



Date: August 8, 2023

Honorable Mayor and Council Members:

Author and title: Jen Callaway, Town Manager

Title: Tahoe Forest Hospital District Memorandum of Agreement

Approved By: \_\_\_\_\_ Jen Callaway, Town Manager

**Recommended Action:** That the Town Council authorize the Town Manager to execute the Memorandum of Agreement with Tahoe Forest Hospital District.

**Discussion:**

Since adoption of the Truckee 2040 General Plan in May, 2023, Town staff and Tahoe Forest Hospital District (TFHD) staff, coupled with two elected Council/Board members for each have jointly met four times to discuss moving forward, in partnership, with TFHD.

These meetings began in June 2023 with a large group of town staff and TFHD staff representation. Following the first meeting on June 16, 2023, the large group scaled down to a smaller working group which continued to include two elected members of both agencies. This smaller group met jointly on July 17<sup>th</sup> and July 20<sup>th</sup>, with each group meeting individually on July 18<sup>th</sup>. As a result of these discussions, a Memorandum of Agreement (MOA) was developed which outlines how the Town and TFHD will work together, in partnership, going forward. Further, during these discussions, TFHD team informed the Town team that they would be taking a pause on the Master Plan and shifting focus to their immediate need which is parking solutions. As a result, Town staff and TFHD staff met on July 25<sup>th</sup> to discuss parking solutions and provide guidance on how to advance those solutions. Also, in light of the pause on the Master Plan, Town staff is currently working with TFHD staff leads to close out the Master Plan applications and shifting attention to advising and eventually processing application(s) for parking solutions.

Town staff appreciates the opportunity to discuss future partnership with TFHD and feel comfortable that the proposed MOA outlines a positive path forward for partnership and collaboration. TFHD Board of Directors accepted and approved execution of the MOA at their July 27, 2023, Board Meeting. The MOA is provided as Attachment 1 and staff recommends that the Town Council authorize the Town Manager to execute the MOA on behalf of the Town.

**Priority:**

<input type="checkbox"/> Enhanced Communication	<input type="checkbox"/> Climate and Greenhouse Gas Reduction	<input type="checkbox"/> Housing
<input type="checkbox"/> Infrastructure Investment	<input type="checkbox"/> Emergency and Wildfire Preparedness	<input checked="" type="checkbox"/> Core Service

**Fiscal Impact:** The Town Council approved a Capital Improvement Budget to support the development of the Hospital Master Plan as part of the Fiscal Year 2023-24 Capital Improvement Budget. As a result of TFHD pausing on the Mater Plan, staff will reserve this funding for any potential future support needed as we continue to discuss and working on parking solutions.

**Public Communication:** Agenda Posting

**Attachments:**

1. Memorandum of Agreement between TFHD and Town of Truckee