



Date: June 25, 2024

Honorable Mayor and Council Members:

Scott Mathot, Senior Civil Engineer

Title: **Minor Update to the Town's Public Improvement and Engineering Standards**

Jen Callaway, Town Manager

Recommended Action: Town Council adopt Resolution 2024-33 updating Section 1.01 *Purpose* of the Public Improvement and Engineering Standards (PIES)

Discussion:

On May 15, 2003, Town Council adopted Resolution 2003-16 implementing the Town of Truckee Public Improvement and Engineering Standards (PIES). The PIES set standards for the design, plan preparation, construction, maintenance and repair of roads, drainage, utility placement, and related improvements within Truckee. These Engineering Standards supplement the Town's Development Code, providing property owners and developers with a clear understanding of the Town's development procedures and ensure that development occurs consistent with Engineering standards appropriate for Truckee.

Engineering standards must periodically be updated to reflect changes in construction practices, materials, and to add clarifications. It is anticipated that a thorough update to the PIES will be complete by early 2025 and will be brought back to Council for adoption at that time. The update presented in this staff report is considered minor, yet important, and is intended to provide clarity for the community. Only Section 1.01 *Purpose* is proposed to be updated with this staff report.

The standards regarding driveways and encroachments in the PIES were intended to apply to all properties in Truckee regardless of the legal ownership or maintenance status of the roadway that the property abuts (i.e. private roads, public roads privately maintained, public roads publicly maintained, roadway access easements, easements by necessity, etc.). However, the original language in the PIES leaves room for interpretation regarding which properties in Truckee the PIES apply to. It is important to clarify that these standards apply to all properties in Truckee, since the PIES are intended to provide constructable, functional, maintainable improvements throughout Truckee regardless of who is maintaining the improvements. Even if the Town is not providing maintenance on a given road, there is an entity that is responsible for maintenance and operations, thus the Town acts as the steward for appropriate development of driveways and encroachments.

To clearly identify that the original intention was to apply these standards to all properties regardless of the legal standing of the roadway from which the property receives access, and that the current intention of the Town remains unchanged, staff recommends the following revision be made to Section 1.01 *Purpose* of the Public Improvement and Engineering Standards (**bold** text indicates modified language recommended to clarify the intent):

Current verbiage:

“It is the purpose of these Public Improvement and Engineering Standards to set minimum design, construction, and improvement standards for public improvements and private improvements affecting public infrastructure under the jurisdiction of the Town of Truckee, California. These standards shall apply to all work within the Town right-of-way, areas offered for dedication to the Town, and on all subdivisions and parcel maps. Drainage and soils reports for private, commercial projects shall also conform to the requirements of this document.”

Recommended revised language:

“It is the purpose of these Public Improvement and Engineering Standards to set minimum design, construction, and improvement standards for public improvements and private improvements affecting public infrastructure under the jurisdiction of the Town of Truckee, California, **or affecting other responsible entities tasked with ownership and/or maintenance of improvements that may be affected by development.** These standards shall **also** apply to all **roadways and driveways providing access to all properties within Truckee regardless of whether those roadways or driveways are located on public or private property, or who the responsible maintenance entity is.** Drainage and soils reports for private, commercial projects shall also conform to the requirements of this document.”

Priority:

<input checked="" type="checkbox"/> Enhanced Communication	<input type="checkbox"/> Climate and Greenhouse Gas Reduction	<input type="checkbox"/> Housing
<input type="checkbox"/> Infrastructure Investment	<input type="checkbox"/> Emergency and Wildfire Preparedness	<input checked="" type="checkbox"/> Core Service

Fiscal Impact: The update to these Engineering Standards is not anticipated to have an immediate or direct fiscal impact to the Town of Truckee.

Public Communication: Resolution 2003-16 was adopted at the May 15, 2003 Council Meeting, implementing the Public Improvement and Engineering Standards.

Attachments:

Attachment A: Resolution 2024-33