



Truckee Library Joint Powers Authority Minutes

November 20, 2024, 1:00 PM

Town Hall – Administrative Center | 10183 Truckee Airport Road, Truckee, CA and Nevada County - Eric Rood Government Center | 950 Maidu Avenue, Nevada City, CA

1. **Call to Order:** Chair Callaway called the meeting to order at 1:01 p.m.
2. **Roll Call:** Lynn Hudson (virtual) (alternate Board Member in place of Erin Mettler); Vice Chair, Alison Lehman (virtual); and Chair, Jennifer Callaway.

Absent: Board Member Hilary Hobbs

Staff Present:

Town of Truckee: Kelly Carpenter, Town Clerk; Becky Bucar, Assistant Public Works Director; Dan Wilkins, Public Works Director/Town Engineer (virtual).

Nevada County: Mandy Stewart, Administrative Analyst II; Katherine Elliott, County Counsel (virtual); Elise Strickler, Chief Fiscal/Administrative Officer (virtual); Nikki Aringer, Senior Administrative Analyst (virtual); Josh White, Facilities Program Manager (virtual), Elena Gagnie, Assistant Auditor Controller (virtual); Steve Monaghan (virtual) Director, Information and General Services Agency (virtual); Allison Marcus, Intern (virtual).

3. **Pledge of Allegiance:** Deferred.
 4. **Public Comment:** None received.
 5. **Consent Calendar**
- 5.1 **Truckee Library Joint Powers Authority (JPA) Minutes of October 25, 2024 Regular Meeting.**
Recommended Action: That the Board approve the minutes.

Chair Callaway opened for public comment.

Seeing none, Chair Callaway closed public comment.

The Consent Calendar Item 5.2 was moved by Vice Chair Lehman, seconded by Board Member Lehman, and adopted with the following vote:

Ayes: Vice Chair Lehman and Chair Callaway.

Noes: None.

Absent: Board Member Hobbs

Abstained: Board Member Hudson.

The motion passed 2-0, with Board Member Hudson abstaining.

- 5.2 **Joint Powers Authority (JPA) Insurance.**
Recommended Action: That the Board adopt Resolution 2024-08 authorizing the JPA Chief

Financial Officer (CFO) to execute all necessary documents required to enter into the Special Liability Insurance Program (SLIP) policy for the 2024-2025 fiscal year, as outlined in the proposal provided by Alliant Insurance Services, Inc.

Chair Callaway opened for public comment.

Seeing none, Chair Callaway closed public comment.

The Consent Calendar Item 5.2 was moved by Board Member Hudson, seconded by Vice Chair Lehman, and adopted with the following vote:

Ayes: Board Member Hudson, Vice Chair Lehman and Chair Callaway.

Noes: None.

Absent: Board Member Hobbs

Abstained: None.

The motion passed 3-0.

6. Presentations

- 6.1 Becky Bucar, Town of Truckee Assistant Public Works Director, provided an update on the Truckee Donner Public Utility District lease option agreement.**

Chair Callaway opened for public comment.

Seeing none, Chair Callaway closed public comment.

- 6.2 Mandy Stewart, Nevada County Administrative Analyst II, provided an update on upcoming strategy and coordination meeting with Joint Powers Authority consultants.**

Chair Callaway opened for public comment.

Seeing none, Chair Callaway closed public comment.

- 6.3 Kathleen Eagan and April Cole of Friends of the Truckee Library, and Emmett Mehan of CCS Funding, provided the Capital Campaign presentation (presentation on file with the Truckee Town Clerk).**

- \$7,000,000 is a safe estimate of the amount of anticipated donations based on an evaluation of donors who have indicated a willingness to donate or have shown support for the library and have capacity to donate.
 - \$12,000,000 is an aspirational estimate of donations.
- CCS Funding will not be involved in fundraising.
 - Their main objective is to set the Friends of the Library up for success in fundraising.

Chair Callaway opened for public comment.

Seeing none, Chair Callaway closed public comment.

7. Discussion Items

- 7.1 Revenue Measure Consulting Services Contract.**

Recommended Action: That the Board adopt Resolution 2024-09 authorizing the Chair of the Board to execute a contract with TeamCivX for consulting services assessing the feasibility of a revenue measure to fund the construction of a new regional library.

Josh White, Nevada County Facilities Program Manager, and Charles Heath, Team CivX, presented from the staff report (presentation on file with Truckee Town Clerk).

Board Discussion:

- The outcome of TeamCivX’s previous polling work for the Town have been accurate with election results.
- A special election would be ideal for this ballot measure as there wouldn’t be any competing issues on the ballot.

Chair Callaway opened for public comment.

Verbal comment received from: Kathleen Eagan, April Cole and Dan Wilkins.

Chair Callaway closed public comment.

Board Direction:

The staff recommendation was moved by Vice Chair Lehman, seconded by Board Member Hudson, and adopted with the following vote:

Ayes: Board Member Hudson, Vice Chair Lehman and Chair Callaway.

Noes: None.

Absent: Board Member Hobbs

Abstained: None.

The motion passed 3-0.

7.2 Donor Recognition and Naming Policy.

Recommended Action: That the Board adopt Resolution 2024-10 approving the Donor Recognition and Naming Policy for Friends of the Truckee Library.

Katherine Elliott, Nevada County JPA Counsel, and Josh White, Nevada County Facilities Program Manager, presented from the staff report (presentation on file with Truckee Town Clerk).

Board Discussion:

- Since the time the current agenda was published, there have been two proposed changes to the Naming Policy, which have been approved by the JPA Counsel.
 - Form of Gift: add “at this time” to the end of the second to last sentence.
 - Qualifying Amounts: revise last sentence in paragraph to read “...determined by capital gifts made for New Truckee Regional Library.”

Chair Callaway opened for public comment.

Seeing none, Chair Callaway closed public comment.

Board Direction:

- **The Board supports the modified language in the Naming Policy.**

The staff recommendation, as amended, was moved by Vice Chair Lehman, seconded by Board Member Hudson, and adopted with the following vote:

Ayes: Board Member Hudson, Vice Chair Lehman and Chair Callaway.

Noes: None.

Absent: Board Member Hobbs.

Abstained: None.

The motion passed 3-0.

7.3 New Truckee Library Art Strategy.

Recommended Action: That the Board direct staff to request the Truckee Library architectural

design team identify art opportunity areas as a part of the conceptual design to allow for potential integration of art at a future date.

Becky Bucar, Town of Truckee Assistant Public Works Director, presented from the staff report (presentation on file with Truckee Town Clerk).

Chair Callaway opened for public comment.

Verbal comment received from: Barney Dewey and April Cole.

Chair Callaway closed public comment.

Board Direction:

The staff recommendation was moved by Board Member Hudson, seconded by Vice Chair Lehman, and adopted with the following vote:

Ayes: Board Member Hudson, Vice Chair Lehman and Chair Callaway.

Noes: None.

Absent: Board Member Hobbs.

Abstained: None.

The motion passed 3-0.

8. Adjournment: 2:14 p.m.

To the regular meeting of the Truckee Library Joint Powers Authority, December 18, 2024, 1:00 p.m. at Town Hall, 10183 Truckee Airport Road, Truckee, CA.

Kelly Carpenter, Town Clerk