



**Public Art Commission of Truckee Meeting Minutes
April 01, 2025, 4:00 PM**

Town Hall – Administrative Center | 10183 Truckee Airport Road, Truckee, CA

1. Call to Order: Chair Corliss called the meeting to order at 4:02 p.m.

2. Roll Call: Commissioners; Jennifer Standteiner (4:25 p.m.), Molly Moore, Kellie Cutler, Steve Thompson, David Mason, Vice Chair, Carole Sesko, and Chair Troy Corliss

Absent: Commissioner Mason.

Staff Present: Becky Bucar, Assistant Public Works Director; Nola Mitchell, Associate Engineer; and Sarah Ring, Deputy Town Clerk.

3. Public Comment:

Public Comment received from: Kellie Cutler, and Troy Corliss.

4. Presentations

4.1 Staff Updates.

Becky Bucar, Assistant Public Works Director presented the staff updates.

- Library Schematic – there is potential for art within the space.
- PACT Workplan Update was approved by Town Council at the March 25, 2025, meeting.
- Staff is still working with the Town’s Attorney on finalizing the artist agreement for the Church Street roundabout.
- Staff provided an update on the status of the Church Street Roundabout art.
- Youth participation and community representation were high in recent County arts action plan listening sessions. Key themes: need for a performing arts venue and centralized communication for arts events.

5. Consent

It was moved by Vice Chair Sesko, and seconded by Commissioner Thompson, to approve the Consent Calendar with minor correction as follows:

5.1 Minutes for the March 4, 2025, Regular Meeting.

Recommended Action: That the commission approve the minutes.

The Consent Calendar carried with the following vote:

Ayes: Commissioners Cutler, Commissioner Thompson, Commissioner Moore, Vice Chair Sesko, and Chair Corliss.

Noes: None.

Absent: Commissioner Mason, and Commissioner Standteiner.

Abstained: None.

The motion passed 5 - 0.

6. Discussion Items

6.1 Temporary Art Pilot Program Update.

Staff Recommendation: That the commission review the draft Temporary Art Program Request for Proposals and provide direction on staff questions outlined in this staff report, as well as suggested edits.

Nola Mitchell, Associate Engineer, presented from the staff report (on file with town Clerk).

Commission Discussion:

- Truckee Railyard, Mobility Hub location.
 - Foundation work is on hold pending proposals being received from the future temporary art program RFP (Request for Proposals).

Commissioner Standteiner arrived at 4:25 p.m.

- The commission agreed to open the entire identified site at the Truckee Mobility Hub (sculpture pad and adjacent trellis, bus shelters, benches, etc.) to proposals rather than limit to a single sculpture pad.
- Include wording in the artist agreement to say *based on proposals received*, foundations will be designed by the Town of Truckee.
- Artists to receive a flat \$5,000 stipend for the project, inclusive of transportation and installation for two-year display; artist is responsible for transporting the art piece to and from the site.
- If a temporary art piece sells during its two-year display, artist may submit a replacement for approval. Commission of 20% to the Town, pending legal and policy review.
- Extend the RFP window - staff to extend RFP deadline to allow more exposure; aim to publish in May and collect proposals through mid-August.
 - Add language to request the artists' qualifications, resume, references, and previous work.
 - Emerging artists are encouraged to apply.
- Criteria for selection: Emphasis on originality, relevance to site, safety, and family-friendliness. Strong encouragement for emerging and youth artists.
- Define the budget in the RFP as \$5k per artist, up to three artists.
- Keep concise (under 2 pages); supplemental documents (e.g., Rail Yard Plan visuals) may be included as attachments.

Chair Corliss opened the item for public comment.

Seeing none, Chair Corliss closed public comment.

Commission recommendation:

One artist for \$5k (transportation included) opening up the whole site, two years minimum term, with exception to sell under the two-year time frame. Keep the RFP concise; two pages of text – reference attachments should be attached by links.

6.2 Public Art Inventory – Information Request.

Staff Recommendation: That the commission review the artwork inventory and questions in Attachment 1 and provide input or guidance for updating the art inventory.

Commission Discussion:

- Commissioners agreed to assist staff in verifying artist names, installation history, and locations—especially for older or undocumented works. Outreach will include contacting:

- Commission directed to talk to the Truckee-Donner Historical Society for the Victory Eagle monument and unknown murals.
- The Tahoe Truckee Unified School District for works on school campuses.
- Define Inclusion Criteria by Accessibility: The Commission supported categorizing artworks based on public accessibility, rather than excluding indoor or private artworks outright. Proposed categories:
 - Publicly accessible works - town-owned or visible from public space.
 - Semi-accessible works - on private property but visible from sidewalks.
 - Private or indoor works - in businesses or schools; potentially included with clear disclaimers or permission.
- The Commission discussed creating a separate category or tagging system in the inventory for murals and commercial indoor artwork, allowing these works to be acknowledged without misrepresenting access.
- Commissioner Volunteer Follow-Up:
 - Staff will pursue clarifications and approvals as needed (e.g., from the school district).
 - Commissioner Standteiner and Commissioner Moore will assist with research, outreach, and identifying mural details such as the Tap House, and Pianeta mural(s).
- Commissioners agreed that the inventory should serve both as an internal tracking tool and a public-facing engagement resource, encouraging public discovery of Truckee's art assets.

Chair Corliss opened the item for public comment.

Seeing none, Chair Corliss closed public comment.

6.3 Future Agenda Items.

- Art Inventory Update.

7. Commissioner Reports

- Commissioner Cutler - Announced the wall of the second floor of Town Hall is being prepped for a Dark Skies youth art exhibit.
- Commissioner Thompson – Announced the Truckee Chorus concert performance in April at Truckee High School.
- Commissioner Standteiner – Announced the PACT being publicized in the Sierra Sun's Friday paper.
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8. Adjournment: 6:18 p.m.

To the regular meeting of the Public Art Commission of Truckee, May 6, 2025, 4:00 p.m. at Town Hall, 10183 Truckee Airport Road, Truckee, CA.

**Sarah Ring, Deputy Town Clerk
Commission Secretary**