



PUBLIC ART COMMISSION OF TRUCKEE STAFF REPORT

Date: May 6, 2025

To: Public Art Commission of Truckee

From: Chloe Myers, Engineering Technician and Nola Mitchell, Associate Engineer

Subject: Temporary Art Pilot Program Update

The Public Art Commission of Truckee (PACT) has identified developing a pilot Temporary Art Program at the Railyard Mobility Site as a high priority. Attached is the Temporary Public Art Request for Proposals (RFP) (Attachment 1), which was developed by staff based on feedback provided by the PACT at their April 1, 2025, meeting. The attachments to the RFP include an Artist Agreement focused on temporary art.

Below is a summary of key items included in the updated draft RFP.

- The RFP was rearranged to provide basic information up front and placing additional details (Mobility Hub site information, Railyard Master Plan information, and Railyard Streetscape Plan information) in Attachment A. Also, the survey summary was removed from the RFP and is combined with the survey results in the attachment.
- The RFP is open to various spaces at the Mobility Hub for temporary art installation and not restricted to the southeast corner. This is unchanged from the previous draft and includes the shelters, benches, shade structures, and trellis.
- The southeast corner of the Mobility Hub was intended for art and is approximately 18 ft x 19 ft. Staff removed language specifying possible foundation sizes and added language saying, "The Town of Truckee will be installing sculpture foundation(s) based on the proposals received. One large foundation or several smaller foundations could fit in this area." (RFP pages 3 and 6).
- The budget was increased to pay the artist a lump sum of \$5,000 to display the artwork for 2 years which includes transportation to and from installation location (RFP pages 1, 2, and 7). The work plan budgeted \$40,000 for the temporary art pilot program and staff believes this is adequate to fund the first solicitation, including the foundations.
- In the Timeline/Schedule, the RFP is now released earlier on May 14, 2025, and this gives a longer amount of time until the due date of July 14, 2025 (RFP page 7).

Timeline/Schedule

Request for Proposal Released:	May 14, 2025
Applications Due:	July 14, 2025
PACT Proposal Review and Selection:	August 5, 2025, at 4:00 PM
Artist Contract Executed:	September 9, 2025
Installation completed:	2026
Artwork uninstalled:	Two years from installation

- The application section now recommends a resume/CV and recommends references and makes relevant work submittal optional (RFP page 8).

Staff Recommendation:

That the Commission review the Temporary Art Program Request for Proposals and approve the proposed changes.

Attached:

Attachment 1 - Temporary Public Art Request for Proposals with Attachments A-D