TOWN OF TRUCKEE 2025–27 COUNCIL PRIORITIES

INVEST IN **KEY INFRASTRUCTURE, COMMUNITY CONNECTIVITY, & ECONOMIC VITALITY**

ACTIVELY SUPPORT THE DEVELOPMENT OF **WORKFORCE HOUSING**

ENHANCE **COMMUNICATION & PUBLIC OUTREACH**

ENHANCE PARTNERSHIPS & INVESTMENT FOR **EMERGENCY PREPAREDNESS** INCLUDING WILDFIRE READINESS, MITIGATION & RECOVERY

REDUCE GREENHOUSE GAS EMISSIONS & BECOME A LEADER IN **ENVIRONMENTAL SUSTAINABILITY**





EMERGENCY PREPAREDNESS & RECOVERY

Goal 1: Emergency Evacuation.

Goal 2: Disaster Preparedness.

Goal 3: Disaster Recovery.

Goal 4: Wildfire Mitigation.

Goal 5: Emergency Operations Center Training.

Goal 6: Community Preparedness.



ENVIRONMENTAL SUSTAINABILITY

Goal 1: Climate Action Planning

Goal 2: Reduce Greenhouse Gas Emissions.

Goal 3: Reduce Waste and Increase Reuse

Goal 4: Management of Solid Waste Franchise Agreement



COMMUNICATION & PUBLIC OUTREACH

Goal 1: Implement the Public Art Master Plan and Support the Cultural District.

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan.

Goal 3: Transparency and Accessibility of Public Records.

Goal 4: Improve Communications Tools and Resources.

Goal 5: Achieve and Maintain Digital Accessibility Compliance.

Goal 6: Town-Wide Communications



WORKFORCE HOUSING

Goal 1: Deed Restriction Programs.

Goal 2: Preserve the Existing Housing Stock.

Goal 3: Housing Outreach

Goal 4: Rental Housing Programs.

Goal 5: Housing Element Implementation

Goals 6: Public/Private Partnerships for Housing Development

Goal 7: Support Housing Solutions for Unhoused.

Goals 8: Analyze and Enhance Existing Workforce Housing Programs



KEY INFRASTRUCTURE, CONNECTIVITY & ECONOMIC VITALITY

Goal 1: Enhance Town IT Infrastructure.

Goal 2: Facilities Improvements and Energy Efficiencies.

Goal 3: Roadway, Parking and Intersection Improvements.

Goal 4: Implement Active Transportation Improvements.

Goal 5: Engineering Policy Implementation

Goal 6: Environmental Restoration.

Goal 7: Improve Transit and Transportation Services.

Goal 8: Economic Vitality

Goal 9: River Revitalization

Goals 10: Downtown Infrastructure



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness. Mitigation & Recovery

Goal 1: Emergency Evacuation

Related Goals:






Task 1.1 – Complete a town-wide evacuation assessment.

Description: Hire third party to support a comprehensive evacuation assessment town-wide (excluding Tahoe Donner - see Emergency Preparedness Task 1.2) including subdivision evacuation modeling, egress mapping, identification of constraints, and egress improvement action plan.

Project Update – March 31, 2026: This project kicked off in January 2026 and is currently underway and on track to be completed by December 2026.

June 30, 2026: Project continues to progress as planned.

Target Date: FY 26 - Q4

Status: 50%

Lead Dept: Office of Emergency Services

Supporting Departments:



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness. Mitigation & Recovery

Goal 1: Emergency Evacuation

Related Goals:






Task 1.2 – Support the completion of the Tahoe Donner Emergency Egress Improvement Study (CIP C2513)

Description: Tahoe Donner was approved to use TSSA-1 Funds to complete a comprehensive evacuation analysis study in line with Emergency Preparedness Task 1.1. Town Staff will support through the scope of work development and project implementation. The Scope of Work was developed in FY25 Q4.

Project Update – March 31, 2026: This project kicked off in January 2026 and is currently underway and on track to be completed by December 2026.

June 30, 2026: Project continues to progress as planned.

Target Date: FY 26 – Q2

Status: 50%

Lead Dept: Office of Emergency Services

Supporting Departments:



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness, Mitigation & Recovery

Goal 2: Disaster Preparedness

Related Goals:






Target Date: FY 26

Status: **95%**

Lead Dept: Office of Emergency Services

Supporting Departments:

Task 2.1 – Emergency Operations Center Capability and Resource Enhancements

Description: Following the installation of new audio and visual equipment in the EOC, install needed signage, storage, maps and job aids to complete the EOC upgrade.

Project Update – March 31, 2026: Item almost complete, pending additional signage and job aids.

June 30, 2026: EOC update nearly complete, pending updates to room signage, which is being led by the clerk's department for the greater Town Hall.

✓ **Task 2.2 –** Town Data Accessibility and Resilience with Box

Target Date: FY 26 – Q1

Status: **100% Complete** COMPLETED

Lead Dept: Information Technology

Supporting Departments:

Description: Move to Box for Enterprise to keep the Town's data secure and accessible during any disruption. With automatic backups, file versioning, and secure access from anywhere, departments can continue working together seamlessly while ensuring critical information is protected and quickly recoverable.

Project Update – December 31, 2025: All Town staff have been added to Box and town-wide training has been completed, with most groups now using Box as their primary file platform. Remaining file server shares are still being migrated. The incoming Business Systems Analyst will coordinate full adoption, complete remaining migrations and cleanup, and support final cutover and deprecation of the legacy file server.

March 31, 2026: RECOMMEND CLOSING OUT - There is a similar effort in 1.2 under Infrastructure section and data resilience capabilities of the system can be added there.



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness, Mitigation & Recovery

Goal 2: Disaster Preparedness

Related Goals:






✓ **Task 2.3 –** Assist with the Transition to a new Opt-In Public Alerting Platform (CodeRed Replacement)

Target Date: FY 26 Q4

Status: **100% Complete**

COMPLETED

Lead Dept: Office of Emergency Services

Supporting Departments: Communications

Description: After the decommissioning of CodeRED, the County and Town's legacy opt-in alerting platform, assist Nevada County in the selection of a replacement system, and conduct outreach to maximize public awareness and participation. Complete training for all Town staff that are authorized to issue public alerts.

Project Update – March 31, 2026: Nevada County completed the RFP process and scheduled contract approval from the Board of Supervisors on 4/14/2026.

June 30, 2026: New alerting system approved and rolled out with primary staff trained on the system. Legacy CodeRED users were brought over to new alerting system, and significant outreach completed to help inform the public. A County-wide test of the system was successfully completed in May. Marking this item as "complete" however, alerting training and outreach will continue to be a key effort by town staff.



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness, Mitigation & Recovery

Goal 3: Disaster Recovery

Related Goals:






Task 3.1 – Develop a Comprehensive Debris Management Plan

Description: In coordination with Keep Truckee Green staff, develop a Debris Management Plan to ensure that disaster debris can be removed and processed in compliance with state and federal regulations for reimbursement.

Project Update – March 31, 2026: Project delayed to a Q4 release. RFP planned be released in May 2026.

June 30, 2026: RFP for this project was released on June 18th. Selection of the contractor and project kick-off is expected to take place by Fall 2027.

Target Date: FY27 Q3

Status: **5% Complete**

Lead Dept: Office of Emergency Services

Supporting Departments: KTG (400 hours)

Task 3.2 – Develop a Comprehensive Disaster Recovery Plan

Description: As a comprehensive effort to improve recovery abilities and resources, utilize a third-party contractor to develop a disaster recovery plan that staff can use to navigate local, state, and federal recovery programs and requirements.

Project Update – March 31, 2026: See update for item 3.1.

June 30, 2026: See update for item 3.1

Target Date: FY27 Q3

Status: **5% Complete**

Lead Dept: Office of Emergency Services

Supporting Departments:



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness, Mitigation & Recovery

Goal 3: Disaster Recovery

Related Goals:






Task 3.3 – Develop a Community Disaster Recovery Roadmap

Description: As a partner document to Emergency Preparedness Task 3.2, develop a roadmap which will identify improved efficiencies for both public and private recovery, reconstruction, and redevelopment including permitting processes and programs, and recovery resources available for community members.

Project Update – March 31, 2026: See update for item 3.1

June 30, 2026: See update for item 3.1

Target Date: FY27 Q3

Status: **5% Complete**

Lead Dept: Office of Emergency Services

Supporting Departments:

Task 3.4 – Full Technology Disaster Recovery Planning, Ensuring Business Continuity and Rapid Recovery from Disruptions Across Systems

Description: Develop comprehensive disaster recovery plans that cover both site-to-site infrastructure connectivity and the new world ERP system. The plan includes rigorous testing and validation to ensure that, during an emergency, critical services remain operational, and recovery processes minimize downtime.

Project Update – March 31, 2026: Planning is underway with IT, Emergency Services, and Communications for a tabletop exercise to define recovery priorities, uptime expectations, and workarounds. Outputs will be used to strengthen the IRP, refine DR settings in our backup system, and inform failover testing.

June 30, 2026: We held the Town's first-ever disaster recovery tabletop exercise with IT, Emergency Services, and Communications to rank which systems come back first and set realistic uptime targets. Those results now shape our recovery plan and the validation testing ahead.

Target Date: FY 26 – Q4

Status: **60% Complete**

Lead Dept: Information Technology

Supporting Departments:



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness, Mitigation & Recovery

Goal 4: Wildfire Mitigation

Related Goals:






Target Date: FY 27

Status:

Lead: Planning

Supporting: Office of Emergency Services

Task 4.1 – Fire Adapted Landscaping and Revegetation Standards

Description: Review current Development Code standards for consistency with State law and modify for consistency. A Notice of Interest for a FEMA Hazard Mitigation Program Grant was submitted in May 2025 to review and recommend wildfire-related codes and standards. If CalOES approves the notice of interest, Staff can submit a sub application in September 2025.

Project Update – September 30, 2025: FEMA Hazard Mitigation Program Grant Notice of Interest was approved; however, the award timeframe was FY29, so staff did not further pursue this funding opportunity. Additional planning capacity expected in FY27, after Housing Element update is completed in FY26.

Target Date: FY 27

Status:

Lead: Planning & Building

Supporting: Office of Emergency Services

Task 4.2 – Fire Adapted Building and Development Code Standards

Description: Review current Development Code standards for consistency with State law and modify for consistency. A Notice of Interest for a FEMA Hazard Mitigation Program Grant was submitted in May 2025 to review and recommend wildfire-related codes and standards. If CalOES approves the notice of interest, Staff can submit a sub application in September 2025.

Project Update:



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness, Mitigation & Recovery

Goal 4: Wildfire Mitigation

Related Goals:






Target Date: FY 27

Status:

Lead: Office of Emergency Services

Supporting:

Task 4.3 – Home Hardening Incentive Program

Description: Based on updated fire adapted building and development code, and landscaping and revegetation standards, identify parcel-level incentive projects, funding thresholds and needs.

Project Update:

Target Date: FY 26 – Q4

Status:

Lead: Office of Emergency Services

Supporting:

Task 4.4 – Townhall Defensible Space Improvements

Description: Dependent on grant funding cycles and availability. Support defensible space upgrades around Town Hall and the police department to improve survivability during a vegetation fire.

Project Update – September 30, 2025: Staff still seeking grant opportunities. More are expected FY26 Q3/Q4, and FY27Q1

June 30, 2026: Explored a potential CAL FIRE grant program to complete this project, however, the funding opportunity was more aligned with planned Taks 4.9 "Annual Roadside Vegetation Management Project". Staff will continue to seek funding opportunities. Initial cost estimates were secured for vegetation removal, which will help support future funding requests.



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness, Mitigation & Recovery

Goal 4: Wildfire Mitigation

Related Goals:






Task 4.5 – Defensible Space Ordinance

Target Date: FY 26 – Q2

Status: **On-Hold**

Lead: Office of Emergency Services

Supporting: Planning & Engineering

Description: Continue to provide assistance to the Truckee Fire Protection District through their defensible space ordinance update and ensure state defensible space requirements are in place, as required by Gov Code Section 51182.

Project Update – September 30, 2025: Truckee Fire Protection District put this project on pause, pending adoption of new state regulations on defensible space.

June 30, 2026: On pause at the Fire District, pending State regulations.

✓ **Task 4.6 – Roadway Vegetation Management Project**

Target Date: Start: Spring 2026, Est Completion: Fall 2027

Status: 100% Complete

COMPLETED

Lead: Public Works - Engineering

Supporting:

Description: Perform defensible space work along various roadways in Truckee. Project will be led and funded by Nevada County OES, with Town Engineering support.

Project Update – September 30, 2025: Nevada County led project that has been delayed until 2027 due to environmental considerations and review.

June 30, 2026: Nevada County led project has been delayed until 2027 due to environmental considerations and review, however, town staff pivoted and worked in partnership with the Truckee Fire Protection District to expand TFPD's scope of work this summer to include roadside vegetation maintenance within the Meadow Way neighborhood using Measure V funds.



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness, Mitigation & Recovery

Goal 4: Wildfire Mitigation

Related Goals:






✓ Task 4.7 – 2025 Roadway Vegetation Management Project

Description: Perform defensible space work along main evacuation roadways located on the west end of Donner Lake. Roads include the portion of South Shore Drive, portion of Donner Pass Road, and Donner Lake Road from Donner Pass Road to the Donner Lake Interchange.

Project Update – September 30, 2025: Project complete. NOC expected at Council late November/early December.

Target Date: Start: Spring 2025, Est Completion: Fall 2025

Status: Complete

COMPLETED

Lead: Public Works - Engineering

Supporting:

✓ Task 4.8 – Tahoe Donner Roadside Vegetation (C2514)

Description: Perform defensible space work along roadways in Tahoe Donner. This project will be led by Tahoe Donner Association, with support from Town Engineering, and reimbursement to TDA with TSSA-1 funds.

Project Update – September 30, 2025: TDA led project. Project complete. Final invoice received by the Town and paid.

Target Date: Start: Spring 2025, Est Completion: Fall 2025

Status: Complete

COMPLETED

Lead: Public Works - Engineering

Supporting:



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness, Mitigation & Recovery

Goal 3: Wildfire Mitigation

Related Goals:






Task 4.9 – Annual Roadside Vegetation Management Project

Description: Perform defensible space work along Town roadways annually. Each year will include a brushing and chipping maintenance component as well as a more substantial effort on select roads that involves tree removal.

Project Update – June 30, 2025: Since CalFire Grant opportunity did not align, staff pivoted and worked in partnership with the Truckee Fire Protection District to expand TFPD's scope of work this summer to include roadside vegetation maintenance within the Meadow Way neighborhood using Measure V funds. Staff will continue to seek funding and identify a project for 2027. An ongoing, annual, capital project has been added to the Town's five-year CIP program.

Target Date: Start: Spring 2027

Status:

Lead: Public Works - Engineering

Supporting:



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness, Mitigation & Recovery

Goal 5: Emergency Operations Center Training

Related Goals:



Task 5.1 – Multi-Jurisdictional EOC Functional Exercise

Target Date: FY2027 Q2

Status:

Lead: Office of Emergency Services

Supporting: All Departments

Description: Plan, coordinate, and implement a multi-jurisdictional Emergency Operations Center Exercise to test and train the Town's EOP and functional annexes and improve inter-agency coordination and response.

Project Update – March 31, 2026: With the onboarding of the new Emergency Services Coordinator, a new training calendar has been established. A functional exercise has been scheduled for Fall 2026.

June 30, 2026: Planning for the Fall 2026 Functional Exercise commencing in FY27Q1 after the scheduled July 22nd System Outage and Essential Services Restoration Tabletop Exercise. Still on Track for Fall 2027.

Task 5.2 – Emergency Operations Center Tabletop Exercise

Target Date: FY 26 Q4

Status: **75% Complete**

Lead: Information Technology

Supporting:

Description: Hold an annual table top - discussion based - exercised with town staff identified to fill EOC roles.

Project Update - March 31, 2026: EOC staff training scheduled in June 2026 and a Tabletop exercise scheduled in July 2026.

June 30, 2026: System Outage and Essential Services Restoration Tabletop Exercise scheduled to be held on July 22nd.



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness, Mitigation & Recovery

Goal 5: Emergency Operations Center Tracking

Related Goals:



Task 5.3 – Executive Staff and Elected Officials ICS Training

Target Date: FY 27 – Q3

Status:

Lead: Office of Emergency Services

Supporting:

Description: Provide training to elected officials and the Town's EOC Policy group to ensure proper role clarity during an EOC activation.

Project Update December 31, 2025: Likely to be held in Q4 with the updated emergency services coordinator onboarding timeline.

March 31, 2026: With the onboarding of the new Emergency Services Coordinator, a new training calendar has been established. A functional exercise has been scheduled for Early 2027 to accommodate newly elected council members

Task 5.4 – Emergency Operations Center Staff Section Specific Training

Target Date: FY 26 Q4

Status: **100% Complete**

Lead: Office of Emergency Services

Supporting:

Description: Hold annual EOC section staff check-ins to onboard new EOC staff and ensure familiarity with likely EOC roles and expectations.

Project Update – March 31, 2026: Scheduled for late summer 2026.

June 30, 2026: EOC Orientation and refresher training held for pre-identified EOC Town staff on June 4, 2026.



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness, Mitigation & Recovery

Goal 5: Emergency Operations Center Tracking

Related Goals:



Task 5.5 – Administrative Services Tabletop Exercise

Description: Implement quarterly tabletop exercises as part of bi-weekly team meetings to ensure readiness in the event of an emergency.

Project Update – September 30, 2025: Hosted first Tabletop Exercise during the summer of 2025. Getting a schedule going for ongoing quarterly exercises.

June 30, 2026: Townwide Tabletop exercise planned for July 2026. This will be the 2nd quarterly tabletop.

Target Date: June 2026

Status: **50% Complete**

Lead: Office of Emergency Services

Supporting:



Enhance Partnerships & Investment for Emergency Preparedness Including Wildfire Readiness, Mitigation & Recovery

Goal 6: Community Preparedness

Related Goals:



Task 6.1 – Town-wide "Ready Truckee" Mailed Resources

Description: Identify effective and lasting Ready-Truckee resources to be mailed to all Truckee residences and businesses. Materials should promote information on emergency alerts, evacuation zones & processes, and emergency planning resources

Project Update March 31, 20026: Planned for Q4 to support outreach related to the ne alerting platform, Nevada County Alerts.

June 30, 20026: County OES led effort for Nevada County Alert Mailers. Town OES will be developing broader readiness mailers in Q1 FY2027.

Target Date: 2027 Q1

Status:

Lead: Office of Emergency Services

Supporting:

Reduce Greenhouse Gas Emissions & Become a Leader in Environmental Sustainability

Goal 1: Climate Action Planning

Related Goals:



Task 1.1 – Climate Action Plan Update (CIP 1510)

Description: Required update to the CAP. May need to include updated mitigation measures in GP. Include development of specific targets for building decarbonization based on revised approach in Existing Building Decarbonization Roadmap.

Project Update:

Target Date: June 2028

Status:

Lead: Planning

Supporting: Keep Truckee Green (KTG) & Community Engagement

Task 1.2 – Conduct Annual Municipal Operations GHG Emissions Inventories

Description: 2040 ***General Plan Climate Action Plan Element CAP-11.F -*** *Complete updated municipal GHG inventory. Conduct annual inventories of greenhouse gas emissions resulting from Town operations to assess progress against adopted goals.*

Project Update March 31, 2026: KTG staff have completed most of the calculations for the 2024 municipal operations GHG inventory and are preparing the report to present to Council in June 2026.

June 30, 2026: Staff prepared a draft 2024 municipal operations GHG inventory report. The presentation of results to Council has been delayed to Summer 2026.

Target Date: June 2027

Status: 60% Complete

Lead: Keep Truckee Green (KTG)

Supporting:

Reduce Greenhouse Gas Emissions & Become a Leader in Environmental Sustainability

Goal 1: Climate Action Planning

Related Goals:



Task 1.3 – Support Nevada County Climate Action Plan Development

Description: Participate in Nevada County Climate Action Plan Steering Committee. Staff time is expected to be limited to 24 hours over approximately 18 months.

Project Update – March 31, 2026: Staff continued participating in Steering Committee meetings, with 5 of 6 complete.

June 30, 2026: No work occurred on this project in Spring 2026. The final Steering Committee meeting will occur in Summer 2026 to review the public draft of the Resource Resiliency Roadmap.

Target Date: December 2026

Status: **80% Complete**

Lead: KTG

Supporting:



Reduce Greenhouse Gas Emissions & Become a Leader in Environmental Sustainability

Goal 1: Climate Action Planning

Related Goals:





Target Date: June 2027

Status:

Lead: KTG

Supporting:

Task 1.4 – Community Greenhouse Gas Inventory

Description: 2040 ***General Plan Climate Action Plan Element CAP-11.F -*** *Conduct a 2025 Community-wide Greenhouse Gas Inventory to assess progress towards adopted GHG emissions reduction goals and support a future update of the Climate Action Plan.*

Project Update:

Target Date: June 2026

Status: **2% Complete**

Lead: Assistant Town Manager

Supporting: Engineering & KTG

Task 1.5 – Biomass

Description: Develop an RFI seeking interest from development teams and operators for a biomass facility which is based off of the work that has been completed as part of the biomass feasibility study and partnerships.

Project Update – December 31, 2025: Staff have continued to attend monthly regional biomass task force meetings.

March 31, 2026: Staff have continued to attend monthly regional biomass task force meetings. The Town continues to support regional efforts by submitting letters of support for Northstar Wood Energy project.

Reduce Greenhouse Gas Emissions & Become a Leader in Environmental Sustainability

Goal 2: Reduce Greenhouse Gas Emissions

Related Goals:



Target Date: June 2027

Status: **50% Complete**

Lead: KTG

Supporting:

Task 2.1 – Truckee Weatherization Program

Description: Continue implementation of a 2-year pilot program to offer no-cost weatherization upgrades for income-qualified households in Truckee.

Project Update – March 31, 2026: Staff have continued working with the consultant to finalize the program scope of work and associated program documents, with a contract expected for the implementation phase in Spring 2026.

June 30, 2026: The contract for the implementation phase was executed in Spring 2026, and staff are working with the program operator to finalize the program guidelines and other documents such as the application and participation agreements.

Target Date: December 2025

Status: **Complete**

Lead: KTG

Supporting:

✓ Task 2.2 – Retrofit Incentive Information and Promotion

Description: Develop a user-friendly online platform for Truckee residents, businesses and contractors to navigate available building decarbonization incentives (including incentives from utilities, local, state and federal sources) and streamline the application processes.

Project Update – September 30, 2025: As of September 2025, Town staff selected a vendor to develop the online incentive finder and anticipate this project to be complete by December 2025.

December 31, 2025: The incentive finder is complete and publicly available at: https://truckee.resolvrebates.com/rebates. Town staff will continue to work with the vendor on periodic updates and suggested revisions based on user feedback on an as-needed basis throughout the contract. Information about the incentive finder will be included in the January Talk from the Town newsletter and the winter quarterly Keep Truckee Green newsletter, as well as social media outreach from Keep Truckee Green.

Reduce Greenhouse Gas Emissions & Become a Leader in Environmental Sustainability

Goal 2: Reduce Greenhouse Gas Emissions

Related Goals:

Target Date: Summer 2026

Status: **90% Complete**

Lead: KTG

Supporting: Community Engagement

Task 2.3 – Heat Pump Air Conditioning Incentive Program

Description: Launch a residential incentive program to encourage installation of heat pumps instead of traditional air conditioning units in Truckee homes.

Project Update – March 31, 2026: Staff continued development of an incentive program proposal for Town Council consideration. Due to the addition of the Keep Truckee Green website migration to the division's workload, presentation of the program proposal to the Town Council is now expected in Summer 2026.

June 30, 2026: Staff solicited input on preliminary program design from local contractors and are working with a consultant to conduct additional cost analysis before presenting a final program proposal to the Town Council in Summer 2026.

✓ **Task 2.4 – Contractor Training on Heat Pump Air Conditioning**

Target Date: June 2026

Status: **100% Complete**

Lead: KTG

Supporting:



Description: Work with the Climate Transformation Alliance to integrate heat pump air conditioning into local contractor education and training programs.

Project Update – December 31, 2025: Staff continued discussions with Sierra Business Council and Balance Point Home Performance about options for integrating heat pump air conditioning into the contractor training program and received an estimate for these services. Development of the new curriculum is anticipated to begin in February 2026 and continue into the spring to incorporate information about the Town's upcoming heat pump AC rebate into the training.

March 31, 2026: Development of this curriculum is complete and an online contractor training on heat pump air conditioning/dual-fuel systems was provided in April 2026. Fifty-four (54) registered contractors participated in the training, plus some additional attendees who were not contractors. Eleven (11) people attended the recent heat-pump AC/AC/dual-fuel webinar.

Reduce Greenhouse Gas Emissions & Become a Leader in Environmental Sustainability

Goal 2: Reduce Greenhouse Gas Emissions

Related Goals:

Task 2.5– Building Decarbonization "Token" Program

Description: Develop a program that leverages short-term rental "Tokens" as an incentive to encourage voluntary building decarbonization, particularly high-priority electrification measures.

Project Update – March 31, 2026: The full program proposal and guidelines are complete and were approved by the Town Council in April 2026. Staff are currently developing program documents (application forms, etc.) and preparing for program launch in summer 2026.

June 30, 2026: Program documents have been developed, and staff continued to prepare for program launch in Summer 2026.

Target Date: September 2026

Status: **90% Complete**

Lead: KTG

Supporting:

Reduce Greenhouse Gas Emissions & Become a Leader in Environmental Sustainability

Goal 2: Reduce Greenhouse Gas Emissions

Related Goals:

Task 2.6 – Equitable Funding Strategy

Description: Develop an equitable funding strategy to identify funding gaps and recommend supplemental funding strategies that can be offered by the Town to support equitable implementation of building decarbonization measures in the Truckee community.

Target Date: September 2026

Status: 50% Complete

Lead: KTG

Supporting:

Project Update – March 31, 2026: The consultant contract was finalized in February 2026, and staff have begun working with the consultant on identifying the building decarbonization measures that will be assessed and planning for community engagement. The consultant has developed a draft residential engagement strategy and conducted interviews with local organizations to inform the commercial and residential engagement plan.

June 30, 2026: Staff worked with the consultant to identify the building decarbonization measures to be analyzed as part of this project, and the consultant completed a preliminary cost analysis. The residential and commercial engagement strategies were finalized, and commercial interviews and focus groups are complete. The consultant began planning for residential focus groups and interviews, to be completed in July 2026.

Task 2.7 – Energy Resilience Plan

Description: Develop an energy resilience plan to identify actionable programs and policies that the Town can implement to improve community resilience to grid outages, support building decarbonization measures, catalyze broader electrification of local buildings, and reduce reliance on GHG-intensive backup power sources like diesel generators. This task supports both sustainability and emergency preparedness priorities.

Target Date: June 2027

Status: 25% Complete

Lead: KTG

Supporting:

Project Update – March 31, 2026: A consultant was selected and the Town Council approved a contract award in March 2026. Work on development of the energy resilience plan will begin in April 2026.

June 30, 2026: Staff compiled background documents for the consultant, and supported preliminary meetings with local utilities. The consultant completed a data review/goals and objective memo summarizing preliminary findings, as well as a draft community engagement plan. Residential and commercial surveys are expected to be released in July 2026.

Reduce Greenhouse Gas Emissions & Become a Leader in Environmental Sustainability

Goal 2: Reduce Greenhouse Gas Emissions

Related Goals:

Task 2.8 – Municipal Building Decarbonization Planning

Description: Evaluate the feasibility of implementing decarbonization measures at one or more Town facilities, including recommending and prioritizing retrofit measures, estimating equipment and labor costs, and calculating expected GHG emissions reduction.

Project Update – March 31, 2026: Staff continued development of an RFP for this project, which is now expected to be released in Spring 2026 due to workplan impacts from the Keep Truckee Green website migration.

June 30, 2026: KTG staff developed a draft RFP and are working with Public Works to finalize the document for release.

Target Date: June 2027

Status: 15% Complete

Lead: KTG

Supporting:

Task 2.9 – Expanded Workforce Education and Training

Description: Work with the Climate Transformation Alliance to extend the contractor education and training program and expand the content to additional topics related to building decarbonization such as heat pump water heaters and strategies to support electrification without need to upgrade electrical services.

Project Update:

Target Date: June 2027

Status:

Lead: KTG

Supporting:



Reduce Greenhouse Gas Emissions & Become a Leader in Environmental Sustainability

Goal 3: Reduce Waste and Increase Reuse

Related Goals:





Task 3.1 – Expanded Food Recovery Programs

Target Date: June 2027

Status: 65% Complete

Lead: KTG

Supporting: Community Engagement

Description: Support expansion of edible food recovery programs to prepared food to reduce food waste and address local food insecurity, including at a minimum all Tier 2 generators required by SB 1383 to recover edible food.

Project Update – March 31, 2026: Staff is continuing to enforce edible food recovery requirements for all tier 1 and 2 generators and has seen a significant increase in pounds of edible food donated. Staff developed an "alternative compliance form" for generators that have implemented waste reduction practices to prevent excess edible food from being generated, in order to document compliance with food recovery requirements.

June 30, 2026: Staff continue engagement with edible food generators and Sierra Community House to improve recovery of edible food.



Reduce Greenhouse Gas Emissions & Become a Leader in Environmental Sustainability

Goal 3: Reduce Waste and Increase Reuse

Related Goals:





✓ **Task 3.2 – Single-Use Bottle Reduction Program**

Target Date: June 2027

Status: 100% Complete

Lead: KTG

Supporting: Community Engagement

Description: Conduct a comprehensive outreach campaign for residents and visitors to support use of reusable and refillable water bottles and provide education about Truckee's high-quality tap water. Develop programs to expand filling station infrastructure in the community and at special events. Combined, these projects are estimated to require approximately 1,000 hours of staff time over the 2-year workplan.

Project Update – March 31, 2026: A Truckee Mountain Filtered brand kit has been developed and released on the TruckeeMountainFiltered.org website and through the short-term rental operator's quarterly newsletter, providing these operators with materials to share Truckee Mountain Filtered messaging with visitors. Keep Truckee Green staff will present about the brand kit at the Visit Truckee-Tahoe hosted hoteliers meeting on May 14 to get additional feedback. Staff continue to promote the filling station grant program, which will end on June 30, 2026, and has funded 20 new publicly accessible filling stations to date.

June 30, 2026: The water filling station grant program closed June 30, 2026, with a total of 23 new stations installed in Truckee through this program. KTG continues to work with Visit Truckee-Tahoe to promote the Truckee Mountain Filtered brand kit to managers of short-term rentals and hotels. Staff have integrated Truckee Mountain Filtered collateral into the general Keep Truckee Green outreach program and will continue to promote single-use water bottle reduction at events and via social media.



Reduce Greenhouse Gas Emissions & Become a Leader in Environmental Sustainability

Goal 3: Reduce Waste and Increase Reuse

Related Goals:





✓ **Task 3.3 – Single-Use Bottle Ordinance Implementation**

Target Date: June 2026

Status: 100% Complete

COMPLETED

Lead: KTG

Supporting: Community Engagement

Description: Support the implementation of the Town's single-use bottle and paper carton ordinance through education regarding the ordinance requirements. This task will involve community engagement and education, one-to-one outreach and technical assistance to businesses, and development of informational materials and collateral. This is estimated to require approximately 200 hours of staff time over the 2-year workplan. This task is related to 5.2, but is focused more narrowly on Truckee's ordinance whereas Task 5.2 focuses on broad engagement around reusable and refillable water bottles and Truckee's tap water.

Project Update – December 31, 2025: During fall 2025, staff wrapped up the targeted business outreach campaign. As of October 2025, all businesses known to sell single-use water bottles were fully in compliance with the ordinance requirements. Staff continue to provide education to residents, businesses, and visitors about the ordinance requirements as part of Keep Truckee Green's general outreach program. Ongoing enforcement of the ordinance will continue on a complaint basis.

March 31, 2026: Staff continue to provide education to residents, businesses, and visitors about the ordinance requirements as part of Keep Truckee Green's general outreach program. Ongoing enforcement of the ordinance will continue on a complaint basis, though no complaints have been received to date.



Reduce Greenhouse Gas Emissions & Become a Leader in Environmental Sustainability

Goal 3: Reduce Waste and Increase Reuse

Related Goals:





✓ Task 3.4 – Assess Effectiveness of Single-Use Bottle Ordinance and Supporting Programs

Target Date: June 2026

Status: 100% Complete

Lead: KTG

Supporting: Community Engagement

Description: Provide a report to Council approximately one year after the effective date of the ordinance compile a progress report more narrowly focused on assessing the existing ordinance and supporting programs

Project Update – March 31, 2026: Staff have begun work on a presentation assessing the success of implementing the ordinance and supporting programs and outlining next steps to ensure a lasting cultural change within Truckee when transitioning away from single-use plastic items such as water bottles. This will be presented to the Town Council on May 12, 2026, as part of the workplan update.

June 30, 2026: Staff presented an update to Council on May 12, 2026, and reported full compliance at that time.

Task 3.5 – Reusable Foodware Promotion

Target Date: June 2027

Status: 65% Complete

Lead: KTG

Supporting: Community Engagement

Description: Support expanded use of reusable foodware by residents and businesses, including a reusable beverage cup program at local cafes, the Town's green box program, and the greenware lending program for special events.

Project Update – March 31, 2026: The dishwasher grant deadline was extended for Okapi partner cafes through March 30, 2027, to align with the funding deadline for Okapi partner cafes. Okapi is continuing to market their program to customers and cafes. Green box and greenware programs are continuing as part of Keep Truckee Green's ongoing programs.

June 30, 2026: Staff continue to engage with businesses and residents about the reusable foodware programs.



Reduce Greenhouse Gas Emissions & Become a Leader in Environmental Sustainability

Goal 4: Management of Solid Waste Franchise Agreement

Related Goals:





Target Date: December 2027

Status: 25% Complete

Lead: KTG

Supporting:

Task 4.1 – Solid Waste Franchise Agreement Development

Description: Develop an RFP and begin franchise agreement development for a new solid waste collection franchise agreement to support improved collection services and increased diversion of recyclables and organic waste, and SB 1383 compliance, to begin in 2028.

Project Update – March 31, 2026: In March staff hosted four commercial workshops and stakeholder meetings, and a commercial survey, to receive feedback from businesses. Staff worked with True North and HF&H Consulting to develop the residential survey which will be conducted in May. Staff and HF&H Consulting have also begun drafting and developing the franchise agreement RFP framework.

June 30, 2026: A residential survey was conducted, and a community meeting was held in June 2026 to solicit feedback on current solid waste programs and hauler support to inform development of the next franchise agreement. Staff continue to work with HF&H Consulting to draft the next franchise agreement and anticipate presenting recommendations to Council in October 2026.



Enhance Communication & Public Outreach

Goal 1: Implement the Public Art Master Plan and Support the Cultural District

Related Goals:






✓ Task 1.1 – Implement Church Street/Truckee Way

Target Date: Fall 2025

Status: 100% Complete

Lead: Engineering

Supporting:

Description: An artist has been selected to create the work and is under contract. The foundation will be installed by the Town of Truckee this summer and the sculpture is anticipated to be installed in the fall of 2025.

Project Update – March 31. 2026: Artist encountered transport issues with piece which will now be installed week of May 11th and complete install. Contractually required "Maintenance Plan" to be developed by artist for review and Town approval following install.

June 30, 2026: Art installation complete.

✓ Task 1.2 – Update Public Art Inventory

Target Date: Summer 2025

Status: Completed

Lead: Engineering

Supporting:

Description: Implement an update to the Public Art Inventory including adding new pieces, updated descriptions and photos and improved presentation.

Project Update – December 31, 2025: Narratives are complete. The inventory is expected to be finalized and promoted in early 2026.

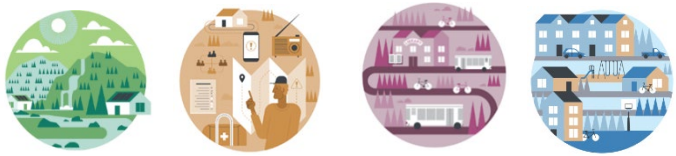
March 31, 2026: Public Art Inventory is complete and information updated on website including interactive GIS StoryMap: https://storymaps.arcgis.com/stories/8aaab7f6b5a249c9b301b5f56cd4ab2c



Enhance Communication & Public Outreach

Goal 1: Implement the Public Art Master Plan and Support the Cultural District

Related Goals:



Task 1.3 – Implement Temporary Public Art Program Pilot at the Railyard Mobility Hub

Target Date: Summer 2027

Status: 50% Complete

Lead: Engineering

Supporting:

Description: This program focuses on a temporary art pilot program at the Mobility Hub site. This simplified approach will allow the PACT to evaluate the project success, costs, and refinements that might be necessary before expanding the program.

Project Update – December 31, 2025: The foundation design is close to complete, but staff has coordinated with the new Mobility Hub building planned construction in 2026 and intends to integrate the temporary art foundation construction with the Mobility Hub building construction.

March 31, 2026: Final foundation design is complete by Structural Engineer for art piece and will be included in the final plans for Mobility Hub Phase 2B which is scheduled for construction in summer 2026 with completion scheduled for summer 2027.

Task 1.4 – Implement Art at Donner Pass Road/Coldstream Road/I-80 Roundabout

Target Date: Fall 2027

Status: 30% Complete

Lead: Engineering

Supporting:

Description: This project endeavors to install public art in the Donner Pass Road/Coldstream Road/I-80 roundabout. Selection of artist and art piece will occur through a public process with the Public Art Commission of Truckee.

Project Update – March 31, 2026: A Request for Proposals was developed by staff and released in early March with submissions due April 24, 2026. The PACT will be reviewing the 35 applications at their May 2026.

June 30, 2026: Request for Qualifications issued in March with applications/qualifications received April 24, 2026. Top 3 artist selected in May with initial concept proposals from Top 3 artists due in August and final selection scheduled for October PACT meeting.



Enhance Communication & Public Outreach

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan

Related Goals:



✓ **Task 2.1 – Finalize IDEA Actions based on Results from the Community Satisfaction Survey**

Description: The Town's Steering Committee has come up with a list of planned IDEA actions. There has been extensive outreach for community feedback to ensure those planned actions are aligned with community needs.

Project Update – September 30, 2025: On September 23rd, 2025, Town Council unanimously approved the IDEA Action Plan.

Target Date: Summer 2025

Status: **Completed**

Lead: Community Engagement

Supporting: Town's IDEA Action Plan Committee

✓ **Task 2.2 – Conduct staff survey regarding prioritization of internal IDEA actions and utilize survey results to finalize proposed internal IDEA actions to be included in the workplan and IDEA action plan.**

Description: In 2024 the Town's IDEA Action Plan committee worked with consultants to complete an IDEA assessment and draft action plan. A staff survey will help inform prioritization of internal-facing actions to be included in the next two-year work plan.

Project Update – September 30, 2025: On September 23rd, 2025, Town Council unanimously approved the IDEA Action Plan, incorporating and summarizing the results of staff survey.

Target Date: Spring 2025

Status: **Completed**

Lead: Community Engagement

Supporting: Town's IDEA Action Plan Committee



Enhance Communication & Public Outreach

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan

Related Goals:



Task 2.3 – Finalize IDEA Action Plan for Council Adoption.

Target Date: Summer 2025

Status: **100% Complete**

COMPLETED

Lead: Community Engagement

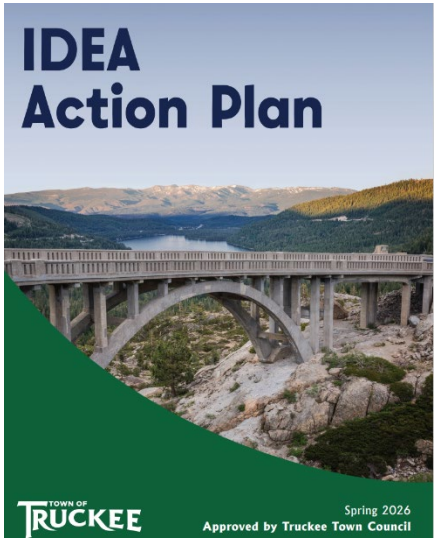
Supporting: Town's IDEA Action Plan Committee

✓ *Description:* ***2040 General Plan Community Character Element Action Item CC-6.A; Economic Development Element Policy EC-4.3*** *-The IDEA Action Plan will be a public document that summarizes the Town's internal and external IDEA actions, both planned and ongoing. Once the Action Plan is adopted by Town Council, specific actions will be added to the 2025-2027 Strategic Priorities Workplan*

Project Update – December 31, 2025: The graphic designer has been working on the document and is about halfway through the process.

March 31, 2026: The updated Action Plan has been published and the website.

IDEA Action Plan | Truckee, CA





Enhance Communication & Public Outreach

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan

Related Goals:



Task 2.4 – Develop a Community Engagement Framework.

Target Date: Summer 2026

Status: **80% Complete**

Lead: Community Engagement

Supporting: Town's IDEA Action Plan Committee

Description: ***2040 General Plan Community Character Element Action Item CC-6.A; Economic Development Element Policy EC-4.3*** *-The IDEA Action Plan will be a public document that summarizes the Town's internal and external IDEA actions, both planned and ongoing. Once the Action Plan is adopted by Town Council, specific actions will be added to the 2025-2027 Strategic Priorities Workplan*

Project Update March 31, 2026: Staff has been doing outreach and engagement activities to gather input on community preferences, including activities conducted as part of the Language Access Plan process such as: 1.Individual and small-group conversations with community members; 2. A focus group with the Tahoe Truckee Unified School District Bilingual Services team; 3. A focus group with Sierra Community House and their Promotoras team• Additional conversations with Sierra Community House and their Promotoras team; 4. Conversations with Tahoe Ability Program's staff and participants; 5. Conversations with Sierra Senior Services' staff and clients; 6. Conversations with Youth, as part of efforts to establish a Youth Commission

June 30, 2026: The Community Engagement Framework has been developed in coordination with the Language Access Plan to ensure its principles and processes are informed by the Town's language access needs and recommendations. The Language Access Plan has been drafted, shared with the IDEA Committee, and is scheduled for Council consideration in August 2026. Because the findings and recommendations of the Language Access Plan directly inform key components of the Community Engagement Framework, finalization of the framework was paused until the plan was complete. The Community Engagement Framework is now approximately 80% complete and will be presented to Council in the fall of 2026 for review and approval.



Enhance Communication & Public Outreach

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan

Related Goals:






Target Date: Launch by Sept. 2026 then on-going.

Status: **80% Complete**

Lead: Community Engagement

Supporting:

Task 2.5 – Create a Youth Commission

Description: This will be an advisory group made up of young people who can provide input on local issues and collaborate with the Town on matters affecting their communities. Efforts will be made to encourage diverse participation, with the goal of increasing youth voice, engagement, and agency in local decision-making.

Project Update – March 31, 2026: Staff had conversations with Jeff Dellis, the advisor for the Nevada Youth Commission, Dr. Craig Rowe from Truckee High School and the Truckee based Nevada Youth Commissioners. An application is being finalized and should be rolled out before the end of this school year (25-26), with the Youth Commission tentatively starting the week after Labor Day 2026.

June 30, 2026: Staff gave an update to Council on the Youth Commission during the June 23rd Town Council meeting. Applications for the Youth Commission were open from May 5th to May 29th. The Town received 15 applications, 11 candidates were preselected and the final 7 candidates will be selected on August 20th. The Youth Commission is expected to have its first meeting on September 23rd, 2026.

Target Date: Launch by June 2026

Status:

Lead: Community Engagement

Supporting:

Task 2.6 – Create an Outreach Partnership Grant Program

Description: The goal of this program is to foster mutually beneficial partnerships that strengthen our outreach and engagement strategies by leveraging the expertise, cultural competency, and on-the-ground connections of our CBO partners.

Project Update:



Enhance Communication & Public Outreach

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan

Related Goals:






Target Date: On-Going

Status: 50% Complete

Lead: Community Engagement

Supporting:

Task 2.7 – Explore Opportunities to Increase Awareness of TART Connect & Dial-A-Ride

Description: This effort focuses on raising awareness of TART Connect and Dial-a-Ride, particularly among community members who may be unfamiliar with these services. It includes developing clear and accessible information, offering multilingual materials, and partnering with local organizations to share resources and host informational sessions. The goal is to help residents better understand how to use these transportation options and create welcoming pathways for all community members to access them.

Project Update – December 31, 2025: IDEA and Transportation staff, with Sierra Senior Services, hosted a very successful sign-up day in December, with around 12 seniors in attendance and approximately 10 new ADA applications submitted. The event also provided helpful information and clarification on the different transportation programs and how they differ. Given the success of this event, staff is planning to host additional sign-up days, including some on a larger scale, and with other community partners such as SCH and TDRPD.

March 31, 2026: IDEA and Transportation staff have continued to partner up in outreach events, such as Dia del Niño, to bring the most updated information, such as the new Transit App, and help participants access Transportation Programs in general.



Enhance Communication & Public Outreach

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan

Related Goals:






Target Date: Launch by June 2026

Status: **75% Complete**

Lead: Community Engagement

Supporting:

Task 2.8 – Create a Series of Veteran Spotlight Videos and Celebrate our Veteran Community Members

Description: The goal of this program is to foster mutually beneficial partnerships that strengthen our outreach and engagement strategies by leveraging the expertise, cultural competency, and on-the-ground connections of our CBO partners.

Project Update – September 30, 2025: Veteran spotlight videos are under development with anticipated preview for Veterans Day 2025 and 3-5 more interviews planned with a viewing opportunity being explored.

June 30, 2026: Staff put together a series November 2025 featuring three veterans. A new videography contract has been finalized and additional veterans will be included in more interviews in Fall 2026.

Task 2.9 – Explore the needs of community members with disabilities and facilitate conversations regarding strategies to better serve these needs

Target Date: On-Going

Status: **50% Complete**

Lead: Community Engagement

Supporting:

Description: This goal focuses on understanding the experiences and needs of community members with disabilities. This may include formal and informal conversations and engagement with trusted organizations such as Tahoe Ability Program, Achieve Tahoe, and Alta California Regional Center; direct connections with members of this community of focus; and other efforts to identify barriers to participation in Town programs and services. The intent is to gain deeper insight into the lived experiences of individuals with disabilities—broadly defined to include physical, cognitive, developmental, and sensory differences—and to explore strategies that may support more inclusive practices across departments.

Project Update – September 30, 2025: Staff is working with community-based organizations such as Achieve Tahoe and Tahoe Ability Program to better understand gaps and possible areas of collaboration. Some of the efforts being done for goal 2.7 are also applicable for this goal.



Enhance Communication & Public Outreach

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan



Target Date: On-Going

Status: On-Going

Lead: Community Engagement

Supporting:

Task 2.10 – Continue engaging with the Washoe Tribe of Nevada and California

Description: This is aimed at strengthening and expanding the Town and Tribe's working relationship. This will include: 1. Acknowledging Washoe Tribal history publicly, through relevant Proclamations during Council meetings and by including a link on the Town of Truckee's homepage to the Washoe Tribe of Nevada and California website/history; 2. Working with the Washoe Tribe on projects like development project consultations, naming parks, and cultural consultations. Inviting Tribal Liaison to virtual meetings to accommodate travel constraints, 3. adopting a land acknowledgement, approved by the Tribe, as part of this IDEA Action Plan, with the potential for use in other Town documents and communications.

Project Update – September 30, 2025: Washoe Tribe representative Herman Fillmore attended and spoke at the DEWBEYÚMUWEʔ PARK Ribbon Cutting in October. Staff also collaborated with him in the development and subsequent adoption of the Town's Land Acknowledgement.





Enhance Communication & Public Outreach

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan

Related Goals:






Target Date: March 2026

Status: 50% Complete

Lead: Community Engagement

Supporting:

Task 2.11 – Develop a Language Access Plan (LAP)

Description: An LAP is a strategy to help people who speak different languages understand and access services, information, and programs. It outlines how to provide translation, interpretation, and other language support for non-English speakers. This may include: 1. establishing guidelines for which materials need translation or interpretation and when to provide it; 2. reviewing the need and resources for Spanish translation and interpretation at all Town Council meetings; 3. making website translation tools easy to find on all Town pages; 4. ensuring newsletters are available to the Hispanic community and translated into Spanish, 5. evaluating communication best practices and providing alternative outreach methods (like flyers, handouts, and surveys in Spanish) for communities facing inequities.

Project Update – March 31, 2026: Most of the plan has been completed. The IDEA Committee will be reviewing it soon and staff is scheduled to bring the finalized plan to Council on June 9th, 2026.

June 30, 2026: The Language Access Plan has been finalized and it's expected to go to Council for review and approval on August 25th, 2026.

Target Date: FY 2026/27

Status: 15% Complete

Lead: Community Engagement

Supporting:

Task 2.12 – Provide Language Access training for staff

Description: Following the completion of the Language Access Plan, this training initiative will provide Town staff with an overview of the Plan and offer best practices for engaging with non-English speaking individuals and those with limited English proficiency. The training is intended to strengthen staff awareness and build confidence in serving diverse community members, supporting more inclusive and consistent communication practices across departments.

Project Update December 31, 2025: Staff has begun contacting potential Language Access training providers, such as Cross-Cultural Communications, and is currently in the process of selecting the most suitable option. Because the training is closely tied to the Language Access Plan, adoption of the plan is required before moving forward.



Enhance Communication & Public Outreach

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan

Related Goals:






✓ **Task 2.13 – Explore the use of relevant social media platforms, such as WhatsApp when and where relevant**

Target Date: January 2026

Status: **Completed**

Lead: Community Engagement

Supporting:

Description: In collaboration with the Communications Program Manager, explore the use of relevant social media platforms, such as WhatsApp and WhatsApp Communities, as appropriate, to support outreach when they may be useful, effective, or align with expressed interests from communities of focus. WhatsApp is a free messaging app that allows users to send texts, make voice and video calls, and share media over the internet. WhatsApp Communities are a feature that lets users organize multiple group chats under one umbrella, making it easier to manage large groups or organizations. WhatsApp is especially popular among Spanish speakers and international travelers, including many J-1 visa holders, due to its widespread global use, cost-free communication features, and ability to stay connected with family and peers across countries. We have received feedback from those communities asking staff to use this platform to communicate with them.

Project Update – March 31, 2026: The number of members has increased to 127.

June 30, 2026: The number of members has increased to 155.



Enhance Communication & Public Outreach

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan

Related Goals:






Task 2.14 – Provide opportunities for community members to engage with and better access the Town's environmental and emergency preparedness programs and plans

Description: This may include: 1. Collaboration between IDEA, Communications and Sustainability staff to develop a summary of the Climate Action Plan to provide a relatable and understandable overview for all town residents. 2. Collaboration between IDEA, Communications and Sustainability staff to support updates to the Keep Truckee Green website and help ensure sustainability information is easier to navigate and understand. 3. Collaboration between Communications, IDEA and the Office of Emergency Services on the design of outreach materials, workshops, meetings, and events that aim to reflect the needs and preferences of communities of focus.

Target Date: June 2027

Status: **50% Complete**

Lead: Community Engagement

Supporting: Neighborhood Services & Emergency Services

Project Update – September 30, 2025: Sustainability staff and the Communications Program Manager are planning the implementation of the Keep Truckee Green website as an integrated microsite of the main Town website, aligning structure, navigation and functionality of information across divisions. If the contract is approved, a new microsite should be launched by Fall 2026. Staff will begin working CAP and emergency services outreach materials in the Spring of 2026.

March 31, 2026: IDEA staff has been working closely with Sustainability and OES staff, particularly in building decarbonization efforts and the evacuation study, to help ensure there's enough outreach and engagement with communities of focus for those efforts.



Enhance Communication & Public Outreach

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan

Related Goals:






Target Date: April 2026

Status: 20% Complete

Lead: Community Engagement

Supporting:

Task 2.15 – Align the Town's web content and mobile applications with updated Title II regulations under the Americans with Disabilities Act (ADA)

Description: This will be done in collaboration with the Communications Program Manager and it is also the first goal in the 'Achieve and Maintain Digital Accessibility Compliance' section of the workplan. See below.

Project Update – September 30, 2025: Ongoing updates are made to ensure the Town of Truckee main website is ADA compliant. The Communications Program Manager has started exploring solutions that would support the new Title II requirements for PDF documents, which go into effect in April 2027. Updates to social media requirements also continue to be made by Communications staff and discussed with the Communications Committee.

June 30, 2026: The CIP was approved in June 2026, and appropriate training and external support is being explored.

Target Date: June 2027

Status:

Lead: Community Engagement

Supporting: Human Resources

Task 2.16 – Provide Accessibility training for staff

Description: This training initiative will offer Town staff an overview of the Town's ADA Plan, Title II requirements related to written material compliance, and best practices for engaging with individuals with disabilities. The goal is to support more inclusive, accessible service delivery by increasing staff understanding and confidence in applying accessibility standards and principles.

Project Update:



Enhance Communication & Public Outreach

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan

Related Goals:






Target Date: March 2026

Status: 100% Complete

Lead: Community Engagement

Supporting:

✓ Task 2.17 – Create a standing IDEA Committee

Description: This Committee will be comprised of 6-8 Town staff members from various departments to provide ongoing input on internal and external IDEA programs and support integration of Action Plan recommendations and future organizational initiatives. They will play a critical role in guiding and supporting IDEA efforts, ensuring that staff training is informed by staff voices from across the organization and tailored to the job functions that would benefit from such training.

Project Update – December 31, 2025: The IDEA Committee has been officially formed and consists of 16 members, with representatives from every department. The first meeting was held on January 8th, 2026, and the Committee will meet once a month.

March 31, 2026: The IDEA Committee has been officially formed, meets once a month and is welcoming Paul Bancroft, the new NSS director, and Itzel Rosales, the new IDEA intern at their next meeting.

Target Date: FY 2026/27

Status:

Lead: Community Engagement

Supporting:

Task 2.18 – Provide staff training related to IDEA tailored to specific job functions/departments

Description: Provide staff training related to IDEA tailored to specific job functions/departments Training topics will also be prioritized to align with changes in Town programs or actions.

Project Update – June 30, 2026: Budget included for training in FY26/27 budget.



Enhance Communication & Public Outreach

Goal 2: Implement Inclusion, Diversity, Equity & Accessibility (IDEA) Action Plan

Related Goals:






Target Date: March 2026

Status: 95% Complete

Lead: Community Engagement

Supporting:

Task 2.19 – Collaborate with local partners to develop inclusive job recruitment and advertising strategies

Description: By collaborating with local agencies, educational institutions and Community Based Organizations to develop job recruitment strategies we can help to attract qualified applicants from all segments of the community. This may include: 1. Identifying pathways for advertising jobs to all segments of the community. 2. Developing a framework for how managers can most effectively advertise different types of jobs (i.e. specialized/difficult to recruit vs. easier to recruit positions).

Project Update – September 30, 2025: Staff has conducted outreach with local high schools as a way to increase awareness about Town job opportunities. Formal coordination with CBOs to develop additional pathways to advertise jobs has not started.

March 31, 2026: HR met with the Communications team and the IDEA Program Analyst to identify additional recruiting platforms and opportunities to reach candidates across the community. A staff resource has been developed outlining available recruitment tools and how to use them to target qualified applicants. It is in final review and will be released by June 30, 2026.

Target Date: FY 2026/27

Status: 15% Complete

Lead: Human Resources

Supporting:

Task 2.20 – Training for HR Staff

Description: Provide training opportunities for the Human Resources (HR) Division to enhance knowledge and skills to promote a culture of empathy, respect, and psychological safety.

Project Update – September 30, 2025: The Town included a budget to send HR staff to this training. Next step is locating applicable training.

March 31, 2026: HR staff has identified trainings and plans to complete one training by 12/31/26.



Enhance Communication & Public Outreach

Goal 3: Transparency & Accessibility of Public Records

Related Goals:



✓ **Task 3.1 – Implement New Public Records Request Software on Website.**

Target Date: December 2025

Status: Completed

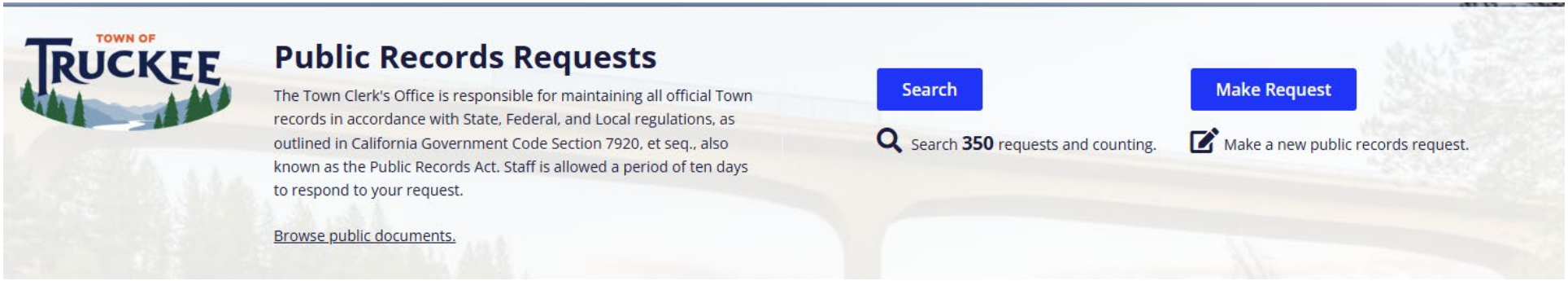
Lead: Clerk

Supporting: All Town Departments

Description: NextRequest, a public records request (PRR) software from CivicPlus, will allow the public to request records through a portal on the Town's website; allow for easier communication between public and the staff, and staff interdepartmentally; and provide a platform for all documents provided in reponse to a PRR to be searched for and downloaded by any member of the public. Ideally, by having all records requested on our website and available for the public, we anticipate reducing the number of PRRs received. We anticipate being able to show the public the amount of time staff spends on any given PRR. Finally, we anticipate increasing transparency by having a public facing records interface.

Project Update – September 30, 2025: NextRequest was implemented at the beginning of May 2025. Since then and as of November 7, 2025, staff has successfully received and responded to 384 public records requests through this software.

June 30, 2026: 331 records requests received through the new software since January 1, 2026. Total number of records requests since implementation is 827.





Enhance Communication & Public Outreach

Goal 3: Transparency & Accessibility of Public Records



Task 3.2 – Move and Reorganize all Building Records to Allow Permits to be seen on Public Facing Laserfische Portal

Description: Most public records requests are for building permits. By reoganizing the building records in Laserfiche to separate permits from plans/structural calculations so that permits are available through the public Laserfiche portal and plans/structural calculations are kept on the private Laserfiche portal, the public can access building permits by going to the Town's website while the Town maintains compliance with California law to not release plans/structural calculations without the proper notification process..

Project Update – March 31, 2026: Staff within the clerks' department continues to update and move permits to the public portal daily. As time allows staff from other departments contribute to this project as well.

Target Date: December 2025

Status: 8% Complete

Lead: Clerk

Supporting:

June 30, 2026: CDD hired temporary support staff to help with this project during the summer. Therefore, we anticipate a great completion percentage at the next quarterly update. To date, permits from 1,567 APN have been moved to the public facing portal with 429 of those during this second quarter..

✔ **Task 3.3 – Implement of new Codification Software.**

Description: Maintain and update the Truckee Municipal Code through the implementation of new codification software.

Project Update – September 30, 2025: The new codification software was successful launched in October 2025. Adopted ordinances and the Municipal Code are now linked through the Town's website to a separate platform called Municode.

Target Date: December 2025

Status: Completed

Lead: Clerk

Supporting:



Enhance Communication & Public Outreach

Goal 3: Transparency & Accessibility of Public Records

Related Goals:



Task 3.4 – Contract automation workflow.

Target Date: December 2025

Status: **55% Complete**

Lead: Clerk

Supporting:

Description: Through Laserfiche, Clerks will create a workflow for contracts that begins with requesting a contract, continues through the creation of the contract, and ends with the signed contract being saved in Laserfiche.

Project Update – March 31, 2026: The Letter Agreement (LA) workflow is approximately 80–90% complete. The testing phase by development staff is complete and the LA workflow will be sent to Contract Administrators (CA) in the last week of January. This workflow structure will also be used for the remaining two standard agreements (Professional Services Agreement and Construction Contract). The target completion date remains 12/31/2026. CA testing is planned for the first few weeks of February, followed by feedback and refinements. Simultaneously, DocuSign integration and completion of the agreement filing process in Laserfiche (including connection to the recently established Laserfiche autofile process) will occur through the remainder of Q1.

June 30, 2026: The project is currently estimated to be approximately 55% complete. The Letter Agreement workflow has been completed, and the Laserfiche-to-DocuSign integration is working successfully after many rounds of testing. This establishes the foundation for the remaining agreements and amendment(s) workflows, which will build on the same automation framework and require less development time. The remaining work includes configuring the remaining contract types, completing user testing with those contracts, and finalizing documentation and implementation. A minor formatting issue remains with the DocuSign-generated document, but it does not affect the functionality of the workflow and is being addressed with our vendor. The auto file project is happening concurrently, but we will meet the two workflows up down the line.



Enhance Communication & Public Outreach

Goal 3: Transparency & Accessibility of Public Records

Related Goals:



Task 3.5 – Web Based Police Reporting: Increase Accessibility of Reporting Certain Types of Criminal Reports on-line in English and Spanish.

Target Date: March/April 2026

Status: **20% Complete**

Lead: Police Department

Supporting: Community Engagement

Description: Increasing the available reporting options to the police department from the public. Allows certain non-violent, general, police reporting options to community members in both English and Spanish.

Project Update March 31, 2026: Contract is signed for new Report Management Software. Working with NCSO to implement the new system. Once implemented, identification for online reporting option will be a priority.

June 30, 2026: The Police Department is working with Nevada County to implement the new RIMS Records Management System. Data migration is anticipated to be completed by January 2027, with full system implementation expected by June 2027. Once the RIMS implementation is complete, expanding online reporting capabilities will be a priority.

Task 3.6 – Townwide Aerial Mapping Project (C1906): Improve Mapping Services Available to Town Staff and Public

Target Date: Start: Spring 2025, Est Completion: Spring 2026

Status: **85% Complete**

Lead: Engineering

Description: Update aerial imagery of the Town of Truckee and adjoining region. For Fiscal Year 25/26, the Town will work with neighboring agencies/ special districts to create a project that benefits all participating agencies. Data collection will include high-resolution imagery and may include LiDAR and near-infrared data.

Project Update – March 31, 2026: Digital Mapping Inc was selected for the project. Kickoff meeting will occur in early May. Data collection will begin in June with deliverables expected in October 2026.

June 30, 2026: Aerial fly over work completed in June/July 2026. Imagery processing by consultant in progress. Anticipate updated aerial imagery in fall 2026.



Enhance Communication & Public Outreach

Goal 3: Transparency & Accessibility of Public Records

Related Goals:



Task 3.7 – Permit Tracking Software

Description: Based on recommendations of operational assessments, research, acquire and implement a user-friendly permit tracking software system.

Target Date: 2026

Status: **60% Complete**

Lead: Community Development & Information Technology

Supporting: Town Manager

Project Update – March 31, 2026: Phase 1 go-live has been slightly deferred while we work through GIS integration and account provisioning and security issues with Cloudpermit. Planning and subsequent phases continue in parallel.

June 30, 2026: As of August 2026, Planning and Building are both using Cloudpermit software for building permit review, Phase 1 of implementation. Next steps for this phase is to include routing of permits for review to outside agencies.



Enhance Communication & Public Outreach

Goal 4: Improve Communication Tools and Resources

Related Goals:






Task 4.1 – Development of Communications Resource Guide

Target Date: Spring 2026

Status: **90% Complete**

Lead: Community Engagement

Supporting:

Description: Develop and implement a standardized communications resource guide that outlines available strategies, estimated time and effort for different levels of strategic communication, and key audience considerations. This 'Communications Menu' will serve as a tool for all Town divisions to effectively plan and align their outreach efforts with organizational goals.

Project Update – March 31, 2026: A Communications Resource Guide has been drafted for a specific HR Menu to support hiring practices and is currently being reviewed by HR and the Communications Committee. A more detailed Communications Resource Guide will be created and guided by the Language Access Plan and mirror the priorities and bets practices identified in the Community Engagement Framework.

June 30, 2026: A Communications Resource Guide has been drafted and will be presented to Council as an appendix to the Community Engagement Framework when the framework is considered by Council in August 2026.



Enhance Communication & Public Outreach

Goal 4: Improve Communication Tools and Resources

Related Goals:






Task 4.2 – Organize and Centralize Outreach Materials for Improved Staff Access and Useability

Target Date: Spring 2026

Status: **10% Complete**

Lead: Community Engagement

Supporting:

Description: Improve the organization and management of outreach materials to ensure staff can easily access high-quality, properly licensed photos and videos. This includes transitioning materials to new software, implementing clear guidelines for usage, and streamlining storage for better efficiency.

Project Update – March 31, 2026: This has been delayed to accommodate Box.com implementation. IT is working with different divisions to transition them to this platform. These centralized materials will eventually transition to a HUB on Box.com but the Communications Team has not completed transition to this platform as a division. Work has begun to strategize categories for the Hub but it will not be moved until all staff have access.

June 30, 2026: Delayed until all staff have transitioned to the Box platform.

✓ Task 4.3 – Develop Spanish Specific Resources.

Target Date: December 2025

Status: **Completed**

Lead: Community Engagement

Supporting:

Description: Develop a Spanish-specific newsletter and explore additional communication platforms to enhance engagement with Spanish-speaking community members. This initiative will be informed by data from the IDEA Action Plan and will require further exploration of best practices and input from local community groups to identify the most effective outreach methods. By doing so, we can gather more precise data on Spanish-language engagement and improve our communication strategies.

Project Update – September 30, 2025: A Spanish-specific newsletter has been implemented. It currently has 51 subscribers with an open rate of 69%. A WhatsApp group has also been implemented, hosted by the IDEA Program Analysts. It is open to all and messages are produces in both English and Spanish. There are currently 81 members in the group.



Enhance Communication & Public Outreach

Goal 5: Achieve and Maintain Digital Accessibility Compliance

Related Goals:






Task 5.1 – Bring all Web Content and Mobile Applications into Updated Regulations for Title II of the Americans with Disabilities Act (ADA)

Target Date: April 2027

Status: **15% Complete**

Lead: Community Engagement

Supporting:

Description: Updates have been made to Title II of the Americans with Disabilities Act (ADA) and the Town of Truckee needs to bring all web content into compliance by April 2027. This includes maintenance of ADA compliance with the new Town of Truckee website and assessing and supporting KTG and PD into compliance on all webpages and applications.

Project Update – March 31, 2026: The KTG & PD websites are currently in development and migration to the new platform will begin in June 2026. Additional software and training to support ADA Compliance have been added as a proposed CIP for FY 2026/27. If approved, work will begin to identify the best software and training opportunities for all staff will be explored.

June 30, 2026: Migration of content from the KTG and PD websites is complete, and the final steps to launch the new sites are underway, including staff training and final website reviews. The new websites have been designed with accessibility in mind and will standardize website content across Town departments. The proposed CIP funding to support ADA compliance software and training was approved in June 2026. A demonstration of PDF software capable of automatically converting existing and future PDFs into screen reader-friendly, WCAG 2.1 AA-compliant HTML transcripts has also been completed. In addition, the IT and Communications divisions are conducting an audit of all public-facing digital platforms to assess and prioritize accessibility compliance improvements.



Enhance Communication & Public Outreach

Goal 5: Achieve and Maintain Digital Accessibility Compliance

Related Goals:






Task 5.2 – Create Guidelines and Training Materials for Staff to Comply with ADA Requirements for Social Media and Web Products.

Target Date: Summer 2026

Status: **5% Complete**

Lead: Community Engagement

Supporting:

Description: Social media posts made by a state or local government before the compliance deadline for this rule do not need to meet WCAG 2.1, Level AA. However, implementing training earlier will help staff adapt to these standards and ensure a smoother transition to full compliance.

Project Update - March 31, 2026: Communications Program Manager has been exploring appropriate training to support ADA web requirements. Additional software and training to support ADA Compliance have been added as a proposed CIP for FY 2026/27. If approved, work to schedule training and develop guidelines will begin.

June 30, 2026: The CIP was approved in June 2026, and appropriate training and external support is being explored.

Enhance Communication & Public Outreach

Goal 6: Town-Wide Communications

Related Goals:

Target Date: On-Going

Status: On-Going

Lead: Community Engagement

Supporting: Internal Communications Team

Task 6.1 – Support Communications and Event Tabling for 2025-27 Workplan Goals and Core Services

Description: With a focus on on-going communication efforts for programs and services, this task item is purposefully broad in nature to reflect the allocation of resources and capacity to support widespread communication for programs, goals and services. Examples include, R2SC program communications, Edmunds Loft, Rooted Renters, Heat Pump Incentive Programs, Bike month campaign, etc.

Project Update – September 30, 2025: Ongoing support continues to take place. A community block party also took place in September 2025, with the inclusion of all Town of Truckee divisions. It provided an opportunity for staff to connect with the community and showcase projects and initiatives important to the community. Over 30 non-profit and special district partners participated in the downtown event with almost 900 attendees.

June 30, 2026: Communications and community event outreach continue to support the 2025–27 Workplan goals and core services. The Communications team has provided strategic communications support for a variety of initiatives, including summer engineering projects, Bike Month, the new trash hauler agreement, the evacuation study, and other key Town priorities. The Town also hosted its inaugural State of the Community event, bringing together 13 special districts and service providers to share updates with the public. Planning is underway for the second Truckee Community Block Party on September 17, with expanded nonprofit participation and an increased focus on wildfire preparedness and veteran support services.





Actively Support the Development of Workforce Housing

Goal 1: Deed Restriction Programs

Related Goals:






Task 1.1 – Building Decarbonization and Home Hardening Deed Restriction Program

Description: Develop a new deed restriction program that will allow for a workforce housing deed restriction post-of-sale that will enable homeowners to do energy efficiency and home hardening upgrades while increasing the supply of deed restricted single-family homes in Truckee.

Project Update – March 31, 2026: Target date has been delayed to Q1 2027 for staff capacity to be focused on the expansion and revision of Homegrown Housing, the potential housing revenue measure, and the inclusion of seniors in workforce housing programs and policies.

Target Date: ~~Q1~~ Q3 2027

Status:

Lead: Neighborhood Services: Housing

Supporting: Community Engagement

June 30, 2026: Target date has been delayed to Q3 2027 for staff capacity to be focused on the potential housing revenue measure and Housing Measure Working Group, and the inclusion of seniors in workforce housing programs and policies. Staff anticipate beginning work on this program in Spring 2027 in conjunction with the Home Repair and Rehabilitation Program.



Actively Support the Development of Workforce Housing

Goal 1: Deed Restriction Programs

Related Goals:






Task 1.2 Truckee Home Access Program

Description: Revisit THAP parameters and revisions including AMI limit, deed restriction amount, non-point sale of sale deed restrictions, tiered pricing, investor deed restrictions, etc.

Project Update – March 31, 2026: Target date has been delayed to Q4 2026 in order for staff capacity to be focused on the expansion and revision of Homegrown Housing, the potential housing revenue measure, and the inclusion of seniors in workforce housing programs and policies.

Target Date: FY ~~2026: Q4~~ Q1 2027

Status: **5% Complete**

Lead: Neighborhood Services: Housing

Supporting: Community Engagement

June 30, 2026: Target date has been delayed to Q1 2027 in order for staff capacity to be focused on the expansion and revision of Homegrown Housing, the potential housing revenue measure, and the inclusion of seniors in workforce housing programs and policies. Staff anticipate beginning work on this program in early Winter 2026.



Actively Support the Development of Workforce Housing

Goal 1: Deed Restriction Programs

Related Goals:






✓ Task 1.3 – Town of Truckee Density Bonus Incentive Program

Description: ***2040 General Plan Action Item LU-2.B, Economic Development Action item ED-4.6 & ED-3.C -.*** *Create a Town of Truckee-specific Affordable Housing density bonus program modeled after the State of California's Density Bonus Law that offers additional housing density and financial incentives for the creation of workforce housing units in targeted infill areas that meet the affordability needs of Truckee's local workforce.*

Project Update – March 31, 2026: Council review on 4/7/2026 and adopted on 4/28/2026.

June 30, 2026: Adopted; Development Code went into effect 5/28/26

Target Date: FY 26: Q1

Status: 100% Complete

COMPLETED

Lead: Planning

Supporting: Neighborhood Services: Housing

✓ Task 1.4 – Homegrown Housing Revision & Expansion

Description: Review, revise, and expand Homegrown Housing (formerly Deed Restriction for New Housing Development), including incentive payment amounts, program boundaries, and program layering.

Project Update – March 31, 2026: Development Code Amendments portion of this was completed on 4/28/26 with second reading of the ordinance. Monetary incentive portion of this was completed on 4/28/26 with Council adoption of updated guidelines.

June 30, 2026: Development Code incentives went into effect 5/28/26.

Target Date: FY 26: Q1

Status: 100% Complete

COMPLETED

Lead: Housing & Planning

Supporting: Neighborhood Services: Housing



Actively Support the Development of Workforce Housing

Goal 1: Deed Restriction Programs

Related Goals:






Task 1.5 – Consideration of Long-Term Funding Options for Deed Restriction Program Expansion

Description: Complete a funding feasibility study to consider funding options to generate up to $55 million needed to reach the Town's goal of deed restricting 10% of Truckee's housing stock. Pending feasibility study results, next steps could include stakeholder engagement and/or initial polling regarding potential funding options.

Target Date: FY 26: Q2

Status: **80% Complete**

Lead: Housing

Supporting: Neighborhood Services: Housing

Project Update – March 31, 2026: Funding source analysis presented to Council on 2/10/26. Staff have convened a working group to analyze real estate transfer tax and regional parcel tax. Staff anticipate presenting recommendations to Council in Summer 2026.

June 30, 2026: Staff has convened working group 3 times to develop a recommendation for a housing revenue measure for Town Council. Staff will meet with stakeholders in early fall and reconvene the working group for a final meeting. Staff anticipate presenting a recommendation to Council before the end of 2026.



Actively Support the Development of Workforce Housing

Goal 2: Preserve the Existing Housing Stock

Related Goals:






Task 2.1 – Home Repair/Rehabilitation Program

Description: Research options for Council consideration of a new program to support repair and/or rehabilitation of existing, aging housing stock (including mobile homes) that serves as achievable rental and for sale housing. Research could include consideration of program parameters such as income caps, workforce requirements, age of housing stock, deed restriction requirements, loan or grant structure, etc. Staff will consider how this program could be integrated with the Weatherization Pilot Program which will launch in 2025 offering full-service energy efficiency-related weatherization and home repairs for a limited number of homes. This program could be an extension of the weatherization pilot program with consideration of additional eligible repair categories or could consider a different program structure (e.g. low interest or forgivable loans).

Target Date: ~~FY 2027: Q1~~ Q3 2027

Status: **5% Complete**

Lead: Neighborhood Services: Housing

Supporting: Community Engagement

Project Update – June 30, 2026: Target date has been delayed to Q3 2027 in order for staff capacity to be focused on the potential housing revenue measure and Housing Measure Working Group, and the inclusion of seniors in workforce housing programs and policies. Staff has identified a potential funding source for this program and anticipate beginning work on this program Spring 2027 in conjunction with the Building Decarb and Home Hardening Deed Restriction Program.



Actively Support the Development of Workforce Housing

Goal 2: Preserve the Existing Housing Stock

Related Goals:






✓ **Task 2.2 – Housing Equity Framework for Communities of Focus**

Target Date: July 2025

Status: Complete

Lead: Housing

Supporting: Community Engagement

Description: Develop a housing equity framework that will assess the gaps in existing housing programs and guide future program development to ensure that the Town's housing programs consider the needs of communities of focus, including youth, limited English proficient individuals, Hispanic/Latine community members, LGBTQIA+ individuals, the Washoe Tribe of Nevada and California, senior citizens, persons facing financial insecurity, persons with disabilities, persons experiencing homelessness, and veterans.

Project Update – September 30, 2025: The Housing Equity Framework was accepted by Town Council in August 2025. It has been shared with the Town's housing partners and posted on the Town Housing website. The Housing Equity Framework identified 5 recommended actions to be added to the bike rack, which were approved by Council in August 2025.



Actively Support the Development of Workforce Housing

Goal 3: Housing Outreach

Related Goals:






Task 3.1 – Housing Horizons Events

Description: Host biannual community and/or targeted outreach events about relevant housing and planning topics.

Project Update – September 30, 2025: A Housing Horizons event focused on proposed changes to the Deed Restriction for New Housing Development and the new Density Bonus Program (now Homegrown Housing) was hosted in August 2025.

Target Date: FY 2026: Q2

Status: **50% Complete**

Lead: Neighborhood Services: Housing

Supporting: Planning & Community Engagement

June 30, 2026: No new events are scheduled through the end of the calendar year as of now. Suggest moving this item to "Other/Ongoing".



Actively Support the Development of Workforce Housing

Goal 4: Rental Housing Programs

Related Goals:






✓ **Task 4.1 – Rooted Renters**

Description: Assess the Rooted Renters Pilot Program for potential extension, including program requirements.

Project Update – March 31, 2026: Complete. Council approved extending pilot and launching Cohort 3 on 4/28/26. Cohort 3 will launch Q3 2026.

June 30, 2026: Cohort 3 will launch August 24, 2026.

Target Date: FY 2026: Q3

Status: **100% Complete**

COMPLETED

Lead: Neighborhood Services: Housing

Supporting:



Actively Support the Development of Workforce Housing

Goal 5: State Housing Law Compliance

Related Goals:






Task 5.1 – Housing Element Implementation

Description: Implement remaining actions from the 6th Cycle Housing Element.

Project Update – March 31, 2026: Past performance review will be in 7th cycle Housing Element. Programs were completed; any modifications to actions were noted in the progress.

June 30, 2026: Draft Housing Element Past Performance chapter has been created and is under review with HCD. All actions were addressed in some capacity.

Target Date: FY 2027: Q3

Status: **100% Complete**

Lead: Planning

Supporting:

Task 5.2 – Housing Element Adoption – 7th Cycle

Description: By State Law the Town is required to update and adopt new Housing elements with new housing allocations. The Town's 6th Cycle Housing Element will expire in 2027. Adoption of the 7th Cycle Housing Element will also require a General Plan Amendment.

Project Update - March 31, 2026: Public review draft is anticipated to be released in early May with a community meeting on 5/27, Commission meeting on 6/2, and Council meeting on 6/23. Expected submittal to HCD at the end of June, early July.

Target Date: FY 2027: Q3

Status: **60% Complete**

Lead: Planning

Supporting: Community Engagement & Town Attorney

June 30, 2026: The Housing Element has been submitted to HCD for its 90-day initial review on 7/9/26. Comments expected by 10/7/26. There will likely be some comments provided before the end of this period.



Actively Support the Development of Workforce Housing

Goal 5: State Housing Law Compliance

Related Goals:






Task 5.3 – Housing Element (7th Cycle) Rezones

Description: Review current multi-family and affordable housing policies and adopt required rezones.

Project Update – September 30, 2025: Unknown if necessary. This will be an outcome of the Housing Element, and we'll have 3 years to complete the rezones, if necessary.

June 30, 2026: As of now, no rezones are required. The Sites Inventory fluctuates based on project submittals so the final determination remains to be seen.

Target Date: FY 2027: Q4

Status:

Lead: Planning

Supporting:

Task 5.4 – State Housing Law Senate Bill (SB) 9 Amendments

Description: Required Development Code Amendments in response to new State housing laws/potential amendment(s) to existing SB9 ordinance to comply with State law.

Project Update – December 31, 2025: Development Code changes in response to SB 450 have already been adopted. Additional changes to the RR zone district will require a coordinated process with Tahoe Fire Protection District, Truckee Tahoe Sanitary Agency Truckee Sanitary District, Truckee Donner Public Utility District and Nevada County Environmental Health.

Target Date: Through FY 2027: Q4

Status: **50% Complete**

Lead: Planning

Supporting: Community Engagement & Town Attorney



Actively Support the Development of Workforce Housing

Goal 5: State Housing Law Compliance

Related Goals:






Task 5.5 – Development Code Updates

Description: ***General Plan Action Item: LU – 1.A: Development Code Updates for New Land Use Designations, Community Character CC-1.F.*** *Review and update the Development Code, including amendments to the Town's zoning to reflect land use designations established in this General Plan, including new mixed-use and business innovation designations; incorporating the density ranges of the land use designations; and strengthen the legal nonconforming uses ordinance to remove the allowances to reactivate legal nonconforming uses when the use has been abandoned.*

Target Date: FY 2026

Status: **75% Complete**

Lead: Planning

Supporting:

Project Update – March 31, 2026: Planning Commission reviewed changes to the noise ordinance on 4/21/2026 to ensure consistency with General Plan policy. Their recommendation will be forwarded to Council for an upcoming hearing date.

June 30, 2026: The new Development Code with changes to the noise ordinance and clean-up amendments will go into effect 7/23/26. Work has not commenced on the legal, nonconforming changes.

Task 5.6 – No Housing Loss in Downtown

Description: 2040 ***General Plan Action Item LU-6.C.*** *Amend the Development Code to ensure no net loss of housing units in the Downtown.*

Target Date: FY 2026

Status:

Lead: Planning

Supporting: Community Engagement and Town Attorney

Project Update - June 30, 2026: Updates have not been made to the Development Code yet. Anticipated in the next round of Development Code updates.



Actively Support the Development of Workforce Housing

Goal 5: State Housing Law Compliance

Related Goals:






Task 5.7 – Gray's Crossing Specific Plan Density Reallocations

Description: Three parcels potentially eligible for increased density/Preparation of EIR.

Target Date: FY 2027

Status:

Lead: Planning

Supporting:

Project Update – September 30. 2025: Two of these sites could be potential Housing Element rezone sites, if necessary; one site requires secondary egress per Fire requirements which is currently being considered by Caltrans and CalFire.

June 30, 2026: A meeting with potential new owner and the Town is scheduled for 7/23/26 to discuss known challenges with the project and next steps.



Actively Support the Development of Workforce Housing

Goal 6: Public/Private Partnerships for Housing Development

Related Goals:






✓ **Task 6.1 – Develop Housing on Town Owned Land (High Altitude Fitness Site) 0.5 acres**

Description: 2040 ***General Plan Action Item LU-8.D and Economic Development Action item ED-3.C & ED-4.6-*** *Entitlements for 12 WFH units on Edmunds Lofts site/disposition of property to private property owner(s).*

Project Update - December 31, 2025: Land use entitlements granted in 2025; building permit review is currently underway.

June 30, 2026: Staff have been working with developer and developer's lender through several details in the legal documents for this project. Groundbreaking is expected to take place before the end of 2026 construction season.

Target Date: FY 2026: Q4

Status: 100% Complete

COMPLETED

Lead: Planning

Supporting: Neighborhood Services: Housing

~~**Task 6.2 – Identify Additional Site for Public-Private Partnership for Housing Development Pilot to Address Housing Needs**~~

~~*Description: 2040* **General Plan Economic Development Action item ED-4.6 & ED-3.C** *– A specific site for this project has not yet been identified. Project components will include site selection, land acquisition, development of sustainable development*~~

Project Update – September 30. 2025: Staff recommend removing the task from 2025-2027 workplan. On September 9, 2025, Town Council approved a budget adjustment to move all funding allocated for new housing site acquisition and studies to the Homegrown Housing.

~~**Target Date:** FY 2027: Q4~~

~~**Status:**~~

~~**Lead:** Planning & Neighborhood Services: Housing~~

~~**Supporting:** Town Manager~~



Actively Support the Development of Workforce Housing

Goal 6: Public/Private Partnerships for Housing Development

Related Goals:





Task 6.2 – Railyard Master Plan Amendments

Description: Ensure inclusionary and workforce housing requirements and other housing-related topics are included in the Railyard Master Plan. Transfer of relevant information from the Development Agreement to the Railyard Master Plan through a Railyard Master Plan amendment.

Project Update – September 30. 2025: Anticipated late 2026, early 2027; review of Railyard Development Agreement is necessary.

Target Date: FY 2026

Status:

Lead: Planning

Supporting:

June 30, 2026: Development Agreement review is anticipated by the end of this calendar year. This is the first step to understanding the impact of the DA expiration at the end of 2027.



Actively Support the Development of Workforce Housing

Goal 7: Support housing solutions for unhoused

Related Goals:





Task 7.1 – Support Truckee Tahoe Homeless Advisory Committee 2.0

Target Date: June 2026

Status: **95% Complete**

Lead: Police

Supporting: Town Manager

Description: ***2040 General Plan Action Item CC-6.6 –*** With adoption of the Truckee Tahoe Homeless Action Plan, the Truckee Tahoe Homeless Advisory Committee will reconvene to focus on implementation of action items, with the first focus being on supporting unhoused solutions for the 2025/26 winter.

Project Update – March 31, 2026: The navigation center opened at the end of February 2026. Staff have meet weekly with the center operator, Volunteers of America, met with adjacent property owners with Homeowners Association meetings and partners to review feedback and understanding of pilot results and data points to date. Regular Truckee Tahoe Homeless Action Coalition (TTHAC) meetings will resume monthly, starting May 13th to discuss monthly pilot navigation center data points with all TTHAC partners and community.

June 30, 2026: Navigation Pilot has reached its 4th month of operation. The center continues to see high utilization rates with occupancy consistently at 90-100%. Over the last 30 days, police calls for service in that area have declined. TTHAC continues outreach efforts with the Coldstream community by adding a resident to the TTHAC committee. PD is preparing to share data over the last 5 years at our next TTHAC meeting in August.



Actively Support the Development of Workforce Housing

Goal 8: Analyze and Enhance Existing Workforce Housing Programs

Related Goals:





Task 8.1 – Senior Housing

Description: Consider how existing Town housing programs could be expanded to include non-working seniors.

Project Update – March 31, 2026: This item was added to the Bike Rack in August 2025 as a recommendation from the Housing Equity Framework. During discussion of Homegrown Housing in January and March 2026, Council directed staff to consider non-working seniors for inclusion in Homegrown Housing. Due to this, staff have moved this item from the Bike Rack into the Workplan. Staff anticipate beginning work on this in Q3 2026 and presenting to Council in Q4 2026.

Target Date: Q4 2026

Status: **15% Complete**

Lead: Neighborhood Services - Housing

Supporting:

June 30, 2026: Staff has begun policy research and development for including seniors in workforce housing. Staff anticipate presenting to Council in October 2026. Council approved adding language to all workforce housing programs that qualify residents who are eligible for certain types of disability payments in June 2026. Staff anticipate doing outreach on this guideline update to Truckee's senior residents, as some may qualify under this change.



Invest in Key Infrastructure, Community & Economic Vitality

Goal 1: Information Technology Security and Connectivity

Related Goals:



✓ Task 1.1 – Town Network Modernization and Resilience initiative

Target Date: FY 26: Q4

Status: **100% Complete**

COMPLETED

Lead: Administrative Services: Information Technology

Supporting: All

Description: Enhancing connectivity and security across Town facilities by upgrading wireless access points and establishing a dedicated fiber internet connection at the Corp Yard. This initiative unifies network infrastructure with Town Hall, increases bandwidth and reliability, and strengthens cybersecurity by isolating critical systems. Additionally, it improves operational resilience, reduces dependency on external support, and enhances disaster recovery capabilities to ensure continuous and secure service for Town operations.

Project Update – March 31, 2026: WiFi at the Corp Yard is fully deployed and unified to Town standards, giving us a single system across all sites for secure guest, and public safety radio traffic. The Boiler Room connection remains on hold as Union Pacific Railroad permitting costs are prohibitive and alternatives are being evaluated. Dark fiber is moving forward pending Optimum's conduit installation between sites. Radio upgrade solutions are being evaluated with Sierra Buttes Communications team.

June 30, 2026: The dedicated fiber and high-availability internet connection between Town Hall and the Corp Yard is fully implemented and tested, with redundant service through AT&T as a backup provider so operations stay online if one connection fails. The Corp Yard wireless network is fully deployed and unified to Town standards, giving us one secure system across all sites for staff, guest, and public safety radio traffic. With this in place, the Town no longer relies on Nevada County's fiber, saving roughly $6,000 per year. Internet service at the Boiler Room has been assumed by our provider, Optimum, which holds the necessary railroad permits, so it no longer requires Town action or tracking.



Invest in Key Infrastructure, Community & Economic Vitality

Goal 1: Information Technology Security and Connectivity

Related Goals:



Target Date: FY 26: Q3

Status: **55% Complete**

Lead: Administrative Services: Information Technology

Supporting: All

Task 1.2 – Implement Content Management System (BOX)

Description: Replacement of outdated file server with Box. This upgrade improves work-from-anywhere functionality, enforces least privilege access, and provides a centralized file hub. It also enables secure external sharing with partner organizations and will eventually reduce our on-premise hardware footprint.

Project Update – March 31, 2026: The Business Systems Analyst has completed the first full file migration with the Engineering team. Staff is working with Box to resolve concerns around date modified retention and duplicate file identification before expanding to additional departments.

June 30, 2026: Migration is underway, moving department by department. A project plan and phased roadmap were delivered to and adopted by Department Heads in July. Three departments are fully moved to Box with their old file locations retired. The rest are scheduled through February 2027, sequenced by complexity, with Police and Finance saved for last. IT meets with each department first to map folders and set a workable timeline. Town-wide training is set for early August, and old file server retirement follows the final migration.



Invest in Key Infrastructure, Community & Economic Vitality

Goal 1: Information Technology Security and Connectivity

Related Goals:



Task 1.3 – Server Infrastructure Modernization

Target Date: FY 27: Q1

Status: **20% Complete**

Lead: Administrative Services: Information Technology

Supporting: All

Description: This project modernizes the server infrastructure that powers public safety operations and many of the Town's core enterprise systems. We are migrating all virtual servers to a current platform, upgrading Windows and SQL Server across the environment, and validating each system before returning it to production. The end result is faster, more secure infrastructure on fully supported software and a stronger foundation for future technology needs.

Project Update – June 30, 2026: Server and storage hardware is specified and moving to purchase through NASPO cooperative pricing, with final quotes being confirmed after industry-wide component shortages. Once it arrives, IT will build the new environment, migrate all systems, and validate each before production. Target remains FY27 Q1.



Invest in Key Infrastructure, Community & Economic Vitality

Goal 2: Facilities Improvements & Energy Efficiencies

Related Goals:





Target Date: Start: Summer 2026

Completion: Winter 2028

Status: **5% Complete**

Lead: Public Works: Engineering & Transportation

Supporting:

Task 2.1 – Public Service Center – Transit Facility Expansion (C2404)

Description: This Project would complete one of the final phases of the Public Services Center and provide for dedicated Transit maintenance and storage space for existing transit operations as well as for future transit expansion as outlined in the "2024 Short Range Transit Development Plan" recently approved by the Town as well as the Nevada County Transportation Commission.

Project Update – March 31, 2026: Staff is working with Acumen to develop cost estimates, which are needed for grant applications. An RFP for Design is expected to be issued in late 2026. Staff is currently applying for grant funding through the TIRCP program, as this project does not currently have sufficient funding for construction.

June 30, 2026: Staff submitted Cycle 8 Transit Intercity Rail Capital Program grant in the amount of approx. $11,905,000 to fully fund the estimated construction of this project. Grant award announcements are anticipated to be released by that in September 2026. With Mobility Hub Phase 2B bid advertisement complete, Staff will look to transition to the development the RFP for both design and environmental with the goal of advertising the RFP in Quater 2 of FY2627.



Invest in Key Infrastructure, Community & Economic Vitality

Goal 2: Facilities Improvements & Energy Efficiencies

Related Goals:





Task 2.2 – EV Charging Infrastructure Master Plan (C2407)

Description: This project develops a Town Facility Electric Vehicle Charging Master Plan to evaluate a strategy for electric vehicle charging infrastructure (location, amount, pricing structure, electrical service needs, general specifications, etc.) for the Town Fleet and Town employees at Town Hall and the Public Service Center. The planning phase will assess the future full EV infrastructure buildout and electrical infrastructure needs at all locations.

Project Update – March 31, 2026: Staff anticipates complete MuniEV Plan report presented to Council in August 2026.

June 30, 2026: MuniEV Plan report complete and agendized on the Council agenda for August 11, 2026.

Target Date: Start: Spring 2025

Completion: Winter 2027

Status: **99% Complete**

Lead: Public Works: Engineering

Supporting:



Invest in Key Infrastructure, Community & Economic Vitality

Goal 2: Facilities Improvements & Energy Efficiencies

Related Goals:





Target Date: 2026

Status: **40% Complete**

Lead: Police & Administrative Services: Information Technology

Supporting:

Task 2.3 – Police Report Management System

Description: Replace PD's Report Management System. Our current vendor (since inception in 2001) has not been able to stay current or provide efficient workflows for police criminal reporting. A new California based system will be compliant with state and federal reporting requirements and will provide accurate tracking of staff time and officer activities.

Project Update – March 31, 2026: Contract signed and waiting for Nevada County Sheriff's Office to start implementation. Anticipated to begin implementation in the next few months.

June 30, 2026: The Police Department is working with Nevada County to implement the new RIMS Records Management System. Data migration is anticipated to be completed by January 2027, with full system implementation expected by June 2027.

✓ **Task 2.4 – Police Radio Upgrade**

Target Date: Fall 2025

Status: **Completed**



Lead: Police

Supporting: Administrative Services: Information Technology

Description: Police Radio upgrade funding provided by GF, COPS grant, and Federal earmark funds. Ongoing project from last year, which resulted in the purchase of handheld and portable radios for TPD. Continued partnership with NCSO and CalOES to develop digital infrastructure to standardize radio communications.

Project Update – September 30, 2025: All PD radios, both handheld and in-vehicle have been upgraded and replaced. Staff is working with Nevada County and the State of California to implement CRIS (California Radio Interoperable System). Target date to go-live has been pushed until spring 2026 due to infrastructure improvements to the Nevada County Regional Dispatch Center.



Invest in Key Infrastructure, Community & Economic Vitality

Goal 2: Facilities Improvements & Energy Efficiencies

Related Goals:





Target Date: Summer 2026

Status: **50% Complete**

Lead: Police

Supporting: Public Works: Engineering & Facilities

Task 2.5 – Town Hall Security Gate Project

Description: This project is in partnership with the Airport District to secure property lines, PD parking lot, and charging infrastructure for town vehicle fleet. The town's insurance provider has designated 1/2 funding cost for this project.

Project Update – March 31, 2026: RFP submitted for internal review prior to being posted. Construction is targeted for mid-summer 2026.

June 30, 2026: Project has shifted to perimeter along the property line and no access gate for cost savings. Fencing RFP was posted 7/14 and closes 7/31. Anticipated construction in fall 2026.



Target Date: Phase 1 Start – Spring/Fall 2027

Construction: Summer 2028

Status:

Lead: Public Works: Engineering & Facilities

Supporting:

Task 2.6 – Electric Vehicle Charging Infrastructure Implementation (C2509)

Description: This project is an implementation of infrastructure projects identified within the master planning efforts of the C2407 Electric Vehicle Charging Infrastructure Master Plan (MuniEV Plan).

Project Update – June 30, 2026: MuniEV Plan report complete and agendized on the Council agenda for August 11, 2026. Phase 1 infrastructure implementation planning efforts should start in spring 2027.



Invest in Key Infrastructure, Community & Economic Vitality

Goal 3: Community Serving Infrastructure: Roadway, Parking & Intersection Improvements

Related Goals:






Task 3.1 – West River Street Parking Lot, Street Realignment and Frontage Improvements (C2507)

Description: Design and construct a parking lot on the north side of West River Street between the Truckee Tire/Flyer's building and the UPRR right-of-way. Project also includes realigning a portion of West River Street to accommodate frontage improvements along the West River Street site property.

Project Update – March 31, 2026: Design contract with Acumen Engineering approved by Council on April 28, 2026. Plan to commence design in summer 2026, ahead of previously anticipated winter 2026 timing. Anticipated 2027 or 2028 construction start date (depending on Engineering staff capacity).

June 30, 2026: Design contract has been executed and design has been started.

Target Date: Start: Summer 2026

Completion: Spring 2028

Status: **40% - Final Design Starting Summer 2026**

Lead: Public Works: Engineering



Invest in Key Infrastructure, Community & Economic Vitality

Goal 3: Community Serving Infrastructure: Roadway, Parking & Intersection Improvements

Related Goals:






Task 3.2 – Reimagine Bridge Street (C1805)

Description: Evaluation, design and construction of improvements to the Bridge Street/Donner Pass Road and Bridge Street/West River Street intersections. Improvements are anticipated to include traffic signals, sidewalks, crosswalks, pre-emption infrastructure, utility undergrounding, and railroad gates. Project goals consider traffic capacity, pedestrian/bicycle facilities, safety, esthetics, and ability to implement a Union Pacific Railroad "Quiet Zone".

Project Update – March 31, 2026: Engineering staff is working with UPRR on various project aspects. Anticipated to bid project in fall/winter 2026 with an anticipated construction start of spring 2027.

June 30, 2026: Design has been accepted/approved by UPRR. Waiting on UPRR contract and easements required for construction.

Target Date: Underway

Completion: Spring 2028

Status: **Total Project 50% Complete. Plans: 100% Complete and accepted by UPRR. In Certification process.**

Lead: Public Works: Engineering

Supporting:



Invest in Key Infrastructure, Community & Economic Vitality

Goal 3: Community Serving Infrastructure: Roadway, Parking & Intersection Improvements

Related Goals:






Task 3.3 – 2026 Guardrail Replacement Project

Target Date: Start: Fall 2025

Completion: Fall 2027

Status: **50% Complete**

Lead: Public Works: Engineering

Supporting:

Description: Replace guardrails at various locations around Town. HSIP grant funded.

Project Update – March 31, 2026: Town received a grant funding allocation letter from the federal granting agency. The project will be advertised for construction in May 2026 with contract award planned for June 2026, and construction planned for July - September 2026.

June 30, 2026: Guardrail construction underway and estimated to be complete in August 2026.

Task 3.4 – 2026 Bridge Maintenance Project (C2603)

Target Date: Start: Fall 2025

Completion: Fall 2027

Status: **25% Complete**

Lead: Public Works: Engineering

Supporting:

Description: Repair various bridges around Town based on bridge inspection reports. (Community serving infrastructure.)

Project Update – December 31, 2025: Draft construction documents are being prepared by Engineering staff. Environmental permits are in the process of being applied for. Plan to bid project for construction late summer/fall 2026.

March 31, 2026: Construction is being moved to 2027. Staff identified that the Summit Creek bridge requires extensive repair beyond what was initially recommended in the inspection report. Design and permitting pushes the project to 2027. In the interest of efficiency, the other maintenance items are also being pushed to 2027 so that all bridge maintenance tasks can be completed as part of one construction project rather than multiple projects across multiple years.



Invest in Key Infrastructure, Community & Economic Vitality

Goal 3: Community Serving Infrastructure: Roadway, Parking & Intersection Improvements

Related Goals:






✓ **Task 3.5 – Donner Lake Transportation Strategy and Improvements**

Description: Strategic consideration of community concerns along Donner Pass Road at Donner Lake, including vehicle speeds, bicycle and pedestrian safety, and protection of Donner Lake.

Target Date: Start: Summer 2025

Completion: Fall 2026

COMPLETED

Status: **100% Complete**

Lead: Public Works: Engineering

Supporting:

Project Update – March 31, 2026: Boulders have been installed by Public Works along the roadside shoulders where parking cannot occur without impacting the bike lane or potentially causing erosion into Donner Lake. Additional signage describing the minimum $150 fine for parking in bike lanes has been installed. Council approved Speed Limit Reduction Ordinance (4/7 and 4/28) with 30MPH sign implementation by the end of May. Lane narrowing to 10' and buffered bike lanes will be installed by the end of June after repaving of a portion of Donner Pass Road.

June 30, 2026: All anticipated 2026 improvements have been installed. Engineering and Police will continue to monitor the improvements throughout the summer of 2026.



Invest in Key Infrastructure, Community & Economic Vitality

Goal 3: Community Serving Infrastructure: Roadway, Parking & Intersection Improvements

Related Goals:






Task 3.6 – Pavement Maintenance Program Update

Description: Update to the Town's 2018 Pavement Maintenance Program strategic document, which informs the Annual Paving and Drainage Project, Trail Pavement Maintenance Projects, and Recessed Striping Projects for 5-7 years.

Project Update – March 31, 2026: Staff continues to work on updated the Program utilizing recent construction project bid information and forecasting of budgetary constraints. Anticipated adoption by Council in August 2026.

June 30, 2026: Staff anticipates presenting the PMP update to Council at the end of 2026 or early 2027.

Target Date: Start: Fall 2024

Completion: Summer 2026

Status: **80% Complete**

Lead: Public Works: Engineering

Supporting:



Task 3.7 – West Reed Avenue

Description: Construct drainage and roadway improvements to West Reed Avenue as part of the 2026 Paving and Drainage Project, C2602.

Project Update – June 30, 2026: Town staff field work and project scope of work development has occurred. Coordination with construction contractor for cost proposal and with Lahontan for permits are currently underway. Expected construction to commence in September 2026 and finish construction in October 2026.

Target Date: Start: June 2026

Completion: October 2026

Status: **10% Complete**

Lead: Public Works: Engineering

Supporting:



Invest in Key Infrastructure, Community & Economic Vitality

Goal 4: Active Transportation Improvements: Sidewalks, Trails, Bikeways, etc.

Related Goals:






✓ **Task 4.1 – Riverview Sports Park Trail Connection (C2318)**

Description: This will construct a new Class I trail connection through the Riverview Sports Park to connect the Joerger Drive Trail with the Legacy Trail. Project also includes a maintenance asphalt overlay of the existing Legacy Trail spur to the Sports Park.

Project Update – September 30, 2025: NOC to Council on 11/24. Project complete except one solar-powered pedestrian trail light anticipated to be installed before the end of November.

Target Date: Construction Summer 2025

Status: **Completed**

COMPLETED

Lead: Public Works: Engineering

Supporting:

Task 4.2 – Tahoe Donner Trail Project (C2417)

Description: This task includes supporting the Tahoe Donner Association in developing and construction of a 4.5-mile paved trail from the Trout Creek trailhead, through the subdivision, terminating at the Tahoe Donner Adventure Center.

Project Update – March 31, 2026: Design RFP published by the Tahoe Donner Association, waiting for responses.

Target Date: Start: Spring 2025

Completion: Spring 2029

Status: **10% Complete**

Lead: Public Works: Engineering

Supporting:

June 30, 2026: Design consultant, Wood Rogers, Inc. selected by Tahoe Donner Association. Reimbursement agreement planned to be presented to Council on August 11, 2026. Planning and design efforts anticipated to start in August 2026 and be complete in March 2027.



Invest in Key Infrastructure, Community & Economic Vitality

Goal 4: Active Transportation Improvements: Sidewalks, Trails, Bikeways, etc.

Related Goals:






✓ **Task 4.3 – Downtown Railroad Pedestrian Crossing (C2106)**

Description: Evaluation, design and construction of improvements to the Bridge Street/Donner Pass Road and Bridge Street/West River Street intersections. Improvements are anticipated to include traffic signals, sidewalks, crosswalks, pre-emption infrastructure, utility undergrounding, and railroad gates.

Target Date: Underway

Completion: Summer 2026

Status: **100% Complete (Feasibility)**

Lead: Public Works: Engineering & Transportation

Supporting:

COMPLETED

Project Update – December 31, 2025: Administrative Draft, Public Draft, and Final Public Draft complete with comments from Technical Advisory Committee and Community Review Committee incorporated, as applicable. Final Report scheduled for Council consideration of acceptance in January 2026. Grant expires in April 2026 and all deliverables schedule to be complete ahead of schedule and under budget. Future project development activities anticipated to be paused and focus shift to update Active Transportation Plan

March 31, 2026: Feasibility Study complete. Future project development activities anticipated to be considered following the completion of the Active Transportation Plan (ATP).



Invest in Key Infrastructure, Community & Economic Vitality

Goal 4: Active Transportation Improvements: Sidewalks, Trails, Bikeways, etc.

Related Goals:






Target Date: Start: Spring 2026

Completion: Spring 2028

Status: **10% Complete**

Lead: Public Works: Engineering & Transportation

Task 4.4 – Active Transportation Plan Update (C2320)

Description: The Town of Truckee will develop a comprehensive Active Transportation Plan (ATP) to build upon the Truckee Trails and Bikeways Master Plan (2015), with the goal of integrating all modes of active transportation and addressing a broader range of policy considerations to improve accessibility, connectivity, safety, and mobility throughout the community.

Project Update – March 31, 2026: RFP scheduled to be issued by May 1st with Proposals due May 29th and anticipated contract award June 23, 2026.

June 30, 2026: RFP was issued on May 1st. Town received 8 proposals and identified GFT as the preferred consultant. Contract was awarded to GFT on June 23. Data Collection and Public Outreach is anticipated to begin in late July/early August following contract execution.



Task 4.5 – Crosswalk and Curb Ramps on Church Street Near Old Lumberyard

Description: Construction of crosswalk improvements at the intersection of Church Street/Roundahouse Way in the Railyard to support a direct pedestrian path of travel from public parking areas to adjacent land uses.

Project Update – June 30, 2026: Town staff is currently soliciting informal bids for construction of the crosswalk in fall 2026.

Target Date: Start: Spring 2026

Completion: Fall 2026

Status: **10% Complete**

Lead: Public Works: Engineering

Supporting:



Invest in Key Infrastructure, Community & Economic Vitality

Goal 4: Active Transportation Improvements: Sidewalks, Trails, Bikeways, etc.

Related Goals:






Task 4.6 – Interstate 80 (Exit 184)/Donner Pass Road Crosswalk Improvements (Caltrans), C2714

Target Date: Start: Spring 2026

Completion: Fall 2027

Status: **10% Complete**

Lead: Public Works: Engineering

Supporting:

Description: Construction of crosswalk, sidewalk, and intersection improvements at the intersection of Interstate 80 (Exit 184) and Donner Pass Road. This is a Caltrans-led project that initiates Town coordination to inform the overall intersection improvement design with funding to assist construction of the intersection improvements and sidewalk connections beyond the Caltrans right-of-way.

Project Update – June 30, 2026: In July 2026, Town staff participated in the Caltrans Project Kick-Off meeting with four Caltrans staff. Caltrans is beginning work on the design with a plan to have a follow up meeting with the Town on the initial project design in October. Final design and project documents would be completed in the months following that, preparing for bidding the work in early 2027. Caltrans indicated that with their currently proposed project schedule, they are still on track for construction in Summer 2027.



Invest in Key Infrastructure, Community & Economic Vitality

Goal 5: Engineering Policy Implementation & Development Support

Related Goals:





✓ **Task 5.1 – Public Improvement and Engineering Standards (PIES) Update**

Description: Update the existing Public Improvement and Engineering Standards (May 2003) to reflect current (2025) Engineering expectations for improvements throughout town.

Project Update – September 30, 2025: Adoption planned for 11/24 after rescheduling from 10/28 meeting, to finalize coordination with CATT/TTEA.

December 31, 2025: Adopted. Annual updates are anticipated.

Target Date: Fall 2025

Status: **Completed**

COMPLETED

Lead: Public Works: Engineering

Supporting:



Invest in Key Infrastructure, Community & Economic Vitality

Goal 5: Engineering Policy Implementation & Development Support





Task 5.2 – Support Development of the New Truckee Library Facility (C2110)

Description: ***2040 General Plan Community Character Element Action Item CC-6.E -*** *The* Town provides both in-kind and financial support to assist with planning for a new expanded Truckee Library location. The library will be operated as part of the Nevada County Community Library through a Joint Powers Authority (JPA) that includes representation from the Town of Truckee and Nevada and Placer Counties.

Project Update – March 31, 2026: Staff continues to work with project partners with a goal of bidding the project for construction in 2027. Phase 2 design awarded to JKAE and design efforts are underway, which will continue through summer 2026.

Target Date: Underway

Completion: Spring 2029

Status: **20% Complete**

Lead: Public Works: Engineering

Supporting: Town Manager, Neighborhood Services, Planning

June 30, 2026: Staff continues to work with project partners with a goal of bidding the project for construction in 2027. A value engineering process is underway to identify potential cost saving strategies to incorporate into the design.

Task 5.3 – Townwide Crosswalk Implementation Policy

Description: Evaluate, with the intent to establish, a townwide policy regarding implementation of crosswalk improvements at various types of pedestrian crossings of roadways and driveways throughout Truckee.

Project Update – September 30, 2025: Preliminary staff discussions in progress. Plan to start working on this in early 2026, potentially in alignment with the ATP update.

Target Date: Start: Fall 2025

Completion: Fall 2027

Status: **5% Complete**

Lead: Public Works: Engineering

December 31, 2025: Incorporated into Active Transportation Plan Update (C2320) for alignment on planning efforts directly related. ATP planned to commence in the first half of 2026.



Invest in Key Infrastructure, Community & Economic Vitality

Goal 5: Engineering Policy Implementation & Development Support

Related Goals:





✓ **Task 5.4 – Road Maintenance Sales Tax Polling**

Description: Conduct community polling for the potential renewal of Measure V, the Town's 1/2 percent sales tax dedicated to road maintenance.

Target Date: Start: Summer 2025

Completion: Winter 2026

Status: **100% Complete**

Lead: Public Works: Engineering & Transportation

Supporting: Town Manager

Project Update – December 31, 2025: Public Opinion Surveys complete in December 2026 with results scheduled to be presented to Council and public in January 2026. Placement of measure renewal on the June 2026 Primary elections will be reviewed by Council in February 2026.

March 31, 2026: All required ballot information and support actions and documentation submitted to County in advance of County and State imposed deadlines. Additionally, Measure was assigned "Measure K" identifier for June 2, 2026, ballot. Voter guides have been distributed by County.



Invest in Key Infrastructure, Community & Economic Vitality

Goal 5: Engineering Policy Implementation & Development Support

Related Goals:





✓ **Task 5.5 – Town Surveyor Request for Proposal**

Description: Conduct a Request For Proposals (RFP) process to obtain Town Surveyor services from a consultant, which supports both Engineering and Planning development projects.

Project Update – March 31, 2026: RFQ Published. Waiting for responses. Award planned for June 2026.

June 30, 2026: Lumos was selected for new on-call contract and contract was awarded June 23.

Target Date: Start: Spring 2026

Completion: Fall 2026

COMPLETED

Status: **100% Complete**

Lead: Public Works: Engineering & Transportation

Task 5.6 – Town Traffic Consultant Request for Qualifications

Description: Conduct a Request For Qualifications (RFQ) process to obtain Traffic Consultant services from a list of consultants, which supports both Engineering and Planning development projects.

Project Update – March 31, 2026: RFQ first draft complete.

June 30, 2026: Staff proposes to delay this item to late winter 26/27 due to staff capacity.

Target Date: Winter 2026/27 ~~Start: Spring 2026~~

DELAYED

Status: **10% Complete**

Lead: Public Works: Engineering & Transportation



Invest in Key Infrastructure, Community & Economic Vitality

Goal 5: Engineering Policy Implementation & Development Support

Related Goals:





Task 5.7 – Form Underground Utility District along Brockway Rd

Description: Form a Underground Utiltiy District to support the Truckee Library project utility undergrounding project as well as future improvement projects.

Project Update – March 31, 2026: RFQ first draft complete.

June 30, 2026: Initiation expected at the end of 2026.

Target Date: Winter 2026

Completion: Spring 2027

Status:

Lead: Public Works: Engineering

Supporting:



Invest in Key Infrastructure, Community & Economic Vitality

Goal 6: Environmental Restoration

Related Goals:






Task 6.1 – Trout Creek Restoration – Reach 1, Phase 2 (C1704)

Target Date: Underway

Completion: Spring 2029

Status: **50% - Total Project.**
65% - Plans and estimates Complete.
Project on Pause

Lead: Public Works: Engineering

Description: Plans, specifications and estimates (PS&E), permitting, construction, and monitoring of the Reach 1, Phase 2 portion of project (approximately 500 feet, including School Street and Jibboom Street bridges and area adjacent to Truckee Donner Recreation and Parks District Community Arts Center).

Project Update – March 31, 2026: 65% plans and cost estimates complete. As part of FY26/27 budget process, staff recommends pausing project design efforts, continuing to pursue grant funds for construction, and providing funding for right-of-way acquisition.

June 30, 2026: In July 2026, Town staff applied for a Bridge Improvement Program grant to support continued development of this project. Anticipated award decisions in Q4 2026.

Task 6.2 – Donner Lake Bank restoration (C2314)

Target Date: Underway

Completion: Winter 2027

Status: **50% Complete**

Lead: Public Works: Engineering

Supporting

Description: Restore and stabilize various portions of the banks of Donner Lake along the south side of Donner Pass Road.

Project Update – March 31, 2026: Town provided comment on draft technical memorandum.

June 30, 2026: 30% concept designs for the top priority sites are anticipated to be received by the Town and Truckee Donner Recreation and Parks Department by the end of July, with revisions occurring in September after comments are received. Likely construction would be in 2028.



Invest in Key Infrastructure, Community & Economic Vitality

Goal 7: Transit & Transportation Related Services

Related Goals:






Target Date: Start: Spring 2025

Completion: Spring 2027

Status: Completed

Lead: Public Works: Transportation

Supporting:

✓ **Task 7.1 – Truckee Vanpool Pilot Program (C2510)**

Description: The Vanpool Pilot Program increases the vanpool subsidy available to commuters through the existing Regional Transportation Commission of Washoe County (RTC Washoe) Smart Trips program for up to 18 vanpools for 12 months each. The Town has been awarded a total of $174,720 in Carbon Reduction Program funds for FY 24/25 through FY 26/27 through the State of California to increase the subsidy already provided by RTC Washoe.

Project Update – March 31, 2026: Currently, there are two vanpool groups in the program receiving the subsidy. Staff is hosting a Lunch and Learn on May 6th, where the representative from Commute with Enterprise will be providing more information on the program. We advertised lunch and learn through Town website, social media, as well as through the Chamber and TDMA.

June 30, 2026: A third vanpool group joined the program in June. Staff continues to work with Commute with Enterprise, to help identify employers and to develop marketing/informational materials for the public.





Invest in Key Infrastructure, Community & Economic Vitality

Goal 7: Transit & Transportation Related Services

Related Goals:






Task 7.2 – Parking District Infrastructure (C2016)

Description: As part of the ongoing efforts to maintain and enhance the district infrastructure, staff is implementing action items from the 2019 Parking Action Plan. The Parking District pay stations have been upgraded, and some inventory has been reduced and replaced with signage to encourage the use of various alternative payment options. In line with efforts to continue to enhance operational efficiency and accommodate the growing district, the Parking District plans to acquire a mobile license plate reader (ALPR) in FY 25/26. This technology will streamline parking enforcement efforts and improve overall program efficiency, contributing to a seamless parking experience for residents and visitors alike. The ALPR will also allow for convenient data collection and analysis related to parking turnover, occupancy rates, and other useful information for the District.

Target Date: Start: Spring 2025

Completion: Spring 2030

Status: **On-Going**

Lead: Public Safety: Parking & Public Works: Transportation

Project Update – March 31, 2026: Staff has received quotes for a mobile automated license plate reader (LPR) and will be requesting authorization for purchase in late May with anticipated implementation by July 1. Staff has been informally notified that Flowbird may be getting acquired by ParkMobile this would result in changes to parking app and will most likely require new signage and an outreach plan to communicate this change to the public.

June 30, 2026: Purchase of an LPR was approved in May. Staff is working with vendor to get an updated quote/purchase order and service contract in place. As of June 30, staff is still waiting on vendor.



Invest in Key Infrastructure, Community & Economic Vitality

Goal 7: Transit & Transportation Related Services

Related Goals:






Task 7.3 – Truckee Railyard Mobility Hub – Phase 2B (C2508)

Description: Phase 2B of the Truckee Railyard Mobility Hub will serve as a community mobility hub and provide safer and more convenient access to local and regional transit services and the regional bicycle and pedestrian network, reduce traffic congestion and accommodate planned increased transit services for both the Town and Placer County. This project will include a climate-controlled transit center structure as well as final streetscape amenities. Phase 2B will also provide public common areas complemented by public art as well as historical, cultural, and environmental educational and interpretative opportunities.

Target Date: Start: Underway

Completion: Spring 2027

Status: **100% Design Complete**

Lead: Public Works: Engineering & Transportation

Project Update – March 31, 2026: Final Design is expected to be complete by May following final plan review and staff requested design modifications. Staff will be requesting a new contract with JKAE for Bid Support and Construction Administration following design completion which will close out that contract. Contract award expected to be brought to Council at the first meeting in August and construction commencing shortly thereafter and continue into the 2027 construction season. Town received approval of construction funding allocation from California Transportation Commission on March 26th.

June 30, 2026: Anticipated construction contract award at August 11, 2026 Council meeting with construction commencement to follow soon after. Anticipated project completion in summer 2027.



Invest in Key Infrastructure, Community & Economic Vitality

Goal 8: Economic Vitality

Related Goals:






Task 8.1 – Economic Development Strategic Plan

Target Date: December 2026

Status: **10% Complete**

Lead: Economic Vitality

Supporting: Assistant Town Manager

Description: ***General Plan Action EC-1.B:*** *Update economic development strategic plan by 2025 to study current economic data and trends in Truckee and craft specific policies and programs to address the town's current economic needs.*

Project Update March 31, 2026: RFP for a consultant to support the Economic Vitality Strategic Plan was issued 3/13/26 with proposals due 4/27/26.

June 30, 2026: Consultant contracted, kickoff meeting held, work commencing.

✓ Task 8.2 – Downtown Welcome Center Update

Target Date: June 2026

Status: **Complete**

Lead: Economic Vitality

Supporting: Assistant Town Manager

Description: Planning and implementation of future visitor and transit information services downtown, including long-term funding strategy and opportunities provided upon completion of Railyard Transit Center.

Project Update – March 31, 2026: Chamber welcome center committee and Chamber staff continue to work toward ongoing updates, including coordination with Amtrak.

June 30, 2026: The update of the welcome center is complete including design updates, the main depot door being restored as the entrance, technology upgrades including digital information kiosks and branding updates. Chamber staff will contintue to pursue updates including coordination with Amtrak and changes impacted by the completion of the Railyard Mobility Hub.



Invest in Key Infrastructure, Community & Economic Vitality

Goal 8: Economic Vitality

Related Goals:






✓ **Task 8.3 – Chamber of Commerce Contract Renewal**

Target Date: June 2026

Status: **100% Complete**

Lead: Economic Vitality

Supporting: Assistant Town Manager

Description: The Town's contract with the Truckee Chamber of Commerce ends 6/30/26, staff will work to renew the contract and review the deliverables and terms.

Project Update – December 31, 2025: First meeting has occurred with Chamber board, staff and Council representatives. Work will continue in early 2026 with plans to complete before budget is adopted.

March 31, 2026: Chamber board, staff and Council representatives worked collaboratively toward a new contract. The new contract was approved by Town Council 3/24/2026.

Task 8.4 – Business Navigator Software Implementation

Target Date: June 2026

Status: **10% Complete**

Lead: Economic Vitality

Supporting: Assistant Town Manager

Description: OpenCounter software will be overhauled with more robust and accurate information to allow businesses looking to move or expand within Truckee to access reliable and accurate land use and permit information online before speaking with a planner.

Project Update – September 30, 2025: Staff have experienced significant barriers while working with the software vendor to update information. Potential alternative solutions are being explored.

December 31, 2025: After coordinating with Planning Division, Open Counter has been notified that we do not plan to renew our contract due to the significant barriers to implementing their software. Internal options to deliver a similar experience for the public are being explored.



Invest in Key Infrastructure, Community & Economic Vitality

Goal 8: Economic Vitality

Related Goals:






✓ **Task 8.5 – Complete Bi-Annual Performance Review of the Short-Term Rental (STR) Program**

Target Date: Summer 2025

Status: **Completed**

COMPLETED

Lead: Neighborhood Services – Short-Term Rentals

Supporting:

Description: Town Council has requested that the STR program provide a bi-annual performance review update to Town Council to assess how the STR ordinance is working. The bi-annual report will include data reporting and analysis regarding the number and use of STRs, complaints received and citations.

Project Update – September 30, 2025: Transition from bi-annual review and discussion item to Town Council to release of the STR Division Data Report. The report includes data on the make-up and use of the Town's current STR inventory and provides a comparison of data from year end 2021, 2022, 2023, 2024 and in 2025 up until June 30, 2025, 2025. Report includes data on registered STR's, hosted rentals, workforce housing, waitlist applications, TOT, and STR compliance. The report is set to be released by 11/14/25 to the public and will also be shared directly with the Town Council and VTT.

2025 Short-Term Rental Division Data Report: Microsoft Word - 2025 STR Division Data Report



Invest in Key Infrastructure, Community & Economic Vitality

Goal 8: Economic Vitality

Related Goals:






Task 8.6 – Complete Potential Minor Amendment to the Short-Term Rental Ordinance

Description: This task is a placeholder for potential minor amendments to the STR ordinance, if Town Council identifies areas of the ordinance that warrant minor modification during the bi-annual performance review. Note: If Council directs staff to undertake major policy changes to the STR ordinance or to lead a stakeholder process, additional workplan modifications will be required to accommodate this level of work.

Target Date: Winter 2025/26

Status: **30% Complete**

Lead: Neighborhood Services – Short-Term Rentals

Supporting:

Project Update – March 31, 2026: On February 10, 2026, Town Council meeting, Town Council approved Visit Truckee Tahoe's (VTT) annual report and upon the request of VTT Town Council approved adding short-term rental (STR) optimization to the Town's work plan. Since that meeting VTT has presented to Town staff their ideas for STR permit optimization. Town staff are currently reviewing VTT's optimization ideas, are completing follow-up research, and then will meet again with VTT at the beginning of May to continue dialogue. Town staff is tentatively set the bring the STR permit optimization options to Town Council in August 2026.

June 30, 2026: STR Division staff and VTT met in May to go over STR permit optimization next steps. Collaboratively the STR Division and VTT worked on and sent out STR Optimization survey's in the beginning of July to both existing STR registration certificate holders and waitlist applicants to get a pulse on how certificates are being utilized, what factors influence rental activity, and applicants experience of being on the waitlist. The survey closes on July 31, 2026. VTT is working on repackaging their recommendations for STR permit optimization ideas with the hopes of supplying a formal response at the end of July or beginning of August. Town staff is tentatively set the bring the STR permit optimization options to Town Council in September 2026.



Invest in Key Infrastructure, Community & Economic Vitality

Goal 8: Economic Vitality

Related Goals:






Task 8.7 – Implement Transient Occupancy Tax (TOT) Hotel Auditing Process with Contracted Consultant, Avenue Insights, Inc.

Description: Contracted with consultant to audit books of 5-7 hotels each year to ensure proper reporting of taxable revenues. In collaboration with consultants, create process for auditing program and complete first round of hotel audits.

Project Update – March 31, 2026: Compliance review of the first group of hotels is almost complete; 6 of 7 audits have been closed out with minimal finding.

June 30, 2026: Completed first round (7 hotels) of compliance review audits. There are two more rounds to complete.

Target Date: Summer 2026

Status: **50% Complete**

Lead: Neighborhood Services – Short-Term Rentals

Supporting:



Invest in Key Infrastructure, Community & Economic Vitality

Goal 8: Economic Vitality

Related Goals:






✓ **Task 8.8 – Work collaboratively with the Truckee Fire Protection District to streamline the STR Fire Safety Inspection process.**

Target Date: Winter 2025/2

Status: **100% Complete**

COMPLETED

Lead: Neighborhood Services – Short-Term Rentals

Supporting: Assistant Town Manager

Description: Collaborate with Truckee Fire Protection District to improve on current process for completion and tracking of the STR Fire Safety Inspections and transition fire inspect fee collection from the Town to TFPD.

Project Update – December 31, 2025: Contract amendment with the TFPD executed, and TFPD taking in the STR fire safety inspection fee as of January 1, 2026. Town staff on track to issue fire fee refunds in Q1 2026 to STR properties and pay the TFPD monies left in the fire fee retention account by June 30, 2026.

March 31, 2026: The STR fire safety inspection fee has been taken in directly and successfully by the TFPD since January 1, 2026. Town staff issued fire fee refunds in Q1 2026 to STR properties and the TFPD was paid the monies left in the fire fee retention account. The TFPD has hired additional inspectors to assist with STR fire safety inspections and the Town and the TFPD continue to have open communication and collaboration regarding scheduling and completion of the STR inspections.



Invest in Key Infrastructure, Community & Economic Vitality

Goal 9: River Revitalization

Related Goals:






✓ Task 9.1 – River Revitalization Action Plan

Target Date: June 30, 2026

Status: **Completed**

Lead: Economic Vitality

Supporting: Planning & Town Manager

Description: River Revitalization Steering Committee (R2SC) work will be developed into an action plan to be presented to Town Council for adoption.

Project Update – September 30, 2025: The R3 Playbook was adopted by Truckee Town Council in September 2025.

R3 Playbook: Draft-R3-Playbook-PDF

Task 9.2 – River Revitalization Catalyst Project: 10603 East River Street

Target Date: June 2030

Status: **40% Complete**

Lead: Economic Vitality

Supporting: Planning & Town Manager

Description: A construction office and yard, with 250 feet of Truckee River frontage, along the easter river corridor. Potential for relocation, adaptive reuse, beautification of river health restoration and floodplain restoration. Long-term strategic visioning catalyst site with support including envisioning best and highest use, receiver site identification and land use planning.

Project Update – March 31, 2026: Catalyst project meetings continue to be held monthly, with progress continuing. Specifics include exploration of options for new uses on the Tanner Construction site.

June 30, 2026: Catalyst project work continues. Meetings were paused over the summer as the property owner pursued collaboration with adjacent property owners.



Invest in Key Infrastructure, Community & Economic Vitality

Goal 9: River Revitalization

Related Goals:






Task 9.3 – River Revitalization Catalyst Project: Old Trestle: 10331 West River Street

Description: A centrally located property and project within the river corridor, adjacent to DEWBEYÚMUWE? park, this catalyst site is envisioned to be a riverfront restaurant. Opportunity for beautification, new commercial space, stormwater improvements, vegetation enhancements, and pedestrian and cyclist-oriented facilities and viewed as short-term catalyst. Support includes serving as a liaison through entitlement and building permit process and communications.

Target Date: Fall 2026

Status: 30% Complete

Lead: Economic Vitality

Supporting: Planning, Community Engagement & Town Manager

Project Update – March 31, 2026: Catalyst project meetings continue to be held monthly, with progress continuing. Specifics include: progression of planning application processing and collaboration of a scope of work for a communications consultant.

June 30, 2026: Catalyst project work continues. The property owner continues to work with planning to address project details. An RFP for a communications consultant, as planned for in the original catalyst project agreement, was issued. Multiple responses were received, and after property owner selection, a consultant is in contract with work planning to occur later this year.



Invest in Key Infrastructure, Community & Economic Vitality

Goal 9: River Revitalization

Related Goals:






Task 9.4 – River Revitalization Catalyst Project: Truckee River Partners LLC: 10885 West River Street

Description: An existing commercial use interested in beautification, adaptive reuse, new commercial space development, potential opportunity for housing and potential improvements for pedestrian and bicycle pathways. A mid-range catalyst site with support expected to include potential lot line adjustments, rezoning, and design support.

Project Update – March 31, 2026: Catalyst project meetings continue to be held monthly, with progress continuing. Specifics include: progress toward planning of revitalization of the Truckee River Partners site.

Target Date: June 2027

Status: **90% Complete**

Lead: Economic Vitality

Supporting: Assistant Town Manager

June 30, 2026: Catalyst project work continues. The consultant work is nearly complete as the approved budget has been depleted. The consultants remaining budget is focused on an appendix to the playbook summarizing the work completed for this project. Staff time for the project remains, and is expected to supplement the property owner's private contract work with the consultant.



Invest in Key Infrastructure, Community & Economic Vitality

Goal 9: River Revitalization

Related Goals:






Task 9.5 – River Revitalization Receiver Site Analysis

Target Date: June 30, 2026

Status: **50% Complete**

Lead: Economic Vitality

Supporting: Planning & Town Manager

Description: R2SC Receiver Site subcommittee will work to identify receiver sites.

Project Update – September 30, 2025: The Receiver Site subcommittee worked to identify potential receiver site opportunities in Truckee. Receiver site work will continue as catalyst site projects inform the next steps.

December 31, 2025: Receiver site analysis is paused at previously identified opportunity sites. Tanner Construction receiver site will begin to specify the details of next steps.

✓ Task 9.6 – DEWBEYÚMUWE? PARK/West River Street Site Redevelopment (C1817)

Target Date: Q1 2026

Status: **100% Complete**



Lead: Public Works: Engineering

Description: Remaining work on the DEWBEYÚMUWE? PARK includes bank stabilizing along the Truckee River and finishing the remainder of the park improvements that started in 2024.

Project Update – December 31, 2026: Complete except for installation of interpretive panels and final closeout of environmental permitting. Both efforts are currently in progress by Town staff and anticipated completion Q1 2026.

March 31, 2026: Project complete.





Invest in Key Infrastructure, Community & Economic Vitality

Goal 9: River Revitalization

Related Goals:






Task 9.7 – R2SC and Action Team Meeting Management

Description: R2SC and Action Team meetings require staff coordination and management.

Project Update – March 31, 2026: R2SC planned to reconvene in late April.

June 30, 2026: R2SC was convened once this year, and is anticipated to convene once more this year to review Catalyst Project details.

Target Date: On-Going

Status: **99% Complete**

Lead: Economic Vitality

Supporting: Assistant Town Manager



Invest in Key Infrastructure, Community & Economic Vitality

Goal 10: Downtown Infrastructure

Related Goals:



✓ **Task 10.1 – Develop Permit Program to Regulate Street Vending**

Description: Create and implement a predictable permit process for street vending.

Project Update – March 31, 2026: Working to finalize a map depicting allowable vending areas in the town and will be posting to the website.

June 30, 2026: Map finalized and complete.

Target Date: Summer 2025

Status: **100% Complete**

COMPLETED

Lead: Community Development: Planning

Supporting:

Task 10.2 – Boulder Placement in Right-of-Way

Description: Discourage food vending was deemed unsafe.

✓ **Project Update – March 31, 2026:** Place boulders at select locations on Brockway Road and Dorchester Drive to discourage food vending in these locations. Boulder placement complete.

Target Date: Summer 2025

Status: **100% Complete**

COMPLETED

Lead: Community Development: Planning

Supporting: