
General Fund	C2106	12-137	Downtown Railroad Pedestrian Crossing	-	-	39,572	-	-	-	-	39,572
General Fund	C2110	12-81	Support Development of New Truckee Library Facility	215,000	2,000	265,000	100,000	-	-	-	367,000
General Fund	C2205	12-82	Annual Budget Software	250,000	65,084	57,716	-	-	-	-	122,800
General Fund	C2403	12-36	DEI Action Plan Consultant	121,700	90,000	71,700	15,000	-	-	-	176,700
General Fund	C2307	12-60	Hilltop Master Plan Update	-	-	25,000	225,000	-	-	-	250,000
General Fund	C2308	12-83	Public Art Master Plan Implementation	100,000	72,000	128,000	-	-	-	-	200,000
General Fund	C2310	12-144	AB 1600 Impact Fee Program Updates	-	-	-	-	25,000	75,000	-	100,000
General Fund	C2312	12-85	Fencing and Security Gates at Town Hall	176,370	-	225,000	290,000	-	-	-	515,000
General Fund	C2313	12-86	Micro Transit Program	1,765,000	1,541,522	2,420,000	-	-	-	-	3,961,522
General Fund	C2314	12-88	Climate Partnerships	-	-	40,000	-	-	-	-	40,000
General Fund	C2404	12-45	Public Services Center - Transit Facility Expansion	50,000	50,000	-	-	-	-	-	50,000
General Fund	C2407	12-90	Electric Vehicle Charging Infrastructure Master Plan	-	-	25,000	125,000	-	-	-	150,000
General Fund	C2406	12-47	Truckee Railyard Mobility Hub - Phase 2	36,038	59,930	90,000	-	-	-	-	149,930
General Fund	C2410	12-92	Police Department Radio Equipment and Infrastructure	-	-	192,000	40,000	-	-	-	232,000
General Fund	C2320	12-27	Active Transportation Plan Update	75,000	-	-	25,000	75,000	-	-	100,000
General Fund	C2319	12-35	Town Branding	120,000	65,000	71,000	20,000	-	-	-	156,000
General Fund	C2408	12-91	River Revitalization Action Plan	190,000	190,000	1,210,000	-	-	-	-	1,400,000
General Fund	C2504	12-97	2025 General Plan Implementation	20,000	-	30,000	30,000	50,000	45,000	-	155,000
General Fund	C2505	12-146	Housing Element Update	-	-	-	10,000	20,000	-	-	30,000
General Fund	C2413	12-145	Biological and Water Resource Plan	-	-	-	-	200,000	-	-	200,000
General Fund	C2414	12-94	Dark Skies Awareness Campaign	25,000	25,000	110,000	-	-	-	-	135,000
General Fund	C2419	12-48	Riverview Electric Charging Infrastructure	-	-	25,000	-	-	-	-	25,000
General Fund	C2507	12-49	West River Street Parking Lot	-	-	75,000	750,000	-	-	-	825,000
General Fund	C2508	12-50	Truckee Railyard Mobility Hub - Phase 2B	-	-	-	-	-	-	-	-
General Fund	C2509	12-98	Electric Vehicle Charging Infrastructure Implementation	-	-	-	75,000	300,000	-	-	375,000
General Fund	C2421	12-96	Organizational Assessment of Operations and Service Delivery	250,000	25,000	225,000	-	-	-	-	250,000
General Fund Total				9,908,882	7,542,894	11,580,034	2,809,957	1,978,107	2,768,107	10,577,066	37,256,165
General Fund Housing Designation	C1814	12-53	Community Housing Commitments	20,000	-	-	-	-	-	-	-
General Fund Housing Designation	C2011	12-54	Accessory Dwelling Unit Pilot Program	-	-	-	-	-	-	-	-
General Fund Housing Designation	C2012	12-56	Lease to Locals Program	400,000	400,000	215,000	200,000	-	-	-	815,000
General Fund Housing Designation	C2013	12-57	Housing Development on Town Land	-	-	-	-	65,290	-	-	65,290
General Fund Housing Designation	C2311	12-61	Rental Housing Preservation Program Pilot	150,000	-	-	-	-	-	-	-
General Fund Housing Designation Total				570,000	400,000	215,000	200,000	65,290	-	-	880,290
Glenshire TSSA Fund	C2302	12-107	2023 Paving & Drainage Project	115,000	93,111	-	-	-	-	-	93,111
Glenshire TSSA Fund	C2402	12-108	2024 Paving & Drainage Project	-	-	150,000	-	-	-	-	150,000
Glenshire TSSA Fund	C2502	12-109	2025 Paving & Drainage Project	-	-	-	175,000	-	-	-	175,000
Glenshire TSSA Fund	C2602	12-110	2026 Paving & Drainage Project	-	-	-	-	175,000	-	-	175,000
Glenshire TSSA Fund	C2313	12-86	Micro Transit Program	-	-	-	-	-	-	-	-
Glenshire TSSA Fund	C2316	12-122	2023 Radar Speed Sign Project/High Frequency Communications Equipment	-	10,000	-	-	-	-	-	10,000

TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS

FUNDING SOURCES - ALL FISCAL YEARS

REVENUE SOURCE	CIP #	PAGE #	DESCRIPTION	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FUNDING TOTAL
Glenshire TSSA Fund	C2702	12-113	2027 Paving & Drainage Project	-	-	-	-	-	175,000	-	175,000
Glenshire TSSA Fund	C2802	12-116	2028 Paving & Drainage Project	-	-	-	-	-	-	175,000	175,000
Glenshire TSSA Fund Total				115,000	103,111	150,000	175,000	175,000	175,000	175,000	953,111
HCD SB 2 Planning Grant	C1903	12-140	General Plan Update	-	67,575	-	-	-	-	-	67,575
HCD SB 2 Planning Grant Total				-	67,575	-	-	-	-	-	67,575
Homeland Security Grant Funds	C2512	12-101	Disaster Preparedness	-	-	35,000	-	-	-	-	35,000
Homeland Security Grant Funds Total				-	-	35,000	-	-	-	-	35,000
Intergovernmental Contributions	C0702	12-22	Truckee River Legacy Trail Phase 4A	415,000	745,000	-	-	-	-	-	745,000
Intergovernmental Contributions	C1906	12-78	Town-Wide Aerial Mapping Project	-	-	-	155,000	-	-	-	155,000
Intergovernmental Contributions	C2021	12-44	2022 Public Service Center Renewable Diesel Fueling Station	276,892	511,013	-	-	-	-	-	511,013
Intergovernmental Contributions	C2305	12-24	Truckee River Legacy Trail Phase 4B	250,000	-	-	225,000	1,725,000	1,700,000	-	3,650,000
Intergovernmental Contributions	C2313	12-86	Micro Transit Program	100,000	100,000	100,000	-	-	-	-	200,000
Intergovernmental Contributions Total				1,041,892	1,356,013	100,000	380,000	1,725,000	1,700,000	-	5,261,013
LEAP Grant	C1903	12-140	General Plan Update	-	1,641	-	-	-	-	-	1,641
LEAP Grant Total				-	1,641	-	-	-	-	-	1,641
Local Transportation Fund	C1820	12-42	Truckee Railyard Mobility Hub - Phase 1	-	-	-	-	-	-	-	-
Local Transportation Fund Total				-	-	-	-	-	-	-	-
Measure K	C1814	12-53	Community Housing Commitments	34,621	34,621	40,000	40,000	40,000	40,000	40,000	234,621
Measure K	C2011	12-54	Accessory Dwelling Unit Pilot Program	80,000	20,000	400,000	10,000	12,400	10,400	2,400	455,200
Measure K	C2012	12-56	Lease to Locals Program	249,900	249,900	455,000	420,000	620,000	620,000	620,000	2,984,900
Measure K	C2014	12-58	Truckee Home Access Program	2,249,250	1,884,850	2,217,000	421,750	400,000	250,000	-	5,173,600
Measure K	C2311	12-61	Rental Housing Preservation Program Pilot	100,000	20,000	140,000	210,000	285,000	410,000	230,000	1,295,000
Measure K Total				2,713,771	2,209,371	3,252,000	1,101,750	1,357,400	1,330,400	892,400	10,143,321
Measure R/U Sales Tax Fund	C0702	12-22	Truckee River Legacy Trail Phase 4A	3,800,000	3,700,000	100,000	-	-	-	-	3,800,000
Measure R/U Sales Tax Fund	C1811	12-74	Fleet Equipment Purchases	-	-	-	-	-	-	-	-
Measure R/U Sales Tax Fund	C2304	12-23	Mougle Lane/Pioneer Trail Connector Trail	-	-	-	-	150,000	350,000	1,850,000	2,350,000
Measure R/U Sales Tax Fund	C2305	12-24	Truckee River Legacy Trail Phase 4B	250,000	-	-	225,000	1,725,000	1,700,000	-	3,650,000
Measure R/U Sales Tax Fund	C2318	12-26	Riverview Sports Park Trail Connection	850,000	84,000	106,000	-	-	-	-	190,000
Measure R/U Sales Tax Fund	C2704	12-114	2027 Trails Seal Coat Project	-	-	-	-	5,000	195,000	-	200,000
Measure R/U Sales Tax Fund	C2320	12-27	Active Transportation Plan Update	75,000	-	-	25,000	75,000	-	-	100,000
Measure R/U Sales Tax Fund	C2317	12-25	2023 Trail Pavement Maintenance Project	660,000	360,000	-	-	-	-	-	360,000
Measure R/U Sales Tax Fund	C2418	12-29	2024 Trail Pavement Maintenance Project	-	-	1,200,000	-	-	-	-	1,200,000
Measure R/U Sales Tax Fund	C2506	12-30	2025 Trail Pavement Maintenance Project	-	-	-	300,000	-	-	-	300,000
Measure R/U Sales Tax Fund	C2605	12-31	2026 Trail Pavement Maintenance Project	-	-	-	-	300,000	-	-	300,000
Measure R/U Sales Tax Fund	C2706	12-32	2027 Trail Pavement Maintenance Project	-	-	-	-	-	300,000	-	300,000
Measure R/U Sales Tax Fund	C2806	12-33	2028 Trail Pavement Maintenance Project	-	-	-	-	-	-	300,000	300,000
Measure R/U Sales Tax Fund Total				5,635,000	4,144,000	1,406,000	550,000	2,255,000	2,545,000	2,150,000	13,050,000
Measure V Sales Tax Fund	C1508	12-120	Miscellaneous Curb & Gutter Replacement	25,000	-	25,000	25,000	25,000	25,000	-	100,000
Measure V Sales Tax Fund	C2203	12-106	2025 Recessed Striping Project	5,000	5,000	10,000	1,200,000	-	-	-	1,215,000
Measure V Sales Tax Fund	C2302	12-107	2023 Paving & Drainage Project	1,780,000	1,312,485	-	-	-	-	-	1,312,485
Measure V Sales Tax Fund	C2402	12-108	2024 Paving & Drainage Project	1,000,000	1,000,000	1,175,000	-	-	-	-	2,175,000
Measure V Sales Tax Fund	C2502	12-109	2025 Paving & Drainage Project	-	-	1,000,000	1,000,000	-	-	-	2,000,000
Measure V Sales Tax Fund	C2602	12-110	2026 Paving & Drainage Project	-	-	-	1,000,000	1,000,000	-	-	2,000,000
Measure V Sales Tax Fund	C2702	12-113	2027 Paving & Drainage Project	-	-	-	-	1,000,000	1,000,000	-	2,000,000
Measure V Sales Tax Fund	C2603	12-111	2026 Bridge Maintenance Project	-	-	-	15,000	310,000	-	-	325,000
Measure V Sales Tax Fund	C2604	12-112	2026 Recessed Striping Project	-	-	-	5,000	395,000	-	-	400,000
Measure V Sales Tax Fund	C2412	12-93	Roadway Vegetation Management Project	-	-	-	120,000	-	-	-	120,000
Measure V Sales Tax Fund	C2802	12-116	2028 Paving & Drainage Project	-	-	-	-	-	1,000,000	1,000,000	2,000,000
Measure V Sales Tax Fund Total				2,810,000	2,317,485	2,210,000	3,365,000	2,730,000	2,025,000	1,000,000	13,647,485

TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS

FUNDING SOURCES - ALL FISCAL YEARS

REVENUE SOURCE	CIP #	PAGE #	DESCRIPTION	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FUNDING TOTAL
NCTC Big Data Grant	C1903	12-140	General Plan Update	-	-	-	-	-	-	-	-
NCTC Big Data Grant Total				-	-	-	-	-	-	-	-
NSAQMD Grant	C2021	12-44	2022 Public Service Center Renewable Diesel Fueling Station	25,000	50,000	-	-	-	-	-	50,000
NSAQMD Grant Total				25,000	50,000	-	-	-	-	-	50,000
Parking Fund	C1711	12-134	Railyard Development Agreement Implementations	-	-	-	-	-	-	-	-
Parking Fund	C1914	12-143	User Fee Study	-	-	-	5,000	-	-	-	5,000
Parking Fund	C2016	12-79	Parking District Infrastructure	331,308	97,582	460,679	196,508	99,808	102,549	175,426	1,132,552
Parking Fund	C2313	12-86	Micro Transit Program	-	-	-	-	-	-	-	-
Parking Fund	C2705	12-115	2027 Parking District Seal Coat Project	-	-	-	-	5,000	45,000	-	50,000
Parking Fund Total				331,308	97,582	460,679	201,508	104,808	147,549	175,426	1,187,552
Partner Reimbursements	C2313	12-86	Micro Transit Program	100,000	63,478	-	-	-	-	-	63,478
Partner Reimbursements	C2314	12-88	Climate Partnerships	10,000	-	-	-	-	-	-	-
Partner Reimbursements Total				110,000	63,478	-	-	-	-	-	63,478
PEG Fund	C1505	12-40	Council Chambers	-	94,006	-	-	-	100,000	-	194,006
PEG Fund Total				-	94,006	-	-	-	100,000	-	194,006
Placer County Reimbursement	C2302	12-107	2023 Paving & Drainage Project	-	115,428	-	-	-	-	-	115,428
Placer County Reimbursement Total				-	115,428	-	-	-	-	-	115,428
PLBP Funding	C1805	12-127	Reimagine Bridge Street	-	-	-	500,000	500,000	-	-	1,000,000
PLBP Funding Total				-	-	-	500,000	500,000	-	-	1,000,000
PLHA Grant	C2011	12-54	Accessory Dwelling Unit Pilot Program	100,000	-	200,000	200,000	200,000	-	-	600,000
PLHA Grant Total				100,000	-	200,000	200,000	200,000	-	-	600,000
Private Contributions	C0107	12-65	Town Hall Office Equipment	-	-	-	-	-	-	-	-
Private Contributions	C05XX	12-38	Town of Truckee Facilities	-	-	-	-	-	-	-	-
Private Contributions	C0702	12-22	Truckee River Legacy Trail Phase 4A	2,460,000	4,477,561	-	-	-	-	-	4,477,561
Private Contributions	C1608	12-125	Northwoods Boulevard/Donner Pass Road Roundabout	-	-	-	-	-	-	-	-
Private Contributions Total				2,460,000	4,477,561	-	-	-	-	-	4,477,561
Private Development Contribution	C2507	12-49	West River Street Parking Lot	-	-	75,000	750,000	-	-	-	825,000
Private Development Contribution Total				-	-	75,000	750,000	-	-	-	825,000
Prop 68 Per Capita Grant	C1817	12-41	West River Street Site Redevelopment	177,952	44,488	133,464	-	-	-	-	177,952
Prop 68 Per Capita Grant Total				177,952	44,488	133,464	-	-	-	-	177,952
Prop 68 Per Capita Pass-Thru	C1817	12-41	West River Street Site Redevelopment	60,000	15,000	45,000	-	-	-	-	60,000
Prop 68 Per Capita Pass-Thru Total				60,000	15,000	45,000	-	-	-	-	60,000
Prop 68 RIRE Grant	C1817	12-41	West River Street Site Redevelopment	250,000	62,500	187,500	-	-	-	-	250,000
Prop 68 RIRE Grant Total				250,000	62,500	187,500	-	-	-	-	250,000
Property Sale	C2405	12-46	West River Street Park Frontage Improvements	50,000	-	50,000	600,000	-	-	-	650,000
Property Sale Total				50,000	-	50,000	600,000	-	-	-	650,000
Railyard Commitments Design.	C1711	12-134	Railyard Development Agreement Implementations	250,000	-	250,000	50,000	50,000	50,000	50,000	450,000
Railyard Commitments Design. Total				250,000	-	250,000	50,000	50,000	50,000	50,000	450,000
Road Maintenance Reserve	C2302	12-107	2023 Paving & Drainage Project	1,780,000	1,312,485	-	-	-	-	-	1,312,485
Road Maintenance Reserve	C2402	12-108	2024 Paving & Drainage Project	1,000,000	1,000,000	1,175,000	-	-	-	-	2,175,000
Road Maintenance Reserve	C2502	12-109	2025 Paving & Drainage Project	-	-	1,000,000	1,000,000	-	-	-	2,000,000
Road Maintenance Reserve	C2602	12-110	2026 Paving & Drainage Project	-	-	-	1,000,000	1,000,000	-	-	2,000,000
Road Maintenance Reserve	C2702	12-113	2027 Paving & Drainage Project	-	-	-	-	1,000,000	1,000,000	-	2,000,000
Road Maintenance Reserve	C2802	12-116	2028 Paving & Drainage Project	-	-	-	-	-	1,000,000	1,000,000	2,000,000
Road Maintenance Reserve Total				2,780,000	2,312,485	2,175,000	2,000,000	2,000,000	2,000,000	1,000,000	11,487,485

TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS

FUNDING SOURCES - ALL FISCAL YEARS

REVENUE SOURCE	CIP #	PAGE #	DESCRIPTION	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FUNDING TOTAL
RSTP Funds	C1703	12-133	West River Street Streetscape Improvement Project	404,562	326,299	-	-	-	-	-	326,299
RSTP Funds Total				404,562	326,299	-	-	-	-	-	326,299
SB1 - LPP Funding	C1820	12-42	Truckee Railyard Mobility Hub - Phase 1	400,000	400,000	-	-	-	-	-	400,000
SB1 - LPP Funding	C2502	12-109	2025 Paving & Drainage Project	-	-	-	200,000	-	-	-	200,000
SB1 - LPP Funding	C2602	12-110	2026 Paving & Drainage Project	-	-	-	-	200,000	-	-	200,000
SB1 - LPP Funding	C2702	12-113	2027 Paving & Drainage Project	-	-	-	-	-	200,000	-	200,000
SB1 - LPP Funding	C2802	12-116	2028 Paving & Drainage Project	-	-	-	-	-	-	200,000	200,000
SB1 - LPP Funding	C2508	12-50	Truckee Railyard Mobility Hub - Phase 2B	-	-	300,000	100,000	-	-	-	400,000
SB1 - LPP Funding Total				400,000	400,000	300,000	300,000	200,000	200,000	200,000	1,600,000
SB1 - LSRP Funding	C1703	12-133	West River Street Streetscape Improvement Project	700,000	66,091	-	-	-	-	-	66,091
SB1 - LSRP Funding	C1820	12-42	Truckee Railyard Mobility Hub - Phase 1	486,800	486,800	-	-	-	-	-	486,800
SB1 - LSRP Funding	C2502	12-109	2025 Paving & Drainage Project	-	-	-	300,000	-	-	-	300,000
SB1 - LSRP Funding	C2602	12-110	2026 Paving & Drainage Project	-	-	-	-	300,000	-	-	300,000
SB1 - LSRP Funding	C2702	12-113	2027 Paving & Drainage Project	-	-	-	-	-	300,000	-	300,000
SB1 - LSRP Funding	C2802	12-116	2028 Paving & Drainage Project	-	-	-	-	-	-	300,000	300,000
SB1 - LSRP Funding Total				1,186,800	552,891	-	300,000	300,000	300,000	300,000	1,752,891
SB1 Climate Adaptation 143750Grant	C1903	12-140	General Plan Update	-	-	-	-	-	-	-	-
SB1 Climate Adaptation 143750Grant Total				-	-	-	-	-	-	-	-
SB125	C2404	12-45	Public Services Center - Transit Facility Expansion	-	-	595,000	3,846,000	1,726,000	-	-	6,167,000
SB125 Total				-	-	595,000	3,846,000	1,726,000	-	-	6,167,000
Solid Waste Fund	C1822	12-77	Source Separated Public Recycling Containers	-	53,723	-	-	-	-	-	53,723
Solid Waste Fund	C2309	12-84	Single-Use Item Reduction	121,500	120,975	112,000	22,000	-	-	-	254,975
Solid Waste Fund Total				121,500	174,698	112,000	22,000	-	-	-	308,698
State of Good Repair	C1820	12-42	Truckee Railyard Mobility Hub - Phase 1	165,678	165,678	-	-	-	-	-	165,678
State of Good Repair	C2406	12-47	Truckee Railyard Mobility Hub - Phase 2	-	-	172,000	-	-	-	-	172,000
State of Good Repair	C2508	12-50	Truckee Railyard Mobility Hub - Phase 2B	-	-	-	175,000	-	-	-	175,000
State of Good Repair Total				165,678	165,678	172,000	175,000	-	-	-	512,678
State Transit Assistance (STA)	C1820	12-42	Truckee Railyard Mobility Hub - Phase 1	250,000	250,000	-	-	-	-	-	250,000
State Transit Assistance (STA)	C2313	12-86	Micro Transit Program	500,000	500,000	-	-	-	-	-	500,000
State Transit Assistance (STA)	C2404	12-45	Public Services Center - Transit Facility Expansion	50,000	15,000	-	-	-	-	-	15,000
State Transit Assistance (STA)	C2419	12-48	Riverview Electric Charging Infrastructure	-	45,000	-	-	-	-	-	45,000
State Transit Assistance (STA) Total				800,000	810,000	-	-	-	-	-	810,000
Streetscape Designation	C1703	12-133	West River Street Streetscape Improvement Project	800,000	1,540,000	-	-	-	-	-	1,540,000
Streetscape Designation	C1711	12-134	Railyard Development Agreement Implementations	500,000	-	500,000	-	-	-	-	500,000
Streetscape Designation Total				1,300,000	1,540,000	500,000	-	-	-	-	2,040,000
Sustainability Designation	C1510	12-69	Greenhouse Gas Emissions Reduction	265,000	131,500	400,000	75,000	175,000	-	-	781,500
Sustainability Designation	C1811	12-74	Fleet Equipment Purchases	-	-	160,000	-	-	-	-	160,000
Sustainability Designation	C1910	12-43	Energy Efficiency Initiatives	-	-	-	-	-	-	-	-
Sustainability Designation	C2021	12-44	2022 Public Service Center Renewable Diesel Fueling Station	100,962	183,081	-	-	-	-	-	183,081
Sustainability Designation	C2309	12-84	Single-Use Item Reduction	17,000	17,000	65,000	15,000	-	-	-	97,000
Sustainability Designation	C2313	12-86	Micro Transit Program	-	-	-	-	-	-	-	-
Sustainability Designation	C2314	12-88	Climate Partnerships	73,334	67,244	196,944	70,000	5,000	5,000	5,000	349,188
Sustainability Designation	C2414	12-94	Dark Skies Awareness Campaign	91,720	55,000	36,720	-	-	-	-	91,720

TOWN OF TRUCKEE - CAPITAL IMPROVEMENT PROJECTS

FUNDING SOURCES - ALL FISCAL YEARS

REVENUE SOURCE	CIP #	PAGE #	DESCRIPTION	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FUNDING TOTAL
Sustainability Designation Total				548,016	453,825	858,664	160,000	180,000	5,000	5,000	1,662,489
Sustainable Communities 2023	C2106	12-137	Downtown Railroad Pedestrian Crossing	-	-	305,428	-	-	-	-	305,428
Sustainable Communities 2023 Total				-	-	305,428	-	-	-	-	305,428
Sustainable Communities/Adaptation Grants	C1820	12-42	Truckee Railyard Mobility Hub - Phase 1	-	-	-	-	-	-	-	-
Sustainable Communities/Adaptation Grants Total				-	-	-	-	-	-	-	-
Tahoe Donner TSSA Fund	C1503	12-119	Pioneer Trail and Bridge Street Extension	1,167,000	25,000	-	-	50,000	-	-	75,000
Tahoe Donner TSSA Fund	C1913	12-142	Emergency Evacuation Planning	-	-	8,720	8,600	8,600	-	-	25,920
Tahoe Donner TSSA Fund	C2302	12-107	2023 Paving & Drainage Project	650,000	509,148	-	-	-	-	-	509,148
Tahoe Donner TSSA Fund	C2402	12-108	2024 Paving & Drainage Project	-	-	700,000	-	-	-	-	700,000
Tahoe Donner TSSA Fund	C2502	12-109	2025 Paving & Drainage Project	-	-	-	350,000	-	-	-	350,000
Tahoe Donner TSSA Fund	C2602	12-110	2026 Paving & Drainage Project	-	-	-	-	350,000	-	-	350,000
Tahoe Donner TSSA Fund	C2313	12-86	Micro Transit Program	-	-	-	-	-	-	-	-
Tahoe Donner TSSA Fund	C2316	12-122	2023 Radar Speed Sign Project/High Frequency	-	10,000	-	-	-	-	-	10,000
Tahoe Donner TSSA Fund	C2702	12-113	2027 Paving & Drainage Project	-	-	-	-	-	350,000	-	350,000
Tahoe Donner TSSA Fund	C2417	12-28	Tahoe Donner Trail Project	250,000	10,000	240,000	250,000	250,000	-	-	750,000
Tahoe Donner TSSA Fund	C2802	12-116	2028 Paving & Drainage Project	-	-	-	-	-	-	350,000	350,000
Tahoe Donner TSSA Fund	C2513	12-147	Tahoe Donner Emergency Egress Improvement	-	-	125,000	125,000	-	-	-	250,000
Tahoe Donner TSSA Fund	C2514	12-148	Tahoe Donner Roadside Vegetation Management	-	-	125,000	125,000	-	-	-	250,000
Tahoe Donner TSSA Fund Total				2,067,000	554,148	1,198,720	858,600	658,600	350,000	350,000	3,970,068
TDPUD Rebate Reimbursement	C1910	12-43	Energy Efficiency Initiatives	-	-	-	-	-	-	-	-
TDPUD Rebate Reimbursement Total				-	-	-	-	-	-	-	-
Tourism Business Improvement District	C2313	12-86	Micro Transit Program	400,000	260,000	130,000	-	-	-	-	390,000
Tourism Business Improvement District Total				400,000	260,000	130,000	-	-	-	-	390,000
Traffic Impact Fees Fund	C1503	12-119	Pioneer Trail and Bridge Street Extension	567,889	25,000	-	-	50,000	-	-	75,000
Traffic Impact Fees Fund	C1711	12-134	Railyard Development Agreement	-	-	-	-	-	-	-	-
Traffic Impact Fees Fund	C1712	12-126	I-80/Donner Pass Road/Coldstream Road	574,605	749,763	614,763	614,763	614,763	614,763	614,763	3,823,576
Traffic Impact Fees Fund	C1804	12-121	Church Street Extension/Trout Creek Restoration	580,979	(7,872)	-	-	-	-	-	(7,872)
Traffic Impact Fees Fund	C1805	12-127	Reimagine Bridge Street	1,650,000	400,000	300,000	1,450,000	4,100,000	-	-	6,250,000
Traffic Impact Fees Fund	C2310	12-144	AB 1600 Impact Fee Program Updates	-	-	-	-	25,000	75,000	-	100,000
Traffic Impact Fees Fund	C2315	12-128	SR 267/Brockway Road/Soaring Way Roundabout	600,000	-	-	-	600,000	500,000	2,500,000	3,600,000
Traffic Impact Fees Fund Total				3,973,473	1,166,891	914,763	2,064,763	5,389,763	1,189,763	3,114,763	13,840,704
Trails & Open Space (In-Lieu Fee)	C0702	12-22	Truckee River Legacy Trail Phase 4A	-	-	-	-	-	-	-	-
Trails & Open Space (In-Lieu Fee) Total				-	-	-	-	-	-	-	-
Trails Amenities Contributions	C0702	12-22	Truckee River Legacy Trail Phase 4A	-	-	-	-	-	-	-	-
Trails Amenities Contributions Total				-	-	-	-	-	-	-	-
Transit and Intercity Rail Capital Program (TII)	C2406	12-47	Truckee Railyard Mobility Hub - Phase 2	354,000	-	1,416,000	-	-	-	-	1,416,000
Transit and Intercity Rail Capital Program (TII)	C2321	12-89	App-Based On-Demand Transit Software	224,000	74,500	74,500	74,500	-	-	-	223,500
Transit and Intercity Rail Capital Program (TII)	C2419	12-48	Riverview Electric Charging Infrastructure	-	-	-	-	-	-	-	-
Transit and Intercity Rail Capital Program (TII)	C2508	12-50	Truckee Railyard Mobility Hub - Phase 2B	-	-	-	564,000	564,000	-	-	1,128,000
Transit and Intercity Rail Capital Program (TIRCP) Total				578,000	74,500	1,490,500	638,500	564,000	-	-	2,767,500
Undesignated Federal Grant Funds	C2412	12-93	Roadway Vegetation Management Project	-	-	-	600,000	-	-	-	600,000
Undesignated Federal Grant Funds Total				-	-	-	600,000	-	-	-	600,000
Unfunded	C1503	12-119	Pioneer Trail and Bridge Street Extension	600,000	-	-	-	-	-	-	-
Unfunded	C1510	12-69	Greenhouse Gas Emissions Reduction	-	-	-	400,000	200,000	275,000	-	875,000
Unfunded	C1704	12-131	Trout Creek Restoration - Reach 1, Phase 2 Final	-	-	-	23,150	5,030,000	60,000	60,000	5,173,150
Unfunded	C1806	12-135	Jibboom, Bridge, and Church Streetscape	-	-	-	-	-	-	2,850,000	2,850,000
Unfunded	C2006	12-136	Envision DPR - Eastern Segment Improvements	-	-	-	-	800,000	3,350,000	7,000,000	11,150,000
Unfunded	C2014	12-58	Truckee Home Access Program	-	-	-	1,015,250	1,037,000	1,187,000	1,437,000	4,676,250
Unfunded	C2106	12-137	Downtown Railroad Pedestrian Crossing	-	-	-	250,000	250,000	750,000	12,000,000	13,250,000
Unfunded	C2406	12-47	Truckee Railyard Mobility Hub - Phase 2	612,581	-	-	-	-	-	-	-
Unfunded	C2417	12-28	Tahoe Donner Trail Project	-	-	-	-	5,100,000	5,000,000	-	10,100,000

PROPOSED

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CAPITAL IMPROVEMENT PROJECTS BY CATEGORY



BICYCLE PATH & TRAIL PROJECTS



Truckee River Legacy Trail Phase 4A

C0702

PROJECT CATEGORY: Bicycle Path & Trail Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 15/16 **ESTIMATED COMPLETION:** FY 24/25

COUNCIL PRIORITY: Infrastructure, Community Connectivity

PROJECT DESCRIPTION:

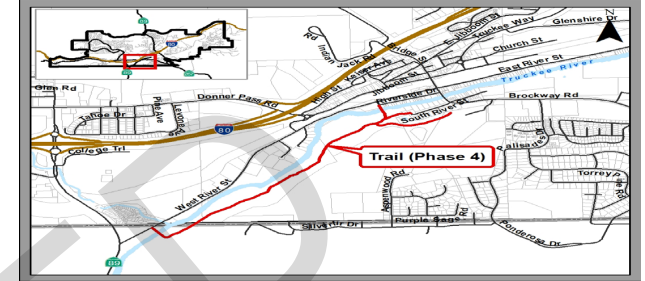
Perform environmental analysis, engineering and construction of Phase 4 of the Truckee River Trail. Construction timing will be largely dependent on land owner cooperation and right-of-way acquisition. Measure R Sales Tax (Trails) Fund dollars will provide a majority of the funding for the design of this project as well as construction costs. Intergovernmental amounts are from Placer County and Truckee Donner Public Utility District (TDPUD). Truckee Donner Land Trust (TDLT) acquired the Truckee Springs Property and CDFW property and has committed to funding for trailhead parking, the extension of South River Street to the parking area, a small bridge at the end of South River Street, and a bridge between the Truckee Springs Property and Old County Corp Yard. The Town is committing to funding 25% of the bridge to the Old County Corp Yard, currently estimated at \$3.8 million. This is in addition to the Open Space Designation (\$500,000) the Town committed (Truckee Springs Property Acquisition CIP).

REASON FOR OR BENEFITS OF PROJECT:

Trail provides transportation route and recreational facility.

OPERATIONAL COST IMPACTS:

Ongoing trail maintenance expense once trail is constructed.



FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Measure R/U Sales Tax Fund	\$ 5,146,121	\$ 3,800,000	\$ 3,700,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,946,121
Intergovernmental Contributions	\$ 110,894	\$ 415,000	\$ 745,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 855,894
Trails & Open Space (In-Lieu Fee)	\$ 3,031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,031
Trails Amenities Contributions	\$ 6,445	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,445
Private Contributions *	\$ 669,574	\$ 2,460,000	\$ 4,477,561	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,147,135
TOTAL:	\$ 5,936,065	\$ 6,675,000	\$ 8,922,561	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,958,626

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design	\$ 1,980,769	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,980,769
Construction	\$ 3,955,296	\$ 4,369,000	\$ 4,229,561	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,284,857
Truckee Springs Bridge Construction	\$ -	\$ 2,306,000	\$ 3,443,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,443,000
Truckee Springs Trailhead Construction	\$ -	\$ -	\$ 1,250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,250,000
TOTAL:	\$ 5,936,065	\$ 6,675,000	\$ 8,922,561	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,958,626

*FY 23/24 Private contributions of \$1,540,399 pursued through fundraising or alternative bridge. If not realized, the Town funds the difference through Measure R.

Mougle Lane/Pioneer Trail Connector Trail

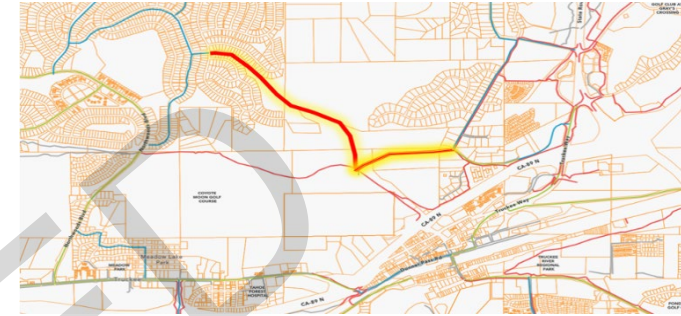
C2304

PROJECT CATEGORY: Roadway & Water Quality Improvement Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 25/26 **ESTIMATED COMPLETION:** FY 29/30

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:

Design and construction of approximately 1.5 miles of Class I paved trail connecting the Trout Creek Trail to Pioneer Trail and Mougle Lane near its intersection with Basel Place.

REASON FOR OR BENEFITS OR PROJECT:

Trail provides transportation route and recreational facility.

OPERATIONAL COST IMPACTS:

Ongoing trail maintenance expense once trail is constructed

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Measure R/U Sales Tax Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 350,000	\$ 1,850,000	\$ 1,850,000	\$ 4,200,000
Unfunded Grant Source	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,850,000	\$ 1,850,000	\$ 3,700,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 350,000	\$ 3,700,000	\$ 3,700,000	\$ 7,900,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 350,000	\$ -	\$ -	\$ 500,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,700,000	\$ 3,700,000	\$ 7,400,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 350,000	\$ 3,700,000	\$ 3,700,000	\$ 7,900,000

Truckee River Legacy Trail Phase 4B

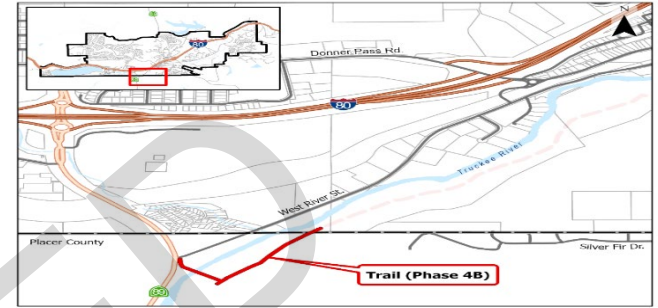
C2305

PROJECT CATEGORY: Bicycle Path & Trail Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 22/23 **ESTIMATED COMPLETION:** FY 27/28

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:

Construction of the portion of the Truckee River Legacy Trail Phase 4 project located in Placer County. The work is anticipated to include the continuation of the trail to a bridge across the Truckee River and a trailhead parking lot at the corner of West River Street and Highway 89 South. This portion of the trail is mostly located in Placer County and the Town anticipates sharing some construction costs with Placer County for the completion of this trail.

REASON FOR OR BENEFITS OR PROJECT:

Trail provides alternative transportation route, connectivity, and a recreational facility.

OPERATIONAL COST IMPACTS:

Ongoing trail maintenance expense once trail is constructed.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Measure R/U Sales Tax Fund	\$ 357	\$ 250,000	\$ -	\$ -	\$ 225,000	\$ 1,725,000	\$ 1,700,000	\$ -	\$ -	\$ 3,650,357
Intergovernmental Contributions	\$ -	\$ 250,000	\$ -	\$ -	\$ 225,000	\$ 1,725,000	\$ 1,700,000	\$ -	\$ -	\$ 3,650,000
TOTAL:	\$ 357	\$ 500,000	\$ -	\$ -	\$ 450,000	\$ 3,450,000	\$ 3,400,000	\$ -	\$ -	\$ 7,300,357

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design	\$ 357	\$ 500,000	\$ -	\$ -	\$ 250,000	\$ 450,000	\$ -	\$ -	\$ -	\$ 700,357
Property Acquisition	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	\$ 3,400,000	\$ -	\$ -	\$ 6,400,000
TOTAL:	\$ 357	\$ 500,000	\$ -	\$ -	\$ 450,000	\$ 3,450,000	\$ 3,400,000	\$ -	\$ -	\$ 7,300,357

2023 Trail Pavement Maintenance Project

C2317

PROJECT CATEGORY: Bicycle Path & Trail Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 23/24 **ESTIMATED COMPLETION:** FY23/24

COUNCIL PRIORITY: Infrastructure, Community Connectivity

PROJECT DESCRIPTION:

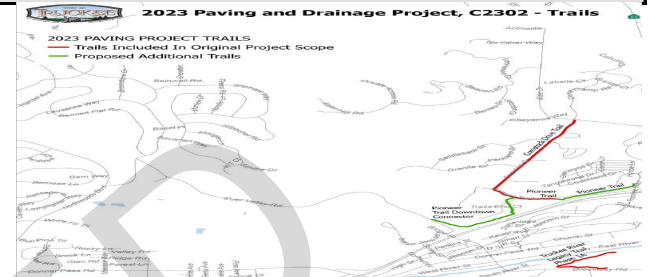
Pavement maintenance project for Town maintained trails. Trails in need of maintenance were identified based on visual inspection. Maintenance work consists of asphalt overlay and shoulder backing.

REASON FOR OR BENEFITS OF PROJECT:

Paved trails require preservation techniques to prolong the useful life of the pavement.

OPERATIONAL COST IMPACTS:

Reduced operational costs as a result of improved trail surfaces and pavement preservation.



FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Measure R/U Sales Tax Fund	\$ -	\$ 660,000	\$ 360,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 360,000
TOTAL:	\$ -	\$ 660,000	\$ 360,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 360,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design & Construction	\$ -	\$ 660,000	\$ 360,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 360,000
TOTAL:	\$ -	\$ 660,000	\$ 360,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 360,000

Riverview Sports Park Trail Connection

C2318

PROJECT CATEGORY: Bicycle Path & Trail Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 23/24 **ESTIMATED COMPLETION:** FY 24/25

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:

Design and construct a Class I paved trail connecting Phase 2 of the Truckee River Legacy Trail to Joerger Drive by the Riverview Sports Park.

REASON FOR OR BENEFITS OF PROJECT:

Trail provides transportation route and recreational facility.

OPERATIONAL COST IMPACTS:

Ongoing trail maintenance expense will be funded with Measure R/U once trail is constructed.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Measure R/U Sales Tax Fund	\$ -	\$ 850,000	\$ 84,000	\$ 106,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 190,000
Unfunded Grant Source	\$ -	\$ -	\$ -	\$ 660,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 660,000
TOTAL:	\$ -	\$ 850,000	\$ 84,000	\$ 766,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 850,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design and Permitting	\$ -	\$ 100,000	\$ 84,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 84,000
Construction	\$ -	\$ 750,000	\$ -	\$ 766,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 766,000
TOTAL:	\$ -	\$ 850,000	\$ 84,000	\$ 766,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 850,000

Active Transportation Plan Update

C2320

PROJECT CATEGORY: Bicycle Path & Trail Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 25/26 **ESTIMATED COMPLETION:** FY 26/27

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:

Update the Truckee Trails and Bikeways Master Plan / Active Transportation Plan to continue to expand the Town's interconnected system of bikeways, trails, and sidewalks; identify and prioritize locations for future bicycle and pedestrian infrastructure including trails, bike lane treatments, traffic calming measures, and other safety improvements. Updating the Truckee Trails and Bikeways Master Plan is a short-term priority action item from the proposed 2040 General Plan Update.

REASON FOR OR BENEFITS OF PROJECT:

Implementation of a comprehensive Active Transportation Plan can help increase the proportion of trips accomplished by walking and biking, increasing the safety and mobility of non-motorized users, advancing efforts of regional agencies to achieve greenhouse gas reduction goals, enhancing public health, and providing a broad spectrum of projects to benefit many types of users including disadvantaged communities. An up to date ATP is required to remain eligible for some State and Federal funding.

OPERATIONAL COST IMPACTS:

Plan implementation will be expensed to various CIP budgets and Public Works operating budgets.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Measure R/U Sales Tax Fund	\$ -	\$ 75,000	\$ -	\$ -	\$ 25,000	\$ 75,000	\$ -	\$ -	\$ -	\$ 100,000
General Fund	\$ -	\$ 75,000	\$ -	\$ -	\$ 25,000	\$ 75,000	\$ -	\$ -	\$ -	\$ 100,000
TOTAL:	\$ -	\$ 150,000	\$ -	\$ -	\$ 50,000	\$ 150,000	\$ -	\$ -	\$ -	\$ 200,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Plan Development and Adoption	\$ -	\$ 150,000	\$ -	\$ -	\$ 50,000	\$ 150,000	\$ -	\$ -	\$ -	\$ 200,000
TOTAL:	\$ -	\$ 150,000	\$ -	\$ -	\$ 50,000	\$ 150,000	\$ -	\$ -	\$ -	\$ 200,000

C2417

PROJECT CATEGORY: Bicycle Path & Trail Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE:	FY 24/25	ESTIMATED COMPLETION:	FY 27/28
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COUNCIL PRIORITY: Infrastructure, Community Connectivity

PROJECT DESCRIPTION:

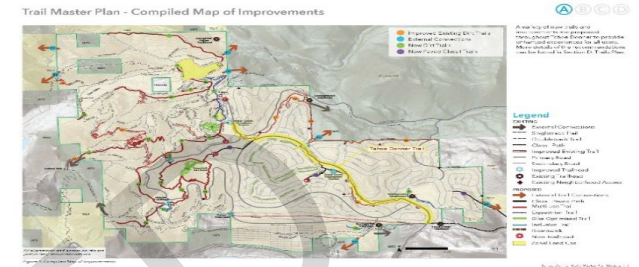
Construct an approximate 4.5-mile long Class I paved trail through the Tahoe Donner Subdivision, connecting the Trout Creek Trailhead with the Northwoods Clubhouse, Trout Creek Recreation Center, the Alder Creek Adventure Center, and the Downhill Ski Area through the center of Tahoe Donner (Project C2 in the Tahoe Donner Trails Master Plan). Tahoe Donner Association proposes to lead trail design on a reimbursement basis.

REASON FOR OR BENEFITS OF PROJECT:

Improved connectivity will allow more users opportunity to walk or bike.

OPERATIONAL COST IMPACTS:

To be determined based on maintenance agreement.



FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Tahoe Donner TSSA Fund	\$ -	\$ 250,000	\$ 10,000	\$ 240,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 750,000
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,100,000	\$ 5,000,000	\$ -	\$ -	\$ 10,100,000
TOTAL:	\$ -	\$ 250,000	\$ 10,000	\$ 240,000	\$ 250,000	\$ 5,350,000	\$ 5,000,000	\$ -	\$ -	\$ 10,850,000

	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design and Permitting	\$ -	\$ 250,000	\$ 10,000	\$ 240,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 750,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,100,000	\$ 5,000,000	\$ -	\$ -	\$ 10,100,000
TOTAL:	\$ -	\$ 250,000	\$ 10,000	\$ 240,000	\$ 250,000	\$ 5,350,000	\$ 5,000,000	\$ -	\$ -	\$ 10,850,000

2024 Trail Pavement Maintenance Project

C2418

PROJECT CATEGORY: Bicycle Path & Trail Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 24/25 **ESTIMATED COMPLETION:** FY24/25

COUNCIL PRIORITY: Infrastructure, Community Connectivity

PROJECT DESCRIPTION:

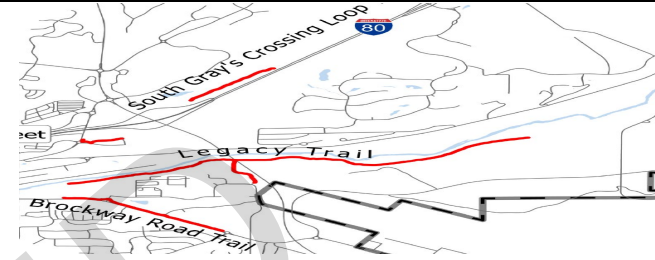
Pavement maintenance project for Town maintained trails. Trails in need of maintenance were identified based on visual inspection.

REASON FOR OR BENEFITS OF PROJECT:

Paved trails require preservation techniques to prolong the useful life of the pavement.

OPERATIONAL COST IMPACTS:

Reduced operational costs as a result of improved trail surfaces and pavement preservation.



FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Measure R/U Sales Tax Fund	\$ -	\$ -	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000
TOTAL:	\$ -	\$ -	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design & Construction	\$ -	\$ -	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000
TOTAL:	\$ -	\$ -	\$ -	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000

2025 Trail Pavement Maintenance Project

C2506

PROJECT CATEGORY: Bicycle Path & Trail Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 25/26 **ESTIMATED COMPLETION:** FY 25/26

COUNCIL PRIORITY: Infrastructure, Community Connectivity

PROJECT DESCRIPTION:

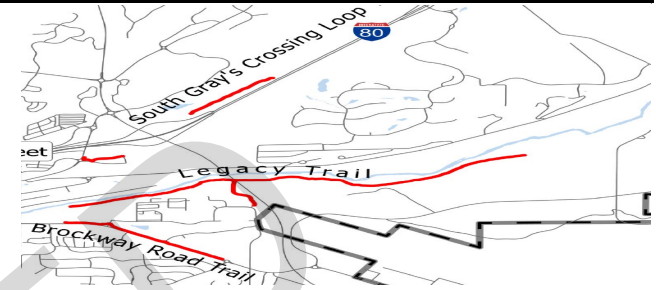
Pavement maintenance project for Town maintained trails. Trails in need of maintenance identified based on visual inspection.

REASON FOR OR BENEFITS OF PROJECT:

Paved trails require preservation techniques to prolong the useful life of the pavement.

OPERATIONAL COST IMPACTS:

Reduced operational costs as a result of improved trail surfaces and pavement preservation.



FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Measure R/U Sales Tax Fund	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design & Construction	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000

2026 Trail Pavement Maintenance Project**C2605****PROJECT CATEGORY:** Bicycle Path & Trail Projects**RESPONSIBLE DEPARTMENT:** Public Works - Engineering**PROJECT BEGIN DATE:** FY 26/27 **ESTIMATED COMPLETION:** FY 26/27**COUNCIL PRIORITY:** Infrastructure, Community Connectivity**PROJECT DESCRIPTION:**

Pavement maintenance project for Town maintained trails. Trails in need of maintenance identified based on visual inspection.

REASON FOR OR BENEFITS OF PROJECT:

Paved trails require preservation techniques to prolong the useful life of the pavement.

OPERATIONAL COST IMPACTS:

Reduced operational costs as a result of improved trail surfaces and pavement preservation.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Measure R/U Sales Tax Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design & Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000

2027 Trail Pavement Maintenance Project**C2706****PROJECT CATEGORY:** Bicycle Path & Trail Projects**RESPONSIBLE DEPARTMENT:** Public Works - Engineering**PROJECT BEGIN DATE:** FY 27/28 **ESTIMATED COMPLETION:** FY 27/28**COUNCIL PRIORITY:** Infrastructure, Community Connectivity**PROJECT DESCRIPTION:**

Pavement maintenance project for Town maintained trails. Trails in need of maintenance identified based on visual inspection.

REASON FOR OR BENEFITS OF PROJECT:

Paved trails require preservation techniques to prolong the useful life of the pavement.

OPERATIONAL COST IMPACTS:

Reduced operational costs as a result of improved trail surfaces and pavement preservation.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Measure R/U Sales Tax Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design & Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000

2028 Trail Pavement Maintenance Project**C2806****PROJECT CATEGORY:** Bicycle Path & Trail Projects**RESPONSIBLE DEPARTMENT:** Public Works - Engineering**PROJECT BEGIN DATE:** FY 28/29 **ESTIMATED COMPLETION:** FY 28/29**COUNCIL PRIORITY:** Infrastructure, Community Connectivity**PROJECT DESCRIPTION:**

Pavement maintenance project for Town maintained trails. Trails in need of maintenance identified based on visual inspection.

REASON FOR OR BENEFITS OF PROJECT:

Paved trails require preservation techniques to prolong the useful life of the pavement.

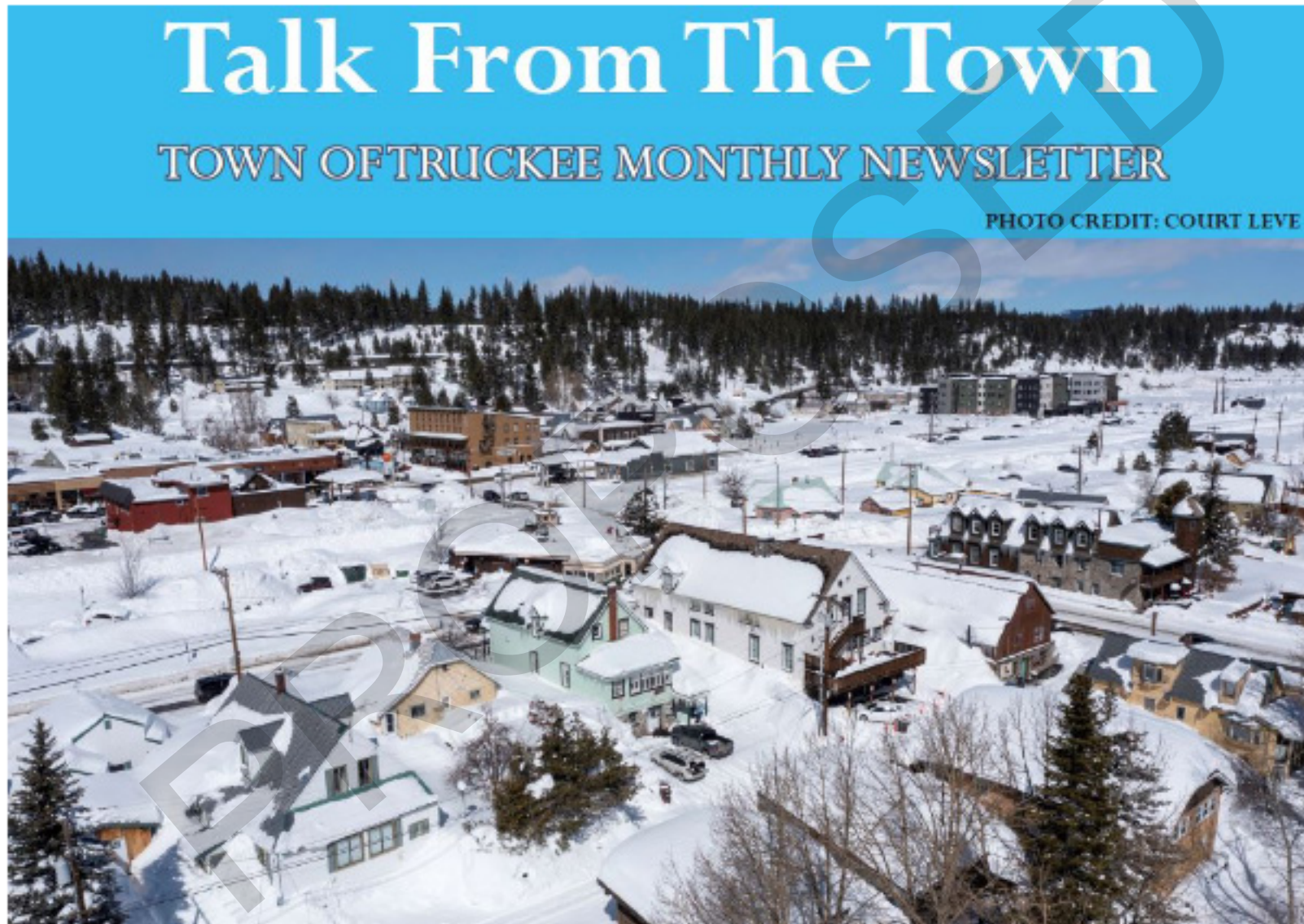
OPERATIONAL COST IMPACTS:

Reduced operational costs as a result of improved trail surfaces and pavement preservation.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Measure R/U Sales Tax Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ 300,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ 300,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design & Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ 300,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ 300,000

COMMUNITY ENGAGEMENT PROJECTS



PROJECT CATEGORY: Community Engagement

RESPONSIBLE DEPARTMENT: Town Manager

PROJECT BEGIN DATE: FY 22/23

ESTIMATED COMPLETION: FY 25/26

COUNCIL PRIORITY: Community Cohesion



PROJECT DESCRIPTION:

A consultant worked with Town staff to develop a Town branding system and branding guidelines to ensure consistent look and feel of Town communications and a toolkit for multiple applications with uniformity throughout divisions. The first portion of this project was coordinated with the development of the new Town website. Additional project funding will support implementation of the new brand through signage and collateral in a phased roll-out.

REASON FOR OR BENEFITS OF PROJECT:

This project will help to accomplish the Council priority of enhancing communications and public outreach to facilitate community cohesion. The Town does not currently have comprehensive branding guidelines or entire branding system and the Town logo design formatting and complexity make it challenging to implement across all types of media and collateral.

OPERATIONAL COST IMPACTS:

Community Engagement division staff time will be used to support this project, implementation of the new brand, and ongoing implementation of branding guidelines. Public Works staff will assist in updating items such as signage and equipment.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ -	\$ 120,000	\$ 65,000	\$ 71,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 156,000
TOTAL:	\$ -	\$ 120,000	\$ 65,000	\$ 71,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 156,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Professional Services	\$ -	\$ 50,000	\$ 40,000	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,000
Signage/Collateral	\$ -	\$ 70,000	\$ 25,000	\$ 65,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000
TOTAL:	\$ -	\$ 120,000	\$ 65,000	\$ 71,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 156,000

PROJECT CATEGORY: Community Engagement

RESPONSIBLE DEPARTMENT: Assistant to Town Manager

PROJECT BEGIN DATE: FY 23/24

ESTIMATED COMPLETION: FY 24/25

COUNCIL PRIORITY: Community Cohesion



PROJECT DESCRIPTION:

A consultant--Equity Wellness Institute (EqWI)--was hired to work with Town staff to develop a Diversity, Equity & Inclusion (DEI) Action Plan for the Town of Truckee. This process entails a robust community-driven engagement process to gather input from community members, stakeholders, Town staff, and Council members. The budget for this project includes funding for an interpreter to provide bilingual outreach in English and Spanish throughout the development. The DEI Action Plan will outline policies, strategies, and programs to ensure Truckee is an inclusive and equitable place to live and work. The plan will detail actions for both internal and external practices. The project is underway and anticipated to be completed in Summer/Fall 24.

REASON FOR OR BENEFITS OF PROJECT:

This project will help to accomplish the Council priority of enhancing communications and public outreach to facilitate community cohesion.

OPERATIONAL COST IMPACTS:

DEI Program Manager staff time is currently accounted for in the budget. Future funding for staffing for translation and interpretation staff may be anticipated, depending on the outcome of the DEI Action Plan.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ -	\$ 121,700	\$ 90,000	\$ 71,700	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 176,700
TOTAL:	\$ -	\$ 121,700	\$ 90,000	\$ 71,700	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 176,700

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Professional Services	\$ -	\$ 121,700	\$ 90,000	\$ 71,700	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 176,700
TOTAL:	\$ -	\$ 121,700	\$ 90,000	\$ 71,700	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 176,700

FACILITIES PROJECTS



Town of Truckee Facilities

C05XX

PROJECT CATEGORY: Facilities Projects

RESPONSIBLE DEPARTMENT: Public Works - Facilities

PROJECT BEGIN DATE: Ongoing **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Town Infrastructure



PROJECT DESCRIPTION:

C0502-1401 Town Hall Updates - FY24/25 Building Department space development (\$50,000). FY24/25: Safety equipment update Town Hall elevators(\$150,000). FY25/26 thru FY28/29: Safety elevator updates(\$50,000) C502-1406 Town Hall Concrete FY24/25 thru FY28/29 misc. concrete repairs(40,000)

C0502-1409 Town Hall Facility & Equipment Repair & Maintenance - Miscellaneous repair and maintenance of Town Hall facility and equipment (\$20,000/FY). FY28/29 Town Hall exterior painting (\$140,000)

C0502-1410 Town Hall Parking Lot FY25/26 and FY28/29: Crack filling and resealing the asphalt in the Town Hall Parking lot (\$20,000).

C0503 Depot - FY25/26 and FY28/29: Crack fill and reseal asphalt (\$10,000)

C0504 Tahoe Donner Shop - FY26/27 and FY28/29: Crack filling and resealing of asphalt (\$10,000). FY24/25: Reseal roof (\$65,000).

C0510 Public Service Center Facility - FY24/25 Resurface Washbay floors(\$160,000) FY25/26 and FY28/29:Crack fill and reseal the asphalt in the parking lots and yard areas (\$35,000). FY24/25 and FY28/29: Exterior stain on Public Service Center (\$30,000). Miscellaneous repair and maintenance of Public Service Center facility and equipment (\$20,000/FY).

C0511 Animal Shelter - FY25/26 and FY28/29: Crack fill and reseal the asphalt in front, side and rear parking areas (\$20,000). FY28/29: Exterior stain on Animal Shelter (\$45,000).

REASON FOR OR BENEFITS OF PROJECT:

Various items (listed above) have deteriorated and are in need of repair and/or replacement.

OPERATIONAL COST IMPACTS:

Long-term reduction in costs of maintenance.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ 3,009,338	\$ 685,000	\$ 406,100	\$ 580,000	\$ 225,000	\$ 130,000	\$ 130,000	\$ 450,000	\$ 155,000	\$ 5,085,438
Private Contributions	\$ 27,103	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,103
COPS Fund	\$ 3,557	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,557
TOTAL:	\$ 3,039,998	\$ 685,000	\$ 406,100	\$ 580,000	\$ 225,000	\$ 130,000	\$ 130,000	\$ 450,000	\$ 155,000	\$ 5,116,098

Town of Truckee Facilities

C05XX

PROJECT CATEGORY: Facilities Projects

RESPONSIBLE DEPARTMENT: Public Works - Facilities

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Prior Years' Expenditures	\$ 1,135,711	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,135,711
C0502-1401 Town Hall Updates	\$ 1,100,103	\$ 250,000	\$ 150,000	\$ 200,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 1,700,103
C0502-1406 Town Hall Concrete	\$ 36,000	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 276,000
C0502-1408 Town Hall Carpeting	\$ 34,487	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,487
C0502-1409 Town Hall Repair & Maintenance	\$ 123,467	\$ 95,000	\$ 95,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 160,000	\$ 20,000	\$ 478,467
C0502-1410 Town Hall Parking Lot	\$ 34,147	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ -	\$ 74,147
C0503 Depot	\$ 36,055	\$ 150,000	\$ 66,100	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -	\$ 122,154
C0504 Tahoe Donner Shop	\$ 21,673	\$ 65,000	\$ -	\$ 65,000	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ 25,000	\$ 131,673
C0510 Public Service Center	\$ 457,602	\$ 80,000	\$ 50,000	\$ 210,000	\$ 55,000	\$ 20,000	\$ 20,000	\$ 95,000	\$ 20,000	\$ 927,602
C0511 Animal Shelter	\$ 60,755	\$ 45,000	\$ 45,000	\$ 45,000	\$ 20,000	\$ -	\$ -	\$ 65,000	\$ -	\$ 235,755
TOTAL:	\$ 3,039,998	\$ 685,000	\$ 406,100	\$ 580,000	\$ 225,000	\$ 130,000	\$ 130,000	\$ 450,000	\$ 155,000	\$ 5,116,098

Council Chambers

C1505

PROJECT CATEGORY: Facilities Projects

RESPONSIBLE DEPARTMENT: Town Clerk & Communications

PROJECT BEGIN DATE: FY 14/15 **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:

Updates to Council Chambers audio visual equipment and lighting.



REASON FOR OR BENEFITS OF PROJECT:

The Cable TV franchise agreement provides approximately \$22,000 annually that can be used to upgrade governmental audio-visual equipment. Only capital expenditures are allowed for this funding sources. The Town of Truckee also uses these funds for the capital equipment necessary to operate the Tahoe Truckee Media. The last upgrade was completed FY 22/23. Staff identifies the need for upgrades to the Presentation PC, wire cast system and other infrastructures on a five year cycle with the next upgrade anticipated FY 27/28.

OPERATIONAL COST IMPACTS:

None.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
PEG Fund	\$ 195,766	\$ -	\$ 94,006	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 389,772
TOTAL:	\$ 195,766	\$ -	\$ 94,006	\$ -	\$ -	\$ -	\$ 100,000	\$ -	Ongoing	389,772

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Prior Years' Expenditures	\$ 101,760	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 101,760
AV System Upgrades	\$ 94,006	\$ -	\$ 94,006	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 288,012
TOTAL:	\$ 195,766	\$ -	\$ 94,006	\$ -	\$ -	\$ -	\$ 100,000	\$ -	Ongoing	\$ 389,772

West River Street Site Redevelopment

C1817

PROJECT CATEGORY: Facilities Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 16/17 **ESTIMATED COMPLETION:** FY 24/25

COUNCIL PRIORITY: Infrastructure, Community Connectivity

PROJECT DESCRIPTION:

Design and construction of a riverfront open space park (site work, landscaping, hard-scaping, and site fixtures) at the site of former Nevada County Corp Yard. The site will include a mix of riparian restoration, riverfront park, and river-oriented commercial development. Three grants (Urban Greening; Prop 68 Per Capita, and Prop 68 Recreational Infrastructure Revenue Enhancement) are planned to fund a portion of park and trail construction. Commercial development adjacent to the park is anticipated to occur as separate private development projects. Design and construction of park frontage improvements and private development streetscapes have been moved to CIP C2405 along with developer funding.



REASON FOR OR BENEFITS OF PROJECT:

Improve public river access opportunities and provide catalyst for river-front district improvements. Commercial development component will activate site.

OPERATIONAL COST IMPACTS:

Ongoing park maintenance expenses once constructed.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ 192,752	\$ 402,748	\$ 623,787	\$ 1,871,364	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,687,903
Urban Greening Grant	\$ -	\$ 500,000	\$ 125,000	\$ 375,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Economic Development Designation	\$ 121,263	\$ 500,000	\$ 138,220	\$ 414,662	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 674,145
Prop 68 Per Capita Grant	\$ -	\$ 177,952	\$ 44,488	\$ 133,464	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 177,952
Prop 68 Per Capita Pass-Thru	\$ -	\$ 60,000	\$ 15,000	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Prop 68 RIRE Grant	\$ -	\$ 250,000	\$ 62,500	\$ 187,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
TOTAL:	\$ 314,015	\$ 1,890,700	\$ 1,008,995	\$ 3,026,990	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,350,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design and Permitting	\$ 314,015	\$ 150,000	\$ 335,985	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 650,000
Construction of Park	\$ -	\$ 1,740,700	\$ 673,010	\$ 3,026,990	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,700,000
TOTAL:	\$ 314,015	\$ 1,890,700	\$ 1,008,995	\$ 3,026,990	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,350,000

Truckee Railway Mobility Hub - Phase 1

C1820

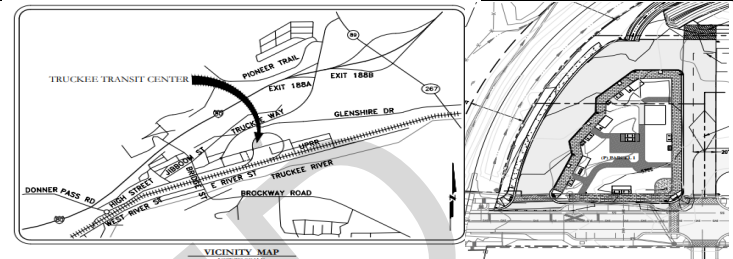
PROJECT CATEGORY: Facilities Projects

RESPONSIBLE DEPARTMENT: Public Works - Transit

PROJECT BEGIN DATE: FY 18/19

ESTIMATED COMPLETION: FY 23/24

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:

In October 2020 the Town completed the "Truckee Transit Center Relocation Feasibility Study" which conducted an alternatives analysis to consider replacing or augmenting the existing Transit Center located at the Truckee Depot. Through a screening process lead by Town staff, a stakeholder committee, and a consultant team, the Town Council provided direction to pursue a new transit center to be located in the North Balloon area of the Truckee Railway. The proposed concept Transit Center design for the North Balloon is shown below. A property appraisal was complete in April 2021 and established a fair market value of \$940,000 for 25,000 sqft and per the Development Agreement the seller will make an additional 25,000 sqft available for \$1 for a total of \$940,001. Acquisition of parcel was complete in February 2023. A grant has been acquired by one of the Town's project partners for up to \$1 million for construction of Phase 1 which consists of bus bays, passenger shelters, landscaping, and other passenger amenities. Phase 2, which consists of the construction of the climate controlled transit center and adjacent parking lot and electric vehicle charging has it's own project number C2406. Collectively this Project will provide numerous multi-modal options has been rebranded as the "Truckee Railway Mobility Hub."

REASON FOR OR BENEFITS OF PROJECT:

Relocation or expansion of the transit center currently located at the Depot will support implementation elements of the long-range transit plan and support expansion of local and regional transit services which are intended to result in reduced green house gas emissions and improved quality of life through enhanced mobility.

OPERATIONAL COST IMPACTS:

None.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Local Transportation Fund	\$ 46,657	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,657
State of Good Repair	\$ 599,897	\$ 165,678	\$ 165,678	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 765,575
General Fund	\$ 250,585	\$ 816,474	\$ 619,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 870,485
AHSC Program Funds	\$ 121,734	\$ 833,454	\$ 875,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 996,734
Developer Funding	\$ -	\$ -	\$ 74,532	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,532
Sustainable Communities/ Adaptation Grants	\$ 87,955	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,955
SB1 - LPP Funding	\$ 7,799	\$ 400,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 407,799
SB1 - LSRP Funding	\$ -	\$ 486,800	\$ 486,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 486,800
FTA 5311	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State Transit Assistance (STA)	\$ 279,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 529,000
CRRSAA	\$ -	\$ -	\$ 80,496	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,496
TOTAL:	\$ 1,393,626	\$ 2,952,406	\$ 2,952,406	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,346,032

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Feasibility Study	\$ 121,339	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 121,339
Land Acquisition	\$ 1,138,610	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,138,610
Design	\$ 114,471	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 114,471
Construction - Phase 1 (site)	\$ -	\$ 2,952,406	\$ 2,952,406	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,952,406
Environmental	\$ 19,207	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,207
TOTAL:	\$ 1,393,626	\$ 2,952,406	\$ 2,952,406	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,346,032

Energy Efficiency Initiatives

C1910

PROJECT CATEGORY: Facilities Projects

RESPONSIBLE DEPARTMENT: Public Works - Facilities

PROJECT BEGIN DATE: FY 18/19

ESTIMATED COMPLETION: Ongoing

COUNCIL PRIORITY: Environmental Sustainability



PROJECT DESCRIPTION:

This project provides funding for ongoing initiatives to promote energy efficiency in Town owned and operated facilities. Projects completed have included Installation of upgraded HVAC and controls for Town facilities as identified in the Strategic Energy Plan (\$40,000), the Depot boiler replacement (\$84,000), and planning and installation of energy efficient LED lighting systems. Town staff will utilize information gleaned from the new NZero municipal energy dashboard along with personalized GHG reduction recommendations from the NZero team to help identify and prioritize additional energy efficiency and decarbonization investments at Town facilities. Project funding is proposed in FY25/26 to initiate design for the next implementation phase of these measures.

REASON FOR OR BENEFITS OF PROJECT:

By dedicating funding for the exploration and execution of such projects, staff will set an example of the importance of pursuing energy efficiency and sustainable building operations for Town constituents and businesses. Additionally, switching to more energy efficient options, the Town can potentially reduce utility costs.

OPERATIONAL COST IMPACTS:

Specific operational impacts will be determined based on specific projects pursued.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ 162,235	\$ 150,000	\$ -	\$ -	\$ 100,000	\$ 350,000	\$ -	\$ -	\$ -	\$ 612,235
Sustainability Designation	\$ 185,994	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 185,994
TDPUD Rebate Reimbursement	\$ 7,294	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,294
TOTAL:	\$ 355,523	\$ 150,000	\$ -	\$ -	\$ 100,000	\$ 350,000	\$ -	\$ -	Ongoing	\$ 805,523

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Efficiency Audit Update	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Town Hall Projects	\$ 49,282	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49,282
Miscellaneous Energy Efficiency Project's	\$ -	\$ 150,000	\$ -	\$ -	\$ 100,000	\$ 350,000	\$ -	\$ -	\$ -	\$ 450,000
Facilities Lighting Project	\$ 4,950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,950
Facilities HVAC Upgrade Project	\$ 301,291	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 301,291
TOTAL:	\$ 355,523	\$ 150,000	\$ -	\$ -	\$ 100,000	\$ 350,000	\$ -	\$ -	Ongoing	\$ 805,523

2022 Public Service Center Renewable Diesel Fueling Station

C2021

PROJECT CATEGORY: Facilities Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 20/21 **ESTIMATED COMPLETION:** FY 23/24

COUNCIL PRIORITY: Environmental Sustainability



PROJECT DESCRIPTION:

Construction of site improvements and purchase of a new tank with associated pumping appurtenances to be installed at the Public Service Center. This would provide capacity for a partnership with the Truckee Donner Public Utility District and Truckee Fire Protection District to purchase renewable diesel from the Town. The Town will attempt to reutilize or sell the old fuel tank at the Riverview Corp Yard to offset costs.

REASON FOR OR BENEFITS OF PROJECT:

Town Council Resolution 2017-58 established goal to achieve 100% renewable energy for Town municipal facilities by 2020. This project helps the Town by reaching to reach this goal by reducing reliance on non-renewable diesel and switching to renewable diesel.

OPERATIONAL COST IMPACTS:

There will be an ongoing annual price differential of \$15,000 for the purchase of renewable diesel. Some of this cost may be offset by additional revenue from the Truckee Donner Public Utilities District and Truckee Fire Protection District partnership.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ -	\$ 388,079	\$ 675,906	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 675,906
Sustainability Designation	\$ 56,919	\$ 100,962	\$ 183,081	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,000
Intergovernmental Contributions	\$ 9,090	\$ 276,892	\$ 511,013	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 520,103
NSAQMD Grant	\$ -	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
TOTAL:	\$ 66,009	\$ 790,933	\$ 1,420,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,486,009

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Tank Relocation & Replacement	\$ 9,090	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,090
Design	\$ 56,919	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56,919
Construction	\$ -	\$ 750,933	\$ 1,380,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,380,000
Construction Management	\$ -	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
TOTAL:	\$ 66,009	\$ 790,933	\$ 1,420,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,486,009

Public Services Center - Transit Facility Expansion

C2404

PROJECT CATEGORY: Facilities Projects

RESPONSIBLE DEPARTMENT: Public Works - Transit

PROJECT BEGIN DATE: FY 23/24 **ESTIMATED COMPLETION:** FY27/28

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:

This Project would complete one of the final phases of the Public Services Center and provide for dedicated Transit maintenance and storage space for existing transit operations as well as for future transit expansion. Additional space is anticipated as the Town increases an emphasis on public transit and the microtransit service model which requires an increased number of vehicles. Additionally, the project would include electric charging infrastructure to support the electrification of the Truckee TART Transit Program and associated fleet. Conversion of transit fleets are also a forthcoming state mandate. The Town has been approved for \$6.167 million in SB125/TIRCP funding for this project. Unfunded amounts will be requested through programs such as FTA 5339, State Transit Assistance, State of Good Repair, and future cycles of TIRCP.

REASON FOR OR BENEFITS OF PROJECT:

Initial data from the FY22/23 summer and winter pilots has resulted in a 44% increase in overall transit ridership. Implementation of the year long pilot, as proposed, results in implementing 89% of the Truckee TART Master Plan which projects an ultimate annual ridership of 313,000 passengers per year vastly exceeding the annual Truckee TART fixed route and Dial-a-rider annual average ridership of approximately 30,000 passengers. To provide this level of service maintenance and storage space is and will be required for both current fleet and expansion. Inclusion of electric charging infrastructure will support the transition of the Town's transit fleet from fossil fuel to clean electric power.

OPERATIONAL COST IMPACTS:

TBD - This will be dependent on update to the existing design and will be quantified during the FY 25/26 CIP process.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
State Transit Assistance (STA)	\$ -	\$ 50,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000
General Fund	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
SB125	\$ -	\$ -	\$ -	\$ 595,000	\$ 3,846,000	\$ 1,726,000	\$ -	\$ -	\$ -	\$ 6,167,000
Unfunded (FTA 5339)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 884,500	\$ 2,610,500	\$ -	\$ -	\$ 3,495,000
TOTAL:	\$ -	\$ 100,000	\$ 65,000	\$ 595,000	\$ 3,846,000	\$ 2,610,500	\$ 2,610,500	\$ -	\$ -	\$ 9,727,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Preliminary Engineering	\$ -	\$ 100,000	\$ 65,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 365,000
Project Management	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 400,000
Right of Way	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Environmental	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Final Design	\$ -	\$ -	\$ -	\$ 125,000	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ 3,571,000	\$ 2,510,500	\$ 2,510,500	\$ -	\$ -	\$ 8,592,000
TOTAL:	\$ -	\$ 100,000	\$ 65,000	\$ 595,000	\$ 3,846,000	\$ 2,610,500	\$ 2,610,500	\$ -	\$ -	\$ 9,727,000

West River Street Park Frontage Improvements

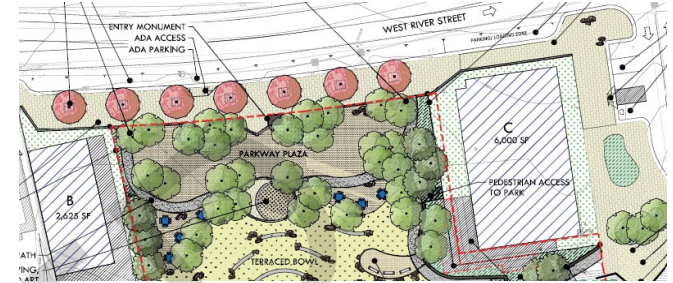
C2405

PROJECT CATEGORY: Facilities Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 24/25 **ESTIMATED COMPLETION:** FY 25/26

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:

Design and construction of streetscape improvements around the site of former Nevada County Corp Yard, that is being developed into a riverfront open space park. Commercial development construction is anticipated to be financed and constructed by commercial developers. To facilitate a coordinated approach to streetscape improvements, the project budget below includes "developer funding" funds for the design and construction of streetscape improvements adjacent to the commercial development. The sale of property for the commercial development is anticipated to offset a portion of the Town's investment in the streetscape project.

REASON FOR OR BENEFITS OF PROJECT:

Streetscapes around the West River Park will improve public river access opportunities and provide catalyst for river-front district improvements. Commercial development component will activate the site and help offset the Town's investment.

OPERATIONAL COST IMPACTS:

Ongoing streetscape maintenance expenses once constructed.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Property Sale	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 650,000
Developer Funding	\$ -	\$ 50,650	\$ -	\$ 50,650	\$ 474,700	\$ -	\$ -	\$ -	\$ -	\$ 525,350
TOTAL:	\$ -	\$ 100,650	\$ -	\$ 100,650	\$ 1,074,700	\$ -	\$ -	\$ -	\$ -	\$ 1,175,350

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design and Permitting	\$ -	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Construction of Park Frontage Imp	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000
Design Private dev. Streetscape	\$ -	\$ 50,650	\$ -	\$ 50,650	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,650
Construction Private dev. Streetscape	\$ -	\$ -	\$ -	\$ -	\$ 474,700	\$ -	\$ -	\$ -	\$ -	\$ 474,700
TOTAL:	\$ -	\$ 100,650	\$ -	\$ 100,650	\$ 1,074,700	\$ -	\$ -	\$ -	\$ -	\$ 1,175,350

Truckee Railyard Mobility Hub - Phase 2

C2406

PROJECT CATEGORY: Facilities Projects

RESPONSIBLE DEPARTMENT: Public Works - Transit

PROJECT BEGIN DATE: FY 18/19 **ESTIMATED COMPLETION:** FY24/25

COUNCIL PRIORITY: Infrastructure, Community Connectivity

PROJECT DESCRIPTION:

Phase 2 of the Truckee Railyard Mobility Hub (formerly known as the Railyard Transit Center) will serve as a community mobility hub and provide for safer and convenient access to transit and the regional bicycle and pedestrian network, reduce traffic congestion and accommodate planned increased transit services. Phase 2A will include an adjacent parking lot with publicly accessible electric vehicle charging infrastructure. Phase 2A is fully funded through the Transit and Intercity Rail Capital Program (TIRCP) award to the Town as part of a \$4.437 million award for the "Keep Truckee Moving" program of projects.

REASON FOR OR BENEFITS OF PROJECT:

Relocation or expansion of the transit center currently located at the Depot will support implementation elements of the long-range transit plan and support expansion of local and regional transit services which are intended to result in reduced green house gas emissions and improved quality of life through enhanced mobility.

OPERATIONAL COST IMPACTS:

TBD



FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ -	\$ 36,038	\$ 59,930	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 149,930
Transit and Intercity Rail Capital Program (TIRCP)	\$ -	\$ 354,000	\$ -	\$ 1,416,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,416,000
State of Good Repair	\$ -	\$ -	\$ -	\$ 172,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 172,000
Unfunded	\$ -	\$ 612,581	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:	\$ -	\$ 1,002,619	\$ 59,930	\$ 1,678,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,737,930

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design	\$ -	\$ 648,619	\$ 59,930	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 59,930
Construction	\$ -	\$ 354,000	\$ -	\$ 1,618,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,618,000
Construction Inspection & Engineering	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
TOTAL:	\$ -	\$ 1,002,619	\$ 59,930	\$ 1,678,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,737,930

Riverview Electric Charging Infrastructure

C2419

PROJECT CATEGORY: Facilities Projects

RESPONSIBLE DEPARTMENT: Public Works - Transit

PROJECT BEGIN DATE: FY23/24 **ESTIMATED COMPLETION:** FY24/25

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:

The Riverview Corporation Yard has been identified as a short-term solution for charging and storage of the expanded Transit Fleet. An electrical capacity assessment has been completed, and it has been determined that there is capacity to install Level 2 chargers. This project will include electrical engineering design in FY23/24 with any required upgrades, purchase, and installation of chargers in early FY24/25.

REASON FOR OR BENEFITS OF PROJECT:

To provide a covered, secure storage and charging space for the recently purchased electric transit vehicles.

OPERATIONAL COST IMPACTS:

TBD

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
State Transit Assistance (STA)	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000
General Fund	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Transit and Intercity Rail Capital Program (TIRCP)	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:	\$ -	\$ -	\$ 45,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000
Construction	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
TOTAL:	\$ -	\$ -	\$ 45,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000

West River Street Parking Lot

C2507

PROJECT CATEGORY: Facilities Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 24/25 **ESTIMATED COMPLETION:** FY 25/26

COUNCIL PRIORITY: Town Infrastructure, Economic Development

PROJECT DESCRIPTION:

Planning, design, and construction of a parking lot on the north side of West River Street near the West River Street Park, within the Town's existing easement on UPRR right-of-way. The project will be lead by the Town and will be partially funded by private development proposed along West River Street.

REASON FOR OR BENEFITS OF PROJECT:

Provide additional public parking to support existing and future development along West River Street.

OPERATIONAL COST IMPACTS:

Ongoing pavement and concrete curb maintenance, and electric and water service connection fees if project includes landscaping and lighting.



FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ -	\$ -	\$ -	\$ 75,000	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 825,000
Private Development Contribution	\$ -	\$ -	\$ -	\$ 75,000	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 825,000
TOTAL:	\$ -	\$ -	\$ -	\$ 150,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,650,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
TOTAL:	\$ -	\$ -	\$ -	\$ 150,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,650,000

Truckee Railway Mobility Hub - Phase 2B

C2508

PROJECT CATEGORY: Facilities Projects

RESPONSIBLE DEPARTMENT: Public Works - Transit

PROJECT BEGIN DATE: FY 18/19 **ESTIMATED COMPLETION:** FY26/27

COUNCIL PRIORITY: Infrastructure, Community Connectivity

PROJECT DESCRIPTION:

Phase 2 of the Truckee Railway Mobility Hub (formerly known as the Railway Transit Center) will serve as a community mobility hub and provide for safer and convenient access to transit and the regional bicycle and pedestrian network, reduce traffic congestion and accommodate planned increased transit services. Phase 2B will include the enclosed, climate-controlled transit center structure as well as final streetscape amenities. Phase 2B will also provide for public common areas complemented by public art as well as historical, cultural, and environmental educational and interpretative opportunities. Phase 2B is partially funded through the Transit and Intercity Rail Capital Program (TIRCP) award to the Town as part of a \$4.437 million award for the "Keep Truckee Moving" program of projects.



REASON FOR OR BENEFITS OF PROJECT:

The construction of a climate-controlled transit center structure is intended to provide a safe, comfortable access point for our expanding transit services and improve quality of life through enhanced mobility.

OPERATIONAL COST IMPACTS:

TBD

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
State of Good Repair	\$ -	\$ -	\$ -	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000
SB1 - LPP Funding	\$ -	\$ -	\$ -	\$ 300,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
AHSC Program Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transit and Intercity Rail Capital Program (TIRCP)	\$ -	\$ -	\$ -	\$ -	\$ 564,000	\$ 564,000	\$ -	\$ -	\$ -	\$ 1,128,000
TOTAL:	\$ -	\$ -	\$ -	\$ 300,000	\$ 839,000	\$ 564,000	\$ -	\$ -	\$ -	\$ 1,703,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design	\$ -	\$ -	\$ -	\$ 300,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ 689,000	\$ 529,000	\$ -	\$ -	\$ -	\$ 1,218,000
Construction Inspection & Engineering	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 35,000	\$ -	\$ -	\$ -	\$ 85,000
TOTAL:	\$ -	\$ -	\$ -	\$ 300,000	\$ 839,000	\$ 564,000	\$ -	\$ -	\$ -	\$ 1,703,000

PROPOSED

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HOUSING PROJECTS



Community Housing Commitments

C1814

PROJECT CATEGORY: Housing Projects

RESPONSIBLE DEPARTMENT: Housing

PROJECT BEGIN DATE: FY 17/18

ESTIMATED COMPLETION: Ongoing

COUNCIL PRIORITY: Workforce Housing



PROJECT DESCRIPTION:

Housing challenges impact not only Truckee residents but the entire region as well. It benefits the Town to work with regional partners to develop solutions for housing in order to leverage resources and develop housing throughout the region, not just concentrated in Truckee. Many of the employers and special districts like the school and hospital serve the region and the community well-being is served best when the region works together. Mountain Housing Council is a regional coalition aimed at creating community awareness, policies, programs and funds to facilitate workforce and affordable housing solutions in the region. Town of Truckee is one of 28 partners engaged in the coalition administered by Tahoe Truckee Community Foundation. The Town's three-year funding commitment to "Mountain Housing Council 2.0" ended at the end of FY22/23.

The Tahoe Truckee Workforce Housing Agency (JPA) is a coalition of local public agencies working to create housing solutions for the regional workforce. While the work for TTWHA initial focused on supporting housing for member agency employees, in 2022 TTWHA completed a strategic plan that expanded its mission to more broadly serve the regional workforce at large. TTWHA's work will include housing acquisition and preservation, master leasing units, and providing programs such as down payment assistance. The Town joined the TTWHA in 2021 and annual dues are included in this budget. The Town will have the opportunity to opt in to individual projects as they are developed by the JPA and these opt-in projects will require additional funding. "2

REASON FOR OR BENEFITS OF PROJECT:

Providing workforce and affordable housing has been an on-going Council priority. Supporting regional conversations and efforts broadens Truckee's impact and strengthens collective creativity and problem-solving.

OPERATIONAL COST IMPACTS:

Operational impacts will be determined based on the specific recommendations of Mountain Housing Council and the Tahoe Truckee Workforce Housing Agency.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Affordable Housing In-Lieu Fund	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
General Fund Housing Designation	\$ 165,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 165,000
Measure K	\$ 56,520	\$ 34,621	\$ 34,621	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 331,141
TOTAL:	\$ 371,520	\$ 54,621	\$ 34,621	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 646,141

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Housing Council	\$ 336,715	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 336,715
Tahoe Truckee Workforce Housing Agency (JPA)	\$ 34,805	\$ 34,621	\$ 34,621	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 309,426
TOTAL:	\$ 371,520	\$ 54,621	\$ 34,621	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 646,141

PROJECT CATEGORY: Housing Projects

RESPONSIBLE DEPARTMENT: Housing

PROJECT BEGIN DATE: FY 20/21 **ESTIMATED COMPLETION:** FY 24/25

COUNCIL PRIORITY: Workforce Housing



PROJECT DESCRIPTION:

The ADU Pilot Program, kicked off in March 2020, aims to accelerate the production of ADUs in Truckee through a robust marketing, technical assistance and incentive strategy. The program will raise awareness about ADUs, create an easy pathway for homeowners and increase the local building market's ability to respond to growing interest in ADUs. Additionally, the program will offer an incentive package (loans and grants) for those willing to deed restrict their units for low to moderate income renters. \$400K in funding comes from the Permanent Local Housing Allocation grant from the California Department of Housing and Community Development. Interest in ADUs including new and after-the-fact permit processing is very high due to marketing, relaxed state standards, incentives and tighter short-term regulations and other factors. Town staff has formed an ADU team, including the Housing Program Analyst, planning, building, and code compliance representatives to support property owners with new ADU projects and after-the-fact permits for existing unpermitted construction. The goal of the ADU Program is to process 25 permits per year including new and unpermitted, existing units. Of the 25, the goal is that 9 per year would be deed restricted to serve the local workforce making no more than a moderate income (120% area median income). The nine deed restricted units would be eligible for ADU incentives such as grants and loans. These grant and loan program launched in late 2021. In FY23/24 Staff revised the existing ADU incentives and created new ADU incentives to better encourage ADU development and permitting for workforce housing. In FY24/25, Staff anticipate expanding the modular options and pre-approved plan sets available for ADUs in Truckee.

REASON FOR OR BENEFITS OF PROJECT:

Council has set a priority to increase the inventory of homes, rental and for-sale, across the income spectrum. The ADU Program aims to increase the inventory of rentals in existing neighborhoods for those earning no more than 120% of area median income.

OPERATIONAL COST IMPACTS:

Due to increased volume of ADU inquiries and permit processing, starting in 21/22 staff capacity for housing increased to 20 hours per week of a Senior Planner's time for ADU Technical Assistance (Jaime LeChance). These staff expenses are reflected in the Housing Operational Budget beginning in FY21/22. Additionally, Housing Program Analyst time is allocated to support property owner inquiries and application processing regarding grant and loan programs and program development.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund Housing Designation	\$ 14,661	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,661
Measure K	\$ 47,221	\$ 80,000	\$ 20,000	\$ 400,000	\$ 10,000	\$ 12,400	\$ 10,400	\$ 2,400	\$ 2,400	\$ 504,821
PLHA Grant	\$ -	\$ 100,000	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ 600,000
TOTAL:	\$ 61,882	\$ 180,000	\$ 20,000	\$ 600,000	\$ 210,000	\$ 212,400	\$ 10,400	\$ 2,400	\$ 2,400	\$ 1,119,482

Accessory Dwelling Unit Pilot Program

C2011

PROJECT CATEGORY: Housing Projects

RESPONSIBLE DEPARTMENT: Housing

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
ADU Incentives (PLHA Grant) \$50k each, 1 per year	\$ 11,889	\$ 100,000	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ 611,889
Unpermitted ADU Mini-Grants (Measure K), \$1K each, 2 yr. program, 60 grants	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000
ADU Marketing	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
ADU loan and grant program administration	\$ 2,067	\$ 10,000	\$ 5,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,067
Building department ADU support Senior Planner (moved to Operational Budget)	\$ 436	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,436
ADU master plans development	\$ 35,490	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,490
Master Plan Reimbursements	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
ADU Development Incentives (mini-grants, new ADU forgivable loan, existing ADU forgivable loan)	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 9,600
	\$ -	\$ -	\$ 10,000	\$ 370,000	\$ 10,000	\$ 10,000	\$ 8,000	\$ -	\$ -	\$ 408,000
TOTAL:	\$ 61,882	\$ 180,000	\$ 20,000	\$ 600,000	\$ 210,000	\$ 212,400	\$ 10,400	\$ 2,400	\$ 2,400	\$ 1,119,482

Lease to Locals Program

C2012

PROJECT CATEGORY: Housing Projects

RESPONSIBLE DEPARTMENT: Housing

PROJECT BEGIN DATE: FY 20/21

ESTIMATED COMPLETION: FY 28/29

COUNCIL PRIORITY: Workforce Housing



**Lease to Locals
Program**

PROJECT DESCRIPTION:

The Lease to Locals Program launched in October 2020. The program goal is to unlock existing homes as long-term rentals for employees located within the School District boundaries. Homeowners who rent their homes to eligible fulltime residents are offered an incentive from the Town, in addition to rent paid by the lessee. The incentive, for each home depends on the lease term (5- 12 months) and the number of eligible employees or children housed, with the maximum incentive set at \$18,000 for FY23-24. As a pilot program the Town has periodically reviewed and updated the program guidelines and incentives and program was updated in reviewed in spring 2022 and 2023, and will be reviewed in spring 2024 for FY24/25. The program is administered through a partnership with PlaceMate who conducts the marketing and outreach for the program due to their expertise and existing relationship with the local housing market. As of February 2024, more than 160 homes have participated in the program housing more than 250 individuals. This project has been known as the Workforce Rental Grant Program & the Long Term Rental Grant Program in previous budgets. Staff anticipates converting about 60 units in FY24-25.

REASON FOR OR BENEFITS OF PROJECT:

Council has set a priority to increase the inventory of homes, rental and for-sale, across the income spectrum. The Long-Term Rental Grant Program aims to increase the inventory of rental units in Truckee for those that make too much to qualify for affordable housing units but struggle to compete and find market rate housing due to the limited inventory. The aim of this program is to both unlock existing homes for long-term rentals but also serve the income earners in the "missing middle" bracket.

OPERATIONAL COST IMPACTS:

As the majority of the program is administered by PlaceMate, there are minimal administrative impacts to staff. The Housing Program Analyst manages the PlaceMate contract with support from the Town Clerks office. The Admin Dept. assists with grant payments.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund Housing Designation	\$ 807,815	\$ 400,000	\$ 400,000	\$ 215,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 1,622,815
Measure K	\$ 47,251	\$ 249,900	\$ 249,900	\$ 455,000	\$ 420,000	\$ 620,000	\$ 620,000	\$ 620,000	\$ -	\$ 3,032,151
TOTAL:	\$ 855,065	\$ 649,900	\$ 649,900	\$ 670,000	\$ 620,000	\$ 620,000	\$ 620,000	\$ 620,000	\$ -	\$ 4,654,965

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Program Administrator	\$ 855,065	\$ 100,000	\$ 100,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ -	\$ 1,555,065
Grants	\$ -	\$ 549,900	\$ 549,900	\$ 550,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ -	\$ 3,099,900
TOTAL:	\$ 855,065	\$ 649,900	\$ 649,900	\$ 670,000	\$ 620,000	\$ 620,000	\$ 620,000	\$ 620,000	\$ -	\$ 4,654,965

Housing Development on Town Land

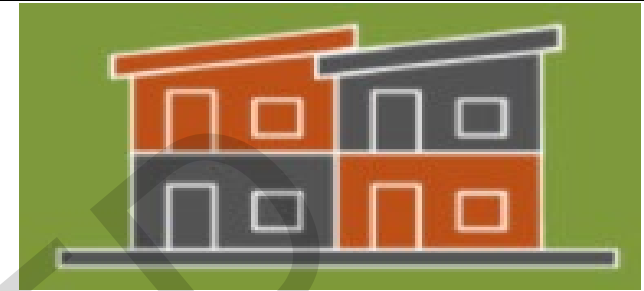
C2013

PROJECT CATEGORY: Housing Projects

RESPONSIBLE DEPARTMENT: Housing

PROJECT BEGIN DATE: FY 20/21 **ESTIMATED COMPLETION:** FY 24/25

COUNCIL PRIORITY: Workforce Housing



PROJECT DESCRIPTION:

Council previously expressed interest in the feasibility of housing on the Town-owned Old Corporation Yard located at 10720 Riverview Drive. A preliminary site assessment was conducted as part of the Town's grant-funded SB2 process. In early 2022 Council provided direction to staff not to move forward with pursuing housing for this site, therefore funding previously identified for additional studies will be re-directed to conduct feasibility studies and/or consultant-driven work for the High Altitude Fitness site, which will be transferred to the Town of Truckee.

Additional funding within this CIP will be used for consultant studies, land acquisition, and sustainable development incentives for an additional public/private workforce housing development opportunity. A specific site for this project has not yet been identified. Site selection and determination of the project's specific parameters (i.e. product type, number of units, income target, and sustainable building components) will be a component of this project.

REASON FOR OR BENEFITS OF PROJECT:

Council has set a priority to actively support the development of workforce housing, including increase the inventory of rental and for-sale homes that are affordable to the regional workforce. Council has also set a priority of reducing greenhouse gas emission and becoming a leader in environmental sustainability. Utilizing this project as an opportunity to showcase green building technology will help to further this priority.

OPERATIONAL COST IMPACTS:

This project may require significant investment from the Town including below market loans to developers, infrastructure investments and staff time to review plans.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund Housing Designation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,290	\$ -	\$ -	\$ -	\$ 65,290
American Rescue Plan Act	\$ -	\$ 2,040,000	\$ 20,000	\$ 850,000	\$ 1,790,000	\$ 534,710	\$ -	\$ -	\$ -	\$ 3,194,710
TOTAL:	\$ -	\$ 2,040,000	\$ 20,000	\$ 850,000	\$ 1,790,000	\$ 600,000	\$ -	\$ -	\$ -	\$ 3,260,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Edmunds Drive Housing Project	\$ -	\$ -	\$ 20,000	\$ 250,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 420,000
New Site: Acquisition & studies	\$ -	\$ 2,040,000	\$ -	\$ -	\$ 1,640,000	\$ -	\$ -	\$ -	\$ -	\$ 1,640,000
New Site: Sustainable Building Incentives	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ 1,200,000
TOTAL:	\$ -	\$ 2,040,000	\$ 20,000	\$ 850,000	\$ 1,790,000	\$ 600,000	\$ -	\$ -	\$ -	\$ 3,260,000

Truckee Home Access Program

(formerly the Below Market Rate program)

C2014

PROJECT CATEGORY: Housing Projects

RESPONSIBLE DEPARTMENT: Housing

PROJECT BEGIN DATE: FY 20/21

COUNCIL PRIORITY: Workforce Housing

ESTIMATED COMPLETION: FY 28/29**PROJECT DESCRIPTION:**

The goal of the Truckee Home Access Program is to preserve single- and multi-family housing stock for the Town's permanent local resident workforce. The program operates by paying a new buyer, property owner, local business, or developer to voluntarily place a deed restriction on their residential property for the purpose of retaining and securing the home, for 55 years, for people who live and work in the community. In return for payment from the Town, the deed restriction is legally recorded, appears on the property title and passed to future owners for the duration of that term. This CIP covers the cost of funding deed restriction purchases as well as third party program administration, including ongoing monitoring of deed restrictions. As of February 2024, the program has deed restricted 14 workforce housing units.

REASON FOR OR BENEFITS OF PROJECT:

Council has set a priority to increase the inventory of homes, rental and for-sale, across the income spectrum and this project aims to do this.

OPERATIONAL COST IMPACTS:

The Housing Program Analyst staff time is spent coordinating the program with Housing Inc, updating program materials. In FY21/22, 22/23, 23/24, staff time was spent on continued program development, outreach, and education for buyers, sellers, and real estate professionals. Additionally, staff time is spent serving on the loan committee and finance and clerk department staff coordinate deed restriction payment and document execution for approved deed restrictions.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ 1,015,250	\$ 1,037,000	\$ 1,187,000	\$ 1,437,000	\$ -	\$ 4,676,250
Measure K	\$ 277,875	\$ 2,249,250	\$ 1,884,850	\$ 2,217,000	\$ 421,750	\$ 400,000	\$ 250,000	\$ -	\$ -	\$ 5,451,475
TOTAL:	\$ 277,875	\$ 2,249,250	\$ 1,884,850	\$ 2,217,000	\$ 1,437,000	\$ 1,437,000	\$ 1,437,000	\$ 1,437,000	\$ -	\$ 10,127,725

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Deed Restriction Program Development	\$ -	\$ 7,000	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,000
Program administration	\$ 78,675	\$ 65,250	\$ 65,250	\$ 97,000	\$ 87,000	\$ 87,000	\$ 87,000	\$ 87,000	\$ -	\$ 588,925
Deed restriction purchase- households	\$ 199,200	\$ 1,700,000	\$ 1,700,000	\$ 1,650,000	\$ 880,000	\$ 880,000	\$ 880,000	\$ 880,000	\$ -	\$ 7,069,200
Deed restriction purchase- businesses	\$ -	\$ 125,000	\$ 105,600	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ -	\$ 730,600
Deed restriction purchase- developers	\$ -	\$ 345,000	\$ -	\$ 345,000	\$ 345,000	\$ 345,000	\$ 345,000	\$ 345,000	\$ -	\$ 1,725,000
Deed restriction monitoring program & technology development	\$ -	\$ 7,000	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,000
TOTAL:	\$ 277,875	\$ 2,249,250	\$ 1,884,850	\$ 2,217,000	\$ 1,437,000	\$ 1,437,000	\$ 1,437,000	\$ 1,437,000	\$ -	\$ 10,127,725

PROJECT CATEGORY: Housing Projects

RESPONSIBLE DEPARTMENT: Housing

PROJECT BEGIN DATE: FY 22/23

ESTIMATED COMPLETION: FY 24/25

COUNCIL PRIORITY: Workforce Housing



PROJECT DESCRIPTION:

Funding in this project is intended to provide match funding to third-party affordable housing developments to leverage tax credit, grant, and other project financing. Projects funded under this CIP will be deed restricted with AMI caps, typically below 80% AMI. In January 2022 Council approved a \$1,000,000 match funding loan for the Pacific Crest Commons project.

REASON FOR OR BENEFITS OR PROJECT:

Truckee is facing a significant housing shortage including affordable housing. While tax credit and grant financing sources are available to support affordable housing developments, these fund sources typically require local funding match.

OPERATIONAL COST IMPACTS:

These funds are anticipated to fund third-party projects. The Town will not be the developer or operator of these housing units.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Affordable Housing In-Lieu Fund	\$ -	\$ 825,000	\$ -	\$ 825,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 825,000
American Rescue Plan Act	\$ -	\$ 175,000	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175,000
TOTAL:	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Pacific Crest Commons commitment	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
TOTAL:	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000

PROJECT CATEGORY: Housing Projects

RESPONSIBLE DEPARTMENT: Community Development

PROJECT BEGIN DATE: FY 24/25

ESTIMATED COMPLETION: FY 26/27

COUNCIL PRIORITY: Workforce Housing

PROJECT DESCRIPTION:

Revisions to the adopted Hilltop Master Plan and associated environmental review to incentivize and prioritize workforce housing construction.

REASON FOR OR BENEFITS OR PROJECT:

The Hilltop Master Plan was adopted in 2008 and although based on robust public and property owner input, has not resulted in implementation of the community's vision for this iconic location. By re-opening the plan, there is the ability to more closely assess the challenges have that stalled development and to align with current community housing and climate adaptation goals. Funding for this project will go towards consultant fees for re-writing the plan and completing the associated environmental document.

OPERATIONAL COST IMPACTS

Staff time to manage a consultant and a public process.



FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ -	\$ -	\$ -	\$ 25,000	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
TOTAL:	\$ -	\$ -	\$ -	\$ 25,000	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Consultant	\$ -	\$ -	\$ -	\$ 25,000	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
TOTAL:	\$ -	\$ -	\$ -	\$ 25,000	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

Rental Housing Preservation Program Pilot

C2311

PROJECT CATEGORY: Housing Projects

RESPONSIBLE DEPARTMENT: Housing

PROJECT BEGIN DATE: FY 22/23 **ESTIMATED COMPLETION:** FY 25/26

COUNCIL PRIORITY: Workforce Housing



PROJECT DESCRIPTION:

This project will develop and fund a pilot rental housing preservation program. The program will aim to preserve Truckee's existing long-term rental housing stock (single-family, multi-family, or ADUs) by offering to purchase deed restrictions from property owners who currently long-term rent. Staff began program development in December 2023 and contracted Placemate as program administrator in February 2024. The program is currently being developed and will be launched at the beginning of FY24/25. The program is a two-year pilot with incentive payments extending for three years. Development of this program will consider specific program requirements including tenant AMI, rent caps, incentive amounts, and regional employment requirements, among others.

REASON FOR OR BENEFITS OF PROJECT:

This program is intended to incentivize preservation of existing long-term rental housing as a tool to address the Town's workforce housing shortage.

OPERATIONAL COST IMPACTS:

This program will require administrative support including program marketing, processing new applications and deed restrictions, and on-going compliance monitoring, including work performed by Town staff and work contracted to Placemate as program development. Scope of work and options for program administration will be considered as part of the program development in spring 2024.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Measure K	\$ -	\$ 100,000	\$ 20,000	\$ 140,000	\$ 210,000	\$ 285,000	\$ 410,000	\$ 230,000	\$ -	\$ 1,295,000
General Fund Housing Designation	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:	\$ -	\$ 250,000	\$ 20,000	\$ 140,000	\$ 210,000	\$ 285,000	\$ 410,000	\$ 230,000	\$ -	\$ 1,295,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Pilot Program	\$ -	\$ 250,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Program Administration & Marketing	\$ -	\$ -	\$ -	\$ 65,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 30,000	\$ -	\$ 275,000
Incentive Payments	\$ -	\$ -	\$ -	\$ 75,000	\$ 150,000	\$ 225,000	\$ 350,000	\$ 200,000	\$ -	\$ 1,000,000
TOTAL:	\$ -	\$ 250,000	\$ 20,000	\$ 140,000	\$ 210,000	\$ 285,000	\$ 410,000	\$ 230,000	\$ -	\$ 1,295,000

PROPOSED

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MISCELLANEOUS PROJECTS



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Rotary



TRUCKEE TAHOE
LUMBER COMPANY



Mountain Hardware
and Sports
Truckee Ranch

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Information Technology Equipment

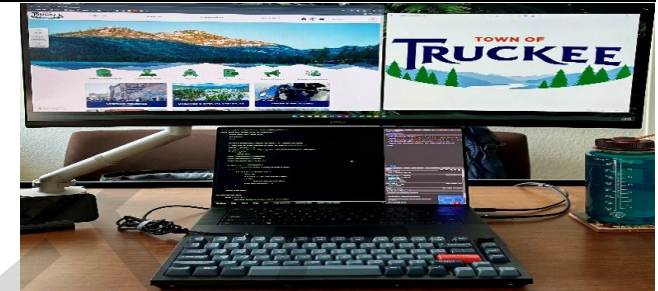
C0105

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Administrative Services - IT

PROJECT BEGIN DATE: Ongoing **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Town Infrastructure



PROJECT DESCRIPTION:

This project encompasses the major expenses needed to maintain the Town's information technology infrastructure. There are routine expenses such as server replacements and uninterrupted power source (UPS) replacements.

REASON FOR OR BENEFITS OF PROJECT:

To improve and maintain the Town-wide automation. This budget was developed using recommendations outlined in the IT Strategic Plan completed in FY17/18.

OPERATIONAL COST IMPACTS:

Ongoing annual maintenance costs.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ 1,392,779	\$ 230,000	\$ 110,500	\$ 320,000	\$ 290,000	\$ 100,000	\$ 220,000	\$ 100,000	\$ 180,000	\$ 2,713,279
TOTAL:	\$ 1,392,779	\$ 230,000	\$ 110,500	\$ 320,000	\$ 290,000	\$ 100,000	\$ 220,000	\$ 100,000	\$ 180,000	\$ 2,713,279

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Prior Years' Expenditures	\$ 365,361	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 365,361
Servers	\$ 169,402	\$ 60,000	\$ 16,000	\$ 20,000	\$ 60,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 30,000	\$ 355,402
Software	\$ 126,096	\$ 20,000	\$ 8,000	\$ 75,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 284,096
IT Disaster Recovery Solution	\$ 54,647	\$ 15,000	\$ -	\$ 25,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 129,647
Storage Attached Networks (SAN)	\$ 295,889	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 50,000	\$ 495,889
Routers/Network Equipment	\$ 232,736	\$ 20,000	\$ 6,000	\$ 95,000	\$ 20,000	\$ 20,000	\$ 140,000	\$ 20,000	\$ 40,000	\$ 573,736
Phone System	\$ 51,879	\$ 75,000	\$ 80,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 161,879
IT Strategic Plan Implementations	\$ 58,447	\$ 30,000	\$ -	\$ 90,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 248,447
UPS Batteries	\$ 38,323	\$ 10,000	\$ 500	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 98,823
TOTAL:	\$ 1,392,779	\$ 230,000	\$ 110,500	\$ 320,000	\$ 290,000	\$ 100,000	\$ 220,000	\$ 100,000	\$ 180,000	\$ 2,713,279

Town Hall Office Equipment

C0107

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Administrative Services - IT

PROJECT BEGIN DATE: Ongoing **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:

This proposed budget is to accommodate a replacement if necessary. FY 23/24: Staff will examine the town-wide copier needs (including Animal Services) for replacements. This will include copiers, printers, large format printers and scanners. FY21/22: Building and Safety, large scanner is at end of life, however it is not being recommended for replacement at this time.



REASON FOR OR BENEFITS OF PROJECT:

Minimize operating costs through strategic replacement and/or maintenance of equipment, therefore creating operation efficiencies.

OPERATIONAL COST IMPACTS:

Reduce maintenance costs associated with aged machines. The Humane Society will pay for a portion of the Animal Shelter copier replacements.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ 90,082	\$ 40,000	\$ 3,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 213,082
Building & Safety Fund	\$ 16,413	\$ 30,000	\$ 2,250	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 108,663
COPS Fund	\$ 9,707	\$ 15,000	\$ 1,500	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 71,207
Private Contributions	\$ 5,026	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,026
TOTAL:	\$ 121,227	\$ 85,000	\$ 6,750	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 397,977

* The private contribution is from the Humane Society of Truckee-Tahoe

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Prior Years' Expenditures	\$ 53,532	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 53,532
Equipment Purchases	\$ 67,695	\$ 85,000	\$ 6,750	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 344,445
TOTAL:	\$ 121,227	\$ 85,000	\$ 6,750	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 397,977

Police Department Communication & Safety Equipment

C1208

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Public Safety - Patrol

PROJECT BEGIN DATE: Ongoing **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Communication



PROJECT DESCRIPTION:

Enhanced Safety Equipment Replacements: In the fiscal years 2023/24 a total of six (6) Mobile Data Computers (MDCs) were replaced, and with an additional five (5) scheduled to be replaced in 2024/25. The Police Department identified challenges due to our severe winter weather conditions and supply chain disruptions, so the Department has made the strategic decision to transition from Getac to Dell laptops, in an effort to increase operational efficiency.

Revitalized Communication Equipment Program: The Department has augmented the annual budget dedicated to smart communications initiatives. This includes the phased replacement of Mobile Data Computers (MDCs) installed in patrol vehicles and the maintenance of the on-officer camera system program, which entails equipment enhancements, video storage enhancements, upgrade installations, and warranty provisions. To manage the turnover effectively, the Department has spread the procurement of new MDC units across two fiscal years, aligning with their typical lifespan of 5-6 years.

In the fiscal year 2023/24, the Police Department was committed to upgrading all Tasers to meet industry standards for enhanced safety features. This goal was achieved. To facilitate this transformation, the Department has entered a five (5) year term payment plan enabling ownership of the equipment. Recognizing the invaluable benefits of an unlimited AXON storage plan, inclusive of third-party data, the Police Department has opted to maintain this plan moving forward, reinforcing its commitment to comprehensive data management and evidence preservation.

Additionally, the Department has allocated \$60,000 annually for FLOCK license plate reader cameras, further enhancing its technological capabilities for law enforcement and public safety initiatives. These advanced cameras not only aid in traditional law enforcement tasks such as tracking stolen vehicles or identifying suspects but also play a crucial role in emergency response scenarios. By allowing car counts during emergency situations like wildfires and other natural disasters, the FLOCK license plate reader cameras enable efficient deployment of resources, timely evacuations, and effective management of emergency response efforts. This proactive approach underscores the Department's commitment to leveraging technology for the safety and well-being of the community.

Furthermore, the Department is projecting a complete overhaul of radio equipment and infrastructure. However, in the interim, existing equipment must meet staffing levels and undergo necessary repairs, including unforeseen issues with current stock. This fiscal year's budget accommodates the acquisition of two additional radios to support operational needs until the comprehensive overhaul is complete.

REASON FOR OR BENEFITS OF PROJECT:

Communications and safety products continue to evolve. The listed items are reaching their useful lifespan and will require replacement.

OPERATIONAL COST IMPACTS:

None.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ 461,314	\$ 41,473	\$ 96,893	\$ 84,607	\$ 80,107	\$ 80,107	\$ 80,107	\$ 114,066	\$ 114,066	\$ 1,111,267
COPS Fund	\$ 355,807	\$ 50,000	\$ 50,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 6,000	\$ 6,000	\$ 477,807
TOTAL:	\$ 817,121	\$ 91,473	\$ 146,893	\$ 99,607	\$ 95,107	\$ 95,107	\$ 95,107	\$ 120,066	\$ 120,066	\$ 1,589,074

Police Department Communication & Safety Equipment

C1208

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Public Safety - Patrol

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Prior Years' Expenditures	\$ 86,461	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 86,461
In-Car MDC Units	\$ 98,507	\$ 14,500	\$ 14,500	\$ 12,000	\$ 7,500	\$ 7,500	\$ 7,500	\$ 17,000	\$ 17,000	\$ 181,507
Smart Communications	\$ 22,423	\$ 7,500	\$ 3,000	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 70,423
On-officer Camera System	\$ 193,371	\$ 37,473	\$ 46,508	\$ 36,428	\$ 36,428	\$ 36,428	\$ 36,428	\$ 48,035	\$ 48,035	\$ 481,661
Tasers & Associated Equipment	\$ 26,943	\$ 28,000	\$ 25,322	\$ 25,679	\$ 25,679	\$ 25,679	\$ 25,679	\$ 29,531	\$ 29,531	\$ 214,043
Radio Equipment	\$ 389,415	\$ 4,000	\$ 4,700	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 502,115
Flock Safety LPR	\$ -	\$ -	\$ 52,863	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52,863
TOTAL:	\$ 817,121	\$ 91,473	\$ 146,893	\$ 99,607	\$ 95,107	\$ 95,107	\$ 95,107	\$ 120,066	\$ 120,066	\$ 1,589,074

Woodstove Replacement Program

C1509

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Community Development - Planning

PROJECT BEGIN DATE: FY 15/16 **ESTIMATED COMPLETION:** FY 24/25

COUNCIL PRIORITY: Environmental Sustainability



PROJECT DESCRIPTION:

Woodstove Replacement Program to provide financial incentives to Truckee homeowners to replace non-compliant woodstoves with either new non-wood heating sources or EPA certified woodstoves. This program is funded through air quality mitigation fees. Once funding has been exhausted, the program will discontinue. The Woodstove Replacement Program fulfills Town Air Quality Management goals of particulate matter emissions (PM10) reduction in accordance with Municipal Code Chapter 7.03-Solid Fuel Burning Appliances. The program is \$600 for replacement with a EPA Phase II compliant wood stove or \$1,000 for replacement of a non-solid fuel burning device (gas or electric) in accordance with Council Resolution No.2016-38.

REASON FOR OR BENEFITS OF PROJECT:

The Town has adopted an Air Quality Management Plan, and a component of the air-shed particulate matter, primarily in the winter months, involves non-compliant solid fuel burning devices. This program would incentivize the removal of those devices, ultimately resulting in improved air quality.

OPERATIONAL COST IMPACTS:

None.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Air Quality Mitigation Fund	\$ 56,533	\$ 5,000	\$ 4,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 61,133
TOTAL:	\$ 56,533	\$ 5,000	\$ 4,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 61,133

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Replacement Program	\$ 56,533	\$ 5,000	\$ 4,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 61,133
TOTAL:	\$ 56,533	\$ 5,000	\$ 4,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 61,133

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Sustainability

PROJECT BEGIN DATE: FY 15/16

ESTIMATED COMPLETION: Ongoing

COUNCIL PRIORITY: Environmental Sustainability



PROJECT DESCRIPTION:

This project will fund greenhouse gas reduction planning and activities that promote renewable energy, energy efficiency, source reduction, resource conservation and restoration, and a healthy community to "Keep Truckee Green." Staff is exploring grants or funding sources that could potentially fund other sustainability implementation activities. Expected activities include implementation of a new municipal GHG tracking dashboard, consideration of a building reach code, building energy efficiency and decarbonization retrofit pilot programs, and a business sustainability grant program. This project will also fund regular updates of the Town's Climate Action Plan, currently planned every 4 years.

CIP 1510 Item	Description	Policy Development or Implementation
Climate Action Plan	Consultant contract to update the Town's CAP every 4 years	Policy Development
Reach Codes	Consultant contract to research policy options for reach codes, conduct community engagement, and support policy development	Policy Development
Housing Retrofit Pilot Prog.	Funding for weatherization rebates (match funding with TDPUD), implementation funding for upcoming proposed retrofit programs	Implementation
Business Sustainability Grant Pilot	Funding allocation for program implementation for business grants/rebates, program TBD	Implementation
Building Decarb Roadmap	Consultant support for development of key parts of a Building Decarbonization Roadmap (cost analysis, cold climate case studies, and technology research). Majority of Roadmap will be developed by Town staff.	Policy Development

REASON FOR OR BENEFITS OF PROJECT:

The Town has a goal to reduce GHG emissions 80% by 2040. This project will support that goal by designing projects that reduce and/or track emissions community wide.

OPERATIONAL COST IMPACTS:

No impacts associated with the GHG-reinventory.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ 139,219	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 139,219
Sustainability Designation	\$ 79,661	\$ 265,000	\$ 131,500	\$ 400,000	\$ 75,000	\$ 175,000	\$ -	\$ -	\$ -	\$ 861,161
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ 200,000	\$ 275,000	\$ -	\$ -	\$ 875,000
TOTAL:	\$ 218,880	\$ 265,000	\$ 131,500	\$ 400,000	\$ 475,000	\$ 375,000	\$ 275,000	\$ -	\$ -	\$ 1,875,380

Greenhouse Gas Emissions Reduction

C1510

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Sustainability

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Climate Action Plan Prep and Updates	\$ 114,789	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 214,789
GHG Inventory Update	\$ 29,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 29,900
Civic Spark Fellow	\$ 16,227	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,227
Reach Codes	\$ 57,964	\$ 35,000	\$ 29,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,464
Housing Retrofit Pilot Program	\$ -	\$ 200,000	\$ 100,000	\$ 400,000	\$ 400,000	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ 1,300,000
Business sustainability grant Pilot Program	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ 225,000
Building Decarbonization Roadmap	\$ -	\$ 30,000	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000
TOTAL:	\$ 218,880	\$ 265,000	\$ 131,500	\$ 400,000	\$ 475,000	\$ 375,000	\$ 275,000	\$ -	\$ -	\$ 1,875,380

Town Anniversary Acknowledgement

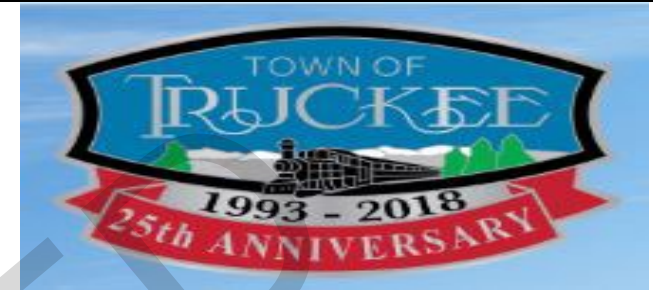
C1514

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Town Clerk & Communications

PROJECT BEGIN DATE: FY 15/16 **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Communication



PROJECT DESCRIPTION:

Town has celebrated our milestone anniversaries with a variety of efforts. Staff wants to acknowledge this and provide for a small budget for the next milestone (35th). Town will host Good Morning Truckee for 35th year anniversary.

REASON FOR OR BENEFITS OF PROJECT:

This project is in celebration of the Town's Anniversaries. Truckee has a rich history in which that residents and visitors are interested in celebrating.

OPERATIONAL COST IMPACTS:

None anticipated.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ 31,120	\$ -	\$ 3,084	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 44,204
Event Sponsorships	\$ 21,592	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,592
TOTAL:	\$ 52,712	\$ -	\$ 3,084	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 65,796

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
25th Anniversary Photo Book	\$ 8,791	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,791
25th Anniversary Event	\$ 43,921	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 43,921
30th Anniversary Effort	\$ -	\$ -	\$ 3,084	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,084
35th Anniversary Effort	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000
TOTAL:	\$ 52,712	\$ -	\$ 3,084	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 65,796

Town-Wide Content Management System

C1610

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Town Clerk & Communications

PROJECT BEGIN DATE: FY 16/17 **ESTIMATED COMPLETION:** FY 23/24

COUNCIL PRIORITY: Communication



PROJECT DESCRIPTION:

This project is for the evaluation, purchase and implementation of a Town-wide content management system (CMS) to compliment our "SharePoint program." A CMS is a computer application that allows publishing, editing, modifying, organizing, deleting, and maintaining content from a central interface.

REASON FOR OR BENEFITS OF PROJECT:

CMS will improve staff efficiencies in maintaining and locating documents; ensuring the proper records are made available in a timely manner in response to requests from the public; preserve the security of sensitive documents; conserve space on our computer servers; and improve the application of our records management retention policies to our electronic documents. This CIP also includes automation processes with the permitting process, contract preparation, records destruction dates, and collection of receipts from p-card purchases.

OPERATIONAL COST IMPACTS:

There will be ongoing maintenance and upgrade costs for the software. Costs will be updated as the selection process progresses.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ 52,167	\$ 30,000	\$ 10,631	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 122,798
TOTAL:	\$ 52,167	\$ 30,000	\$ 10,631	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 122,798

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Consultant	\$ 52,167	\$ -	\$ 10,631	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 92,798
Implementation	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
TOTAL:	\$ 52,167	\$ 30,000	\$ 10,631	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 122,798

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Town Clerk & Communications

PROJECT BEGIN DATE: FY 20/21 **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Communication

PROJECT DESCRIPTION:

Platform updates and upgrades for www.townoftruckee.com to www.townoftruckee.gov.



REASON FOR OR BENEFITS OF PROJECT:

The Town has to perform major updates to the website platform, about every five years, throughout the existence of the website. Just like any technology in today's environment, things are changing at a rapid pace. The Town is in the process of completely re-working the Town's website for completion by March 2024. Staff anticipates another upgrade will be required in 5 years. The Clerk's operating budget includes the maintenance costs of the website.

OPERATIONAL COST IMPACTS:

Current budget incorporates the ongoing maintenance costs of the Town Website, but there could be incremental cost changes associated with a future upgrade.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ 6,350	\$ 95,000	\$ 51,809	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ 133,159
TOTAL:	\$ 6,350	\$ 95,000	\$ 51,809	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ 133,159

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Website Upgrade	\$ -	\$ 95,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant Contract	\$ 6,350	\$ -	\$ 51,809	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ 133,159
TOTAL:	\$ 6,350	\$ 95,000	\$ 51,809	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ 133,159

Fleet Equipment Purchases

C1811

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Public Works - Fleet

PROJECT BEGIN DATE: FY 17/18

ESTIMATED COMPLETION: Ongoing

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:

Purchase two (2) Ford Lightning all electric trucks for the Facilities/Trails Division (\$160,000) and two (2) electric vehicles to replace gas vehicles used in Building, Engineering and Town pool (\$160,000).



REASON FOR OR BENEFITS OF PROJECT:

The Public Works Facilities and Trails Division would like to purchase two (2) Ford Lightning electric trucks and two (2) replacement vehicles that are used in Building, Engineering and Town pool with electric vehicles in FY24/25. In FY23/24, through the previous year class and compensation study, two positions were added to the Facilities Division, one (1) Facilities Supervisor and one (1) Facilities Maintenance Worker position. Unfortunately, due to a clerical issue during the budget/CIP preparation the required pickup trucks were not included in this document for the identified added positions. The Facilities/Trails is requesting, in FY24/25, one (1) additional Facilities Maintenance Worker position, which would also require a truck. These all electric work trucks are ideal for the operation(s) of the Facilities/Trails division in the fact that the daily mileage would be relatively low compared to other Town divisions. These two trucks, with the lower daily mileage utilization, will not need immediate large capacity charging infrastructure, the trucks can be plugged in over night, utilizing slower charging within the existing infrastructure at the Stevens Lane Corp yard. These trucks would be used to carry personnel and tools to all the various work sites that that Facilities/Trails Division maintains on a daily basis. **The funding in the amount of \$600,000 that was identified in CIP C1811 for the Council approved purchase of two (2) Larue snowblowers will have to be moved to the FY24/25 CIP C1811 since the snow blowers were ordered but will not be built prior to the end of FY23/24.

OPERATIONAL COST IMPACTS:

This will increase the fleet size and fleet maintenance costs overall.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ 1,895,731	\$ 600,000	\$ -	\$ 760,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,655,731
Sustainability Designation	\$ -	\$ -	\$ -	\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,000
Measure R/U Sales Tax Fund	\$ 464,615	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 464,615
TOTAL:	\$ 2,360,345	\$ 600,000	\$ -	\$ 920,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,280,345

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Equipment Purchases	\$ 2,360,345	\$ 600,000	\$ -	\$ 920,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,280,345
TOTAL:	\$ 2,360,345	\$ 600,000	\$ -	\$ 920,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,280,345

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Public Safety - Support Services

PROJECT BEGIN DATE: FY 18/19 **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Communication

**PROJECT DESCRIPTION:**

Provides funding over the next two years for the replacement of the Records Management System (RMS). This project also includes online reporting and eCitations as a component.

REASON FOR OR BENEFITS OF PROJECT:

The Records Management System (RMS) replacement project is a pivotal endeavor aimed at modernizing and optimizing the technological infrastructure of the Police Department and collaborating agencies throughout Nevada County. This initiative spans over the next two years and is part of a concerted effort to upgrade the police department's records management system. Despite ongoing efforts to address system issues with our current vendor, it has become increasingly apparent that our current RMS system is not meeting the evolving needs of our department. While upgrades have been implemented over the past two decades, they have failed to keep pace with the rapid advancements in technology. Moreover, recent changes to State and Federal reporting requirements, effective January 1, 2021, have intensified the demand for more efficient and streamlined reporting processes.

In response to these challenges, the police department has initiated discussions with our current vendor to explore potential solutions. However, despite these efforts, it has become clear that the existing system is not equipped to meet our long-term needs effectively.

To facilitate the selection of a suitable replacement, demos are scheduled for FY 23/24 to evaluate alternative RMS systems. These demos will provide an opportunity to assess the functionality, compatibility, and user-friendliness of prospective systems, ultimately informing the decision-making process. The outcomes of these demos will be crucial in determining whether to remain with our current system or transition to a new solution in FY 24/25.

Currently, officers utilize several different platforms to document incidents, book evidence, report required Racial and Identity Profiling Act (RIPA) data, document accidents including SWITRS reporting requirements, and other legal requirements for staff. This fragmented approach not only complicates workflow but also necessitates the purchase of additional software to address specific needs. The implementation of a new RMS/CAD system represents an opportunity to streamline these disparate processes into a cohesive and integrated solution. By consolidating these functionalities within a single platform, the department aims to eliminate the need for supplementary software purchases, thereby enhancing operational efficiency and reducing administrative burden on staff.

By investing in the RMS replacement project, the police department is demonstrating its commitment to enhancing operational efficiency, improving data accuracy, and ensuring compliance with regulatory requirements. This initiative represents a proactive step towards modernizing law enforcement operations and delivering enhanced services to the community. Through collaborative efforts with partner agencies and diligent evaluation of prospective systems, the police department is poised to usher in a new era of technological excellence and operational effectiveness.

In addition to addressing internal operational needs, the Police Department recognizes the importance of enhancing community engagement and customer service. As such, there is a pressing need to implement an online reporting tool to streamline the process for residents to file reports, request documents, and access information. This initiative aligns with our commitment to improving accessibility and convenience for community members while also optimizing efficiency within the department. By introducing an online reporting tool, we anticipate significant reductions in report request times and online accident report requests, leading to a substantial decrease in workload for our current records technicians. There is potential to reduce the software cost through an offset model to charge insurance companies for reports. The annual cost is determined by the population that the agency is serving. Furthermore, the exploration of an e-citation system is underway, aimed at improving workflow efficiency from officers to the court and reducing paper waste. These innovative solutions not only enhance operational effectiveness but also underscore our dedication to modernizing processes and delivering exceptional service to the community.

OPERATIONAL COST IMPACTS:

Ongoing annual maintenance costs.

Records Management System

C1821

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Public Safety - Support Services

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ -	\$ 400,000	\$ -	\$ 465,000	\$ 128,000	\$ 128,000	\$ 128,000	\$ 128,000	\$ 128,000	\$ 1,105,000
TOTAL:	\$ -	\$ 400,000	\$ -	\$ 465,000	\$ 128,000	\$ 128,000	\$ 128,000	\$ 128,000	\$ 128,000	\$ 1,105,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Records Management System	\$ -	\$ 400,000	\$ -	\$ 400,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 900,000
eCitations System	\$ -	\$ -	\$ -	\$ 56,000	\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,000	\$ 151,000
Online Reporting	\$ -	\$ -	\$ -	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 54,000
TOTAL:	\$ -	\$ 400,000	\$ -	\$ 465,000	\$ 128,000	\$ 128,000	\$ 128,000	\$ 128,000	\$ 128,000	\$ 1,105,000

Source Separated Public Recycling Containers

C1822

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Solid Waste

PROJECT BEGIN DATE: FY 18/19

ESTIMATED COMPLETION: FY 22/23

COUNCIL PRIORITY: Environmental Sustainability

PROJECT DESCRIPTION:

Place new trash and recycling containers and replace existing public litter containers with side-by-side containers for trash and recycling collection. This project will be implemented in phases, beginning with replacement of trash cans in highly trafficked areas downtown. Staff used the Railyard containers as a "pilot," to inform the use. Town staff have worked with TDMA and HPAC to finalize the design and locations for new receptacles.

REASON FOR OR BENEFITS OF PROJECT:

The replacement trash and recycling stations will provide added capacity, a more wildlife-resistant receptacle, and opportunity for the general public to source separate their recyclable materials consistent with the Town's new trash and recycling programs. Currently, the recyclables drop directly into the trash and are not collected separately. The new separate recycling container will maintain the recycling materials cleaner for greater diversion rates. The new trash cans will have solar-powered compactors providing 8x greater capacity, which will reduce overflowing cans resulting in litter. Each trash can will be paired with a recycling container.

OPERATIONAL COST IMPACTS:

Tahoe Truckee Sierra Disposal will service the containers at no cost, per the solid waste franchise agreement. Town Facilities staff will be responsible for long-term maintenance and upkeep of the containers.



FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Solid Waste Fund	\$ 2,203	\$ -	\$ 53,723	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,926
TOTAL:	\$ 2,203	\$ -	\$ 53,723	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,926

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Construction	\$ 2,203	\$ -	\$ 53,723	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,926
TOTAL:	\$ 2,203	\$ -	\$ 53,723	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,926

Town-Wide Aerial Mapping Project

C1906

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Administrative Services - IT

PROJECT BEGIN DATE: Ongoing

ESTIMATED COMPLETION: Ongoing

COUNCIL PRIORITY: Town Infrastructure



PROJECT DESCRIPTION:

Update aerial imagery of the Town of Truckee and adjoining region. For Fiscal Year 25/26, the Town will work with neighboring agencies/ special districts to create a project that benefits all participating agencies. Data collection will include high-resolution imagery and may include LiDAR and near infrared data.

REASON FOR OR BENEFITS OF PROJECT:

The project is a multi-agency project completed once every five years to provide updated aerial mapping of the North Lake Tahoe-Truckee area. Updated aerial imagery is required by local agencies for accurate Geographic Information Systems (GIS) mapping which is used for a variety of purposes from mapping flood zones to tracking Town-owned property, and updating and tracking infrastructure.

OPERATIONAL COST IMPACTS:

None.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ 20,539	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 45,539
Intergovernmental Contributions	\$ 136,957	\$ -	\$ -	\$ -	\$ 155,000	\$ -	\$ -	\$ -	\$ -	\$ 291,957
TOTAL:	\$ 157,496	\$ -	\$ -	\$ -	\$ 180,000	\$ -	\$ -	\$ -	Ongoing	\$ 337,496

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Project Costs	\$ 157,496	\$ -	\$ -	\$ -	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ 337,496
TOTAL:	\$ 157,496	\$ -	\$ -	\$ -	\$ 180,000	\$ -	\$ -	\$ -	Ongoing	\$ 337,496

Parking District Infrastructure

C2016

PROJECT CATEGORY:	Miscellaneous Projects		
RESPONSIBLE DEPARTMENT:	Public Safety - Parking		
PROJECT BEGIN DATE:	FY 19/20	ESTIMATED COMPLETION:	Ongoing
COUNCIL PRIORITY:	Town Infrastructure		



PROJECT DESCRIPTION:

This project is for ongoing parking district infrastructure replacements. This will help the Parking District ensure adequate funding for expected end-of-life meter replacements, software updates, new meters upon expansion of the Parking District, and technology enhancements. FY24/25 a new parking citation management software will be researched, bid, and selected for implementation in FY24/25.

REASON FOR OR BENEFITS OF PROJECT:

As part of the ongoing efforts to maintain and enhance the district infrastructure parking system, several key components are slated for replacement and upgrades in FYs 24/25 and 25/26. Parking meters and associated software products are integral to the efficient operation of our parking system, and they continue to evolve to meet changing needs and technological advancements. The majority of current inventory of parking meters and software products has reached its useful lifespan, necessitating replacement to ensure optimal performance and customer satisfaction. In FY 23/24, the Parking District took proactive steps by installing 15 new face plates in the core business district, laying the groundwork for future enhancements. Building on this momentum, FY 24/25 will see the replacement of an additional 42 face plates, further improving the functionality and aesthetics of our parking infrastructure.

Moreover, FY 24/25 presents an opportune time for the Parking District to invest in a new parking software program. The decision to procure a new software system stems from the recognition of the evolving needs of our district and the desire to provide enhanced customer information and user experience. The increased purchase price for the software system accounts for inflation and potential supply chain challenges, ensuring that we secure a robust and future-proof solution. Additionally, in line with efforts to enhance operational efficiency and accommodate the growing district, the Parking District plans to acquire a mobile license plate reader (ALPR) in FY 24/25. This technology will streamline parking enforcement efforts and improve overall program efficiency, contributing to a seamless parking experience for residents and visitors alike.

Furthermore, recognizing the importance of proactive maintenance and upkeep, the Parking District intends to secure a service agreement to maintain meter functionality. This proactive approach will minimize downtime and ensure the reliability of our parking infrastructure. Looking ahead, staff plans to conduct research and make preparations for the acquisition of another dedicated Downtown Parking District vehicle in FY 25/26. This vehicle will play a vital role in supporting parking operations and enforcement efforts, further bolstering the efficiency and effectiveness of our district infrastructure.

In summary, the investments planned for FY 24/25 reflect the Parking District's commitment to maintaining high-quality parking services, embracing technological advancements, and meeting the evolving needs of our community. Through strategic replacements, upgrades, and acquisitions, we aim to enhance the functionality, reliability, and user experience of our district infrastructure parking system, ultimately contributing to the vitality and success of our district.

OPERATIONAL COST IMPACTS:

Operational impacts will be determined based on the expansion of the Parking District and technology improvements.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Parking Fund	\$ 29,929	\$ 331,308	\$ 97,582	\$ 460,679	\$ 196,508	\$ 99,808	\$ 102,549	\$ 175,426	\$ 108,448	\$ 1,270,929
TOTAL:	\$ 29,929	\$ 331,308	\$ 97,582	\$ 460,679	\$ 196,508	\$ 99,808	\$ 102,549	\$ 175,426	\$ 108,448	\$ 1,270,929

Parking District Infrastructure

C2016

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Public Safety - Parking

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Parking Meters / Equipment	\$ 29,929	\$ 75,000	\$ 51,462	\$ 134,371	\$ 106,700	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 502,462
Software	\$ -	\$ 256,308	\$ 36,120	\$ 256,308	\$ 89,808	\$ 54,808	\$ 57,549	\$ 60,426	\$ 63,448	\$ 618,467
Professional Services	\$ -	\$ -	\$ 10,000	\$ 70,000	\$ -	\$ -	\$ -	\$ 70,000	\$ -	\$ 150,000
TOTAL:	\$ 29,929	\$ 331,308	\$ 97,582	\$ 460,679	\$ 196,508	\$ 99,808	\$ 102,549	\$ 175,426	\$ 108,448	\$ 1,270,929

Support Development of New Truckee Library Facility

C2110

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Town Manager

PROJECT BEGIN DATE: FY 17/18

ESTIMATED COMPLETION: FY 25/26

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:

The Town is providing both in-kind and financial support to assist with planning for a new expanded Truckee Library location. The library will be operated as part of the Nevada County Community Library system and the Town's efforts are in partnership with Nevada County and Friends of the Truckee Library, through a JPA with the County and MOU with the Friends of the Truckee Library. The Town's contributions include providing a long-term below market lease of a portion of the Town's Riverview Corporation Yard site (valued at \$1.4 million) to TDRPD for use as a maintenance yard to free up space at Truckee River Regional Park for the library; providing \$500,000 towards the Phase 1 design (1/3 of the total cost); and exploring funding models for final design and construction. Construction is currently estimated to be \$30 million, which would likely be funded by a combination of JPA Bond Proceeds and Private Contributions. Construction would not likely start until 2026 at the earliest and is contingent upon the Town being able to vacate the Riverview Corporation Yard, which is currently being used for storage and operations of various transportation programs, including TART Connect and the bikeshare program.

REASON FOR OR BENEFITS OF PROJECT:

While the Town does not provide library services, the development of an expanded library facility is an important priority for the Truckee community. Therefore, Town Council has prioritized partnership efforts to help facilitate development of this community facility.

OPERATIONAL COST IMPACTS:

It is not anticipated that the Town will operate the new library, therefore no operational costs are projected. Future contemplation of any Town operations role would necessitate careful evaluation of operational cost impacts.

ADDITIONAL TOWN SUPPORT - CAPTURED ELSEWHERE	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Land Commitment- Riverview lease	\$ -	\$ 1,400,000	\$ -	\$ -	\$ -	\$ 1,400,000	\$ -	\$ -	\$ -	\$ 1,400,000
Studies, plans, consultants	\$ 85,034	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,034
Staff support (in-kind)	\$ 15,000	\$ 10,000	\$ 5,000	\$ 5,000	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ 29,000
TOTAL:	\$ 100,034	\$ 1,410,000	\$ 5,000	\$ 5,000	\$ 4,000	\$ 1,400,000	\$ -	\$ -	\$ -	\$ 1,514,034

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ 38,790	\$ 215,000	\$ 2,000	\$ 265,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 405,790
American Rescue Plan Act	\$ 15,000	\$ 285,000	\$ 50,000	\$ 235,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
TOTAL:	\$ 53,790	\$ 500,000	\$ 52,000	\$ 500,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 705,790

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Bond Measure Polling and JPA Formation	\$ 53,790	\$ -	\$ 2,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 205,790
Town's Share of Design	\$ -	\$ 500,000	\$ 50,000	\$ 350,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
TOTAL:	\$ 53,790	\$ 500,000	\$ 52,000	\$ 500,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 705,790

Annual Budget Software

C2205

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Administrative Services - Finance

PROJECT BEGIN DATE: FY 22/23 **ESTIMATED COMPLETION:** FY 26/27

COUNCIL PRIORITY: Town Infrastructure



PROJECT DESCRIPTION:

This project will facilitate a needs assessment, selection, and implementation of a software product for the Town's annual budgeting.

REASON FOR OR BENEFITS OF PROJECT:

The Town's current budget is created entirely in Microsoft Excel. As the Town's budgeting needs continue to grow, excel is not able to keep up with the growing demands. The Capital Budget has crashed several times in the past few years necessitating complete re-creation causing delays in the budgeting process. Staff also anticipates that a new budgeting software will help to increase the transparency and accessibility of budgeting information.

OPERATIONAL COST IMPACTS:

Ongoing annual maintenance costs.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ -	\$ 250,000	\$ 65,084	\$ 57,716	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 122,800
TOTAL:	\$ -	\$ 250,000	\$ 65,084	\$ 57,716	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 122,800

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Software Selection	\$ -	\$ 30,000	\$ 57,084	\$ 22,716	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 79,800
Software Purchase	\$ -	\$ 190,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Software Implementation	\$ -	\$ 30,000	\$ 8,000	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 43,000
TOTAL:	\$ -	\$ 250,000	\$ 65,084	\$ 57,716	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 122,800

Public Art Master Plan Implementation

C2308

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 21/22 **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:

Ongoing implementation of the Public Art Master Plan. Includes implementation of the first Town-commissioned art installation on the Brockway Road retaining wall, the Donner Lake Litter art installation, and funding for future installations. Also includes a Public Art Funding Strategy that will initiate in FY 23/24.

REASON FOR OR BENEFITS OR PROJECT:

Public Art is an important component of our thriving community and the creation of public art which enhances the character of Truckee.

OPERATIONAL COST IMPACTS:

Operation costs vary based on type of project implemented.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ -	\$ 100,000	\$ 72,000	\$ 128,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
American Rescue Plan Act	\$ 62,500	\$ -	\$ -	\$ 37,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
TOTAL:	\$ 62,500	\$ 100,000	\$ 72,000	\$ 165,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Brockway Road Installation	\$ 32,500	\$ -	\$ 30,519	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,019
Donner Lake Litter Art	\$ 30,000	\$ 30,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Funding Strategy	\$ -	\$ -	\$ 20,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Misc. PACT Expenses	\$ -	\$ -	\$ 1,481	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,981
Potential Future Installations and Programs	\$ -	\$ 70,000	\$ -	\$ 154,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 154,000
TOTAL:	\$ 62,500	\$ 100,000	\$ 72,000	\$ 165,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000

Single-Use Item Reduction

C2309

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Solid Waste & Recycling

PROJECT BEGIN DATE: FY 22/23

ESTIMATED COMPLETION: FY 25/26

COUNCIL PRIORITY: Environmental Sustainability



PROJECT DESCRIPTION:

This project supports measures to reduce the use of single-use foodware items and single-use plastic water bottles. The single-use foodware reduction ordinance, adopted in November 2022, prohibits the use of polystyrene foam foodware, requires businesses to provide reusable foodware for in-house dining, and implements other measures to reduce the use of disposable foodware. Grant funds will support businesses in offsetting the incremental cost of alternatives to polystyrene foam foodware, reducing the capital cost of purchasing of reusable foodware, and capital improvements to accommodate a dishwasher. Project funding also supports outreach and education about the foodware ordinance requirements, including providing technical assistance to businesses. Beginning in FY 24/25, grant funding will be available to support reusable foodware return systems for takeout orders to further reduce the use of disposable foodware. Additional funding beginning FY 23/24 would support measures to reduce the use of single-use bottles and promote use of reusable water bottles, including grants for new bottle filling stations and development of a tap water campaign.

REASON FOR OR BENEFITS OR PROJECT:

These ordinances and supporting educational outreach campaigns will reduce the amount of single-use items distributed in Truckee through source reduction, reducing landfilled waste and litter in our community, which has been a prominent issue. Reductions in single-use foodware and beverage containers will also result in lower greenhouse gas emissions from the production, transportation, and disposal of single-use products. Studies also show that businesses that switch to reusable foodware save money after the return from the initial capital costs from not continuously purchasing disposable foodware.

OPERATIONAL COST IMPACTS:

Potential reduced operational costs for litter abatement.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Solid Waste Fund	\$ 3,784	\$ 121,500	\$ 120,975	\$ 112,000	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ 258,759
Sustainability Designation	\$ -	\$ 17,000	\$ 17,000	\$ 65,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 97,000
	\$ 3,784	\$ 138,500	\$ 137,975	\$ 177,000	\$ 37,000	\$ -	\$ -	\$ -	\$ -	\$ 355,759

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Business Grants	\$ -	\$ 30,000	\$ 20,300	\$ 100,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 130,300
Foodware Outreach & Education*	\$ 3,784	\$ 40,000	\$ 39,005	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,789
Single-Use Bottle Reduction	\$ -	\$ 68,500	\$ 78,670	\$ 77,000	\$ 27,000	\$ -	\$ -	\$ -	\$ -	\$ 182,670
TOTAL:	\$ 3,784	\$ 138,500	\$ 137,975	\$ 177,000	\$ 37,000	\$ -	\$ -	\$ -	\$ -	\$ 355,759

Fencing and Security Gates at Town Hall

C2312

PROJECT CATEGORY: Miscellaneous Projects

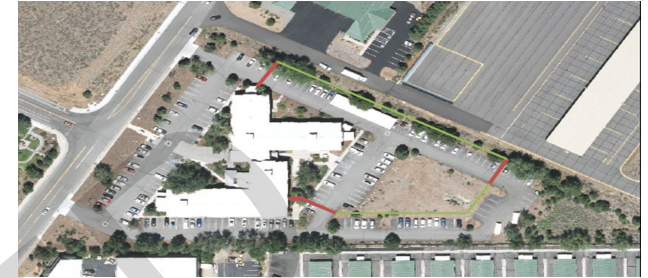
RESPONSIBLE DEPARTMENT: Public-Works Facilities

PROJECT BEGIN DATE: FY 22/23 **ESTIMATED COMPLETION:** FY 25/26

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:

This project is to increase security and safety of Town equipment, vehicles and personnel at Town Hall by installing fencing in the exterior of the facility and vehicle gates.



REASON FOR OR BENEFITS OF PROJECT:

The purpose of this is to secure Town Assets including Safety vehicles, Pool Vehicles, and employee vehicles while also providing a secured area for employees to access Town Hall given the facility is accessed on a 24 hour basis.

OPERATIONAL COST IMPACTS:

Total operational cost impacts are unknown at this time. There will be annual maintenance on the gates and access system once installed that will be transferred to the operating budgets accordingly.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
CIRA Grant	\$ -	\$ 288,630	\$ 15,000	\$ 225,000	\$ 260,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
General Fund	\$ -	\$ 176,370	\$ -	\$ 225,000	\$ 290,000	\$ -	\$ -	\$ -	\$ -	\$ 515,000
TOTAL:	\$ -	\$ 465,000	\$ 15,000	\$ 450,000	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ 1,015,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Planning & Design	\$ -	\$ 15,000	\$ 15,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000
Construction	\$ -	\$ 450,000	\$ -	\$ 400,000	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ 950,000
TOTAL:	\$ -	\$ 465,000	\$ 15,000	\$ 450,000	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ 1,015,000

Micro Transit Program

C2313

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Public Works - Transit

PROJECT BEGIN DATE: FY 22/23 **ESTIMATED COMPLETION:** FY 22/23

COUNCIL PRIORITY: Infrastructure, Community Connectivity

PROJECT DESCRIPTION:

Summer 2022 (FY 22/23) Microtransit Pilot Project to operate from June 25 through September 5, 2022. Pilot would provide daily service from 10AM to 10 PM within Town limits primarily serving , Donner Pass Road Commercial Core, Brockway lodging properties, Tahoe Forest Hospital, and Tahoe Donner and Glenshire residential areas. Data and community input would be used to evaluate Microtransit model as a town-wide transit operational model in future years. For FY 23/24, this Project is a year long continuation of the successful TART Connect . The year long pilot will provide daily service from 6:30 AM to Midnight during summer and winter peak and 6:30 AM to 10 PM during fall and spring off peak seasons serving the Town Limits in its entirety. This year long pilot will provide a comprehensive collection of data to inform the future implementation of the Microtransit model as a town-wide transit operational model in future years. Also included in this Project is the collection of public opinion surveys to evaluate the publics interest and support of establishing a sustainable local revenue source to fund ongoing transit operations.



REASON FOR OR BENEFITS OR PROJECT:

Environmental Sustainability, Infrastructure and Community Connectivity. Initial data from the FY22/23 summer and winter pilots has resulted in a 44% increase in overall transit ridership. Implementation of the year long pilot, as proposed, results in implementing 89% of the Truckee TART Master Plan which projects an ultimate annual ridership of 313,000 passengers per year vastly exceeding the annual Truckee TART fixed route and Dial-a-rider annual average ridership of approximately 30,000 passengers. Implementation of this Project is intended to provide numerous social, environmental, and economic benefits for residents, employees, and visitors.

OPERATIONAL COST IMPACTS:

This is a pilot therefore the operational cost impacts are not anticipated to be beyond the \$1,425,309 FY 22/23 pilot with \$153,663 being provided by the Town in the form of American Rescue Plan Funds, \$153,000 from the Parking Fund, \$54,060 from the Sustainability Designation, and \$460,000 from the General fund to fund the continuation of the Pilot through FY 22/23 and the remainder from other non-general fund sources. For FY 23/24, annual operating impacts associated with the year long TART Connect microtransit pilot have the potential to result in cost impacts of approximately \$2,600,000 to implement a Town-wide year round service should additional partner funding not be realized.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
American Rescue Plan Act	\$ 153,663	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 153,663
Tahoe Donner TSSA Fund	\$ 178,303	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 178,303
Glenshire TSSA Fund	\$ 105,317	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 105,317
Tourism Business Improvement District	\$ 180,195	\$ 400,000	\$ 260,000	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 570,195
Intergovernmental Contributions	\$ 70,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 270,000
Parking Fund	\$ 153,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 153,000
Partner Reimbursements	\$ 95,709	\$ 100,000	\$ 63,478	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 159,187
Sustainability Designation	\$ 54,060	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54,060
State Transit Assistance (STA)	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
General Fund	\$ 389,682	\$ 1,765,000	\$ 1,541,522	\$ 2,420,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,351,204
TOTAL:	\$ 1,379,928	\$ 2,865,000	\$ 2,465,000	\$ 2,650,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,494,928

Micro Transit Program

C2313

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Public Works - Transit

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Summer Pilot	\$ 438,309	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 438,309
Winter Pilot	\$ 481,619	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 481,619
Spring Pilot	\$ 460,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 460,000
FY 23/24 Pilot	\$ -	\$ 2,800,000	\$ 2,400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,400,000
FY 24/25 Pilot	\$ -	\$ -	\$ -	\$ 2,650,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,650,000
Consultant Support for Polling	\$ -	\$ 65,000	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000
TOTAL:	\$ 1,379,928	\$ 2,865,000	\$ 2,465,000	\$ 2,650,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,494,928

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Sustainability

PROJECT BEGIN DATE: FY 21/22

ESTIMATED COMPLETION: FY 28/29

COUNCIL PRIORITY: Environmental Sustainability



PROJECT DESCRIPTION:

This project will work in partnership with community partners to fund activities that promote renewable energy, energy efficiency, resource conservation and restoration. Projects include a biomass scoping study and feasibility study (in partnership with Truckee Tahoe Airport District, Truckee Fire Protection District, and Truckee Donner Public Utility District), support of a green business certification program (led by Sierra Business Council), and participation as a founding member of the Climate Transformation Alliance. Donner Lake Stewardship efforts include \$15,000/ year to support DIPS water quality monitoring for FY 23/24- FY25-26 and \$15,277 to support Clean Tahoe underwater litter cleanup and study. Includes environmental permitting and construction match funding for the Donner Lake Bank Restoration project being led by the Truckee River Watershed Council, which will focus on potential improvements at and adjacent to the public piers around Donner Lake.

REASON FOR OR BENEFITS OR PROJECT:

The Town has a goal to reduce GHG emissions 80% by 2040. This project will support that goal by designing projects that reduce and/or track emissions community wide.

OPERATIONAL COST IMPACTS:

The biomass feasibility study will consider operating models for a future biomass facility, including operating cost impacts, which could result in significant future costs if a project is pursued following this study. The Donner Lake Stewardship and Climate Transformation Alliance partnerships are still in their development phases. Both partnerships could result in significant future projects for Council consideration, including consideration of operational cost impacts.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000
Partner Reimbursements	\$ 110,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110,000
Sustainability Designation	\$ 116,342	\$ 73,334	\$ 67,244	\$ 196,944	\$ 70,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ 465,530
TOTAL:	\$ 226,342	\$ 83,334	\$ 67,244	\$ 236,944	\$ 70,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ 615,530

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Biomass Feasibility	\$ 110,000	\$ 10,000	\$ 8,910	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 158,910
Biomass Scoping	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Green Business Certification	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Sustainable Tourism Efforts	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Donner Lake Stewardship	\$ 16,342	\$ 20,000	\$ 15,000	\$ 30,277	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 76,619
Climate Transformation Alliance	\$ 60,000	\$ 33,334	\$ 33,334	\$ 16,667	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ 130,001
Donner Lake Bank Restoration	\$ -	\$ -	\$ -	\$ 150,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TOTAL:	\$ 226,342	\$ 83,334	\$ 67,244	\$ 236,944	\$ 70,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ 615,530

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Public Works - Transit

PROJECT BEGIN DATE: FY 23/24 **ESTIMATED COMPLETION:** FY 25/26

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:

This project will provide the Transit Department and contracted operator(s) with an app-based on demand transit software. This software will improve customer service as well as efficiencies with ride booking, dispatching, ride sharing, and overall coordination for existing transit services as well as any future transit service models such as microtransit. The acquisition of this software is fully funded through the Transit and Intercity Rail Capital Program (TIRCP) award to the Town as part of a \$4.437 million award for the "Keep Truckee Moving" program of projects which also included funding for EV's, EV charging, and construction of Phase 2 of the Truckee Railyard Mobility Hub.

REASON FOR OR BENEFITS OF PROJECT:

The Microtransit Pilot Programs have demonstrated that on-demand transit software would greatly enhance customer service and rider experience and increase the convenience of transit to existing riders as well as the overall attractiveness of transit to new riders.

OPERATIONAL COST IMPACTS:

Implementation of this software is anticipated to result in improved efficiencies in the overall system with the potential to reduce cost for dispatching, record keeping, and performance reporting.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Transit and Intercity Rail Capital Program (TIRCP)	\$ -	\$ 224,000	\$ 74,500	\$ 74,500	\$ 74,500	\$ -	\$ -	\$ -	\$ -	\$ 223,500
TOTAL:	\$ -	\$ 224,000	\$ 74,500	\$ 74,500	\$ 74,500	\$ -	\$ -	\$ -	\$ -	\$ 223,500

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
App-Based On-Demand Transit Software	\$ -	\$ 224,000	\$ 74,500	\$ 74,500	\$ 74,500	\$ -	\$ -	\$ -	\$ -	\$ 223,500
TOTAL:	\$ -	\$ 224,000	\$ 74,500	\$ 74,500	\$ 74,500	\$ -	\$ -	\$ -	\$ -	\$ 223,500

Electric Vehicle Charging Infrastructure Master Plan

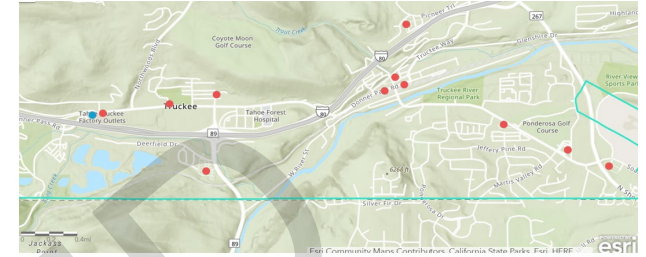
C2407

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 24/25 **ESTIMATED COMPLETION:** FY 25/26

COUNCIL PRIORITY: Environmental Sustainability



Town EV Charging Locations. Source: Town of Truckee Website

PROJECT DESCRIPTION:

In FY 24/25 this CIP will fund the initiation of a Town Facility Electric Vehicle Charging Master Plan to evaluate a strategy for electric vehicle charging infrastructure (location, amount, pricing structure, electrical service needs, general specifications, etc.) for Town facilities, including Town-maintained parking lots, Town Hall, and the Public Service Center. The planning phase will assess the future full EV infrastructure buildout and electrical infrastructure needs at all locations.

REASON FOR OR BENEFITS OF PROJECT:

This project will help the Town achieve its GHG emissions reduction goals by facilitating future conversion of the Town fleet to electric. Purchase of future electric vehicles will be considered as part of the annual fleet replacement program, pursuant to the adopted Clean Fleet Policy.

OPERATIONAL COST IMPACTS:

There will be ongoing costs of electricity usage and annual charging station operating and maintenance costs. These costs will be offset by gas savings.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ -	\$ -	\$ -	\$ 25,000	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
TOTAL:	\$ -	\$ -	\$ -	\$ 25,000	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
EV Master Plan	\$ -	\$ -	\$ -	\$ 25,000	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
TOTAL:	\$ -	\$ -	\$ -	\$ 25,000	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Assistant to the Town Manager

PROJECT BEGIN DATE: FY 23/24 **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Infrastructure, Community Connectivity



**RIVER REVITALIZATION
STEERING COMMITTEE**
RESTORE • REVIVE • REIMAGINE

PROJECT DESCRIPTION:

The Town's adopted Downtown River Revitalization Strategy and 2040 General Plan both set a vision for development and restoration along the Truckee River from the confluence of Donner Creek to the intersection with Trout Creek. In advancement of this vision, the River Revitalization Steering Committee was formed, a planning consultant was hired along with a communications consultant. Together the committee and planning consultant will work toward creating a plan for revitalizing and activating lands around the river, restoring environmental degradation, and providing access and opportunity to interact with the river for the benefit of the entire community. Efforts will include ongoing committee meetings, stakeholder engagement, business inventory, land use and urban design options, consideration of revitalization incentives, and riparian health among other component of this long-term project. Funding in this CIP is identified to support planning, as well as potential revitalization incentives.

REASON FOR OR BENEFITS OF PROJECT:

General Plan Economic Development Element Goal

OPERATIONAL COST IMPACTS:

Specific operational impacts will be determined based on specific projects pursued. However, significant staff time is anticipated from multiple divisions, including Economic Development, Planning, Town Manager's Office, and Engineering.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ -	\$ 190,000	\$ 190,000	\$ 1,210,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,400,000
Unfunded Grant Source	\$ -	\$ 1,000,000	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 750,000
TOTAL:	\$ -	\$ 1,190,000	\$ 190,000	\$ 1,210,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 2,150,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Project Consultants	\$ -	\$ 190,000	\$ 179,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 379,000
Project Implementation	\$ -	\$ -	\$ 11,000	\$ 10,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 771,000
Revitalization Incentives	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
TOTAL:	\$ -	\$ 1,190,000	\$ 190,000	\$ 1,210,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 2,150,000

Police Department Radio Equipment and Infrastructure

C2410

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Public Safety - Patrol

PROJECT BEGIN DATE: Ongoing **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Communication



PROJECT DESCRIPTION:

The Safety Communications Equipment Replacement initiative addresses the critical need to upgrade the Police Department's handheld (portables) and vehicle radios (mobiles), ensuring optimal functionality and enhanced safety features for field personnel. Currently, the cost to replace each unit is approximately \$10,000, inclusive of firmware upgrades, warranty coverage, and associated parts. It's important to note that there exists a potential 10% annual increase in costs if purchases are delayed beyond this calendar year.

The existing radio infrastructure, comprising fixed radio equipment, portables, and mobiles, is aging, with the fixed infrastructure approaching six (6) years old (installed in 2018) and portables and mobiles nearing eight (8) years old (installed in 2016). The radios purchased in 2016 cannot be upgraded to incorporate the latest safety features due to firmware limitations inherent in the base model. Therefore, the proposed upgrade is imperative to provide access to the latest county-wide safety features for field personnel, along with continued upgrades within the same chassis model and statewide interoperability. Also, as the County moves toward a statewide integrated radio system, the ability to use multiple radio bands (VHF, UHF, and 700/800) will become necessary.

Discussions with the radio vendor have indicated that the upgrade project will encompass not only the replacement of current equipment but also the modernization of the fixed radio infrastructure and the microwave link to the Mt Rose receiver site. As part of this process, it is anticipated that all TPD radio equipment housed at the Nevada County Sheriff's Office in Truckee will be relocated to the Town's Public Works building. This relocation is essential to ensure the continued operation of the Mt Rose repeater site, thereby maintaining seamless communication capabilities for the Police Department.

While estimated pricing has been provided by the current radio vendor, the Department anticipates issuing a Request for Proposals (RFP) among several vendors and conducting a comprehensive selection process to ensure the best value and most suitable solution for our needs. This proactive approach underscores our commitment to maintaining cutting-edge communication infrastructure and ensuring the safety and effectiveness of our law enforcement operations.

REASON FOR OR BENEFITS OF PROJECT:

Communications and safety products continue to evolve. The listed items are reaching their useful lifespan and will require full replacement.

OPERATIONAL COST IMPACTS:

Nevada County has committed to replacing the radio infrastructure between Nevada City and Truckee, as well as paying for the first ten (10) years of the radio equipment subscription fees which are \$30,000 per year through a cooperative agreement with the State of California (California Radio Interoperability System - CRIS).

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Federal Grant Source	\$ -	\$ -	\$ -	\$ 468,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 468,000
COPS Fund	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
General Fund	\$ -	\$ -	\$ -	\$ 192,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 232,000
TOTAL:	\$ -	\$ -	\$ -	\$ 810,000	\$ 40,000	\$ -	\$ -	\$ -	Ongoing	\$ 850,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Radios (including installation)	\$ -	\$ -	\$ -	\$ 760,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000
Radio Equipment - Relocation	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Microwave	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
TOTAL:	\$ -	\$ -	\$ -	\$ 810,000	\$ 40,000	\$ -	\$ -	\$ -	Ongoing	\$ 850,000

Roadway Vegetation Management Project

C2412

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 23/24

ESTIMATED COMPLETION: FY 25/26

COUNCIL PRIORITY: Wildfire Mitigation



PROJECT DESCRIPTION:

Project consists of vegetation removal and chipping along various roadways in town.

REASON FOR OR BENEFITS OR PROJECT:

The removal of vegetation along the roadways will primarily improve defensible space, and secondarily improve roadway visibility, maintenance of clear zones, and winter road maintenance/snow removal.

OPERATIONAL COST IMPACTS:

None.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Measure V Sales Tax Fund	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000
Undesignated Federal Grant Funds	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ 720,000	\$ -	\$ -	\$ -	\$ -	\$ 720,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ 645,000	\$ -	\$ -	\$ -	\$ -	\$ 645,000
Construction Management	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ 720,000	\$ -	\$ -	\$ -	\$ -	\$ 720,000

Dark Skies Awareness Campaign

C2414

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Town Manager

PROJECT BEGIN DATE: FY 23/24 ESTIMATED COMPLETION: FY24/25

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:

The project will an educational campaign about the importance of and how to preserve dark skies, a dark skies photo contest, and a pilot rebate program for energy efficient, dark sky-compliant lighting, which will support dark sky goals and reduce energy consumption.

REASON FOR OR BENEFITS OF PROJECT:

Preserve views of the night sky as an important natural and scenic resource in Truckee.

OPERATIONAL COST IMPACTS:

The majority of the outreach and program implementation work will be provided by consultants. Staff time will be required to oversee consultant work.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ -	\$ 25,000	\$ 25,000	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135,000
Sustainability Designation	\$ -	\$ 91,720	\$ 55,000	\$ 36,720	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 91,720
TOTAL:	\$ -	\$ 116,720	\$ 80,000	\$ 146,720	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 226,720

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Consultant	\$ -	\$ 66,720	\$ 60,000	\$ 116,720	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 176,720
Rebate Program	\$ -	\$ 50,000	\$ 20,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
TOTAL:	\$ -	\$ 116,720	\$ 80,000	\$ 146,720	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 226,720

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Solid Waste & Recycling

PROJECT BEGIN DATE: FY 23/24 **ESTIMATED COMPLETION:** FY 24/25

COUNCIL PRIORITY: Environmental Sustainability

PROJECT DESCRIPTION:

This is a grant-funded project supporting SB 1383 compliance, including expanded food recovery programs, equipment for food waste collection, procurement of recovered organic waste products in calendar year 2024, and implementation of new recordkeeping software to track commercial compliance with SB 1383 organic waste diversion requirements.

REASON FOR OR BENEFITS OR PROJECT:

This project leverages \$75,000 in CalRecycle SB 1383 Local Assistance Grant funds to support programs that increase diversion of organic waste (food scraps, edible food, and recyclable organic material) from landfill. This supports the Town's obligations under state regulations established by SB 1383 as well as the Town's waste reduction and GHG emissions reduction goals.

OPERATIONAL COST IMPACTS

This project will reduce operational costs for the Solid Waste Program by leveraging grant funds to offset program expenses and implementing new compliance software that will reduce staff time needed to conduct ongoing state-mandated compliance and enforcement duties related to SB 1383.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
CalRecycle Local Assistance grant (OWR4)	\$ -	\$ -	\$ 30,668	\$ 44,332	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000
TOTAL:	\$ -	\$ -	\$ 30,668	\$ 44,332	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Edible Food Recovery	\$ -	\$ -	\$ -	\$ 34,342	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,342
Equipment	\$ -	\$ -	\$ -	\$ 748	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 748
Recovered Organic Waste Product	\$ -	\$ -	\$ -	\$ 9,242	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,242
Procurement	\$ -	\$ -	\$ 30,668	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,668
Record Keeping	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:	\$ -	\$ -	\$ 30,668	\$ 44,332	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000

Organizational Assessment of Operations and Service Delivery**C2421****PROJECT CATEGORY:** Miscellaneous Projects**RESPONSIBLE DEPARTMENT:** Town Manager**PROJECT BEGIN DATE:** FY 23/24**ESTIMATED COMPLETION:** FY24/25**PROJECT DESCRIPTION:**

To focus on reviewing Town organizational structure, staffing, systems, operations, and service delivery. This assessment would look wholistically at town operations, with a concentrated look at each functional area to assess capacity and workload, staffing, structure, system needs, best practices, and benchmarking, as well as understanding service delivery exceptional and alignment with those expectations.

REASON FOR OR BENEFITS OR PROJECT:

To continue the Town's assessment of organizational culture.

OPERATIONAL COST IMPACTS

Staff time from all departments will be needed to participate in the assessment process, including participation in interviews and focus groups, reviewing assessment drafts, and overseeing consultant work. The assessment is anticipated to recommend a variety of operational changes which could have operational cost impacts, including changes to staffing, among other changes.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ -	\$ 250,000	\$ 25,000	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
TOTAL:	\$ -	\$ 250,000	\$ 25,000	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Consulting Services	\$ -	\$ 250,000	\$ 25,000	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
TOTAL:	\$ -	\$ 250,000	\$ 25,000	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Community Development - Planning

PROJECT BEGIN DATE: FY 23/24 **ESTIMATED COMPLETION:** FY 27/28

COUNCIL PRIORITY: Workforce Housing, Leadership in Environmental Sustainability, Infrastructure

PROJECT DESCRIPTION:

With the adoption of the 2040 General Plan, implementation will be an important component of meeting Council goals and work plan priorities. This CIP sets aside funding to meet Council priorities, including the hiring of consultants to support planning staff for actions such as but not limited to the Town Housing Density Bonus Program, West River Study/River Revitalization Strategy implementation, etc.

REASON FOR OR BENEFITS OF PROJECT:

This CIP adds capacity to planning staff as needed to fulfill Council goals and priorities.

OPERATIONAL COST IMPACTS:

None. Planning staff anticipates hiring consultants to supplement planning division staff on an as-needed basis.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ -	\$ 20,000	\$ -	\$ 30,000	\$ 30,000	\$ 50,000	\$ 45,000	\$ -	\$ -	\$ 155,000
TOTAL:	\$ -	\$ 20,000	\$ -	\$ 30,000	\$ 30,000	\$ 50,000	\$ 45,000	\$ -	\$ -	\$ 155,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Consultant	\$ -	\$ 20,000	\$ -	\$ 30,000	\$ 30,000	\$ 50,000	\$ 45,000	\$ -	\$ -	\$ 155,000
TOTAL:	\$ -	\$ 20,000	\$ -	\$ 30,000	\$ 30,000	\$ 50,000	\$ 45,000	\$ -	\$ -	\$ 155,000

Electric Vehicle Charging Infrastructure Implementation

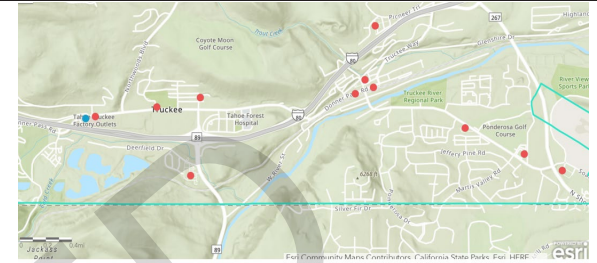
C2509

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 25/26 **ESTIMATED COMPLETION:** FY 27/28

COUNCIL PRIORITY: Environmental Sustainability



Town EV Charging Locations. Source: Town of Truckee Website

PROJECT DESCRIPTION:

In FY20/21-21/22 this project funded the purchase of an electric vehicle for the Town fleet and the installation of three public charging stations in front of Town Hall. In FY22/23-24/25 this CIP will fund the planning, design, and construction for electrical system updates and charging infrastructure necessary at Town Hall and the Corporation Yard for conversion of the Town fleet to electric. The planning phase will assess the future full EV infrastructure buildout and electrical infrastructure needs at both locations. Phase 1 construction will include electrical infrastructure upgrades (transformer, panel, and conduit), and installation of approximately 2-3 charging stations at each facility (as determined by planning outcome). Infrastructure upgrades will be sized to accommodate future phases of implementation, the timing of which will be determined by future fleet charging needs.

REASON FOR OR BENEFITS OF PROJECT:

This project will help the Town achieve its GHG emissions reduction goals by facilitating future conversion of the Town fleet to electric. Purchase of future electric vehicles will be considered as part of the annual fleet replacement program, pursuant to the adopted Clean Fleet Policy.

OPERATIONAL COST IMPACTS:

There will be ongoing costs of electricity usage and annual charging station operating and maintenance costs. These costs will be offset by gas savings.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 375,000
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 300,000	\$ 1,000,000	\$ -	\$ -	\$ 1,375,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Phase 1 Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
Future Phases of Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 300,000	\$ 1,000,000	\$ -	\$ -	\$ 1,375,000

Truckee Vanpool Pilot Program

C2510

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Public Works- Transit

PROJECT BEGIN DATE: FY24/25 **ESTIMATED COMPLETION:** FY26/27

Council Priorities Workforce Housing, Environmental Sustainability, Infrastructure, Community Connectivity

PROJECT DESCRIPTION:

The Vanpool Pilot Program increases the vanpool subsidy available to commuters through the existing Regional Transportation Commission of Washoe County (RTC Washoe) Smart Trips program for up to 27 vanpools for 12 months each. The Town has been awarded a total of \$121,145 in Carbon Reduction Program funds for FY 24/25 through FY 26/27.

REASON FOR OR BENEFITS OR PROJECT:

Many employees in Truckee face the challenges of commuting along Interstate 80 anywhere from 50 to 100 miles round trip each day in their personal vehicles. The Town has been working, successfully, on a robust enhancement of the transit system within Town limits, but it is clear that there is also a growing need for commute options for those who live in the Reno area. The subsidized vanpool program will greatly reduce the traffic congestion and environmental impacts on the region, while reducing the financial burden for commuters.

OPERATIONAL COST IMPACTS

No cost impacts beyond the grant award amount.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Carbon Reduction Program (CRP)	\$ -	\$ -	\$ -	\$ 40,382	\$ 40,382	\$ 40,381	\$ -	\$ -	\$ -	\$ 121,145
TOTAL:	\$ -	\$ -	\$ -	\$ 40,382	\$ 40,382	\$ 40,381	\$ -	\$ -	\$ -	\$ 121,145

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Vanpool Program Subsidy	\$ -	\$ -	\$ -	\$ 40,382	\$ 40,382	\$ 40,381	\$ -	\$ -	\$ -	\$ 121,145
TOTAL:	\$ -	\$ -	\$ -	\$ 40,382	\$ 40,382	\$ 40,381	\$ -	\$ -	\$ -	\$ 121,145

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Economic Vitality

PROJECT BEGIN DATE: FY 24/25 **ESTIMATED COMPLETION:** FY 24/25

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:

General Plan Action ED-1.B calls for Updating the Economic Development Strategic Plan by 2025 to study current economic data and trends in Truckee and craft specific policies and programs that will address the town's current economic needs and remain responsive to future changes in economic conditions.

REASON FOR OR BENEFITS OF PROJECT:

Updating the Strategic Plan to ensure that it reflects Truckee's current and projected future economic conditions is an action of the general plan to ensure economic vitality as our community evolves and as local conditions and the regional and national economic landscapes change over time.

OPERATIONAL COST IMPACTS:

The strategic plan update will inform future economic vitality programs and could recommend new or expanded programs such as incentive or public-private partnerships. The operating costs for any new actions recommended in the plan will need to be considered.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Economic Development Designation	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
TOTAL:	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Project consultants	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
TOTAL:	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Public Safety - Emergency Management

PROJECT BEGIN DATE: FY24/25 **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Wildfire Mitigation

PROJECT DESCRIPTION:

The Disaster Preparedness initiative represents a strategic investment in safeguarding the Town of Truckee and its residents against the potential impacts of natural and man-made disasters. This multifaceted project encompasses several critical components, including evacuation planning, training and capacity building, procurement of an emergency services outfitted vehicle, and establishment of an Emergency Operations Center (EOC) room equipped with essential furniture, supplies, and technology.

REASON FOR OR BENEFITS OF PROJECT:

Evacuation Planning: Evacuation planning is paramount in ensuring the safety and well-being of our community members during emergencies. This aspect of the project assists with the funding of the development and refinement of comprehensive evacuation plans, including route mapping, shelter coordination, and communication strategies. By investing resources into evacuation planning, we aim to enhance preparedness, minimize response times, and facilitate efficient evacuation operations in the event of emergencies such as wildfires, floods, or other natural disasters.

Training and Capacity Building: Effective disaster response relies on well-trained personnel equipped with the necessary knowledge and skills to handle various scenarios. Therefore, a portion of the budget is allocated towards training programs aimed at enhancing the capabilities of emergency responders, volunteers, and community stakeholders. These training initiatives will cover a wide range of topics, including incident command systems and communication protocols. By investing in training and capacity building, we aim to ensure a coordinated and effective response to emergencies, ultimately saving lives and minimizing damage.

Emergency Services Outfitted Vehicle: The procurement of an emergency services outfitted vehicle is essential for enhancing mobility, accessibility, and response capabilities during disaster situations. This vehicle will be equipped with specialized equipment, supplies, and communication tools to support emergency operations in the field. This vehicle will serve as a critical asset in our disaster response efforts, enabling rapid deployment and effective coordination of resources.

Emergency Operations Center (EOC) Room: Upkeep maintenance of the dedicated Emergency Operations Center (EOC) room equipped with appropriate furniture, technology, and supplies is essential for facilitating coordinated decision-making and communication during emergencies. This centralized command center will serve as the nerve center for disaster response operations, enabling real-time monitoring of events, resource allocation, and communication with stakeholders. By investing in the infrastructure and resources needed for an EOC room, we aim to enhance situational awareness, coordination, and response effectiveness, thereby maximizing our ability to mitigate the impacts of disasters and protect the safety of our community members. The Town shall pay to the Truckee Fire Protection District an annual wildland fire protection fee and the fire district, shall, in exchange, agree to assume certain responsibilities for wildland fire prevention and suppression within the boundaries of the Town.

In summary, the Disaster Preparedness initiative represents a proactive and comprehensive approach to enhancing our community's resilience and readiness in the face of emergencies. By investing in evacuation planning, training and capacity building, an emergency services outfitted vehicle, and an Emergency Operations Center room, we are strengthening our ability to respond effectively to a wide range of disaster scenarios, safeguarding lives, property, and community well-being.

OPERATIONAL COST IMPACTS:

N/A

Disaster Preparedness

C2512

PROJECT CATEGORY: Miscellaneous Projects

RESPONSIBLE DEPARTMENT: Public Safety - Emergency Management

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Unfunded Grant Source	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000
Homeland Security Grant Funds	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000
TOTAL:	\$ -	\$ -	\$ -	\$ 35,000	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 635,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Evacuation Planning, Training, & Capac	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
EV Emergency Service Vehicle	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Emergency Operations Center	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000
TOTAL:	\$ -	\$ -	\$ -	\$ 35,000	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 635,000

Tahoe Donner Roadside Vegetation Management**C2514****PROJECT CATEGORY:** Miscellaneous Projects**RESPONSIBLE DEPARTMENT:** Public Works - Engineering Public Safety - Emergency Management**PROJECT BEGIN DATE:** FY 24/25 **ESTIMATED COMPLETION:** FY 25/26**COUNCIL PRIORITY:** Wildfire Mitigation**PROJECT DESCRIPTION:**

Maintain roadside vegetation in the Tahoe Donner subdivision using Tahoe Donner TSSA funds.

REASON FOR OR BENEFITS OR PROJECT:

Project will provide increased roadside vegetation maintenance which will provide for better fuel breaks and increased evacuation safety by allowing for less roadside vegetation near exiting vehicles.

OPERATIONAL COST IMPACTS

Minimal impact to Town operations, as it is expected Tahoe Donner HOA will manage the project and complete the work on a cost reimbursement basis.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Tahoe Donner TSSA Fund	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
TOTAL:	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Construction	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
TOTAL:	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

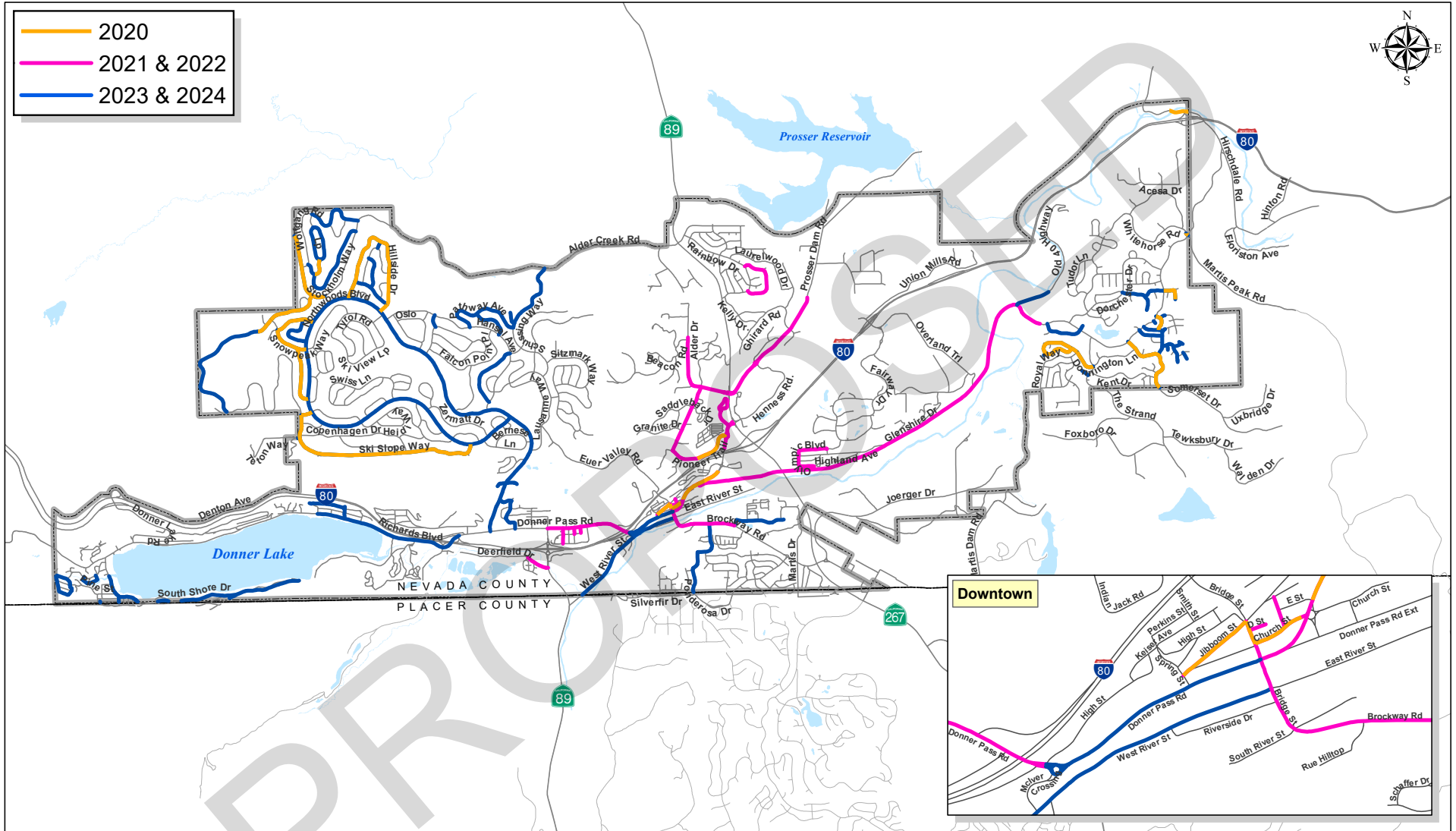
PAVEMENT MAINTENANCE PROJECTS





Paving Projects by Year (2020-2024)

- 2020
- 2021 & 2022
- 2023 & 2024



2025 Recessed Striping Project**C2203****PROJECT CATEGORY:** Pavement Maintenance Projects**RESPONSIBLE DEPARTMENT:** Public Works - Engineering**PROJECT BEGIN DATE:** FY 23/24 **ESTIMATED COMPLETION:** FY 25/26**COUNCIL PRIORITY:** Town Infrastructure**PROJECT DESCRIPTION:**

Replace existing roadway striping with recessed thermoplastic. The roads planned to receive recessed striping are Northwoods Boulevard, Fjord Road, Donner Pass Road (SR89S to Town Limit and along Commercial Row) and Donner Lake Road, South Shore Drive, Comstock Drive, Pioneer Trail, Palisades Drive, West River Street in Downtown, Estates Drive, Stampede Meadows Road, Soaring Way, Dorchester Drive and portions of Glenshire Drive.

REASON FOR OR BENEFITS OF PROJECT:

Recessed thermoplastic striping and pavement markings are more durable to snow removal operations than conventional paint. The proposed use is in areas where it is important to have visible striping and pavement markings year round such as at signalized intersections, turn lanes, center lines and crosswalks along major roadways.

OPERATIONAL COST IMPACTS:

Reduced operational costs as a result of the durability, which requires less frequent refreshing of the striping and pavement markings.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Measure V Sales Tax Fund	\$ -	\$ 5,000	\$ 5,000	\$ 10,000	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ 1,215,000
TOTAL:	\$ -	\$ 5,000	\$ 5,000	\$ 10,000	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ 1,215,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design & Construction	\$ -	\$ 5,000	\$ 5,000	\$ 10,000	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ 1,215,000
TOTAL:	\$ -	\$ 5,000	\$ 5,000	\$ 10,000	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ 1,215,000

2023 Paving & Drainage Project

C2302

PROJECT CATEGORY: Pavement Maintenance Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 22/23 **ESTIMATED COMPLETION:** FY 23/24

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:

Annual paving of selected roads based upon the 2018 Pavement Management Program (PMP). Prior to the development of final paving plans, field observations will be used in conjunction with the PMP to determine which roads will ultimately be paved. Refer to the PMP for a detailed list of proposed streets. Funded CIP Projects that include paving are not included in this budget.

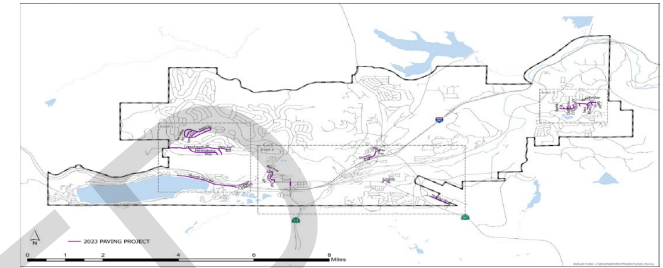
REASON FOR OR BENEFITS OF PROJECT:

Road systems need periodic treatment to maintain and improve structure.

OPERATIONAL COST IMPACTS:

Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

2023 Paving and Drainage Project, C2302 - Overview



FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Measure V Sales Tax Fund	\$ 997,535	\$ 1,780,000	\$ 1,312,485	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,310,020
Tahoe Donner TSSA Fund	\$ -	\$ 650,000	\$ 509,148	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 509,148
Glenshire TSSA Fund	\$ -	\$ 115,000	\$ 93,111	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 93,111
Road Maintenance Reserve	\$ 997,535	\$ 1,780,000	\$ 1,312,485	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,310,020
Utility Reimbursement	\$ -	\$ -	\$ 247,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 247,400
Placer County Reimbursement	\$ -	\$ -	\$ 115,428	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 115,428
TOTAL:	\$ 1,995,070	\$ 4,325,000	\$ 3,590,058	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,585,128

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design & Construction	\$ 1,995,070	\$ 4,325,000	\$ 3,590,058	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,585,128
TOTAL:	\$ 1,995,070	\$ 4,325,000	\$ 3,590,058	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,585,128

2024 Paving & Drainage Project

C2402

PROJECT CATEGORY: Pavement Maintenance Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 23/24 **ESTIMATED COMPLETION:** FY 24/25

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:

Annual paving of selected roads based upon the 2023 Pavement Management Program (PMP). Prior to the development of final paving plans, field observations will be used in conjunction with the PMP to determine which roads will ultimately be paved. Refer to the PMP for a detailed list of proposed streets. Funded CIP Projects that include paving are not included in this budget.

REASON FOR OR BENEFITS OF PROJECT:

Road systems need periodic treatment to maintain and improve structure.

OPERATIONAL COST IMPACTS:

Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Measure V Sales Tax Fund	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 1,175,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,175,000
Tahoe Donner TSSA Fund	\$ -	\$ -	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,000
Glenshire TSSA Fund	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Road Maintenance Reserve	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 1,175,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,175,000
TOTAL:	\$ -	\$ 2,000,000	\$ 2,000,000	\$ 3,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,200,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design & Construction	\$ -	\$ 2,000,000	\$ 2,000,000	\$ 3,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,200,000
TOTAL:	\$ -	\$ 2,000,000	\$ 2,000,000	\$ 3,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,200,000

2025 Paving & Drainage Project**C2502****PROJECT CATEGORY:** Pavement Maintenance Projects**RESPONSIBLE DEPARTMENT:** Public Works - Engineering**PROJECT BEGIN DATE:** FY24/25 **ESTIMATED COMPLETION:** FY 25/26**COUNCIL PRIORITY:** Town Infrastructure**PROJECT DESCRIPTION:**

Annual paving of selected roads based upon the 2023 Pavement Management Program (PMP). Prior to the development of final paving plans, field observations will be used in conjunction with the PMP to determine which roads will ultimately be paved. Refer to the PMP for a detailed list of proposed streets. Funded CIP Projects that include paving are not included in this budget.

REASON FOR OR BENEFITS OF PROJECT:

Road systems need periodic treatment to maintain and improve structure.

OPERATIONAL COST IMPACTS:

Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
SB1 - LPP Funding	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
SB1 - LSRP Funding	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Measure V Sales Tax Fund	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
Tahoe Donner TSSA Fund	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000
Glenshire TSSA Fund	\$ -	\$ -	\$ -	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000
Road Maintenance Reserve	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
TOTAL:	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 3,025,000	\$ -	\$ -	\$ -	\$ -	\$ 5,025,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design & Construction	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 3,025,000	\$ -	\$ -	\$ -	\$ -	\$ 5,025,000
TOTAL:	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 3,025,000	\$ -	\$ -	\$ -	\$ -	\$ 5,025,000

2026 Paving & Drainage Project**C2602****PROJECT CATEGORY:** Pavement Maintenance Projects**RESPONSIBLE DEPARTMENT:** Public Works - Engineering**PROJECT BEGIN DATE:** FY 25/26 **ESTIMATED COMPLETION:** FY 26/27**COUNCIL PRIORITY:** Town Infrastructure**PROJECT DESCRIPTION:**

Annual paving of selected roads based upon the 2023 Pavement Management Program (PMP). Prior to the development of final paving plans, field observations will be used in conjunction with the PMP to determine which roads will ultimately be paved. Refer to the PMP for a detailed list of proposed streets. Funded CIP Projects that include paving are not included in this budget.

REASON FOR OR BENEFITS OR PROJECT:

Road systems need periodic treatment to maintain and improve structure.

OPERATIONAL COST IMPACTS:

Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
SB1 - LPP Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
SB1 - LSRP Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
Measure V Sales Tax Fund	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 2,000,000
Tahoe Donner TSSA Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ 350,000
Glenshire TSSA Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ 175,000
Road Maintenance Reserve	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 2,000,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 3,025,000	\$ -	\$ -	\$ -	\$ 5,025,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design & Construction	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 3,025,000	\$ -	\$ -	\$ -	\$ 5,025,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 3,025,000	\$ -	\$ -	\$ -	\$ 5,025,000

2026 Bridge Maintenance Project**C2603****PROJECT CATEGORY:** Pavement Maintenance Projects**RESPONSIBLE DEPARTMENT:** Public Works - Engineering**PROJECT BEGIN DATE:** FY 24/25 **ESTIMATED COMPLETION:** FY 26/27**COUNCIL PRIORITY:** Town Infrastructure**PROJECT DESCRIPTION:**

Maintenance and repair project for Town maintained bridges consistent with recommendations contained in the Caltrans Structure Maintenance & Investigations Bridge Inspection Reports. Work to include repair of sub-structure, super-structure, deck, abutments, headers, rails.

REASON FOR OR BENEFITS OF PROJECT:

Bridge systems need periodic treatment to maintain and improve structure.

OPERATIONAL COST IMPACTS:

Reduced operational costs as a result of improved bridge structures and bridge deck preservation.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Measure V Sales Tax Fund	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 310,000	\$ -	\$ -	\$ -	\$ 325,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 310,000	\$ -	\$ -	\$ -	\$ 325,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
Construction Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 310,000	\$ -	\$ -	\$ -	\$ 325,000

*Concept cost estimate without the benefit of any design or project development.

2026 Recessed Striping Project**C2604****PROJECT CATEGORY:** Pavement Maintenance Projects**RESPONSIBLE DEPARTMENT:** Public Works - Engineering**PROJECT BEGIN DATE:** FY 25/26 **ESTIMATED COMPLETION:** FY 26/27**COUNCIL PRIORITY:** Town Infrastructure**PROJECT DESCRIPTION:**

Replace existing roadway striping with recessed thermoplastic.

REASON FOR OR BENEFITS OF PROJECT:

Recessed thermoplastic striping and pavement markings are more durable to snow removal operations than conventional paint. The proposed use is in areas where it is important to have visible striping and pavement markings year round such as at signalized intersections, turn lanes, center lines and crosswalks along major roadways.

OPERATIONAL COST IMPACTS:

Reduced operational costs as a result of the durability, which requires less frequent refreshing of the striping and pavement markings.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Measure V Sales Tax Fund	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 395,000	\$ -	\$ -	\$ -	\$ 400,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 395,000	\$ -	\$ -	\$ -	\$ 400,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design & Construction	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 395,000	\$ -	\$ -	\$ -	\$ 400,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 395,000	\$ -	\$ -	\$ -	\$ 400,000

2027 Paving & Drainage Project**C2702****PROJECT CATEGORY:** Pavement Maintenance Projects**RESPONSIBLE DEPARTMENT:** Public Works - Engineering**PROJECT BEGIN DATE:** FY 26/27 **ESTIMATED COMPLETION:** FY 27/28**COUNCIL PRIORITY:** Town Infrastructure**PROJECT DESCRIPTION:**

Annual paving of selected roads based upon the 2023 Pavement Management Program (PMP). Prior to the development of final paving plans, field observations will be used in conjunction with the PMP to determine which roads will ultimately be paved. Refer to the PMP for a detailed list of proposed streets. Funded CIP Projects that include paving are not included in this budget.

REASON FOR OR BENEFITS OR PROJECT:

Road systems need periodic treatment to maintain and improve structure.

OPERATIONAL COST IMPACTS:

Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
SB1 - LPP Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000
SB1 - LSRP Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000
Measure V Sales Tax Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ 2,000,000
Tahoe Donner TSSA Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ 350,000
Glenshire TSSA Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175,000	\$ -	\$ -	\$ 175,000
Road Maintenance Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	\$ -	\$ 2,000,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 3,025,000	\$ -	\$ -	\$ 5,025,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design & Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 3,025,000	\$ -	\$ -	\$ 5,025,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 3,025,000	\$ -	\$ -	\$ 5,025,000

2027 Trails Seal Coat Project

C2704

PROJECT CATEGORY: Pavement Maintenance Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 21/22 **ESTIMATED COMPLETION:** FY 22/23

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:

The following trails are scheduled for seal coating: Truckee River Legacy Trail, Brockway Road Trail, Trout Creek Trail, Public Service Center trails and Frishman Hollow trail. The trailhead parking areas on Glenshire Drive, East River Street and Northwoods Boulevard will also receive seal coat treatments as part of the project.

REASON FOR OR BENEFITS OF PROJECT:

Trail systems need periodic treatment to seal surfaces and prolong the useful life of the pavement.

OPERATIONAL COST IMPACTS:

Reduced operational costs as a result of improved trail surfaces and pavement preservation.



FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Measure R/U Sales Tax Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 195,000	\$ -	\$ -	\$ 200,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 195,000	\$ -	\$ -	\$ 200,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design & Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 195,000	\$ -	\$ -	\$ 200,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 195,000	\$ -	\$ -	\$ 200,000

2027 Parking District Seal Coat Project**C2705****PROJECT CATEGORY:** Pavement Maintenance Projects**RESPONSIBLE DEPARTMENT:** Public Works - Engineering**PROJECT BEGIN DATE:** FY 26/27 **ESTIMATED COMPLETION:** FY 27/28**COUNCIL PRIORITY:** Town Infrastructure**PROJECT DESCRIPTION:**

The following parking lots to receive treatments include the Fire Station parking lot on Donner Pass Road, the paid parking lot next to the Depot, and the paid parking lot next to the diner on West River Street.

REASON FOR OR BENEFITS OF PROJECT:

Parking lots need periodic treatment to seal surfaces and prolong the useful life of the pavement.

OPERATIONAL COST IMPACTS:

Reduced operational costs as a result of improved parking lot surfaces and pavement preservation.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Parking Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 45,000	\$ -	\$ -	\$ 50,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 45,000	\$ -	\$ -	\$ 50,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design & Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 45,000	\$ -	\$ -	\$ 50,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 45,000	\$ -	\$ -	\$ 50,000

2028 Paving & Drainage Project**C2802****PROJECT CATEGORY:** Pavement Maintenance Projects**RESPONSIBLE DEPARTMENT:** Public Works - Engineering**PROJECT BEGIN DATE:** FY 27/28 **ESTIMATED COMPLETION:** FY 28/29**COUNCIL PRIORITY:** Town Infrastructure**PROJECT DESCRIPTION:**

Annual paving of selected roads based upon the 2023 Pavement Management Program (PMP). Prior to the development of final paving plans, field observations will be used in conjunction with the PMP to determine which roads will ultimately be paved. Refer to the PMP for a detailed list of proposed streets. Funded CIP Projects that include paving are not included in this budget.

REASON FOR OR BENEFITS OR PROJECT:

Road systems need periodic treatment to maintain and improve structure.

OPERATIONAL COST IMPACTS:

Reduced operational costs as a result of improved roadway surfaces and pavement preservation.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
SB1 - LPP Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000
SB1 - LSRP Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ 300,000
Measure V Sales Tax Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	\$ 2,000,000
Tahoe Donner TSSA Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ 350,000
Glenshire TSSA Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175,000	\$ -	\$ 175,000
Road Maintenance Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	\$ 2,000,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 3,025,000	\$ -	\$ 5,025,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design & Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 3,025,000	\$ -	\$ 5,025,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 3,025,000	\$ -	\$ 5,025,000

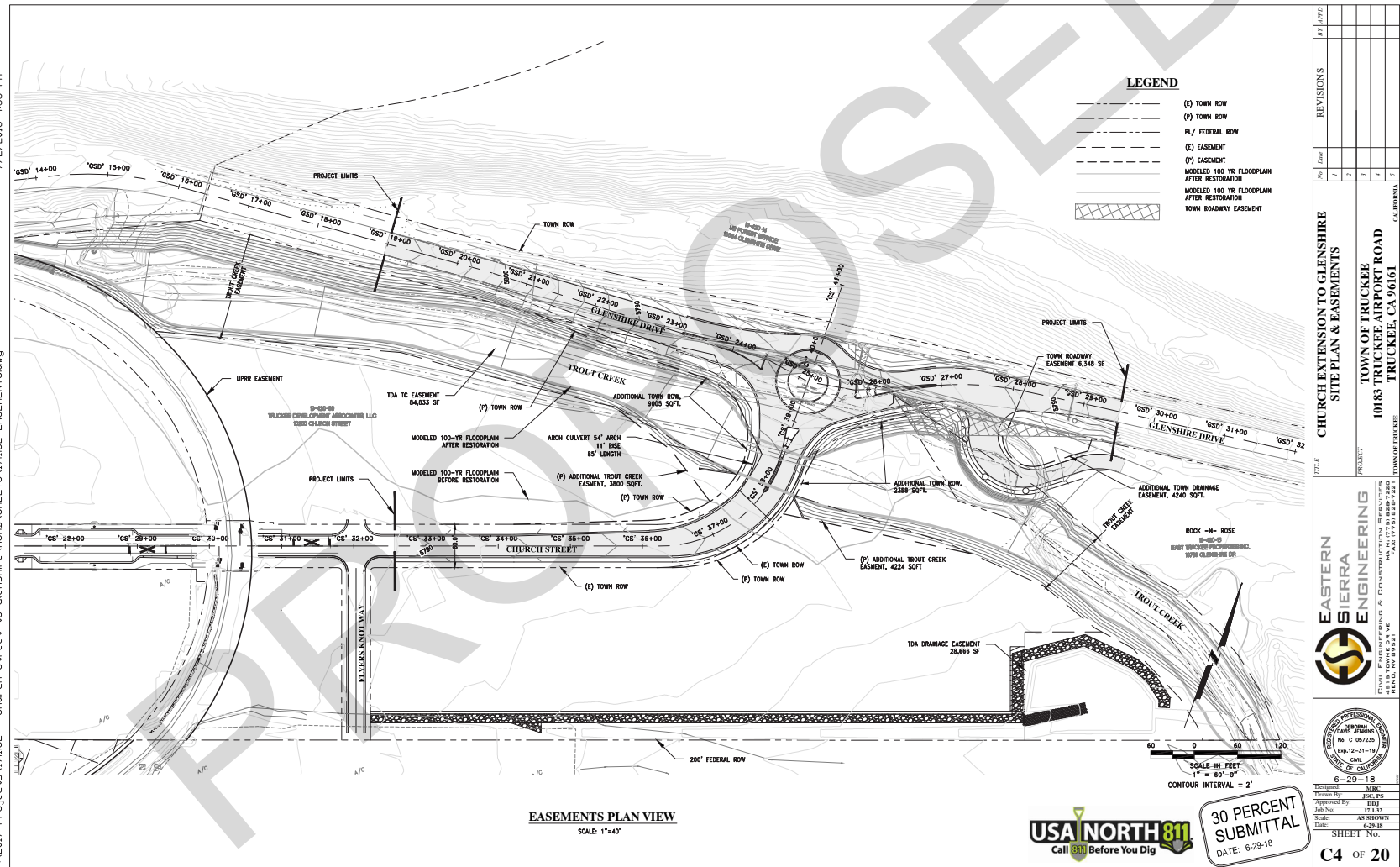
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ROADWAY & WATER QUALITY IMPROVEMENT PROJECTS

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Pioneer Trail and Bridge Street Extension

C1503

PROJECT CATEGORY: Roadway & Water Quality Improvement Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 20/21 **ESTIMATED COMPLETION:** After FY 28/29

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:

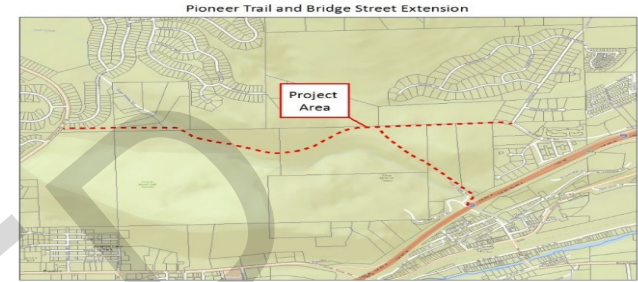
Construction of a new access road linking Tahoe Donner to SR 89 north/SR 267 via an extension of Pioneer Trail as well as a connection to Downtown Truckee via a Bridge Street extension using the Trout Creek I-80 underpass. In December 2023, Town Council directed staff to suspend work on the project until community and staff capacity exist to conduct community opinion polling related to a local tax measure to fund the project.

REASON FOR OR BENEFITS OF PROJECT:

Provide a third access to and from Tahoe Donner, reduce congestion on Donner Pass Road and support development. Project is identified by the General Plan.

OPERATIONAL COST IMPACTS:

Once built it will add approximately 3-4 miles of roadway to the Town maintained roads. Average annual cost for maintenance and replacement would be \$150,000 - \$200,000 per year.



FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Tahoe Donner TSSA Fund	\$ 119,177	\$ 1,167,000	\$ 25,000	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 194,177
Traffic Impact Fees Fund	\$ 134,140	\$ 567,889	\$ 25,000	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 209,140
Unfunded	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,217,083	\$ 42,217,083
TOTAL:	\$ 253,317	\$ 2,334,889	\$ 50,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 42,217,083	\$ 42,620,400

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design	\$ 253,317	\$ 2,334,889	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,600,000	\$ 4,903,317
Community Polling	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
Construction*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,617,083	\$ 35,617,083
Construction Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 2,000,000
TOTAL:	\$ 253,317	\$ 2,334,889	\$ 50,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 42,217,083	\$ 42,620,400

Miscellaneous Curb & Gutter Replacement

C1508

PROJECT CATEGORY: Roadway & Water Quality Improvement Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 15/16 **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Town Infrastructure



PROJECT DESCRIPTION:

The project will replace curb and gutter at various locations around Town. In particular, curb and gutter replacement will occur concurrent with sidewalk replacement projects initiated by private property owners as required by the streets and highways code.

REASON FOR OR BENEFITS OF PROJECT:

Improve roadway infrastructure and drainage.

OPERATIONAL COST IMPACTS:

Reduced operation costs as a result of improved roadway infrastructure.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Measure V Sales Tax Fund	\$ 174,574	\$ 25,000	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ 274,574
Brickelltown CFD	\$ 4,526	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,526
TOTAL:	\$ 179,100	\$ 25,000	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	Ongoing	\$ 279,100

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Construction	\$ 179,100	\$ 25,000	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ 279,100
TOTAL:	\$ 179,100	\$ 25,000	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	Ongoing	\$ 279,100

Church Street Extension/Trout Creek Restoration Reach 4 and 5

C1804

PROJECT CATEGORY: Roadway & Water Quality Improvement Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 17/18 **ESTIMATED COMPLETION:** FY 25/26

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:

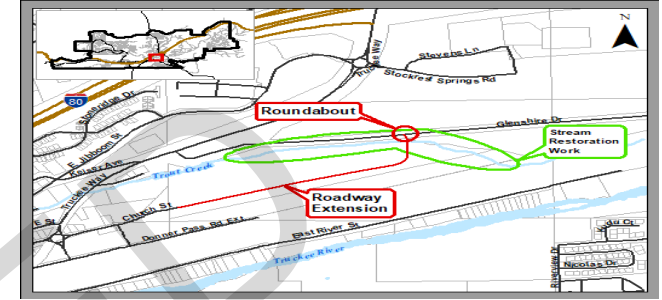
Planning, design, and construction of the Town's portion of the extension of Church Street from the balloon track in the Railyard development to Glenshire Drive. Project includes the restoration of Trout Creek, a bridge over Trout Creek and a roundabout at the Glenshire Drive/Church Street Extension intersection.

REASON FOR OR BENEFITS OF PROJECT:

Traffic capacity and stream restoration improvements to improve water quality, ecological value, 100-year flood protection and aesthetical value of creek.

OPERATIONAL COST IMPACTS:

To be determined.



FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Traffic Impact Fees Fund	\$ 4,310,132	\$ 580,979	\$ (7,872)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,302,260
Facilities Impact Fees - Storm Drainage	\$ 693,477	\$ 30,000	\$ 154,263	\$ 30,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 892,740
DWR Grant - Urban Streams	\$ 1,008,798	\$ -	\$ (13,798)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 995,000
CDFW Grant	\$ 1,284,717	\$ -	\$ 1,025,283	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,310,000
TOTAL:	\$ 7,297,124	\$ 610,979	\$ 1,157,876	\$ 30,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 8,500,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Engineering and Permitting	\$ 916,448	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 916,448
Construction	\$ 6,348,293	\$ 580,979	\$ 1,142,876	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,491,169
Prepare Grant Applications	\$ 17,383	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,383
Post Construction Creek Monitoring	\$ 15,000	\$ 30,000	\$ 15,000	\$ 30,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
TOTAL:	\$ 7,297,124	\$ 610,979	\$ 1,157,876	\$ 30,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 8,500,000

2023 Radar Speed Sign Project/High Frequency Communications Equipment

C2316

PROJECT CATEGORY: Roadway & Water Quality Improvement Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 22/23 **ESTIMATED COMPLETION:** FY 23/24

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:

Installation of two Radar Speed Signs at entrances of Glenshire on Glenshire Drive and two Radar Speed Signs at the entrances of Tahoe Donner on Northwoods Boulevard and Schussing Way (four total signs).

REASON FOR OR BENEFITS OF PROJECT:

Implementation of this project is consistent with the Local Road Safety Plan recommendations to increase roadway safety and awareness.

OPERATIONAL COST IMPACTS:

Ongoing typical maintenance for signs, posts, solar panels, and feedback signs provided by the Town and paid for by TSSA funds.



FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Tahoe Donner TSSA Fund	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Glenshire TSSA Fund	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
TOTAL:	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Planning/Design	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000
Construction	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,000
TOTAL:	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000

PROPOSED

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ROUNDABOUT & INTERSECTION IMPROVEMENT PROJECTS



Northwoods Boulevard/Donner Pass Road Roundabout

C1608

PROJECT CATEGORY: Roundabout & Intersection Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 16/17 **ESTIMATED COMPLETION:** FY 28/29

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:

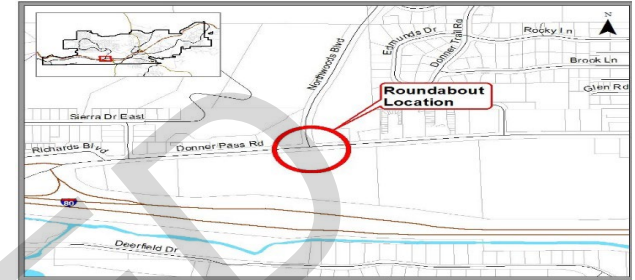
Design and construction of a roundabout at the intersection of Donner Pass Road and Northwoods Boulevard. Additional expense incurred in FY18/19 for land acquired from private property owner and TTUSD.

REASON FOR OR BENEFITS OF PROJECT:

Project will provide an overall increase in level of service to this intersection.

OPERATIONAL COST IMPACTS:

Anticipated annual maintenance cost of \$10,000 for landscaping and lighting.



FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ 578,334	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 1,145,000	\$ 3,280,000	\$ -	\$ 5,153,334
Private Contributions	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200
TOTAL:	\$ 578,534	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 1,145,000	\$ 3,280,000	\$ -	\$ 5,153,534

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Right-of-Way Acquisition	\$ 556,818	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 556,818
Planning & Design	\$ 21,716	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 125,000	\$ -	\$ -	\$ 296,716
Construction Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 40,000	\$ -	\$ 60,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 3,240,000	\$ -	\$ 4,240,000
TOTAL:	\$ 578,534	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 1,145,000	\$ 3,280,000	\$ -	\$ 5,153,534

I-80/Donner Pass Road/Coldstream Road Roundabout

C1712

PROJECT CATEGORY: Roundabout & Intersection Projects

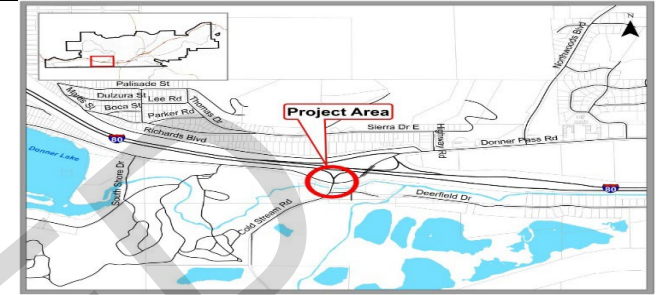
RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 16/17 **ESTIMATED COMPLETION:** FY 22/23

COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:

Design and construction of a single-lane roundabout at the intersection of Interstate 80/Donner Pass Road/Coldstream Road. The Developer will act as a conduit in securing Affordable Housing Sustainable Communities (AHSC) grant funding in the amount of \$1.3 million for the project. Developer will also finance construction costs up to \$3,060,000, and the Town will reimburse the costs using AB1600 Traffic Impact Fees (at a minimum of 15% of the total costs or not to exceed 10% of the AB1600 Traffic Impact Fees fund balance whichever is less per year until repaid).



REASON FOR OR BENEFITS OF PROJECT:

Project will provide an overall improvement to the level of service at this intersection.

OPERATIONAL COST IMPACTS:

Anticipated annual maintenance cost of \$10,000 for landscaping, lighting, and sidewalk snow removal.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Traffic Impact Fees Fund	\$ 322,610	\$ 574,605	\$ 749,763	\$ 614,763	\$ 614,763	\$ 614,763	\$ 614,763	\$ 614,763	\$ 409,842	\$ 4,556,027
Developer Funding	\$ 5,497,942	\$ (574,605)	\$ (614,763)	\$ (614,763)	\$ (614,763)	\$ (614,763)	\$ (614,763)	\$ (614,763)	\$ (409,842)	\$ 1,399,525
TOTAL:	\$ 5,820,552	\$ -	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,955,552

* Affordable Housing and Sustainable Community Grant Funds (AHSC Program Funds)

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Design & Permitting	\$ 420,873	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 420,873
Construction	\$ 5,399,679	\$ -	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,534,679
TOTAL:	\$ 5,820,552	\$ -	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,955,552

TRACKING OF LOAN FROM DEVELOPER	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Balance of Loan from Developer	\$ 4,098,417	\$ 3,689,220	\$ 4,098,417	\$ 3,483,655	\$ 2,868,892	\$ 2,254,130	\$ 1,639,367	\$ 1,024,604	\$ 409,842	\$ 19,877,324
Traffic Impact Fees Fund	\$ -	\$ (707,970)	\$ (614,763)	\$ (614,763)	\$ (614,763)	\$ (614,763)	\$ (614,763)	\$ (614,763)	\$ (409,842)	\$ (4,098,417)
TOTAL:	\$ 4,098,417	\$ 2,981,250	\$ 3,483,655	\$ 2,868,892	\$ 2,254,130	\$ 1,639,367	\$ 1,024,604	\$ 409,842	\$ -	\$ 15,778,907

Reimagine Bridge Street

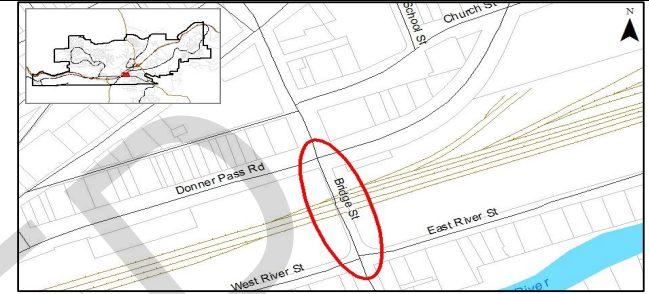
C1805

PROJECT CATEGORY: Roundabout & Intersection Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 17/18 **ESTIMATED COMPLETION:** 24/25

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:

Evaluation, design and construction of improvements to the Bridge Street/Donner Pass Road and Bridge Street/West River Street intersections. Improvements are anticipated to include traffic signals, sidewalks, crosswalks, pre-emption infrastructure, utility undergrounding, and railroad gates. Project goals consider traffic capacity, pedestrian/bicycle facilities, safety, aesthetics, and ability to implement a Union Pacific Railroad "Quiet Zone". \$375,000 is the estimated additional cost for the quiet zone. Some construction for undergrounding utilities is occurring as part of West River Streetscape (C1703) in 2023/24.

REASON FOR OR BENEFITS OF PROJECT:

Traffic capacity and pedestrian improvements.

OPERATIONAL COST IMPACTS:

Anticipated annual maintenance cost of \$10,000 for landscaping, lighting, and sidewalk snow removal.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Traffic Impact Fees Fund	\$ 941,258	\$ 1,650,000	\$ 400,000	\$ 300,000	\$ 1,450,000	\$ 4,100,000	\$ -	\$ -	\$ -	\$ 7,191,258
PLBP Funding	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 1,000,000
TOTAL:	\$ 941,258	\$ 1,650,000	\$ 400,000	\$ 300,000	\$ 1,950,000	\$ 4,600,000	\$ -	\$ -	\$ -	\$ 8,191,258

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Planning & Design	\$ 941,258	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,341,258
Acquisition	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Construction	\$ -	\$ 1,550,000	\$ 200,000	\$ 100,000	\$ 1,850,000	\$ 4,600,000	\$ -	\$ -	\$ -	\$ 6,750,000
TOTAL:	\$ 941,258	\$ 1,650,000	\$ 400,000	\$ 300,000	\$ 1,950,000	\$ 4,600,000	\$ -	\$ -	\$ -	\$ 8,191,258

SR 267/Brockway Road/Soaring Way Roundabout

C2315

PROJECT CATEGORY: Roundabout & Intersection Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 22/23 **ESTIMATED COMPLETION:** FY 28/29

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:

Design and construction of a roundabout at the intersection of SR 267/Brockway Road/Soaring Way. Design includes an evaluation of advantages and disadvantages of a roundabout versus signal improvements.

REASON FOR OR BENEFITS OR PROJECT:

Replace existing traffic signal with a roundabout to improve overall operation, reduce delays and emission, and improve aesthetics.

OPERATIONAL COST IMPACTS:

Anticipated annual maintenance cost of \$15,000 for landscaping, lighting, and sidewalk snow removal.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Traffic Impact Fees Fund	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ 600,000	\$ 500,000	\$ 2,500,000	\$ 4,500,000	\$ 8,100,000
TOTAL:	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ 600,000	\$ 500,000	\$ 2,500,000	\$ 4,500,000	\$ 8,100,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Planning and Design	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ 600,000	\$ 500,000	\$ -	\$ -	\$ 1,100,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000	\$ 4,500,000	\$ 7,000,000
TOTAL:	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ 600,000	\$ 500,000	\$ 2,500,000	\$ 4,500,000	\$ 8,100,000

PROPOSED

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STREAM RESTORATION & WATER QUALITY IMPROVEMENT PROJECTS



Trout Creek Restoration - Reach 1, Phase 2 Final Design & Construction

C1704

PROJECT CATEGORY: Stream Restoration & Water Quality Improvement Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 24/25 **ESTIMATED COMPLETION:** FY 29/30

COUNCIL PRIORITY: Environmental Sustainability

PROJECT DESCRIPTION:

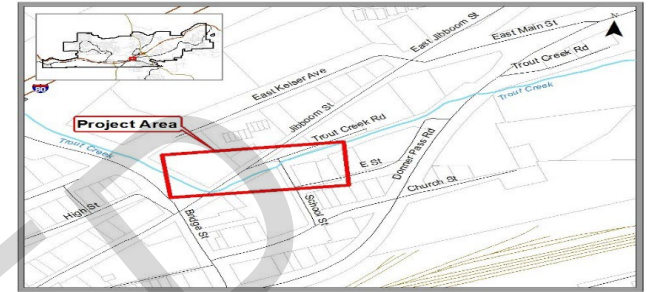
Plans, specifications and estimates (PS&E), permitting, construction, and monitoring of the Reach 1, Phase 2 portion of project (approximately 500 feet, including School Street and Jibboom Street bridges and area adjacent to Truckee Donner Recreation and Parks District Community Arts Center). The easternmost segment of the creek restoration is part of an approved Supplemental Environmental Project and is being undertaken as part of a settlement of a Lahontan Water Board enforcement action against the Town. **Progress on this project in FY 24/25 is dependent on staff's project management resource capacity and future Council prioritization that will be determined in spring of 2025.**

REASON FOR OR BENEFITS OF PROJECT:

Improve water quality, ecological value, 100-year flood protection, and recreational and aesthetic value of creek.

OPERATIONAL COST IMPACTS:

None.



FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ -	\$ -	\$ -	\$ 44,075	\$ 91,850	\$ -	\$ -	\$ -	\$ -	\$ 135,925
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ 23,150	\$ 5,030,000	\$ 60,000	\$ 60,000	\$ -	\$ 5,173,150
Developer Funding	\$ -	\$ -	\$ -	\$ 135,925	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135,925
TOTAL:	\$ -	\$ -	\$ -	\$ 180,000	\$ 115,000	\$ 5,030,000	\$ 60,000	\$ 60,000	\$ -	\$ 5,445,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Right-of-Way Acquisition	\$ -	\$ -	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000
Environmental Review	\$ -	\$ -	\$ -	\$ 10,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Design	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Construction*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000,000	\$ -	\$ -	\$ -	\$ 5,000,000
Monitoring & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 60,000	\$ 60,000	\$ -	\$ 150,000
TOTAL:	\$ -	\$ -	\$ -	\$ 180,000	\$ 115,000	\$ 5,030,000	\$ 60,000	\$ 60,000	\$ -	\$ 5,445,000

STREETSCAPE IMPROVEMENT PROJECTS



West River Street Streetscape Improvement Project

C1703

PROJECT CATEGORY: Streetscape Improvement Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 18/19 **ESTIMATED COMPLETION:** FY 24/25

COUNCIL PRIORITY: Infrastructure, Community Connectivity

PROJECT DESCRIPTION:

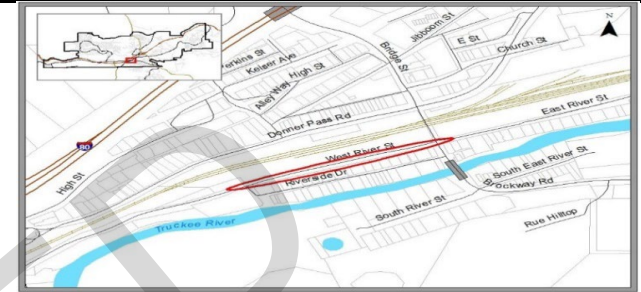
Design and construction of streetscape improvements (curb, gutter, sidewalk, landscaping, utility undergrounding, parking improvements) on West River Street from Bridge Street to Mill Street/Riverside Drive intersection. The Project has four components including: undergrounding utilities from the Truckee Tire to 10083 East River Street; Jax Diner parking lot improvements; north side sidewalk; and south side sidewalk. Construction includes one pedestrian median island. Acquisition of parking lot areas is budgeted in C1706 Town Property Acquisitions. Some undergrounding utility work is occurring during this project for Reimagine Bridge Street.

REASON FOR OR BENEFITS OF PROJECT:

Improving the roadway/streetscape connections in downtown.

OPERATIONAL COST IMPACTS:

Ongoing sidewalk and crossing maintenance expense once constructed. Current Council policy would require the formation of a Community Facilities Maintenance District to fund ongoing maintenance.



FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ 207,771	\$ 2,596,000	\$ 2,613,130	\$ 1,900,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,720,901
AHSC Program Funds	\$ 350,221	\$ 500,000	\$ 149,779	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Streetscape Designation	\$ 416,818	\$ 800,000	\$ 1,540,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,956,818
RSTP Funds	\$ 778,263	\$ 404,562	\$ 326,299	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,104,562
SB1 - LSRP Funding	\$ 616,779	\$ 700,000	\$ 66,091	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 682,870
TOTAL:	\$ 2,369,851	\$ 5,000,562	\$ 4,695,299	\$ 1,900,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,965,150

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Planning & Design	\$ 624,589	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 624,589
Construction	\$ 1,745,262	\$ 5,000,562	\$ 4,695,299	\$ 1,900,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,340,561
TOTAL:	\$ 2,369,851	\$ 5,000,562	\$ 4,695,299	\$ 1,900,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,965,150

Railyard Development Agreement Implementations

C1711

PROJECT CATEGORY: Streetscape Improvement Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 17/18 **ESTIMATED COMPLETION:** FY 28/29

COUNCIL PRIORITY: Workforce Housing

PROJECT DESCRIPTION:

This project includes the Town's financial commitments associated with the implementation of the 2017 Railyard Master Plan Development Agreement. It includes the Town's financial obligations associated with a loan for the Artist Housing, the construction of a roundabout at the intersection of Donner Pass Road and Church Street, the development of a theatre, and the construction of a streetscape improvement associated with the Railyard Phase 1 infrastructure. The remaining items are tied to the construction of a theater. Two additional projects are included as CIPs that contribute to the development of the Railyard, Church Street Extension (C1804) with an approximate cost of \$4.2 million (excluding additional creek restoration work) and Bridge Street/West River Street/Donner Pass Road Intersection Improvements (C1805) with an approximate cost of \$7.5 million . A significant portion of both of these projects are funded via the Traffic Impact Fees Fund (AB1600).

REASON FOR OR BENEFITS OF PROJECT:

The Railyard Project is beneficial to the economic health and vitality of the Town. The Project will keep and attract local business. Additionally, it will create jobs while providing housing opportunities and commercial uses to support such development. The Union Pacific Railroad offered the Town an easement for the Beacon lot which was executed during FY 18/19.

OPERATIONAL COST IMPACTS:

A streetscape Community Facilities District has been established to fund ongoing maintenance of the streetscape improvements. Due to the easement from the UPRR, the Town no longer has lease payments for the Beacon parking lot.



FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Affordable Housing In-Lieu Fund	\$ 1,650,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,650,000
Traffic Impact Fees Fund	\$ 269,387	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 269,387
Railyard Commitments Design.	\$ -	\$ 250,000	\$ -	\$ 250,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 500,000
Streetscape Designation	\$ 500,000	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Parking Fund	\$ 141,205	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 141,205
TOTAL:	\$ 2,560,592	\$ 750,000	\$ -	\$ 750,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 3,560,592

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Artist Housing	\$ 1,650,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,650,000
DPR/Church Street RAB	\$ 269,387	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 269,387
Theatre	\$ -	\$ 250,000	\$ -	\$ 250,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 500,000
Streetscape Improvement	\$ 641,205	\$ 500,000	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,141,205
TOTAL:	\$ 2,560,592	\$ 750,000	\$ -	\$ 750,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 3,560,592

Jibboom, Bridge, and Church Streetscape Improvements

C1806

PROJECT CATEGORY: Streetscape Improvement Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 26/27 **ESTIMATED COMPLETION:** FY 28/29

COUNCIL PRIORITY: Infrastructure, Community Connectivity

PROJECT DESCRIPTION:

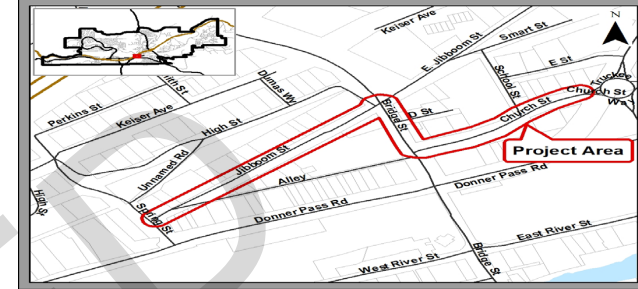
Design and construction of streetscape improvements (curb, gutter, sidewalk, landscaping, utility undergrounding, parking improvements) on Jibboom Street (between Spring Street and Bridge Street), Bridge Street (between Church Street to the north side of Jibboom Street at the Trout Creek Pocket Park), and Church Street (between Donner Pass Road and Bridge Street).

REASON FOR OR BENEFITS OF PROJECT:

Improving the roadway and streetscape connections in downtown.

OPERATIONAL COST IMPACTS:

Ongoing sidewalk and crossing maintenance expense once constructed. Current Council policy would require the formation of a Community Facilities District to fund ongoing maintenance.



FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 500,000	\$ 4,650,000	\$ -	\$ 5,450,000
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,850,000	\$ -	\$ 2,850,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 500,000	\$ 7,500,000	\$ -	\$ 8,300,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Planning & Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
Construction*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 7,500,000	\$ -	\$ 8,000,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 500,000	\$ 7,500,000	\$ -	\$ 8,300,000

*Concept cost estimate without the benefit of any design or project development.

Envision DPR - Eastern Segment Improvements

C2006

PROJECT CATEGORY: Streetscape Improvement Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 26/27 **ESTIMATED COMPLETION:** FY 28/29

COUNCIL PRIORITY: Infrastructure, Community Connectivity

PROJECT DESCRIPTION:

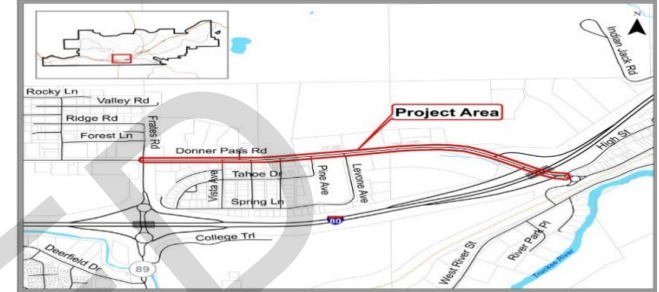
Planning, design, and construction of streetscape and utility undergrounding improvements on Donner Pass Road between Frates Lane and the McIver roundabout. This project would include a public outreach process to inform a conceptual corridor plan, similar to the western segment efforts. Only preliminary design is funded.

REASON FOR OR BENEFITS OF PROJECT:

Safety and aesthetic improvements of Donner Pass Road corridor.

OPERATIONAL COST IMPACTS:

Ongoing sidewalk and crossing maintenance expense once constructed. Current Council policy would require the formation of a community facilities maintenance district to fund ongoing maintenance.



FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Utility Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800,000	\$ 700,000	\$ -	\$ -	\$ 1,500,000
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800,000	\$ 3,350,000	\$ 7,000,000	\$ -	\$ 11,150,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,600,000	\$ 4,050,000	\$ 7,000,000	\$ -	\$ 12,650,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Planning & Environmental Review	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
TDPUD Conduit Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 550,000	\$ -	\$ -	\$ -	\$ 550,000
Pedestrian Imp. and Utility Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900,000	\$ -	\$ -	\$ -	\$ 900,000
Utility Undergrounding Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,050,000	\$ -	\$ -	\$ 4,050,000
Pedestrian Imp. Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,000,000	\$ -	\$ 7,000,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,600,000	\$ 4,050,000	\$ 7,000,000	\$ -	\$ 12,650,000

Downtown Railroad Pedestrian Crossing

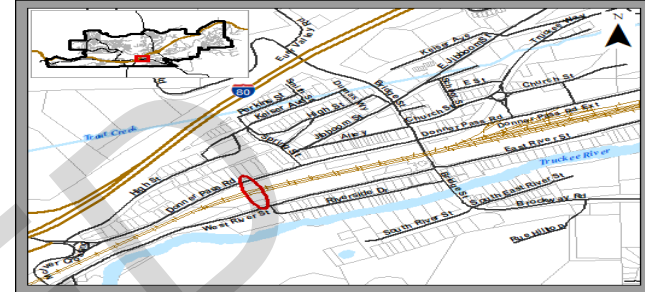
C2106

PROJECT CATEGORY: Streetscape Improvement Projects

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 24/25 **ESTIMATED COMPLETION:** FY28/29

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:

Design and construction of a pedestrian railroad undercrossing or overcrossing, connecting West River Street to Donner Pass Road west of Spring Street. Project includes an initial feasibility analysis. The Town has been awarded \$305,428 through the Sustainable Communities Program for the Feasibility Study.

REASON FOR OR BENEFITS OF PROJECT:

Improving pedestrian and bicycle connections in downtown.

OPERATIONAL COST IMPACTS:

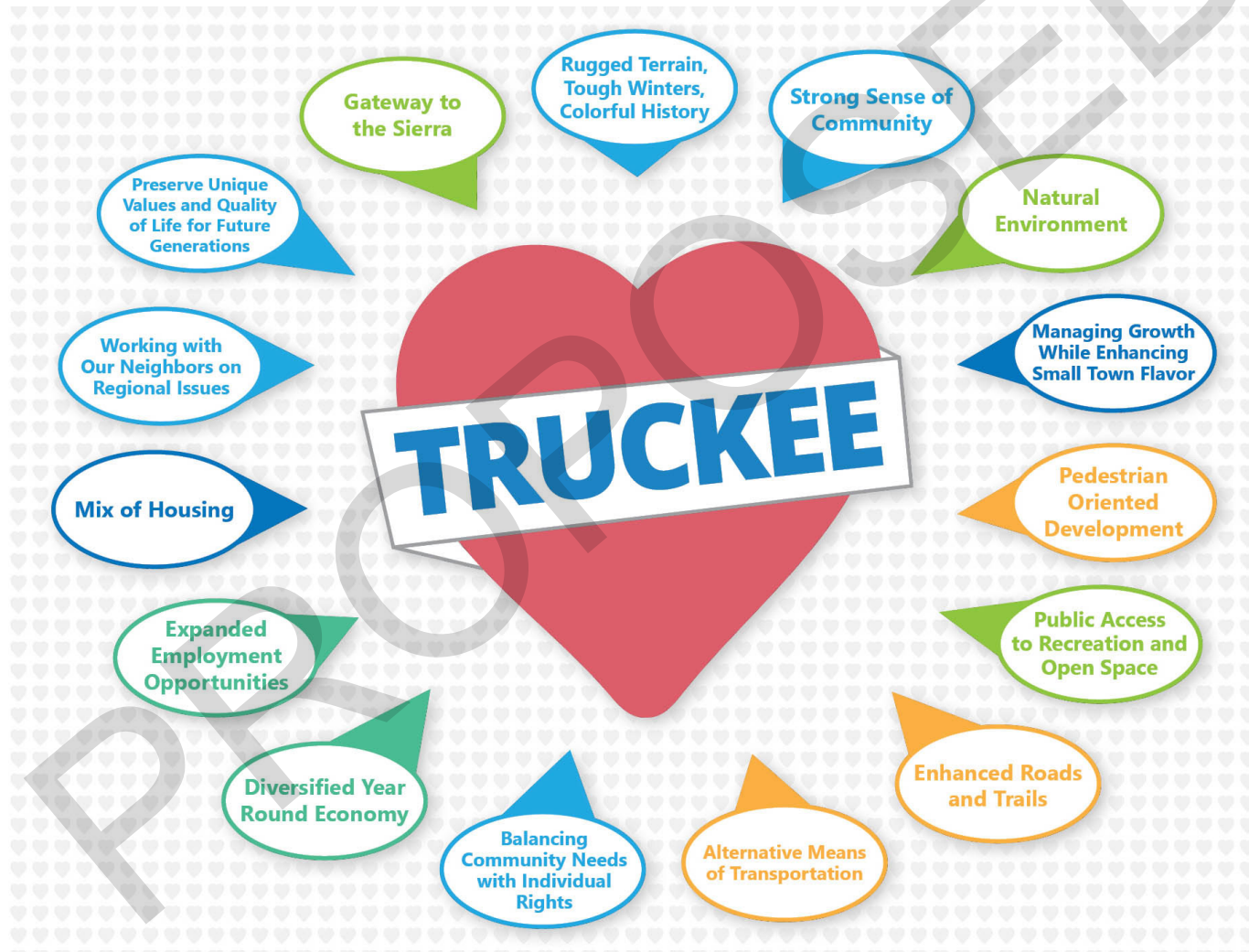
Ongoing maintenance expense once constructed.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ -	\$ -	\$ -	\$ 39,572	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39,572
Sustainable Communities 2023	\$ -	\$ -	\$ -	\$ 305,428	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 305,428
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 750,000	\$ 12,000,000	\$ -	\$ 13,250,000
TOTAL:	\$ -	\$ -	\$ -	\$ 345,000	\$ 250,000	\$ 250,000	\$ 750,000	\$ 12,000,000	\$ -	\$ 13,595,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Planning & Design	\$ -	\$ -	\$ -	\$ 345,000	\$ 250,000	\$ 250,000	\$ 750,000	\$ -	\$ -	\$ 1,595,000
Construction*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000,000	\$ -	\$ 12,000,000
TOTAL:	\$ -	\$ -	\$ -	\$ 345,000	\$ 250,000	\$ 250,000	\$ 750,000	\$ 12,000,000	\$ -	\$ 13,595,000

*Concept cost estimate without the benefit of any design or project development.

STUDIES & PLAN UPDATES



Jibboom Street Sidewalk Feasibility Study and Improvement Project

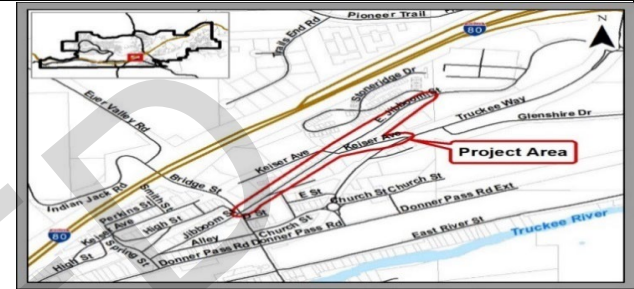
C1824

PROJECT CATEGORY: Studies & Plan Updates

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 27/28 **ESTIMATED COMPLETION:** FY 28/29

COUNCIL PRIORITY: Infrastructure, Community Connectivity



PROJECT DESCRIPTION:

Prepare a study to evaluate potential pedestrian/bicycle improvements on Jibboom Street between Bridge Street and the Stoneridge Development, including several alternatives such as widening, the conversion to a one-way street, and improvements to the Keiser Avenue/Jibboom Street intersection. Preferred alternative has yet to be determined. **Progress on this project in FY 24/25 is dependent on staff's project management resource capacity and future Council prioritization that will be determined in spring of 2025.**

REASON FOR OR BENEFITS OF PROJECT:

With the addition of the new Coburn Crossing development east of the Stoneridge Development and the associated extension of Jibboom Street to the Truckee Way/Stockrest Springs intersection, vehicle, pedestrian and bicycle activity is expected to increase along Jibboom Street east of Bridge Street. Project will evaluate potential improvements. Improvements would potentially improve vehicle, pedestrian, and bicycle infrastructure, circulation and safety.

OPERATIONAL COST IMPACTS:

None identified at this time but additional costs may occur depending on improvement.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ 139,116	\$ 40,000	\$ 25,000	\$ 125,000	\$ 75,000	\$ 50,000	\$ 425,000	\$ 1,650,000	\$ -	\$ 2,489,116
TOTAL:	\$ 139,116	\$ 40,000	\$ 25,000	\$ 125,000	\$ 75,000	\$ 50,000	\$ 425,000	\$ 1,650,000	\$ -	\$ 2,489,116

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Study Preparation	\$ 139,116	\$ 40,000	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 189,116
Design	\$ -	\$ -	\$ -	\$ 100,000	\$ 75,000	\$ 50,000	\$ 25,000	\$ -	\$ -	\$ 250,000
Construction*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ 1,650,000	\$ -	\$ 2,050,000
TOTAL:	\$ 139,116	\$ 40,000	\$ 25,000	\$ 125,000	\$ 75,000	\$ 50,000	\$ 425,000	\$ 1,650,000	\$ -	\$ 2,489,116

General Plan Update

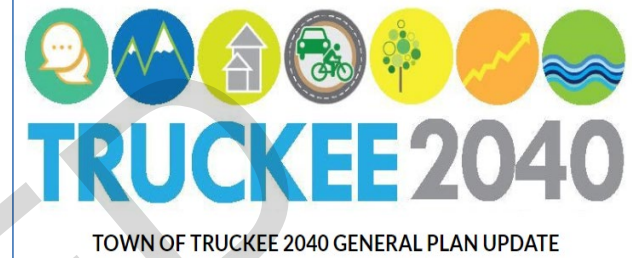
C1903

PROJECT CATEGORY: Studies & Plan Updates

RESPONSIBLE DEPARTMENT: Community Development - Planning

PROJECT BEGIN DATE: FY 17/18 **ESTIMATED COMPLETION:** FY 22/23

COUNCIL PRIORITY: Town Infrastructure



PROJECT DESCRIPTION:

Update of the 2025 General Plan to the 2040 General Plan, including robust community engagement to address new General Plan requirements and emerging community trends. Also includes concurrent update of the outdated 1996 Downtown Specific Plan (DTSP) and climate action planning work previously covered under C1510 (both climate action policies and SB-1 grant-funded climate adaptation policies). Professional services will be utilized for project management, environmental review, technical work and plan preparation. Major portions of the update include an Environmental Impact Report (EIR); marketing, social media and public engagement; project management; and plan preparation.

REASON FOR OR BENEFITS OF PROJECT:

The current general plan was adopted in 2006. A plan update with a 2040 planning horizon ensures that the Town's land-use development and conservation goals, policies and actions continue to accurately reflect community values. The 2040 General Plan Update will address new State-mandated General Plan requirements, new climate change and housing laws, arts and culture, community engagement, climate adaptation and resilience, and new traffic thresholds, among other aspects. There are cost and time savings associated with concurrently updating the General Plan, the Downtown Specific Plan, and the Climate Action Element concurrently. The technical work required for the update of the Climate Element is similar to the work needed to update the General Plan and many of the anticipated policies will overlap.

OPERATIONAL COST IMPACTS:

Work on this project is expected to absorb 35% of the Community Development Director's time, 25% of the Planning Managers time, 40% of the Senior Planner's time, 20% of the Associate Planner's time, 10% of the Assistant Planners' time, and 15% of the Administrative Technician's time. The Town was awarded a grant in the amount of \$150,000 to support/develop climate adaptation strategies to be included in GP Update and another grant in the amount of \$65,000 to create objective design standards for multi-family projects. The Town was also awarded \$160,000 in grant funding for housing site analysis (SB2). This grant funding was previously under C1918, but has since been combined with C1903 due to a change in consulting firms to the 2040 General Plan consultant. A total of \$67,575 of remaining SB2 funds was transferred to C1903.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ 1,660,879	\$ -	\$ 117,618	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,778,497
NCTC Big Data Grant	\$ 36,342	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,342
SB1 Climate Adaptation 143750Grant	\$ 143,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 143,750
LEAP Grant	\$ 68,341	\$ -	\$ 1,641	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 69,982
HCD SB 2 Planning Grant	\$ 100,284	\$ -	\$ 67,575	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 167,859
TOTAL:	\$ 2,009,596	\$ -	\$ 186,834	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,196,430

General Plan Update

C1903

PROJECT CATEGORY: Studies & Plan Updates

RESPONSIBLE DEPARTMENT: Community Development - Planning

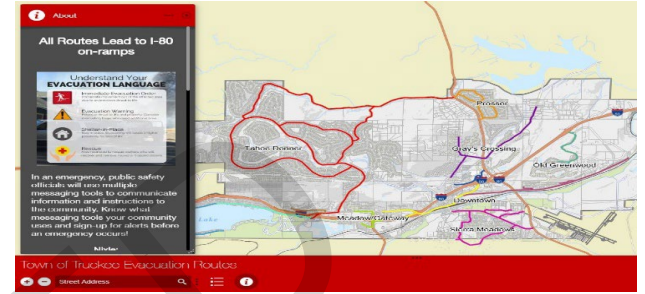
EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
GPAC/Public Engagement, Plan Creation, EIR	\$ 1,644,256	\$ -	\$ 117,618	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,761,874
Climate Adaptation	\$ 143,740	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 143,740
LEAP Grant	\$ 61,600	\$ -	\$ 1,641	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,241
Housing Density Work for Grant	\$ 160,000	\$ -	\$ 67,575	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 227,575
TOTAL:	\$ 2,009,596	\$ -	\$ 186,834	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,196,430

PROJECT CATEGORY: Studies & Plan Updates

RESPONSIBLE DEPARTMENT: Public Safety - Emergency Management

PROJECT BEGIN DATE: FY 19/20 **ESTIMATED COMPLETION:** Ongoing

COUNCIL PRIORITY: Wildfire Mitigation



PROJECT DESCRIPTION:

Emergency evacuation planning, including an evaluation of evacuation routes and estimated time to evacuate residential areas under various scenarios such as time of year and time of day. This CIP also includes the purchase of two additional Flock/License Plate Reader cameras and traffic analytics for four cameras to monitor and evaluation real time occupancy rates in Tahoe Donner for evacuation planning purposes.

REASON FOR OR BENEFITS OF PROJECT:

The Emergency Evacuation Planning project is a crucial initiative aimed at enhancing the Town of Truckee's preparedness and response capabilities during disasters. The current focus revolves around the revision of the Emergency Operations Plan (EOP), which encompasses the development of ordinances, policies, the EOP itself, and associated annexes. This comprehensive plan outlines the coordinated actions to be undertaken by the Town of Truckee and regional agencies to effectively manage and respond to emergencies.

The EOP was revised in FY23/24, emphasizing the ongoing commitment to adaptability and readiness. The plan is designed to be revised every five (5) years, ensuring its relevance and alignment with evolving risks and best practices in emergency management.

Additionally, the Local Hazard Mitigation Plan, which was revised in FY23/24, is a critical component of the overall emergency preparedness framework. Funded and coordinated by Nevada County, this plan serves to identify risks, develop long-term mitigation strategies, and reduce the potential loss of life and property in the event of disasters. This plan is also designed to be revised every five (5) years, and paid for by Nevada County.

Both the EOP and the Local Hazard Mitigation Plan play integral roles in bolstering the resilience of the community by minimizing the impact of disasters. Through risk identification, strategic planning, and coordinated implementation efforts, these initiatives aim to safeguard lives, protect property, and ensure the continuity of essential services during times of crisis. By investing in emergency evacuation planning, the Town of Truckee is proactively mitigating risks and fostering a safer, more resilient community for its residents and stakeholders.

OPERATIONAL COST IMPACTS:

The operational cost impacts will be the expense of the revised and updated plans that reoccur every five (5) years.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ 69,900	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 194,900
Tahoe Donner TSSA Fund	\$ -	\$ -	\$ -	\$ 8,720	\$ 8,600	\$ 8,600	\$ -	\$ -	\$ -	\$ 25,920
TOTAL:	\$ 69,900	\$ -	\$ -	\$ 33,720	\$ 8,600	\$ 8,600	\$ -	\$ 100,000	\$ -	\$ 220,820

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Plan Study	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Emergency Operations Plan	\$ 39,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 139,900
Emergency Warming Shelter	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Flock Cameras	\$ -	\$ -	\$ -	\$ 8,720	\$ 8,600	\$ 8,600	\$ -	\$ -	\$ -	\$ 25,920
TOTAL:	\$ 69,900	\$ -	\$ -	\$ 33,720	\$ 8,600	\$ 8,600	\$ -	\$ 100,000	\$ -	\$ 220,820

User Fee Study	C1914
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User Fee Study	C1914
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PROJECT CATEGORY: Studies & Plan Updates

RESPONSIBLE DEPARTMENT: Administrative Services - Finance

PROJECT BEGIN DATE:	FY 22/23	ESTIMATED COMPLETION:	FY 24/25
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COUNCIL PRIORITY: Town Infrastructure

PROJECT DESCRIPTION:

A User Fee Study encompasses a review of the fees currently charged by the Town for services to the public, a thorough analysis of the Town's operating costs related to providing those services, and assisting the Town in developing a fee calculation method that encompasses the full cost. A study would also help the Town develop a method for updating the fees to account for increases in costs over time. This project would include a public outreach/input process with special emphasis on the local building community.

Effective Date - November 1, 2019

Department	Service Title	Recovery Basis	2019 Fees
Public Works	Spilled Load Clean-Up	Fully allocated hourly rates & all direct costs for clean-up & to aggressively pursue	

	Spayed/Neutered	Unaltered
1 year	\$12.00	\$32.00
2 years	\$24.00	\$64.00
3 years	\$36.00	\$96.00

Truckee Dial-A-Ride Fares:		
	Adult	Senior
One-Way	\$6.00	\$2.00
Punch Pass	\$20.00	\$20.00
ADA Certified Passengers	Free	Free

Construction Types: I A, I B		Construction Types: II A, III A, V A		Construction Types: II B, III B, IV, V B	
Base Cost @ Threshold Size	Cost for Each Additional 100 s.f. *	Base Cost @ Threshold Size	Cost for Each Additional 100 s.f. *	Base Cost @ Threshold Size	Cost for Each Additional 100 s.f. *
R-3	Dwelling Conversion	100	\$ 219. \$ 4.31	\$ 184. \$ 45.83	\$ 146. \$ 36.83

REASON FOR OR BENEFITS OF PROJECT:

Best practices suggest that a study be completed every ten years and the Town's last study was completed over ten years ago.

OPERATIONAL COST IMPACTS:

Staff time will be required to help the consultant gather all necessary data to develop the fees. The updated fees will ensure that the time and resources spent on various services will be adequately reimbursed. This may reduce impacts to individual operating budgets and the General Fund in particular.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000
Building & Safety Fund	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Parking Fund	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Fee Study	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

PROJECT CATEGORY: Studies & Plan Updates

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 25/26

ESTIMATED COMPLETION: FY 27/28

COUNCIL PRIORITY: Infrastructure, Community Connectivity

PROJECT DESCRIPTION:

Prepare AB 1600 Impact Fee Study to update the Traffic Impact Fee and Facility Impact Fee Programs and add a Vehicle Miles Traveled (VMT) mitigation fee program.

REASON FOR OR BENEFITS OR PROJECT:

Mitigation Fee Programs ensure that future development pay for increased costs associated with development.

OPERATIONAL COST IMPACTS:

Ongoing program administration is eligible for reimbursement through the fees collected.



FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Traffic Impact Fees Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 75,000	\$ -	\$ -	\$ 100,000
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 75,000	\$ -	\$ -	\$ 100,000
Facilities Impact Fees - General Government	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 75,000	\$ -	\$ -	\$ 100,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 225,000	\$ -	\$ -	\$ 300,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Study Preparation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 225,000	\$ -	\$ -	\$ 300,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 225,000	\$ -	\$ -	\$ 300,000

Biological and Water Resource Plan**C2413****PROJECT CATEGORY:** Studies & Plan Updates**RESPONSIBLE DEPARTMENT:** Community Development - Planning**PROJECT BEGIN DATE:** FY 25/26 **ESTIMATED COMPLETION:** FY 25/26**COUNCIL PRIORITY:** Town Infrastructure**PROJECT DESCRIPTION:**

Consistent with General Plan Action Item COS-3.A, this project would "coordinate with the California Department of Fish and Wildlife, the US Fish and Wildlife Service, and local interest groups to prepare a comprehensive plan for the management and protection of sensitive biological resources such as wetlands, riparian corridors, and critical habitat areas. The plan should address all known critical habitat areas, wildlife movement corridors, and deer migration routes and should include mapping of sensitive biological resources, identification of potential development conflicts, and establishment of wetland setbacks prepare biological and water resource studies as needed to update resource mapping. The full scope of this effort is still to be determined.

REASON FOR OR BENEFITS OF PROJECT:

Resource mapping will provide a tool for the open space master plan and transfer of development rights program development.

OPERATIONAL COST IMPACTS:

To be determined.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Studies and mapping	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000

Housing Element Update**C2505****PROJECT CATEGORY:** Studies & Plan Updates**RESPONSIBLE DEPARTMENT:** Community Development - Planning**PROJECT BEGIN DATE:** FY 25/26 **ESTIMATED COMPLETION:** FY 26/27**COUNCIL PRIORITY:** Housing**PROJECT DESCRIPTION:**

General Plan Housing Element Update to accommodate 6th cycle Housing Element Regional Housing Needs Allocation (RHNA) and to make any additional modifications needed to address 2040 General Plan implementation, changes in State Housing Law or Town housing policy and to update how the Town is meeting local housing needs.

REASON FOR OR BENEFITS OF PROJECT:

The Town is on an eight year Housing Element planning cycle. The next housing element will span 2027-2035 and must be adopted prior to the current Housing Element's expiration of August 15, 2027. This CIP is anticipated to be initiated in FY 2025 to ensure adequate time to prepare the updated element and obtain California Department of Housing and Community Development (HCD) approval prior to August 15, 2027.

OPERATIONAL COST IMPACTS:

None. Planning staff anticipates hiring a land use consultant with expertise in preparing housing elements to complete the majority of the work.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
General Fund	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 20,000	\$ -	\$ -	\$ -	\$ 30,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 20,000	\$ -	\$ -	\$ -	\$ 30,000

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Consultant	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 20,000	\$ -	\$ -	\$ -	\$ 30,000
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 20,000	\$ -	\$ -	\$ -	\$ 30,000

Tahoe Donner Emergency Egress Improvement Study

C2513

PROJECT CATEGORY: Studies & Plan Updates

RESPONSIBLE DEPARTMENT: Public Works - Engineering

PROJECT BEGIN DATE: FY 24/25 **ESTIMATED COMPLETION:** FY 26/27

COUNCIL PRIORITY: Infrastructure, Community Connectivity

PROJECT DESCRIPTION:

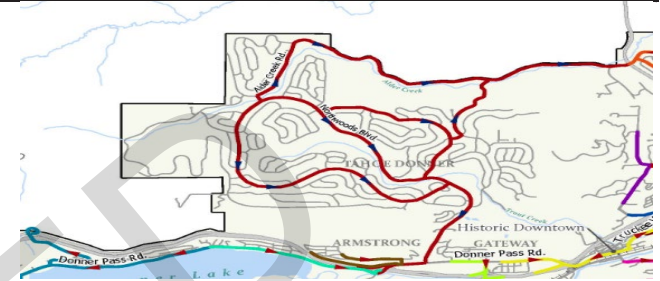
Feasibility study to evaluate improvements to emergency access and response in the Tahoe Donner Subdivision. Potential improvements may include additional access routes, improvements to existing roadways, or communication upgrades. Study would be led by the Tahoe Donner Association through a reimbursement agreement with the Town.

REASON FOR OR BENEFITS OR PROJECT:

Evaluate options to provide emergency access to reduce evacuation times.

OPERATIONAL COST IMPACTS

To be determined.



FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Tahoe Donner TSSA Fund	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
TOTAL:	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

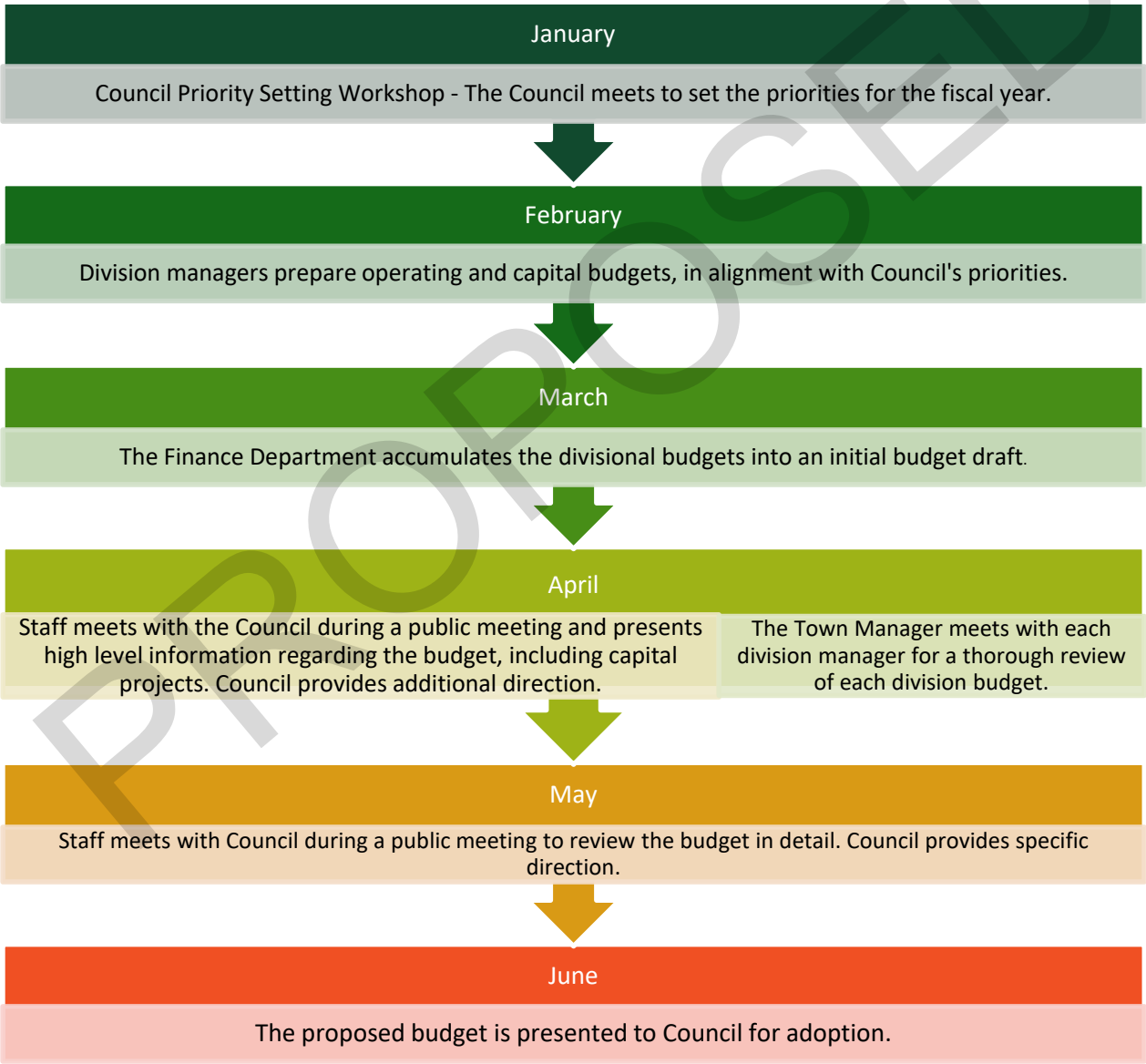
EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	ESTIMATED AFTER FY 28/29	TOTAL
Feasibility Study	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
TOTAL:	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

NOTES ON BUDGET PREPARATION
FY 2024/25

The Town of Truckee was incorporated in 1993 and operates under a Council-Manager form of government. The Town’s accounting is guided by generally accepted accounting principles for budget preparation and financial reporting. The annual budget is approved by the Town Council and modified throughout the year with budget amendments approved by Council at public meetings. All budget transfers require approval of the Town Manager or designee except those affecting personnel or capital outlay which must be approved by the Town Council.

THE BUDGET PROCESS –

Below is the Town’s typical budget process, which starts in January whereby the annual budget for the following fiscal year is adopted in June.



NOTES ON BUDGET PREPARATION

FY 2024/25

BASIS OF ACCOUNTING -

The basis of accounting refers to the timing of revenue and expense recognition, specifically for financial reporting purposes. The Town employs the same methods for budgeting as used for financial reporting.

The budgets of the governmental funds (General Fund, Special Revenue Funds, and Capital Projects Funds) are prepared using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The revenue availability criterion is defined as collectible within sixty days of the accounting period. Expenditures, under the modified accrual basis of accounting, are recorded when a liability is incurred. This is true with the exception of debt service expenditures, which are recorded only when the payment is due. Capital asset acquisitions for the governmental funds included in this budget are reported as expenditures. While the Town does use one debt service fund, no budget has been prepared as the activity of this fund is accounted for in the budget of other major funds.

Budgets for proprietary funds (Enterprise Funds) are prepared on a full accrual basis. Under this method, all revenues are recognized when they are earned, and all expenses are recorded when they are incurred.

The Town’s Fiduciary Fund shares characteristics with both the governmental and proprietary fund types. It is budgeted using the measurement focus and basis of accounting most appropriate for the specific operation. Many of the transactions are budgeted using a full accrual basis.

The Town’s budgeting philosophy is conservative; that is budget low on revenues and high on expenses.

The following types of funds are used by the Town:

Governmental Funds

General Fund	The General Fund is the chief operating fund for the Town. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other funds are accounted for within the General Fund. It includes all expenditures necessary to carry out basic governmental activities of the Town that are not accounted for through another fund. For the Town of Truckee, this includes such activities as public safety, maintenance of streets, public improvements, planning, zoning, and general administrative services.
Special Revenue Funds	Special Revenue Funds are used to account for specific revenues that are legally and/or contractually restricted to expenditures for a particular purpose.
Capital Projects Funds	Capital Projects Funds are used to account for the expenditures of most capital projects undertaken by the Town. These funds receive transfers of resources from various Town funds, as well as outside sources such as grants.

Proprietary Funds

Enterprise Funds	Enterprise Funds are used to account for those activities that are supported primarily through user charges to external users. They are financed and operated in a manner similar to a private business entity. The Town has four budgeted enterprise funds: building & safety, parking, public transit, and solid waste.
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Fiduciary Funds

Fiduciary Fund	The Town utilizes the fiduciary fund type to account for resources held for the benefit of parties outside the Town or in a trustee capacity. The Town’s only fiduciary fund tracks the activity of the Redevelopment Successor Agency.
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NOTES ON BUDGET PREPARATION FY 2024/25

BUDGET STATUS OF TOWN FUNDS –

Code	Fund	Fund Type	Budget Status
101	General Fund	General Fund	Budgeted
200	Capital Projects Fund	Capital Project Funds	Budgeted
202	Abandoned Vehicle Abatement Fund	Special Revenue Funds	Not Budgeted
203	Affordable Housing In-Lieu Fund	Special Revenue Funds	Capital Projects
204	Air Quality Mitigation Fund	Special Revenue Funds	Capital Projects
205	Downtown In-Lieu Parking Fund	Special Revenue Funds	Not Budgeted
206	Town Housing Fund	Special Revenue Funds	Not Budgeted
207	Town Bond Reserve Fund	Special Revenue Funds	Not Budgeted
208	PEG Fund	Special Revenue Funds	Capital Projects
209	Infrastructure In-Lieu Fund	Special Revenue Funds	Not Budgeted
210	Tahoe Donner TSSA Fund	Special Revenue Funds	Capital Projects
211	Glenshire TSSA Fund	Special Revenue Funds	Capital Projects
212	Brickelltown Maintenance Fund	Special Revenue Funds	Budgeted
213	Joerger Ranch Maintenance Fund	Special Revenue Funds	Budgeted
214	Railyard CFD	Special Revenue Funds	Budgeted
215	COPS Fund	Special Revenue Funds	Budgeted
216	Asset Forfeiture State Enforcemt	Special Revenue Funds	Not Budgeted
217	Asset Forfeiture State Gang/Juv	Special Revenue Funds	Not Budgeted
218	Donner Pass Road CFD	Special Revenue Funds	Budgeted
219	Coldstream CFD	Special Revenue Funds	Budgeted
250	Gas Tax Fund	Special Revenue Funds	Not Budgeted
252	Measure V Road Maint. Fund	Special Revenue Funds	Capital Projects
253	Measure R Trails Fund	Special Revenue Funds	Budgeted
254	Measure K TOT Fund	Special Revenue Funds	Budgeted
270	Traffic Impact Fees Fund	Special Revenue Funds	Capital Projects
271	Facility Impact Fees - Law	Special Revenue Funds	Capital Projects
272	Facility Impact Fees - Animal	Special Revenue Funds	Capital Projects
273	Facility Impact Fees - Storm Drn	Special Revenue Funds	Capital Projects
274	Facility Impact Fees - Gen Gov	Special Revenue Funds	Capital Projects
275	American Rescue Plan Act (ARPA)	Special Revenue Funds	Capital Projects
298	Debt Service Fund	Debt Service Funds	Not Budgeted
299	Fleet Replacement Fund	Capital Project Funds	Budgeted
301	BEGIN Re-use Program Income	Special Revenue Funds	Not Budgeted
302	BEGIN Housing Reimb Grant Fund	Special Revenue Funds	Not Budgeted
308	HOME Misc Income	Special Revenue Funds	Not Budgeted
309	HOME Re-Use Fund	Special Revenue Funds	Not Budgeted
310	CalHome Re-use Program Income	Special Revenue Funds	Not Budgeted
311	06-HOME-2452 Fund	Special Revenue Funds	Not Budgeted
312	06-CalHome-183 Fund	Special Revenue Funds	Not Budgeted
313	04-HOME-0761 Fund	Special Revenue Funds	Not Budgeted
314	00-CalHome-023	Special Revenue Funds	Not Budgeted
315	Home-0402 Sierra Village Apts	Special Revenue Funds	Not Budgeted
320	CDBG - Misc Income Fund	Special Revenue Funds	Not Budgeted
321	CDBG - Program Income Fund	Special Revenue Funds	Not Budgeted
322	CDBG 01-STBG-1614 Fund	Special Revenue Funds	Not Budgeted
323	CDBG 10-STBG-6741 Fund	Special Revenue Funds	Not Budgeted
324	15-CDBG-10566 Fund	Special Revenue Funds	Not Budgeted
325	CDBG-CV Funds 00095 ME	Special Revenue Funds	Not Budgeted
326	CDBG-CV Funds 00096 BA	Special Revenue Funds	Not Budgeted
330	Boulders Moderate Housing Fund	Special Revenue Funds	Not Budgeted
501	Parking Fund	Enterprise Funds	Budgeted
502	Transit Fund	Enterprise Funds	Budgeted
503	Solid Waste Fund	Enterprise Funds	Budgeted
504	Building and Safety Fund	Enterprise Funds	Budgeted
599	Successor Agency Fund	Fiduciary Fund	Budgeted

NOTES ON BUDGET PREPARATION FY 2024/25

TOWN POLICY DOCUMENTS USED IN THE DEVELOPMENT OF THE ANNUAL BUDGET –

- **2018 Pavement Maintenance Program** – The 2018 Pavement Maintenance Program (PMP) is used to determine which roads, trails, and parking areas will be programmed for maintenance and rehabilitation as part of the Capital Improvement Project budget. The PMP provides the Town staff with an index by which to evaluate the pavement conditions on Town roads, assists in forecasting roadway deterioration, and is used to develop cost-effective methods for maintaining roads at acceptable conditions. This document is created by the Engineering Division. The most recent update was approved by Council on April 10th, 2018. Road maintenance efforts cost the Town an average of \$7 million annually.
- **2020 Fleet Replacement Plan** – The Fleet Replacement Plan is a long-term financial plan to help guide staff on Town fleet vehicle replacement. The document identifies the criteria for equipment replacement. The document also established the baseline funding necessary for the Town to replace fleet vehicles and when it was initially approved, a Fleet Replacement Fund was created to monitor the savings and replacement spending. The last update to the Fleet Replacement Plan was in 2020.
- **Fiscal Policies** – The Fiscal Policies are detailed as part of this document. These policies were formalized in 2009.
- **Personnel Rules and Memoranda of Understanding with the Town's Employee Groups** – The Personnel Rules and Memoranda of Understanding are used to determine the staffing costs included in the Personnel budgets for each Division. The last formal review of the Personnel Rules was completed in 2021. The Town has a bargaining agreement with all three employment groups through June 2024.
- **Short-Range and Long-Range Transit Plans** – The Town of Truckee completed a Transit Plan during FY 16/17. The document identified a short- and long-range vision for transit in Truckee. The Town's Public Transit staff attempts to implement the visions of this plan as funding becomes available.
- **Solid Waste Franchise Agreement** – The Town contracts for garbage, recycling, and yard waste collection and processing. The franchise agreement defines the services that will be provided and the method of determining the cost of those services. It is the primary driver in the creation of the Solid Waste division budget. As of July 1st, 2018, an updated and council-approved franchise agreement went into effect.
- **Reserve and Designation Policy** – This Town of Truckee Reserve and Designation Policy (Policy) is designed to establish guidelines to ensure fiscal stability of the Town and provide guidance to staff in the financial management of the Town's operations.

GANN APPROPRIATIONS LIMIT –

The Gann Appropriations Limit was a ballot initiative adopted in 1980, modified by Proposition 111 in 1990, to limit the amount of tax proceeds state and local governments can spend each year. The Gann Limit has been codified into the California State Constitution as Article XIII B.

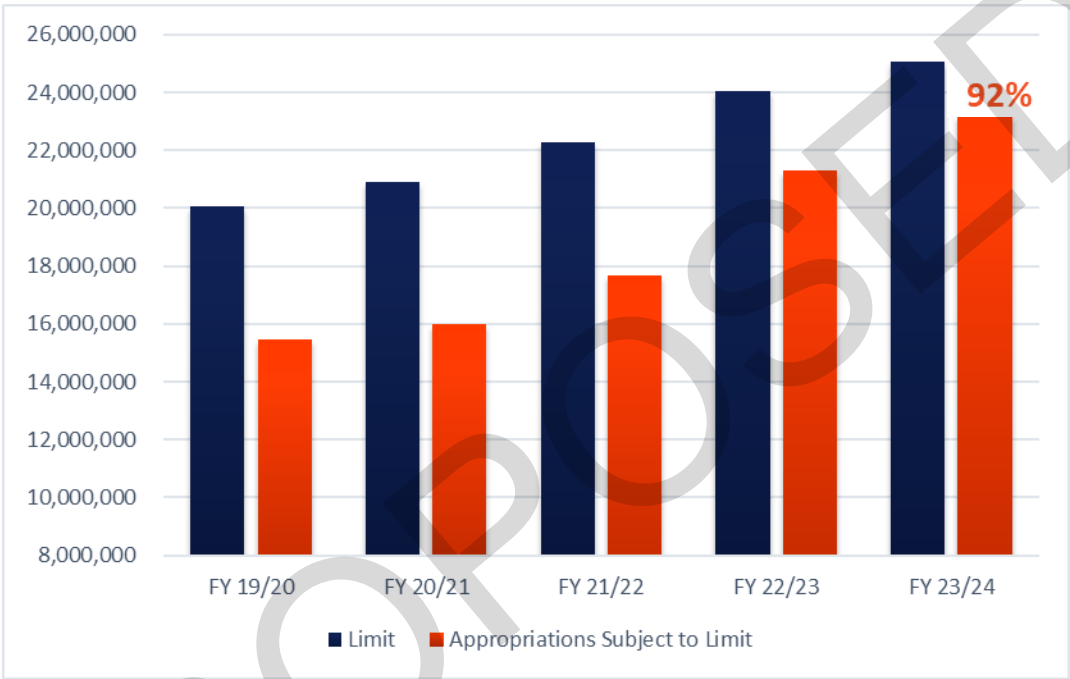
Each year, the limit is updated based on the number of tax proceeds that were authorized to be spent in FY 1978/79 in the jurisdiction, changes in inflation, and the population within the public jurisdiction during the subsequent year. Per California Revenue and Taxation Code section 2227, the Department of Finance (DOF) is required to transmit an estimate of the percentage change in population factor along with the change in the cost of living to each public agency required to comply with the Gann Appropriations Limit provisions in order to update the limit for their jurisdiction. The state bases the cost-of-living adjustment on the DOF's official report on changes in the state's per capita income or in non-residential assessed valuation due to new construction.

The Gann Appropriations Limit only applies to revenues generated from specific categories. Expenditures from non-tax sources such as service charges, grants, or beginning fund balances are unaffected by the Limit. Any overall

NOTES ON BUDGET PREPARATION
FY 2024/25

receipts from tax sources greater than the limit would require a refund of the excess within the next two fiscal years or voter approval of an increase in the City’s limit.

For FY 2023/24, the Town’s tax revenue was at 92% of the Gann Limit. The limit for FY 2023/24 was approved by Council, along with the budget, on Tuesday, June 27th, 2023.



COST ALLOCATION PLANS –

The Town does not currently use any formal internal service funds to allocate specific costs. The Town does allocate fleet maintenance costs, administrative overhead, some facilities costs, and savings for the General Fund fleet replacements via informal allocations.

- The fleet maintenance division costs are allocated based on a five-year rolling average of actual costs. A calculation is made to allocate the division’s budgeted costs to each division monthly. At year-end, the Fleet Maintenance Division provides the actual staff time incurred to work on each division’s fleet and any associated part costs. These numbers are used to true up each division’s fleet maintenance expense to actuals. The actual Fleet Maintenance Division costs are used to develop the allocation to each division and the expensed amount is changed to the division’s allocation of actual fleet maintenance costs.
- An administrative overhead amount is charged to three of the Town’s enterprise funds: the Parking Fund, the Solid Waste Fund, and the Building and Safety Fund. During the budget process, the Town develops budgeted administrative overhead for enterprise funds. Allocated costs include the Town’s administrative costs, specifically costs from the Town Council, the Town Manager, the Town Attorney, the Town Clerk & Communication Division, the Administrative Services Division, and some expenses from the General Government and the Information Technology Division. This is intended to cover the cost of overall management, record keeping, payroll administration, human resources, general liability insurance, and accounting, among other things. The amount charged to each division’s budget is relative to personnel

NOTES ON BUDGET PREPARATION FY 2024/25

costs in each enterprise fund. At the end of each year, the calculation is performed again with actual expenses and the amount ultimately charged to the divisions is based on actual expenses.

The Redevelopment Successor Agency fiduciary fund has a separate formula for calculating Administrative Cost reimbursement. The overall amount is approved by the State of California in the Recognized Obligation Payment Schedule.

- The Town's enterprise funds are charged rent in addition to Administrative Overhead, the Parking Fund, the Solid Waste Fund, the Transit Fund, and the Building and Safety Fund. The rental charge is developed using the average base commercial square foot rental rate for commercial real estate within Truckee. The last analysis of base commercial rental rates was completed in June of 2014. Town staff attempt to update the commercial rental rates used every five years.
The rental rate also includes a portion of the facilities maintenance costs, including utilities. The amount is divided by the total square footage of the Town Hall building and added to the average commercial square foot. The amount budgeted for each division is the calculated square footage rate multiplied by the total square footage used by the division.
The Redevelopment Successor Agency fiduciary fund rent is equal to the amount calculated when the Redevelopment Agency was converted to the Redevelopment Successor Agency.
- Fleet Replacement Fund – Each of the Town's General Fund funded operating divisions that utilize fleet vehicles contribute a yearly amount to the Town's Fleet Replacement plan. The amounts are calculated as part of the development of the Town's Fleet Replacement Program. The yearly amount is equal to the total amount needed to replace every vehicle in the Division's fleet divided by the estimated life of each vehicle.
- The Parking Fund, the Solid Waste Fund, and the Building & Safety Fund save for vehicle replacements as part of their contingencies in their fund balances. The Transit Fund attempts to secure grant funding to pay for any bus replacements, as needed.

SUMMARY OF FISCAL POLICIES –

The Town's Financial Policies are established to see that the Town's finances are managed in a manner that will (1) continue to provide for the delivery of quality services, (2) maintain and enhance service delivery as the community grows in accordance with the General Plan, (3) guarantee a balanced budget annually assuring that the Town is living within its means, and (4) establish reserves necessary to meet known and unknown future obligations. To achieve these goals the following Financial Policies are presented which include General Policies, Expenditure and Budgeting Policies, Revenue Policies, Cost of Service Policies, Reserve Policies, Debt Policies, Capital Improvement Policies, and Fixed Asset and Infrastructure Policies.

Expenditure and Budget Policies: The Town's municipal code assigns the duty of budget creation to the Town Manager and the Administrative Services Director is assigned to assist in the preparation of the proposed budget. Town staff use the budget to obtain legal authority from the Town Council to expend funds.

- The Town does not prepare or use its budget with a "use it or lose it" mentality. Each year, Town staff is encouraged to only use the funds that have been approved and that they have an actual business necessity for. In some cases, when staff lacks the staff hours to complete all activities for which they have a budget or Council priorities change and the budgeted funds are no longer needed, savings are created. These unofficial savings are presented to council as one-time money available for their discretion or are re-budgeted for the following year if the Division is going to do the work in the following budget year. The Town's fiscal stability has allowed it to maintain this budgeting philosophy.

Additionally, the Town has the following policies:

NOTES ON BUDGET PREPARATION FY 2024/25

1. The operating budget will be prepared to fund the current year's expenditures with current year revenue. Surplus fund balances may be used to increase reserves, fund Capital Improvement Projects, or be carried forward to fund future years' operating budgets when necessary to stabilize services and fund capital outlay.
2. The Town will deliver service in the most cost-effective manner.
3. The budget will state the objectives of the operating programs.
4. The budget will fully account for and apportion all costs, fees, and General Fund transfers, associated with Special Revenue and Enterprise Funds.
5. All budget transfers require the approval of the Town Manager or designee except those affecting personnel and capital outlay which must be approved by the Town Council.
6. The Town will fully fund accrued unused vacation annually.
7. The Town will periodically update replacement and maintenance plans and incorporate them into the budget.

Revenue Policies:

1. The Town will strive to maintain a diversified and stable revenue base that is not overly dependent on any land use, major taxpayer, revenue type, restricted revenue, inelastic revenue, or external revenue.
2. The Town will aggressively pursue revenue collection and auditing to ensure money due to the Town is accurately received in a timely manner.
3. The Town will seek Federal and State grants and reimbursements for mandated costs whenever possible.
4. The Town will investigate potential new revenue sources, particularly those that will not add to the tax burden of residents or local businesses.
5. The Town will work proactively with the League of California Cities and local communities to monitor legislation that may impact the Town financially.
6. The Town will avoid targeting revenues for specific purposes whenever possible.
7. The Town will impose user fees when appropriate.
8. The Town will adopt a user fee policy that establishes desired levels of cost recovery and determines the minimum frequency of user fee reviews.
9. The fees and charges will be set at a level that fully supports the total direct and indirect cost of the activity, including administrative overhead and depreciation, and in accordance with the Town's Fee Policy.
10. The Town will maintain and further develop methods to track major revenue sources and evaluate financial trends.
11. The Town will establish methods to maximize the accuracy of revenue forecasts.

Cost of Services Policies:

1. The Town will recover the costs of new facilities and infrastructure necessitated by development, consistent with State law.
2. The Town will consider requiring large developments to prepare a fiscal analysis that measures direct and indirect costs and benefits to the Town.

Reserve and Designation Policies:

1. The Town will establish, dedicate, and maintain reserves annually to meet known and estimated future obligations.

NOTES ON BUDGET PREPARATION FY 2024/25

2. The Town will establish Specific Reserve Accounts which include but are not limited to designated reserves for the following:
 - a. General Fund Reserve for economic uncertainties and working capital equal to 25% of General Fund Revenues.
 - b. Liability Insurance
 - c. Replacement of vehicles and major equipment (accomplished through the Fleet Replacement Fund)
- Council has also tasked staff with preparing the budget so as to maintain a target of \$5 million in General Fund unallocated reserves in each of the five years of the budget forecast. This is shown on the General Fund - Fund Balance Calculation sheet.

Debt Policies:

1. The Town will limit the use of debt so as not to place a burden on the fiscal resources of the Town and its taxpayers.
 - Currently, the Town has three outstanding General Fund debt obligations and one non-General Fund debt obligation.
2. The Town will limit long-term borrowing to capital improvements or projects that cannot be financed from current revenues.
 - The Town currently has four outstanding debt obligations and all three were used to finance capital purchases or capital construction, specifically the purchase of the Town Hall building, the construction of a Public Service Center, the construction of additional garages at the Public Service Center, and capital projects within the Town's Redevelopment Project Area, including streetscape of the Brickelltown Maintenance District area.
3. When capital projects are financed, the Town will amortize the debt within a period not to exceed the expected useful life of the project.
 - The Town's current bond issuances have an amortization period of thirty years or less.
4. The Town will attempt to limit the debt ratio (debt guaranteed by the General Fund) to 10%. The debt ratio is calculated by the relationship between the debt and the General Fund revenue.
5. Whenever possible, the Town will investigate the use of special assessment, revenue, or other self-supporting bonds to limit the General Fund obligation for debt service payments.
6. The Town will not use long-term debt for current operations.
 - The Town does not have any outstanding long-term debt for current operations.
7. The Town will not use short-term borrowing to support routine operations, provided, however, that it may be used to meet temporary cash flow needs.
 - The Town has not used any short-term borrowing to support routine operations.
8. The Town will maintain strong communications with bond rating agencies about the Town's financial condition and will follow a policy of full disclosure on financial reports and bond prospectus.
 - The Town received an "AA+" rating from S&P Global as part of a rating for a bond refinancing process in 2017.
9. The Town will strive to maintain and improve the Town's bond rating.
 - The recent "AA+" rating was an increase from an "AA" rating as part of a bond refinancing completed in 2015.
10. The Town will utilize inter-fund loans, when possible, to reduce the cost of financing capital improvements.

NOTES ON BUDGET PREPARATION FY 2024/25

- The Parking Fund purchased a parking lot in FY 16/17 and purchased a second lot in FY 19/20. Half of the funding for the purchases is in the form of a loan from the General Fund. The Parking Fund is scheduled to repay the General Fund \$100,000. The total loan is expected to be repaid within five years. There are no other inter-fund loans.

Capital Improvement Policies:

1. The Town will construct all capital improvements in accordance with an adopted capital improvement program.
 - Please see Section 12 of this budget for the Town's Capital Improvement Project plan.
2. The Town will develop a five-year plan for capital improvements to be updated at least bi-annually. Future capital expenditures will be projected annually for a five-year period based on changes in the community population, real estate development, or replacement of infrastructure.
3. The Town will coordinate the preparation of the Capital Improvement Budget with the preparation of the Operating Budget. Future operating costs associated with new capital improvements will be projected and included in the Operating Budget forecasts.
4. The Town will identify the estimated costs and potential funding sources for each proposed capital project before it is submitted to Council for approval.
 - Each project detailed in the Town's Capital Improvement Plan budget lists the expected funding sources for every project in the Plan. All funding sources and the projects that are expected to be funded from that source over the five-year horizon are included.
5. The Town will attempt to determine the least costly financing method for all new projects.
6. The estimated cost of Capital replacement for enterprise funds such as the Building and Safety Fund and Parking Fund will be updated at least every two years to ensure that rates and charges cover the cost of operating these programs.

PERSONNEL BUDGETS –

Personnel Allocations: Employee's personnel costs (including wages and benefits) are allocated to the division for whom their position completes work based on the estimated amount of time the position spends working on the particular division.

Wages: The wage budget included in each division's operating budget includes an allocation of the salary of each employee in the division. The employee groups' memorandum of understanding (MOU) dictates employees' potential cost of living and pay-for-performance increases. The current MOUs are through June 2024.

- Performance-based pay (PFP) increases for employees are based on the budget-to-budget increase of certain General Fund revenue items. The potential PFP increase was included in the development of the wage budgets. Based on the FY2024/25 budget-to-budget specific revenue increases, it is estimated that the Town will be in the 5% pay-for-performance pool for FY2024/25. This will be finalized in July once the Town receives the final property tax numbers from the County.
- Once employees have reached the top of their position's salary range, they are no longer eligible for PFP increases. The budget for the wages for the employees who are capped out does not include amounts for a PFP increase. These employees are eligible for a limited lump-sum payment based on the terms of the MOU under which they are covered, which has been included in the wage budgets.

NOTES ON BUDGET PREPARATION FY 2024/25

Temporary and seasonal employees do not belong to an employee group and are not covered under an MOU. The budgeted wages for temporary and seasonal employees are calculated based on the expected pay rate times the expected or necessary hours.

Overtime Pay: Overtime is paid to hourly employees who work in excess of a certain hour's limit.

Holiday Pay: The members of the Police Officers Association are eligible for Holiday Pay as a provision of their MOU. For each Town holiday, a POA member accumulates twelve hours (the overtime rate for a regular holiday) into a bank. The bank is cashed out during the first pay period in December. The budget for Holiday Pay includes any specialty pay items (POST or Bilingual Pay) the POA member is eligible for.

Standby Pay: Specific divisions of the Town's Public Works Department require that their employees remain available for call-out during non-regular working hours to complete snow removal. For most positions, standby pay is calculated as 15% of the employee's normal hourly rate. The standby pay budgets are developed using an average employee hourly rate and multiplied by the standby pay factor (15%) multiplied by the expected number of standby hours needed. The number of hours needed is determined by the individual division managers based on the previous year's standby hours and expectations for the coming year.

CalPERS: The Town has contracted with the California Public Employees Retirement System (CalPERS) to provide the Town's employees with a defined benefit retirement plan. The budget for CalPERS retirement is included in the Benefit line item in each division's operating budget.

CalPERS prepares an actuarial report for each member agency each year which details the rates the Town and employees must pay to fund the benefit for the following fiscal year. The two main categories the Town is responsible for are the normal cost and the unfunded actuarial liability (UAL).

- CalPERS calculates the normal cost as a percentage of non-overtime payroll. The Town has six different normal cost rates based on the specific retirement formula Town employees are eligible for, called tiers. The retirement formulas of each tier are based on the employee's job type (safety or miscellaneous) and their hire date. The Town's budget for the CalPERS normal rate includes a specific allocation for each employee of the division based on the budgeted wages multiplied by the specific employee's normal cost rate, as supplied by CalPERS.
- The UAL is the additional amount the Town owes to CalPERS. It represents the difference between the expected year's expected returns and actual returns, as well as changes in actuarial assumptions. The cost of the difference is allocated over 30 years. The UAL amounts are billed as per-year lump sums. The Town takes those lump sums, divides them by the total expected payroll per tier, and creates a UAL percentage. The budget for UAL takes the budgeted wage for each employee and multiplies it by the employee's specific tier UAL rate multiplied by the employee's allocation to the specific division.

Employer Paid Payroll Taxes: The Town is responsible for three types of employer-paid payroll taxes; FICA, Medicare, and state unemployment insurance. The budget for employer-paid payroll taxes is included in the benefit line item in each division's operating budget.

- The Federal Insurance Contribution Act (FICA) tax is social security. The Town only offers Social Security benefits to employees who are not eligible for CalPERS benefits, which includes seasonal and temporary employees. The budget for FICA is calculated as 6.2% (the 2020 federally imposed social security rate) of the applicable employee's budgeted wages.

NOTES ON BUDGET PREPARATION
FY 2024/25

- The budget for Medicare tax is calculated as 1.45% of the first \$200,000 of each employee’s budgeted wages.
- The State of California requires that employers pay unemployment insurance (UI) tax for every employee to fund a social security benefit for California’s workers who lose their jobs. The UI rate for each organization in the state is determined by the California Employment Development Department (EDD) based on claims made to the EDD for benefits from prior employees of the organization. The rate is only applied to the first \$7,000 paid to each employee per calendar year. The Town’s rate is currently 3.2%. The budget for UI is calculated as \$224 (\$7,000 x 3.2%) per employee.

Health, Dental, and Vision Insurance: The Town contributes a maximum fixed amount to employee health, dental, and vision coverage. The contribution amounts are defined in the employee group MOUs and vary by group. The budget includes the maximum amount the Town would pay for each employee’s current year health care option (i.e., employee, employee and one dependent, employee and family) including the maximum Town-paid potential mid-year increase (10%). For vacant positions, the budget is the family contribution.

Life Insurance: The Town provides basic term life insurance for all employees. The Town currently contributes \$7.50 for 12 pay periods per employee per year. The amount included in each division’s life insurance budget line is \$90 per full-time benefited employee.

Workers Compensation: The Town is self-insured for Worker’s Compensation through the California Intergovernmental Risk Authority (CIRA) joint powers authority. Every year, CIRA negotiates the total worker’s compensation bill as a lump sum. The Town calculates a worker’s compensation rate based on the lump sum amount and the applicable estimated personnel costs (regular wages and overtime). At the end of the year, staff “true up” the worker’s compensation amount so that the year-end amount is equal to the division’s proportionate cost, based on the regular wages and overtime charged to that division.

Deferred Compensation & Retiree Health Savings (RHS): In addition to providing a defined benefit plan to its employees, the Town supplements employee’s retirement with limited contributions to the employee’s defined contribution plan and to an RHS. The amount the Town contributes varies by employee group, as negotiated in the employee group MOUs.

PROJECTIONS –

The table below details the Town’s projections for revenues and expenses. If the Town has knowledge of how a specific budget line will change (i.e., due to a multi-year contract), the specific numbers are used rather than the projections below. The projections are based on historical changes in those items or contracted changes (for benefit items). The specific line items are used to calculate the budget but are rolled up for presentation.

Wages are estimated by employee, taking into account the terms of the various memoranda of understanding and the salary range caps on individual positions. Pension costs are projected by employee using the rate projections in the Town’s actuarial valuation.

NOTES ON BUDGET PREPARATION FY 2024/25

REVENUE AND EXPENDITURE PROJECTION PERCENTAGES					
	2025/26	2026/27	2027/28	2028/29	
REVENUES					
Property Tax	3.0%	3.0%	2.0%	2.0%	
Sales Tax	3.0%	3.0%	2.0%	2.0%	
Transient Occupancy Tax	3.0%	3.0%	2.0%	2.0%	
Charges for Services	3.0%	3.0%	2.0%	2.0%	
Other	3.0%	3.0%	2.0%	2.0%	
EXPENSES					
Wages (Not on wage estimator)	3.0%	3.0%	2.0%	2.0%	
Standby Pay	3.0%	3.0%	2.0%	2.0%	
Overtime	3.0%	3.0%	2.0%	2.0%	
Benefits					
Taxes - FICA	3.0%	3.0%	2.0%	2.0%	
Taxes - Medicare	3.0%	3.0%	2.0%	2.0%	
Taxes - Unemployment	1.0%	1.0%	1.0%	1.0%	
Health	10.0%	10.0%	10.0%	10.0%	
Dental	10.0%	10.0%	10.0%	10.0%	
Vision	10.0%	10.0%	10.0%	10.0%	
Life	10.0%	10.0%	10.0%	10.0%	
Worker's Comp	3.0%	3.0%	2.0%	2.0%	
Deferred Compensation	3.0%	3.0%	2.0%	2.0%	
RHS	3.0%	3.0%	2.0%	2.0%	
Car Allowances	0.0%	0.0%	0.0%	0.0%	
Services & Supplies	3.0%	3.0%	2.0%	2.0%	
Capital Outlay	3.0%	3.0%	2.0%	2.0%	

LITIGATION –

The Town is a named defendant in a suit filed by Brian and Melissa Dreyer concerning a bicycle crash suffered by Mr. Dreyer in Truckee on August 9, 2022. The Town hired Advanced Asphalt Companies as a general contractor for this project, and Mr. Dreyer's accident occurred in an area where Advanced Asphalt was working. Advanced Asphalt's insurance carrier, Pennsylvania Manufacturers' Association Insurance Company (PMAIC) has accepted the tender of this suit and has agreed to cover the costs to defend the Town in this suit.

NOTES ON BUDGET PREPARATION
FY 2024/25

DEBT OBLIGATIONS –

		Outstanding Principal Balance <u>as of July 1,</u> <u>2024</u>
<u>Description</u>	<u>Sources of Funding</u>	
Construction of the Public Service Center Garages	The General Fund obligation for FY 24/25 is \$281,375. These bonds were issued in 2019 with a par of \$4,920,000. The bonds were issued with a 25-year term.	\$4,210,000
Construction of a Public Service Center	The General Fund obligation for FY 24/25 is \$290,294. The original issue of \$5,000,000 was issued in two parts, \$3,355,000 was a regular bond issuance and \$1,645,000 was issued as tax-exempt bonds. These bonds were refinanced in 2017. The original bonds were issued under a 30-year term.	\$3,385,000
Town Hall Building Purchase	The General Fund obligation for FY 24/25 is \$374,388. The original issue of \$5,615,000 was refinanced in 2015. The bonds were issued under a 25-year term.	\$2,054,000
Total General Fund Debt Obligation		\$9,649,000
Redevelopment Bonds	The bonds were issued by the Redevelopment Agency in 2010. The funds from these bonds were eventually used to pay for a streetscape project in the Brickelltown Maintenance District. The bonds were issued under a 30-year term and are now the obligation of the Redevelopment Success Agency. These bonds were reissued in 2020.	\$9,000,000
Total Redevelopment Success Agency Debt Obligation		\$9,000,000

APPENDIX B – GLOSSARY OF BUDGET TERMS

Account – A four-digit number describing a revenue or expenditure.

Actual – The real expenses and income generated throughout the year.

Adopted Budget – The adopted budget is the annual operating budget approved by the Town Council for the fiscal year.

Amended Budget – The combination of the adopted budget and any budget amendments made throughout the fiscal year.

Beginning Balance – Unencumbered resources available in a fund from the prior fiscal year after payment of prior fiscal year expenditures.

Bond – Capital raised by issuing a written promise to pay a specified sum of money, called face value or principal amount, with interest at predetermined intervals.

Budget – A fiscal plan of financial operating listing an estimate of proposed expenditures and the proposed means of financing them. The budget must be approved by the Town Council prior to the beginning of the fiscal year.

California Public Employees' Retirement System (CalPERS) – The retirement system, administered by the State of California, to which all regular Town of Truckee employees belong.

Capital Asset/Capital Outlay – Land, infrastructure, and equipment used in operations that have a useful life greater than one year. The Town has set a capitalization threshold for capital asset at \$5,000. Expenditures made for capital assets are commonly referred to as "Capital Outlay", and are shown in either the CIP or department budgets depending on whether the capital asset to be acquired is part of the Town's capital improvement plan or needed for daily departmental operations.

Capital Improvement Plan (CIP) – The five-year financial plan for capital outlay to improve and/or maintain the Town's infrastructure. Also lays out the Town's plans for large, infrequent projects outside the normal scope of operations, such as the General Plan Update.

Consumer Price Index (CPI) – An indicator of inflation, used in calculating increases in salary increases, parcel charges and other calculations.

Contingency – A portion of the fund balance set aside by Council direction for a specific purpose, usually to protect the Town or a specific fund in times of economic downturn. Use or a change in the balance of a contingency is done via approval during the budget process.

Debt Service – Payment of the principal and interest on an obligation resulting from the issuance of bonds.

Deficit – This is synonymous with a loss and occurs when expenses exceed revenue.

Department – An organization unit comprised of divisions or functions. It is the basic unit of service responsibility encompassing a broad mandate of related activities.

Designation – A portion of the fund balance set aside by Council direction for a specific purpose, such as streetscaping projects or economic vitality. Use is planned via the budget process or council direction.

APPENDIX B – GLOSSARY OF BUDGET TERMS

Division – An organizational unit of a department, responsible for a specific activity related to public service.

Expenditure – The actual spending of governmental funds.

Fiscal Year – A twelve-month period of time to which the budget applies. In the Town of Truckee, the fiscal year is July 1 through June 30.

Fund – An independent fiscal and accounting entity with a self-balances set of accounts, used to record all financial transactions related to the specific purpose for which the fund was created.

Fund Balance – The difference between fund assets and fund liabilities.

Gann Limit – State of California legislation that limits a City's appropriations growth rate to changes in population and either the change in California per capital income or the change in local assessment roll due to non-residential new construction.

General Fund – The primary fund of the Town of Truckee used to account for all revenues and expenditures of the Town not legally restricted as to use. This fund is used to accumulate the cost of the Town's general obligations.

Governmental Accounting Standards Board (GASB) – This organization establishes generally accepted accounting principles (GAAP) for state and local governments.

Grant – A contribution or gift of cash or other assets from another governmental entity or foundation to be used or expended for a specific purpose, activity or facility. An example is the Community Development Block Grant (CDBG) provided by the federal government.

Infrastructure – Facilities on which the continuance and growth of the community depend, such as roads, sidewalks, parks and public buildings.

Inventory – Supplies that the Town needs to have on hand for service purposes such as chains for snow removal equipment or sign posts.

Lease Revenue Bonds – A lending agreement secured by a lease on the acquired asset or other assets of the Town.

Memoranda of Understandings (MOU) – The documented agreements results from labor negotiations between the Town of Truckee and its various bargaining units.

Operating Budget – Annual appropriations of funds for ongoing program costs, including salaries and benefits, services and supplies. This is the primary means by which most of the financing, acquisition, spending and service delivery actions of the Town are controlled. Reserves and contingencies are also components of the Town's operating budget.

Ordinance – A formal legislative enactment by the Town Council. It has the full force and effect of law within the Town's boundaries.

APPENDIX B – GLOSSARY OF BUDGET TERMS

Other Post-employment Benefits (OPEB) – Post-employment benefits are those benefits other than pension benefits, including post-employment healthcare (retiree medical) or other non-pension benefits.

Personnel – A budget category that generally accounts for salaries for regular and temporary employees, overtime, and employee benefits, such as medical, dental, pension, and deferred compensation.

Projections – The Administrative Services Department’s five-year forecast of revenues and expenditures.

Proposed Budget – The proposed budget is the budget that is sent to the Town Council by the Town Manager. Once approved, the proposed budget, including changes made by the Town Council during its review, becomes the adopted budget.

Proprietary Funds – Town of Truckee activities that operate in a manner similar to private enterprises. Revenues are derived from fees charged to users, and the programs are largely cost covering. Also referred to as Enterprise Funds.

Reserve - A portion of the fund balance set aside by Council direction to save for a known future cost, such as road maintenance. Use is planned via the budget process or council direction.

Resolution – A special order of the Town Council, with a lower legal standing than an ordinance.

Revenues – Revenues include tax proceeds and compensation received for specific services provided to the public (external revenues), as well as revenues received from other funds (internal revenues).

Special Revenue Fund – This fund type is used to account for City revenues from sources that, by law or administrative action, are designated to finance particular functions or activities of government.

Supplies and Services – Expenditures for items that are ordinarily consumed within a fiscal year.

Transfers In or Transfers Out – Movement of revenue out of one fund or into another. The recipient fund uses the money to cover the cost of services provided (such as when the Gas Tax Fund transfers money to the General Fund).

Transient Occupancy Tax – A tax imposed on travelers who stay in temporary lodging facilities within the Town. Also referred to as bed tax or hotel tax.

APPENDIX C – ACRONYM LIST

- A -

AB – Assembly Bill
 ADA – Americans with Disabilities Act
 ADU – Accessory Dwelling Units
 AHSC – Affordable Housing and Sustainable Communities
 AIS – Aquatic Invasive Species
 AMI – Area Median Income
 ARPA – American Rescue Plan Act
 ATP – Active Transportation Plan
 AV – Audio visual system

- B -

BUD - Budget

- C -

CA – California
 CAD – computer aided design (software)
 CalPERS – California Public Employee's Retirement System
 CAP – Climate Action Plan
 CAWFC – California Annual Welfare Funders Collaborative
 CBOAC – County Building Officials Association of California
 CCAC – Clerks' Association of California
 CDBG – Community Development Block Grant
 CDBW – California Department of Boating Waterways
 CDD – Community Development Department
 CFD – Community Facilities District
 CDFW – California Department of Fish and Wildlife
 CIP – Capital Improvement Plan/Project
 CIRA – California Intergovernmental Risk Authority
 CMS – Content Management System
 COBRA – Consolidated Omnibus Budget Reconciliation Act (employee benefit continuation)
 COLA – Cost of Living Adjustment
 COPS – Citizens Option for Public Safety
 CPI – Consumer Price Index
 CSMFO – California Society of Municipal Finance Officers
 CSO – Community Service Officer
 CTA – Climate Transportation Alliance
 CTSA – Consolidated Transportation Services Agency
 CTS – Community Transit Services

- D -

DAR – Dial-A-Ride
 DCD – Director of Community Development
 DEI – Diversity Equity and Inclusion
 DMV – Department of Motor Vehicles (California)
 DOF – Department of Finance (California)

DOJ – Department of Justice

DPR – Donner Pass Road

DPW/TE – Director of Public Works, Town Engineer

DTSP – Downtown Specific Plan

- E -

EAP – Employee Assistance Program
 EDD – California Employment Development Department
 EIR – Environmental Impact Report
 EOC – Emergency Operations Center
 ERL – Eastern Regional Landfill
 EV – Electric Vehicle

- F -

FICA – Federal Insurance Contributions Act (employment tax)
 FLSA – Fair Labor Standards Act
 FPPC – Fair Political Practices Commission
 FTA – Federal Transit Administration
 FTE – Full-Time Equivalent
 FY – Fiscal Year

- G -

GASB - Governmental Accounting Standards Board
 GHG – Greenhouse Gas
 GIS – Geographic Information Systems

- H -

HCD – California Department of Housing and Community Development
 HPAC – Historic Preservation Advisory Commission
 HRS - Hours
 HSTT – Humane Society of Truckee-Tahoe
 HUD – United States Department of Housing and Urban Development
 HVAC – Heating, ventilation and air conditioning
 HWY - Highway

- I -

ID – Identification
 IT – Information Technology

- J -

JPA – Joint Powers Authority

- L -

LAFCO – Local Agency Formation Commission
 LCC – League of California Cities
 LPP – Local Partnership Program
 LSRP – Local Streets and Roads Program
 LTF – Local Transportation Fund

APPENDIX C – ACRONYM LIST

- M -

MAP – Mountain Area Preservation
MDC – Mobile Data Computers
MOU – Memorandum of Understanding
MVL – Motor Vehicle License

- N -

NCSO – Nevada County Sheriff's Office
NCTC – Nevada County Transportation Commission
NPDES – National Pollutant Discharge Elimination System
NSAQMD – Northern Sierra Air Quality Management District
NTLE – North Lake Tahoe Express
NTTT – North Tahoe Truckee Transport
NVC / NV CO – Nevada County

- O -

OES – Office of Emergency Services
OMS – Operating Management System
OPEB – Other Post Employment Benefits

- P -

PEG – Public Education and Government Access
PERS – Public Employees Retirement System
PFP – Performance-based pay
PLHA – Permanent Local Housing Allocation
PMP – Pavement Management Program
POST – Police Officer Standard Training
PUD – Public Utility District
PW – Public Works

- R -

R & T – Revenue and Taxation
RAB – Roundabout
RFP – Requests for Proposals
RHNA – Regional Housing Needs Allocation
RMS/CAD – Records Management System/Computer Aided Dispatch Replacement
ROPS – Recognized Obligation Payment Schedule
RPTTF – Redevelopment Property Tax Trust Fund
RSA – Redevelopment Successor Agency
RSTP – Regional Safety and Transportation Program

- S -

SAN – Storage Attached Networks
SB – Senate Bill
SHRM – Society of Human Resources Management
SRO – School Resource Officer
STA – State Transit Assistance
STBG – Surface Transportation Block Grant
STR – Short Term Rentals
SWEP – Sierra Watershed Education Partnership

SWMP – Storm Water Management Program

- T -

TART – Tahoe-Truckee Area Regional Transit
TCC – Town Clerk and Communications Division
TDA – Transportation Development Act
TDLT – Truckee Donner Land Trust
TDPUD – Truckee Donner Public Utilities District
TDRPD – Truckee Donner Recreation and Park District
TFHD – Tahoe Forest Hospital District
TIGER – Transportation Investment Generating Economic Recovery
TIRCP – Transit and Intercity Rail Capital Program
TLC – Truckee Litter Corps
TNT/TMA – Truckee/North Tahoe Transportation Management Association
TOT – Transient Occupancy Tax
TPD – Truckee Police Department
TRCD – Tahoe Resource Conservation District
TRPA – Tahoe Regional Planning Agency
TSSA – Town Special Service Area
TTAD – Truckee-Tahoe Airport District
TTEA – Tahoe-Truckee Engineers Association
TTSD – Truckee-Tahoe Sierra Disposal
TTUSD – Truckee-Tahoe Unified School District

- U -

UPRR – Union Pacific Railroad
UPS – Uninterrupted Power Source

- V -

VMT – Vehicle Miles Traveled

- W -

WAP – Wireless Access Points

- # -

4WD – Four wheel drive