

Town Of Truckee
EqWI Updated Training Proposal
12.21.23

Description: To develop the retreat curriculum EqWI will carefully review all of the data collected during this initial phase and conduct a thorough analysis to build into the training curriculum that will be tailored for the Town. Training topics may include: courageous conversations, fundamentals of DEI, structural racism’s history and legacy locally and nationally, and how institutions can meaningfully address racial and other inequities.

Leadership DEI Retreat (June 2024)

Activities	Deliverables	Cost
Leadership DEI Retreat meeting with Leadership	Conduct 2 check-in meetings with ToT Leadership team. One planning meeting and one after the training is completed and will allow for feedback and reflection.	\$3,600.00
Design/Prep	Planning and Design of Training, including professional development	\$6,000.00
3-hour training at our leadership team retreat that will happen in June (or sometime during Q2). in person	Facilitate one day 3 hour customized interactive Leadership team retreat. focused on DEI	\$1,800.00
Professional Development Resources and Learning Materials	Provide training slides, materials, resources, and professional development assignments for each of the training sessions.	\$600.00
Travel	2 EqWI Staff travel to facilitate the Leadership Retreat	\$1950.25
Project Management/Overhead (18%)		\$2511.05
Total		\$16,461.30

(see next page for the Steering Committee Training budget)



Equity and Wellness Institute
Cultivating Well-Being in Communities

Description: EqWI will design training curriculum to provide a foundational understanding of DEI for the Steering Committee.

Laying the Groundwork for Equity One Courageous Conversation at a Time

- Project Overview and Timeline
- Group Agreements/Guidelines for Positive Engagement
- Conocimiento: Familiarize ourselves and each other with our unique and shared
- Cultural backgrounds and Truisms
- Key Definitions and Concepts: Culture, Race, Ethnicity, Disparity, and Inequity
- Small Group Break-Outs: What's Appropriate? What's Not?

Steering Committee DEI Training Plan (in person)

Activities	Deliverables	Cost
Two-hour Steering Committee Training	EqWI to facilitate a two-hour Introduction to DEI training for the Steering Committee	\$1,200.00
Design/Prep	Planning and Design of Training	\$1,500.00
Professional Development Resources and Learning Materials	Provide training slides, materials, resources, and professional development assignments for each of the training sessions.	\$600.00
Travel		\$1,950.25
Project Management/Overhead (18%)		\$945.05
Total		\$6,195.30