



Date: August 12, 2025

Honorable Mayor and Council Members:

Author and title: Nola Mitchell, Associate Engineer

Title: **C1704 Trout Creek Reach 1, Phase 2 Design Contract Amendment with Waterways**

Jen Callaway, Town Manager

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**Recommended Action:** Authorize the Town Manager to execute a design contract amendment with Waterways Consulting, Inc. in the amount of \$36,260 for additional design services to underground utilities and design curb, gutter, and sidewalks on a portion of Jibboom Street for the Trout Creek Reach 1, Phase 2 Project (C1704).

**Discussion:**

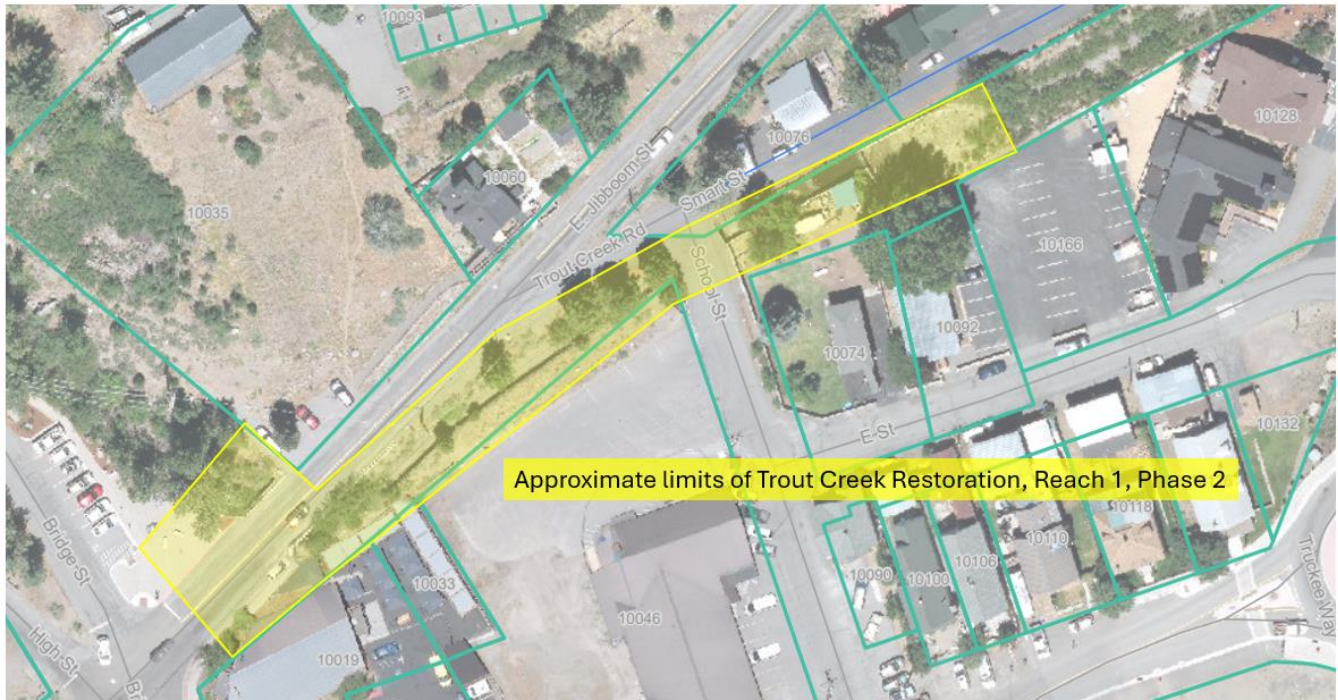
The Trout Creek Reach 1, Phase 2 Project (C1704) (see **Figure 1** below) extends from the Trout Creek pocket park, under Jibboom Street, along the north side of the Truckee Donner Recreation and Park District (TDRPD) Community Arts Center, under School Street and to the limits of the Reach 1, Phase 1 project.

At the January 14, 2025 Town Council meeting, Council authorized the 65% design and hydraulic modeling for the Trout Creek Reach 1, Phase 2 Project (C1704) with Waterways Consulting, Inc. This contract included utility undergrounding along a portion of Church Street and E Street.

As the design has progressed, staff have identified that it would be appropriate to perform utility undergrounding and sidewalk improvements along Jibboom Street from Bridge Street to the east of Trout Creek as a part of this project (**Attachment A**). This ensures that all work associated with the creek restoration also facilitates utility undergrounding and sidewalk construction planned in this area. This work also aligns with Town Council goals that were established when Underground Utility District No. 2 was formed to underground utilities in this portion of Downtown Truckee. The limits of that district are shown in **Attachment A** to this staff report. The additional work would further advance the design of the Jibboom Street Sidewalk Project in this area and ensure that the creek restoration project and sidewalk project are coordinated.

Waterways Consulting, Inc. provided a scope of work and cost estimate (**Attachment B**) to extend utility undergrounding and sidewalk design on the referenced section of Jibboom Street. Staff is recommending Council authorize the Town Manager to execute a design contract amendment with Waterways Consulting, Inc. in the amount of \$36,260 for additional design services for that work. The original Council approved 65% design contract amount was \$198,831.50. In addition, Council previously approved a \$29,825 contingency that staff was authorized to expend for design scope modifications. This amendment of \$36,260 would increase the not to exceed consultant contract amount to \$235,091.50, and the previously approved contingency of \$29,825 would remain for any necessary future amendments to be approved at the staff level. This would result in a new Council approved total expenditure of \$264,916.50.

**Figure 1: Approximate Limits of Reach 1, Phase 2 Restoration Project**



**Priority:**

- |   |  |                                       |
|---|--|---------------------------------------|
| <input type="checkbox"/> Enhanced Communication               | <input checked="" type="checkbox"/> Climate and Greenhouse Gas Reduction | <input type="checkbox"/> Housing      |
| <input checked="" type="checkbox"/> Infrastructure Investment | <input type="checkbox"/> Emergency and Wildfire Preparedness             | <input type="checkbox"/> Core Service |

**Fiscal Impact:**

The total Council authorized amount of \$264,916.50 includes the amendment plus the initial contract and contingency. The Fiscal Year 2025/26 adopted budget contains \$882,000 for design and land acquisition in Fiscal Years 2024/25, 2025/26, and 2026/27 (**Attachment C**), which will fund this design contract amendment of \$36,260. The funding source for the design work is the General Fund and Developer funding acquired as a part of the Lahontan Supplemental Environmental Project settlement agreement.

**Public Communication:** None beyond this staff report and discussions with some of the adjacent property owners. Additional public outreach will occur as a part of the design process.

**Attachments:**

Attachment A – Utility Undergrounding

Attachment B – Waterways Scope of Work and Cost Estimate

Attachment C – Adopted Fiscal Year 2025/26 Budget for CIP C1704, Trout Creek Restoration Reach 1, Phase 2