

Event Checklist

Date: 0/0

Traffic & Noise Monitor: Wyantowich

Signature:

Signature: (

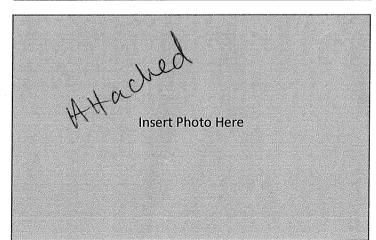
1. STAFF ASSIGNMENTS

- a. Onsite Manager Present
- b. Sound Equipment Set-up

Name: Brian Potnmas

At achad Insert Photo Here

c. Decibal meter reading during sound check



2. **DEDICATED COMMUNICATION LINE**

- 530.550.5808 Forwarded to Event/Catering Manager
- b. Test call performed
- c. all callers names & addresses recorded in log
- d. All Email Audio files listened to and responded to
- e. Notes of all outcomes/resolutions to complaints recorded in log

10 Calls



Initial

3. COVID COMPLIANCE

- a. Event Capacity under 200 people
- b. All other Compliance Guidelines met

Guest Count

Yes/No

Yes/No

Initial

4. EVENT SET-UP

- a. Speaker Positioning/Event Set-up Meets guidelines
- b. Photo of Event/Speaker Set-up



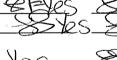
Initial





Planner, Band & DJ provided with approved information sheet

- d. Planner, Band & DJ initial Event Report log
- e. Speakers oriented to the northwest (towards scoreboard / dirt mound)
- f. No more than one subwoofer used
- g. Sound levels not exceed 80DB @ a point 50' in front of speaker
- h. Background music off during speeches
- Microphone output levels during speeches is reduced
- Music has ceased by 10pm j.





a. Maximum volume is within noise ordinance guidelines From 50' reference point

	Actual Time ()	Check Decibels 74.9 75.9 75.5 77.6	Initial S S S S S S S S S S S S S
6.	TEMPORARY SIGNAGE a. Placed near intersection of Henness Road and PJ's Parking lot Entrance b. Placed on one side of Henness Road and Prosser Dam c. Installed a minimum of 1 hour before event d. Removed immediately following the event	Yes/No 1C5 INA Install Time Install Time	Initial Initial
7.	COMPLAINT LOG a. All fields completed for all callers	<u>Yes/No</u> <u>No Call</u> S	Initial
8.	a. Event Manager & Parking Control Monitor Present b. Unique group arrival & departure patterns reviewed c. Confirmed plans for maintaining unobstructed width of not less than 20' maintained along all adjacent public roads & driveways	Yes/No YeS YeS Has ic NA	<u>Initial</u>
9.	TRAFFIC DIRECTION a. Traffic attendants assigned to parking lot exits prior to end of event b. Traffic attendants provided with safety vests, flashlight light wands	_ <i>NH</i> _	<u>Initial</u>

c. Traffic attendants confirmed to be wearing all safety

d. All exiting traffic routed to Donner Pass Road

equipment





Decibel meter reading during sound check:



Prior to



7 PM



8PM



9PM





Event Checklist Date: 0/12/2/ Event Manager: Byjan Putnimas Traffic & Noise Monitor: Byjan Putni	Signature: Signature:
STAFF ASSIGNMENTS a. Onsite Manager Present	Name: Brian Putninas
b. Sound Equipment Set-up	
	Insert Photo Here
c. Decibal meter reading during sound check	
	Insert Photo Here

2.	a. b. c. d.	Test call performed	Yes/No -85 -105	Initial	
3.		COMPLIANCE	Guest Count	<u>Initial</u>	
	a.	Event Capacity under 200 people	_53_	<u>\$</u>	
	. b.	All other Compliance Guidelines met	Yes/No Yes	Initial	
4.	F\/FNT	SET-UP			
••		Speaker Positioning/Event Set-up Meets guidelines	Yes/No	<u>Initial</u>	
	b.	Photo of Event/Speaker Set-up Insert Pho	oto Here	4	
	c.	Planner, Band & DJ provided with approved information sheet	Yes/No	Initial	
	d.	Planner, Band & DJ initial Event Report log	res	**	
	e.	Speakers oriented to the northwest (towards scoreboard / dirt mound)	10C		
	f.	No more than one subwoofer used	125 125		
	g.	Sound levels not exceed 80DB @ a point 50' in front of speaker	Yes		
	h.	Background music off during speeches	<u>yes</u>	\$5	
	i. j.	Microphone output levels during speeches is reduced Music has ceased by 10pm	Yes_		,

light wands

equipment

c. Traffic attendants confirmed to be wearing all safety

d. All exiting traffic routed to Donner Pass Road

	Prior to Event 7:00PM 8:00PM 9:00PM	Actual Time Check 37 37 7:02 th Hull 813 889	Decibels 70.3 74.6 72.1 79.6	Initial S
6.	TEMPORARY SIGNAGE a. Placed near intersection of Hennes Parking lot Entrance b. Placed on one side of Henness Roa c. Installed a minimum of 1 hour before	ad and Prosser Dam	Yes/No NA Install Time	Initial Initial
	d. Removed immediately following th	he event	<u>Install Time</u>	<u>Initial</u>
7.	a. All fields completed for all callers		Yes/No	Initial
8.	pre-event briefing a. Event Manager & Parking Control of the boundary of the proof	patterns reviewed nobstructed width	Yes/No	Initial
9.	TRAFFIC DIRECTION a. Traffic attendants assigned to park end of event b. Traffic attendants provided with sa		Yes/No	Initial

Complaints

Address Number

Complaint

Resolution



Sound Equipment Set-up Photo:



Decibel meter reading during sound check:



Prior to 7 PM 8PM 9PM











Event Checklist Date: 6/19/21 Event Manager: Brian Putnimas Traffic & Noise Monitor: Brian Putnimas Dedric	Signature: Signature:
1. STAFF ASSIGNMENTS	
a. Onsite Manager Present Name:	rian Putrimas
b. b. Sound Equipment Set-up	Insert Photo Here
c. Decibel meter reading during sound chec	k
	Insert Photo Here

2. DEDICATED COMMUNICATION LINE Yes/No a. 530.550.5808 Forwarded to Event/Catering Manager b. Test call performed c. all callers names & addresses recorded in log d. All Email Audio files listened to and responded to e. Notes of all outcomes/resolutions to complaints recorded in log 3. COVID COMPLIANCE **Guest Count** a. Event Capacity under 200 people Yes/No b. All other Compliance Guidelines met 4. EVENT SET-UP Yes/No Initial a. Speaker Positioning/Event Set-up Meets guidelines b. Photo of Event/Speaker Set-up Insert Photo Here Planner, Band & DJ provided with approved information sheet Initial d. Planner, Band & DJ initial Event Report log e. Speakers oriented to the northwest (towards scoreboard / dirt mound) f. No more than one subwoofer used g. Sound levels not exceed 80DB @ a point 50' in front of speaker

h. Background music off during speeches

Music has ceased by 10pm

i. Microphone output levels during speeches is reduced

6.	a. Pla Pa b. b.	Prior to Event 7:00PM 8:00PM 9:00PM ARY SIGNAGE aced near intersection of Henness Roadrking lot Entrance Placed on one side of Henness Road a stalled a minimum of 1 hour before ex	nd Prosser Dam	Decibels 73.8 67.3 75.8 75.8 78.1 Yes/No Yes/No Yes 165 165 Install Time	Initial Initial Initial Initial
7.	d. Re	emoved immediately following the eve	nt	3:00 1e5 Yes/No	Initial Control
		l fields completed for all callers		HoCall	-
8.	a. Ev b. Ur c. Co of	T BRIEFING ent Manager & Parking Control Monito nique group arrival & departure patters nfirmed plans for maintaining unobstr not less than 20' maintained along all ads & driveways	ns reviewed ructed width	Yes/No Hes Hes Hes	Initial
9.	en b. Tra lig c. Tra Eq	IRECTION affic attendants assigned to parking lot affic attendants provided with safety v affic attendants provided with safety v affic attendants confirmed to be weari uipment l exiting traffic routed to Donner Pass I	ests, flashlights, ng all safety	Yes/No Yes Yes Yes Yes	Initial S S S S S S S S S S S S S S S S S S





Decibel meter reading during sound check:



Prior to



7 PM



8PM



9PM





*	
Event Checklist	
Date: 6 2021 Event Manager: Caura Santa Traffic & Noise Monitor: Caura San Bran Putri	/
STAFF ASSIGNMENTSa. Onsite Manager Presentb. Sound Equipment Set-up	Name: Laura Santamaria
	Insert Photo Here
c. Decibal meter reading during sound check	Insert Photo Here

2. DEDICATED COMMUNICATION LINE Yes/No Initial a. 530.550.5808 Forwarded to Event/Catering Manager b. Test call performed c. all callers names & addresses recorded in log d. All Email Audio files listened to and responded to e. Notes of all outcomes/resolutions to complaints recorded in log **Guest Count** 3. COVID COMPLIANCE a. Event Capacity under 200 people Yes/No b. All other Compliance Guidelines met 4. EVENT SET-UP Yes/No <u>Initial</u> a. Speaker Positioning/Event Set-up Meets guidelines b. Photo of Event/Speaker Set-up c. Planner, Band & DJ provided with approved information sheet Yes/No d. Planner, Band & DJ initial Event Report log e. Speakers oriented to the northwest (towards scoreboard / dirt mound) f. No more than one subwoofer used g. Sound levels not exceed 80DB @ a point 50' in front of speaker h. Background music off during speeches Microphone output levels during speeches is reduced Music has ceased by 10pm j.

	Actual Time Check Prior to Event 7:00PM 8:00PM 9:00PM Actual Time Check 7:59 7:59	Decibels 78.5 73.1 77-5	Initial SS
6.	TEMPORARY SIGNAGE a. Placed near intersection of Henness Road and PJ's Parking lot Entrance b. Placed on one side of Henness Road and Prosser Dam c. Installed a minimum of 1 hour before event	Yes/No Ves Nes Ves Install Time	Initial Initial
	d. Removed immediately following the event	Install Time	<u>Initial</u>
7.	a. All fields completed for all callers	Yes/No	Initial
8.	 PRE-EVENT BRIEFING a. Event Manager & Parking Control Monitor Present b. Unique group arrival & departure patterns reviewed c. Confirmed plans for maintaining unobstructed width of not less than 20' maintained along all adjacent public roads & driveways 	Yes/No Yes Yes Yes	<u>Initial</u>
9.	TRAFFIC DIRECTION a. Traffic attendants assigned to parking lot exits prior to end of event b. Traffic attendants provided with safety vests, flashlights, light wands c. Traffic attendants confirmed to be wearing all safety equipment d. All exiting traffic routed to Donner Pass Road	Yes/No Yes Yes Yes	Initial Solution





Decibel meter reading during sound check:



Prior to



7 PM



8PM



9PM





Date: Brian Putnmas Event Manager: Brian Putnmas Traffic & Noise Monitor: Lawa Santamo	Signature:
a. Onsite Manager Present Name: b. b. Sound Equipment Set-up	an Putrimas
	Insert Photo Here
c. Decibel meter reading during sound check	
	Insert Photo Here

Yes/No 2. DEDICATED COMMUNICATION LINE a. 530.550.5808 Forwarded to Event/Catering Manager b. Test call performed c. all callers names & addresses recorded in log d. All Email Audio files listened to and responded to e. Notes of all outcomes/resolutions to complaints recorded in log **Guest Count** 3. COVID COMPLIANCE 125 a. Event Capacity under 200 people Yes/No b. All other Compliance Guidelines met Yes/No **Initial** 4. EVENT SET-UP a. Speaker Positioning/Event Set-up Meets guidelines b. Photo of Event/Speaker Set-up Insert Photo Here c. Planner, Band & DJ provided with approved information sheet Yes/No d. Planner, Band & DJ initial Event Report log e. Speakers oriented to the northwest (towards scoreboard / dirt mound) f. No more than one subwoofer used g. Sound levels not exceed 80DB @ a point 50' in front of speaker h. Background music off during speeches

Microphone output levels during speeches is reduced

Music has ceased by 10pm

i.

j.

	TEMPO	Prior to Event 7:00PM 8:00PM 9:00PM DRARY SIGNAGE	Actual Time Check 315 702 808 900	Decibels (02.9 79.1 170.2 77.1 Yes/No	Initial Initial
6.	a.	Placed near intersection of Henness Ro	ad and PJ's	tes	\$
	b.	Parking lot Entrance b. Placed on one side of Henness Road	and Prosser Dam	res	36
	c.	Installed a minimum of 1 hour before e	event	Install Time	<u>Initial</u>
	d.	Removed immediately following the ev	ent	tes	26
7.	COMP	LAINT LOG		Yes/No	<u>Initial</u>
	a.	All fields completed for all callers		NA	80
8.	PRE-EV	ENT BRIEFING		Yes/No	Initial
	a.	Event Manager & Parking Control Moni		Yes	1
	b.	Unique group arrival & departure patte Confirmed plans for maintaining unobst		Ves	el
	C.	of not less than 20' maintained along al		100	8
		roads & driveways			
9.	<u>TRAFFI</u>	<u>C DIRECTION</u>		Yes/No	<u>Initial</u>
	a.	Traffic attendants assigned to parking lo	ot exits prior to	Yes	85
	b.	Traffic attendants provided with safety	vests, flashlights,		12
		light wands	described for	465	2
	c.	Traffic attendants confirmed to be wear Equipment	ring all sarety	Yes	18
	d.	All exiting traffic routed to Donner Pass	Road	Yes	20





Decibel meter reading during sound check:



7 PM



8PM



9PM





Event Checklist	
Date: 7/10/21 Event Manager: Bhan Putnings Traffic & Noise Monitor: Dave With	Signature:
a. Onsite Manager Present Name: b. b. Sound Equipment Set-up	sa So
	Insert Photo Here
c. Decibel meter reading during sound check	
	Insert Photo Here

2. DEDICATED COMMUNICATION LINE Yes/No Initial a. 530.550.5808 Forwarded to Event/Catering Manager b. Test call performed c. all callers names & addresses recorded in log d. All Email Audio files listened to and responded to e. Notes of all outcomes/resolutions to complaints recorded in log 3. COVID COMPLIANCE **Guest Count** Initial a. Event Capacity under 200 people Yes/No Initial b. All other Compliance Guidelines met 4. EVENT SET-UP Yes/No Initial a. Speaker Positioning/Event Set-up Meets guidelines b. Photo of Event/Speaker Set-up Insert Photo Here c. Planner, Band & DJ provided with approved information sheet d. Planner, Band & DJ initial Event Report log e. Speakers oriented to the northwest (towards scoreboard / dirt mound) f. No more than one subwoofer used g. Sound levels not exceed 80DB @ a point 50' in front of speaker h. Background music off during speeches Microphone output levels during speeches is reduced i. Music has ceased by 10pm

	Prior to Event 7:00PM 8:00PM 9:00PM	Actual Time Check 402 109 800 903	Decibels 76.4 12.0 70.3 78.8	Initial SSC
6.	a. Placed near intersection of Hennes Parking lot Entrance b. b. Placed on one side of Henness F c. Installed a minimum of 1 hour bef	Road and Prosser Dam	Yes/No	Initial Initial
7.	d. Removed immediately following the COMPLAINT LOG a. All fields completed for all callers	ne event	Yes/No NA	Initial S
8.	pre-event briefing a. Event Manager & Parking Control f b. Unique group arrival & departure g c. Confirmed plans for maintaining un of not less than 20' maintained alo roads & driveways	patterns reviewed nobstructed width	Yes/No Yes Yes Yes	<u>Initial</u>
9.	a. Traffic attendants assigned to park end of event b. Traffic attendants provided with sa light wands c. Traffic attendants confirmed to be	afety vests, flashlights,	Yes/No	Initial Signature Si
	Equipment d. All exiting traffic routed to Donner	Pass Road	7	





Decibel meter reading during sound check:



7 PM



8PM



9PM





Event Checklist	
Date: 7/17/21 Event Manager: Brian Putnmas Traffic & Noise Monitor: Brian Putnma	Signature: Signature:
 STAFF ASSIGNMENTS a. Onsite Manager Present Name: By b. b. Sound Equipment Set-up 	ian Putrimag
	Insert Photo Here
c. Decibel meter reading during sound check	
	Insert Photo Here

2.	a. b. c. d. e.	all callers names & addresses recorded in log	Yes/No	Initial R
3.	a.	Event Capacity under 200 people All other Compliance Guidelines met	Guest Count 102 Yes/No	Initial Initial
4.	a.	Speaker Positioning/Event Set-up Meets guidelines Photo of Event/Speaker Set-up	Yes/No	<u>Initial</u>
		Insert Pl	hoto Here	

			Actual Time Check	<u>Decibels</u>	<u>Initial</u>
		Prior to Event	70.9	530	BR
		7:00PM	_ lole: 1	7:19	<u> P</u>
		8:00PM	71.6	<u>8b3</u>	BP
		9:00PM		9 60	-DE
6.	TEMPO	DRARY SIGNAGE		Yes/No	Initial
	a.	Placed near intersection of Henness I	Road and PJ's	Yes Tes	- 131
	b.	Parking lot Entrance b. Placed on one side of Henness Roa	id and Prosser Dam	Yes Tes	
	С.	Installed a minimum of 1 hour before		Install Time	Initial
	d.	Removed immediately following the	event	1105	BP
	۷.	removed miniculately renowing the			4
7.	COMP	LAINT LOG		Yes/No	<u>Initial</u>
	a.	All fields completed for all callers		N/+	7
8.	PRE-EV	VENT BRIEFING		Yes/No	<u>Initial</u>
	a.	Event Manager & Parking Control Mo	nitor Present	Yes_	BC
	b.	Unique group arrival & departure pat		Yes_	-25
	c.	Confirmed plans for maintaining unol of not less than 20' maintained along		465	14
		roads & driveways	an adjacent public		·
9.	TRAFFI	C DIRECTION		Yes/No	<u>Initial</u>
	a.	Traffic attendants assigned to parking	; lot exits prior to	. 1	00
		end of event		<u>Yes</u>	P
	b.	Traffic attendants provided with safet light wands	ty vests, flashlights,	105	38
	c.	Traffic attendants confirmed to be we	earing all safety		\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\
		Equipment		Yes_	
	d.	All exiting traffic routed to Donner Pa	ss Road	125	- AH
					•



Sound Equipment Set-up Photo:



Decibel meter reading during sound check:



7 PM



8PM



9PM





Date: 7/24/21 Event Manager: Bn'an Putnmas Traffic & Noise Monitor: Brian Putnmas	Signature:
 STAFF ASSIGNMENTS a. Onsite Manager Present Name: Byia: b. b. Sound Equipment Set-up 	n Putrimas
	Insert Photo Here
c. Decibel meter reading during sound check	
	Insert Photo Here

Yes/No 2. DEDICATED COMMUNICATION LINE 105 a. 530.550.5808 Forwarded to Event/Catering Manager b. Test call performed c. all callers names & addresses recorded in log d. All Email Audio files listened to and responded to e. Notes of all outcomes/resolutions to complaints recorded in log **Guest Count** 3. COVID COMPLIANCE Initial a. Event Capacity under 200 people Yes/No b. All other Compliance Guidelines met 4. EVENT SET-UP Yes/No Initial a. Speaker Positioning/Event Set-up Meets guidelines b. Photo of Event/Speaker Set-up Insert Photo Here Planner, Band & DJ provided with approved information sheet Yes/No Initial d. Planner, Band & DJ initial Event Report log e. Speakers oriented to the northwest (towards scoreboard / dirt mound) f. No more than one subwoofer used g. Sound levels not exceed 80DB @ a point 50' in front of speaker h. Background music off during speeches Microphone output levels during speeches is reduced i. Music has ceased by 10pm j.

		Actual Time Check	<u>Decibels</u>	<u>Initial</u>
	Prior to Event	502	685	BP
	7:00PM	715	74.7	- RP
	8:00PM	800	72.6	<u>B</u>
	9:00PM	903	77.6	BP
6.	TEMPORARY SIGNAGE		Yes/No	Initial
	a. Placed near intersection of Henness	s Road and PJ's	100	
	Parking lot Entrance b. b. Placed on one side of Henness Ro	oad and Prosser Dam	185	**
	c. Installed a minimum of 1 hour befo	re event	Install Time	Initial P
	d. Removed immediately following the	e event		
7.	COMPLAINT LOG		Yes/No	<u>Initial</u>
	a. All fields completed for all callers		NA	PP
8.	PRE-EVENT BRIEFING		Yes/No	<u>Initial</u>
	a. Event Manager & Parking Control M		les	36
	b. Unique group arrival & departure pac. Confirmed plans for maintaining und		<u>Yes</u>	
	c. Confirmed plans for maintaining und of not less than 20' maintained along roads & driveways			
9.	TRAFFIC DIRECTION		Yes/No	<u>Initial</u>
	 a. Traffic attendants assigned to parking end of event 	ng lot exits prior to	<u>Yes</u>	BP
	 b. Traffic attendants provided with safe light wands 	ety vests, flashlights,	<u> 4e5</u>	30
	 c. Traffic attendants confirmed to be w Equipment 	vearing all safety	Yes_	BP
	d. All exiting traffic routed to Donner P	Pass Road	YES_	



Sound Equipment Set-up Photo:



Decibel meter reading during sound check:



7 PM



8PM



9PM





Event Checklist	
Date: 7/31 21 Event Manager: B. Putnmas Traffic & Noise Monitor: B. Putnmas	Signature: Signature:
 STAFF ASSIGNMENTS a. Onsite Manager Present Name: b. b. Sound Equipment Set-up 	Brian Putrimas
	Insert Photo Here
c. Decibel meter reading during sound che	ck
	Docost Dh. da Library
	Insert Photo Here

2.	a. b. c. d. e.	ATED COMMUNICATION LINE 530.550.5808 Forwarded to Event/Catering Manager Test call performed all callers names & addresses recorded in log All Email Audio files listened to and responded to Notes of all outcomes/resolutions to complaints recorded in log	Yes/No	Initial BP BP BP
3.	a.	COMPLIANCE Event Capacity under 200 people All other Compliance Guidelines met	Guest Count Yes/No	Initial Initial BP
4.	EVENT a. b.	SET-UP Speaker Positioning/Event Set-up Meets guidelines Photo of Event/Speaker Set-up	Yes/No	Initial
		Insert Ph	noto Here	
	c. d. e. f. g. h. i. j.	Planner, Band & DJ provided with approved information sheet Planner, Band & DJ initial Event Report log Speakers oriented to the northwest (towards scoreboard / dirt mound) No more than one subwoofer used Sound levels not exceed 80DB @ a point 50' in front of speaker Background music off during speeches Microphone output levels during speeches is reduced Music has ceased by 10pm	Yes/No	Initial BV

			Actual Time Check	<u>Decibels</u>	<u>Initial</u>
		Prior to Event	515	69,1	BP
		7:00PM	700	693	BO
		8:00PM	809	77.4	BIC
		9:00PM	902	76,9	BP
6.	TEMPO	DRARY SIGNAGE		Yes/No	Initial
	a.	Placed near intersection of Henness Ro Parking lot Entrance	ad and PJ's		(7)
	b.	b. Placed on one side of Henness Road	and Prosser Dam		30
	с.	Installed a minimum of 1 hour before e	event	<u>Install Time</u>	<u>Initial</u>
	d.	Removed immediately following the ev	ent	Yes	BP
7.	COMP	LAINT LOG		Yes/No	<u>Initial</u>
	a.	All fields completed for all callers		NA	BP
8.	PRE-EV	ENT BRIEFING		Yes/No	<u>Initial</u>
	a.	Event Manager & Parking Control Moni		<u> </u>	130
	b. c.	Unique group arrival & departure patte Confirmed plans for maintaining unobst			600
	c.	of not less than 20' maintained along al			
		roads & driveways			
9.	<u>TRAFFI</u>	<u>C DIRECTION</u>		Yes/No	<u>Initial</u>
	а.	Traffic attendants assigned to parking lo end of event	ot exits prior to	7	BP
	b.	Traffic attendants provided with safety	vests, flashlights,		40
		light wands	sing all cofee:	7	P
	c.	Traffic attendants confirmed to be wear Equipment	ing all salety	4	bp
	d.	All exiting traffic routed to Donner Pass	Road	4	PP
					Y



Sound Equipment Set-up Photo:





7 PM



8PM



9PM





Event Checklist	
Date: 8 1121 Event Manager: B RHmas Traffic & Noise Monitor: BRHmas	Signature: Signature:
 STAFF ASSIGNMENTS a. Onsite Manager Present Name: b. b. Sound Equipment Set-up 	rian Potrina
	Insert Photo Here
c. Decibel meter reading during sound che	ck
-	Insert Photo Here

2.	DEDI a b c d e	 Test call performed all callers names & addresses recorded in log All Email Audio files listened to and responded to 	Yes/No	Initial BP BP BP
3.	COVI	O COMPLIANCE	Guest Count	<u>Initial</u>
	a.	Event Capacity under 200 people	145	PA
	b.	All other Compliance Guidelines met	Yes/No	Initial BP
4.	EVEN.	SET-UP	Yes/No	<u>Initial</u>
	a.	Speaker Positioning/Event Set-up Meets guidelines	Y	BA
	b.	Photo of Event/Speaker Set-up		
		Insert Ph	noto Here	
	c. d. e. f.	Planner, Band & DJ provided with approved information sheet Planner, Band & DJ initial Event Report log Speakers oriented to the northwest (towards scoreboard / dirt mound) No more than one subwoofer used Sound levels not exceed 80DB @ a point 50' in front of speaker	Yes/No	Initial By
	g. h.	Background music off during speeches	Y	30
	i.	Microphone output levels during speeches is reduced	7	30
	j.	Music has ceased by 10pm	7	BP

			Actual Time Check	<u>Decibels</u>	<u>Initial</u>
		Prior to Event	451	60.0	BY
		7:00PM	7/2	73.2	BP
		8:00PM	8:05 79.7 -	->	BY
		9:00PM	900	77.9	30
6.	TEMPO	DRARY SIGNAGE		Yes/No	<u>Initial</u>
	a.	Placed near intersection of F Parking lot Entrance	lenness Road and PJ's	7	BP
	b.	b. Placed on one side of Hen	ness Road and Prosser Dam	7	80
	c.	Installed a minimum of 1 hou	ur before event	Install Time	<u>Initial</u>
	d.	Removed immediately follow	ving the event	1	BP
7.	СОМРІ	AINT LOG		Yes/No	<u>Initial</u>
	a.	All fields completed for all ca	llers	-AA	BP
8.	PRE-EV	ENT BRIEFING		Yes/No	<u>Initial</u>
	a.	Event Manager & Parking Co	ntrol Monitor Present		BR
	b.	Unique group arrival & depar		7	60
	C.	Confirmed plans for maintain		<u> </u>	30
		of not less than 20' maintaine roads & driveways	ed along all adjacent public		
9.	TRAFFI	C DIRECTION		Yes/No	<u>Initial</u>
	a.	Traffic attendants assigned to	parking lot exits prior to	\sim	8P
	b.	Traffic attendants provided w	vith safety vests, flashlights,		VI
		light wands			BY
	C.	Traffic attendants confirmed	to be wearing all safety	\checkmark	26
	d.	Equipment All exiting traffic routed to De	onner Pass Road		a long
	u.	All calling traffic routed to be	ormer rass noud		17



Sound Equipment Set-up Photo:





7 PM



8PM



9PM





Event Checklist Date: 8 7 3 Event Manager: Lawas Traffic & Noise Monitor: Lawas	Signature:
1. STAFF ASSIGNMENTS	
a. Onsite Manager Present Name:	as
b. b. Sound Equipment Set-up	Insert Photo Here
c. Decibel meter reading during sound check	
	Insert Photo Here

2.	b. c. d. e.	ATED COMMUNICATION LINE 530.550.5808 Forwarded to Event/Catering Manager Test call performed all callers names & addresses recorded in log All Email Audio files listened to and responded to Notes of all outcomes/resolutions to complaints recorded in log	Yes/No Yes Y NA NA	Initial
3.	COVID	COMPLIANCE	Guest Count	Initial
3.	a.		98	₩.
	u.	Event capacity and a 200 people		
			Yes/No	<u>Initial</u>
	b.	All other Compliance Guidelines met		38
4.	EVENT	SET-UP	Yes/No	<u>Initial</u>
	a.	Speaker Positioning/Event Set-up Meets guidelines		00
			<u> 1</u> e	3
	b.	Photo of Event/Speaker Set-up		
		Insert Pl	noto Here	
	c.	Planner, Band & DJ provided with approved information sheet	Yes/No	Initial
	d.	Planner, Band & DJ initial Event Report log		_87
	e.	Speakers oriented to the northwest	V	70
	c	(towards scoreboard / dirt mound) No more than one subwoofer used		Š
	f.	Sound levels not exceed 80DB @ a point 50' in front of speaker		99
	g. h.	Background music off during speeches		女
	i.	Microphone output levels during speeches is reduced		98
	j.	Music has ceased by 10pm		*************************************
	٦.			

		Actual Time Check	<u>Decibels</u>	<u>Initial</u>
	Prior to Event	4:50	70.9	80
	7:00PM	700	68.6	85
	8:00PM	809	73.5	_87
	9:00PM	710 .76.7 -	<u> </u>	- 2ll
6.	TEMPORARY SIGNAGE		Yes/No	<u>Initial</u>
	a. Placed near intersection of Henness	Road and PJ's		\$_
	Parking lot Entrance			20
	b. b. Placed on one side of Henness Roc. Installed a minimum of 1 hour befor		Install Time	Initial
	c. Installed a minimum of 1 hour befor	e event	mstan rime	Initial
	d. Removed immediately following the	event	<u> </u>	8°C
7.	COMPLAINT LOG		Yes/No	<u>Initial</u>
	a. All fields completed for all callers		NA_	8
8.	PRE-EVENT BRIEFING		Yes/No	<u>Initial</u>
	a. Event Manager & Parking Control Mo	onitor Present		22
	b. Unique group arrival & departure pa	tterns reviewed	<u> </u>	70
	c. Confirmed plans for maintaining uno			-88
	of not less than 20' maintained along	gall adjacent public		
	roads & driveways			
9.	TRAFFIC DIRECTION		Yes/No	<u>Initial</u>
	a. Traffic attendants assigned to parking	g lot exits prior to	5.7	000
	end of event			86
	b. Traffic attendants provided with safe	ty vests, flashlights,	\	21-
	light wands			-XR
	c. Traffic attendants confirmed to be w	earing all safety	\forall	-2%
	Equipment d. All exiting traffic routed to Donner Pa	ass Road		30
	a. All exiting traffic fourer to politici fo	455 NO44	——————————————————————————————————————	()



Sound Equipment Set-up Photo:



Decibel meter reading during sound check:



7 PM



8PM



9PM





Event Checklist	
Date: 8 4 2 Event Manager: Laurg S Traffic & Noise Monitor: Laure S	Signature:
STAFF ASSIGNMENTS a. Onsite Manager Present Name:	Laura S
b. b. Sound Equipment Set-up	
	Insert Photo Here
c. Decibel meter reading during sound ch	eck
	Insert Photo Here

2.	DEDIC	ATED COMMUNICATION LINE	Yes/No	<u>Initial</u>
	a.	. 530.550.5808 Forwarded to Event/Catering Manager $\underline{\hspace{1cm}}$		35
	b.	Test call performed		
	C.	all callers names & addresses recorded in log	_NA_	75
	d.	All Email Audio files listened to and responded to		
	e.	Notes of all outcomes/resolutions to complaints	\longrightarrow	<u>-9</u>
		recorded in log		
3.	COVID	COMPLIANCE	Guest Count	<u>Initial</u>
	a.	Event Capacity under 200 people	171	300
			Yes/No	<u>Initial</u>
			<u>103/140</u>	<u> </u>
	b.	All other Compliance Guidelines met		20
4.	EVENT	SET-UP	Yes/No	<u>Initial</u>
	a.	Speaker Positioning/Event Set-up Meets guidelines	~/	22
		District of the second of the		80
	b.	Photo of Event/Speaker Set-up		
		luncat Di	acta Ulava	
	Insert Photo Here			
	c.	Planner, Band & DJ provided with approved information sheet	Yes/No	Initial
	c.	Trainier, build & B3 provided with approved information sheet	/	
	d.	Planner, Band & DJ initial Event Report log	\frac{\tau}{\tau}	9
	e.	Speakers oriented to the northwest		
		(towards scoreboard / dirt mound)		
	f.	No more than one subwoofer used		
	g.	Sound levels not exceed 80DB @ a point 50' in front of speaker		
	h.	Background music off during speeches		
	i.	Microphone output levels during speeches is reduced		
	j.	Music has ceased by 10pm	\longrightarrow	$\overline{}$

		Actual Time Check	<u>Decibels</u>	<u>Initial</u>
	Prior to Event	413	63,9	2
	7:00PM	701	(68.2	36
	8:00PM	800	77.9	
	9:00PM	912	75.5	3
6.	TEMPORARY SIGNAGE		Yes/No	<u>Initial</u>
	a. Placed near intersection of Henness Ro	oad and PJ's		-\$
	Parking lot Entrance b. b. Placed on one side of Henness Road	and Prosser Dam	7	
	c. Installed a minimum of 1 hour before		Install Time	<u>Initial</u>

	d. Removed immediately following the ev	ent	<u>les</u>	30
7.	COMPLAINT LOG		Yes/No	<u>Initial</u>
	a. All fields completed for all callers		NA.	-58
8.	PRE-EVENT BRIEFING		Yes/No	<u>Initial</u>
	a. Event Manager & Parking Control Moni		\	7
	b. Unique group arrival & departure patte			
	 c. Confirmed plans for maintaining unobs of not less than 20' maintained along al 			
	roads & driveways	,		
9.	TRAFFIC DIRECTION		Yes/No	<u>Initial</u>
	a. Traffic attendants assigned to parking lo	ot exits prior to	V	926
	end of event b. Traffic attendants provided with safety	vosts flashlights		-20
	light wands	vests, nasinigints,	<u> </u>	
	c. Traffic attendants confirmed to be wea	ring all safety		
	Equipment	Dood		-\-
	d. All exiting traffic routed to Donner Pass	ROđu		



Sound Equipment Set-up Photo:



Decibel meter reading during sound check:



7 PM



8PM



9PM





Event Checklist	
Date: 8 2 2 2 1 Event Manager: 1 Ceur a S.	Signature:
Traffic & Noise Monitor: Laura S	Signature:
 STAFF ASSIGNMENTS a. Onsite Manager Present Name: b. b. Sound Equipment Set-up 	Laura S.
	Insert Photo Here
·	
c. Decibel meter reading during sound c	heck
	Insert Photo Here

2.	DEDIC a. b. c. d. e.	ATED COMMUNICATION LINE 530.550.5808 Forwarded to Event/Catering Manager Test call performed all callers names & addresses recorded in log All Email Audio files listened to and responded to Notes of all outcomes/resolutions to complaints recorded in log	Yes/No	Initial
3.		COMPLIANCE	Guest Count	<u>Initial</u>
	a.	Event Capacity under 200 people	<u>96</u>	Initial
	b.	All other Compliance Guidelines met	Yes/No	<u>IIIIIai</u>
4.	<u>EVENT</u>	SET-UP	Yes/No	<u>Initial</u>
	a.	Speaker Positioning/Event Set-up Meets guidelines	\checkmark	26
	b.	Photo of Event/Speaker Set-up		
		Insert Pl	hoto Here	
	c.	Planner, Band & DJ provided with approved information sheet	Yes/No ✓	Initial
	d. e.	Planner, Band & DJ initial Event Report log Speakers oriented to the northwest	<u></u>	
	_	(towards scoreboard / dirt mound)		
	f.	No more than one subwoofer used	<u> </u>	
	g.	Sound levels not exceed 80DB @ a point 50' in front of speaker		
	h. i.	Background music off during speeches Microphone output levels during speeches is reduced		
	j.	Music has ceased by 10pm		
	J.	iviusic has ceased by 10pm		

			Actual Time Check	<u>Decibels</u>	<u>Initial</u>
	Prio	r to Event	515	70.2	88
	7:00	PM	719	_ldo.3	-30
	8:00	PM	810	78.6	38
	9:00	PM	900	79.0	5
6.	TEMPORARY SIGN	AGE		Yes/No	<u>Initial</u>
		r intersection of Henness	Road and PJ's	<u></u>	\$7
	Parking lot b. b. Placed o	Entrance In one side of Henness Ro	ad and Prosser Dam		
		minimum of 1 hour befo		Install Time	<u>Initial</u>
					-
	d. Removed i	mmediately following the	event	$\overline{\mathcal{A}}$	30
7.	COMPLAINT LOG			Yes/No	<u>Initial</u>
	a. All fields co	ompleted for all callers		YES	87
8.	PRE-EVENT BRIEFII	<u>NG</u>		Yes/No	<u>Initial</u>
		ager & Parking Control M			
		up arrival & departure pa		7	
		plans for maintaining unc than 20' maintained alon		/	-0
	roads & dr		5 an aajacent pasne		
9.	TRAFFIC DIRECTION	<u>N</u>		Yes/No	<u>Initial</u>
	a. Traffic atteend of eve	ndants assigned to parkin nt	g lot exits prior to		8
	b. Traffic atte	ndants provided with safe	ety vests, flashlights,	`	
	light wand:				5
		ndants confirmed to be w	earing all safety	¥	8
	Equipment d. All exiting t	raffic routed to Donner P	ass Road		



Sound Equipment Set-up Photo:



Decibel meter reading during sound check:



7 PM



8PM



9PM





Event Checklist	
Date: 08/28/2021	
Event Manager:Camille Land	Signature: <u>Camille Land</u> Signature:
Traffic & Noise Monitor:Kris Cowdry	Signature:
1. STAFF ASSIGNMENTS	
a. Onsite Manager Present Name:Kris Cowdry	
b. b. Sound Equipment Set-up	
Please see attached	
	Insert Photo Here
c. Decibel meter reading during sound check	
Please see attached	
	Insert Photo Here
	moerer note frere

2.	<u>DEDIC</u>	ATED COMMUNICATION LINE	Yes/No	<u>Initial</u>
	a.	530.550.5808 Forwarded to Event/Catering Manager	X	
	b.	Test call performed	X	
	c.	all callers names & addresses recorded in log	X	
	d.	All Email Audio files listened to and responded to	X	
	e.	Notes of all outcomes/resolutions to complaints recorded in log	X	
3.	COVID	COMPLIANCE	Guest Count	<u>Initial</u>
	a.	Event Capacity under 200 people	83	CL_
			Yes/No	Initial
				<u></u>
	b.	All other Compliance Guidelines met	_Yes	CL
4.	EVENT	SET-UP	Yes/No	<u>Initial</u>
	a.	Speaker Positioning/Event Set-up Meets guidelines		
			Yes	_CL_
	b.	Photo of Event/Speaker Set-up		
Please	e see atta		noto Here	
	c.	Planner, Band & DJ provided with approved information sheet	Yes/No	<u>Initial</u>
	d.	Planner, Band & DJ initial Event Report log	Y	
	e.	Speakers oriented to the northwest		
		(towards scoreboard / dirt mound)	Y	
	f.	No more than one subwoofer used	Y	
	g.	Sound levels not exceed 80DB @ a point 50' in front of speaker	Y	
	h.	Background music off during speeches	Y	
	i.	Microphone output levels during speeches is reduced	Y	
	j.	Music has ceased by 10pm	Y	

			Actual Time Check	<u>Decibels</u>	<u>Initial</u>
		Prior to Event	5:40PM	76.1	CL
		7:00PM	7:00PM	70.4	KC
		8:00PM	8:00PM	77.9	_KC
		9:00PM	9:00PM	79.1	KC_
6.	TEMPO	DRARY SIGNAGE		Yes/No	<u>Initial</u>
	a.	Placed near intersection of Henness Ro Parking lot Entrance	oad and PJ's	Y	KC KC_
	b.	b. Placed on one side of Henness Road	and Prosser Dam	'	ĸc_
	C.	Installed a minimum of 1 hour before		Install Time5PM	Initial KC
	d.	Removed immediately following the ev	vent	10:30PM_	KC
7.	COMP	LAINT LOG		Yes/No	<u>Initial</u>
	a.	All fields completed for all callers		Y	
8.	PRE-E\	/ENT BRIEFING		Yes/No	<u>Initial</u>
	a.	Event Manager & Parking Control Mon	itor Present	Y	KC
	b.	Unique group arrival & departure patte	erns reviewed	Y	KC
	C.	Confirmed plans for maintaining unobs of not less than 20' maintained along a roads & driveways		Y	KC
9.	TRAFF	IC DIRECTION		Yes/No	<u>Initial</u>
	a.	Traffic attendants assigned to parking I end of event	ot exits prior to	NA	KC
	b.	Traffic attendants provided with safety light wands	vests, flashlights,	NA	— — КС
	c.	Traffic attendants confirmed to be wea	aring all safety	INA	KC
	C.	Equipment	iring an saicty	NA	KC
	d.	All exiting traffic routed to Donner Pas	s Road	Y	KC _



Sound Equipment Set-up Photo:





7 PM



8PM



9PM





Event Checklist	
Date: 9/4/21 Event Manager: Lauva S Traffic & Noise Monitor: Kn'S Cawdrer	Signature: Signature:
STAFF ASSIGNMENTS a. Onsite Manager Present Name: b. b. Sound Equipment Set-up	aura S.
	Insert Photo Here
c. Decibel meter reading during sound chec	k
	Insert Photo Here

2.	a. b. c. d. e.	530.550.5808 Forwarded to Event/Catering Manager Test call performed all callers names & addresses recorded in log All Email Audio files listened to and responded to Notes of all outcomes/resolutions to complaints recorded in log	Yes/No	Initial
3.	COVID	COMPLIANCE	Guest Count	<u>Initial</u>
	a.	Event Capacity under 200 people	147	\$
			Yes/No	<u>Initial</u>
	b.	All other Compliance Guidelines met	7	
	υ.	All other compliance dudelines met		-8
4.	EVENT	SET-UP	Yes/No	Initial
	a.	Speaker Positioning/Event Set-up Meets guidelines		
			Yes_	35
	b.	Photo of Event/Speaker Set-up		
		Insert Ph	noto Here	
	c.	Planner, Band & DJ provided with approved information sheet	Yes/No	Initial
	d.	Planner, Band & DJ initial Event Report log	<u> </u>	
	e.	Speakers oriented to the northwest (towards scoreboard / dirt mound)	\checkmark	88
	f.	No more than one subwoofer used		95
	g.	Sound levels not exceed 80DB $@$ a point 50' in front of speaker		
	h.	Background music off during speeches		-83
	i.	Microphone output levels during speeches is reduced	7	3
	j.	Music has ceased by 10pm	7	-0

			Actual Time Check	<u>Decibels</u>	<u>Initial</u>
		Prior to Event	502	729	<u></u>
		7:00PM	700	74.7	$\underline{\mathscr{S}}$
		8:00PM	810	78,6	38
		9:00PM	859	79.0	-88
6.	TEMP	ORARY SIGNAGE		Yes/No	<u>Initial</u>
	a.	Placed near intersection of Henness Ro Parking lot Entrance	ad and PJ's	7	
	b.	b. Placed on one side of Henness Road			80
	c.	Installed a minimum of 1 hour before	event	<u>Install Time</u>	<u>Initial</u>
				~/	
	d.	Removed immediately following the ev	ent		
7.	COMP	LAINT LOG		Yes/No	Initial
	a.	All fields completed for all callers		NA	
8.	PRE-E\	/ENT BRIEFING		Yes/No	<u>Initial</u>
	a.	Event Manager & Parking Control Mon	tor Present		\ll
	b.	Unique group arrival & departure patte			-
	C.	Confirmed plans for maintaining unobs		<u> </u>	JS
		of not less than 20' maintained along a roads & driveways	п абјасетт рибпс		
9.	TRAFFI	C DIRECTION		Yes/No	<u>Initial</u>
	a.	Traffic attendants assigned to parking lo	ot exits prior to	\checkmark	<i></i>
	h	end of event	vosts flashlights		-200
	b.	Traffic attendants provided with safety light wands	vests, nasmignts,		\$26
	c.	Traffic attendants confirmed to be wea	ring all safety	√	O CO
		Equipment			
	d.	All exiting traffic routed to Donner Pass	s Koad		- \}\



Sound Equipment Set-up Photo:





7 PM



8PM



9PM





Event Checklist Date: 118 21 Event Manager: 0000 S Traffic & Noise Monitor: 0000 C	Signature:
1. STAFF ASSIGNMENTS a. Onsite Manager Present Name: b. b. Sound Equipment Set-up	Insert Photo-Here
c. Decibel meter reading during sound check	Insert Photo Here

2. DEDICATED COMMUNICATION LINE a. 530.550.5808 Forwarded to Event/Catering Manager b. Test call performed c. all callers names & addresses recorded in log d. All Email Audio files listened to and responded to e. Notes of all outcomes/resolutions to complaints recorded in log 3. COVID COMPLIANCE **Guest Count** 124 a. Event Capacity under 200 people Yes/No b. All other Compliance Guidelines met 4. EVENT SET-UP Yes/No Initial a. Speaker Positioning/Event Set-up Meets guidelines b. Photo of Event/Speaker Set-up Insert Photo Here Planner, Band & DJ provided with approved information sheet Yes/No Initial d. Planner, Band & DJ initial Event Report log e. Speakers oriented to the northwest

(towards scoreboard / dirt mound)

g. Sound levels not exceed 80DB @ a point 50' in front of speaker

i. Microphone output levels during speeches is reduced

f. No more than one subwoofer used

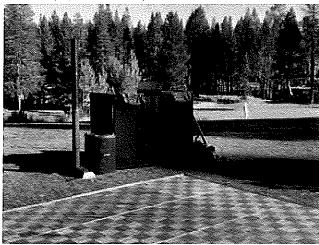
Music has ceased by 10pm

h. Background music off during speeches

		Actual Time Check	<u>Decibels</u>	<u>Initial</u>
	Prior to Event	520	71.5	
	7:00PM	7:22	78.5	85
	8:00PM	758	70.7	886
	9:00PM	909	_79.0	\$ 6
TEMPO	DRARY SIGNAGE		Yes/No	<u>Initial</u>
a.	Placed near intersection of Henness Ro Parking lot Entrance	oad and PJ's	- 7	
b.			<u>_</u>	80
c.	Installed a minimum of 1 hour before	event	Install Time	<u>initial</u>
d.	Removed immediately following the ev	ent	4	\$
COMP	LAINT LOG		Yes/No	<u>_lnitial</u> _
a.	All fields completed for all callers		<u> 1</u> 4A	RX
PRE-EV	/ENT BRIEFING		Yes/No	Initial
a.	Event Manager & Parking Control Mon	itor Present		
b.	, , , , , , , , , , , , , , , , , , , ,		<u> </u>	
c.	,			45
	roads & driveways	n adjacent public		
TRAFFI	C DIRECTION		Yes/No	<u>Initial</u>
a.		ot exits prior to	\checkmark	·82
h		vecto flachlighte		\
ν.	light wands	vests, nasmignes,		-83
c.		ring all safety	\checkmark	-
d.		s Road		**
	a. b. c. COMP a. PRE-EV a. b. c. TRAFFI a. b.	7:00PM 8:00PM 9:00PM TEMPORARY SIGNAGE a. Placed near intersection of Henness Road Parking lot Entrance b. b. Placed on one side of Henness Road c. Installed a minimum of 1 hour before of the description of the experiment of the description of the experiment of the description of the descripti	Prior to Event 7:00PM 8:00PM 758 9:00PM 758 9:00PM 758 9:00PM 758 Parking lot Entrance b. b. Placed near intersection of Henness Road and PJ's Parking lot Entrance b. b. Placed on one side of Henness Road and Prosser Dam c. Installed a minimum of 1 hour before event d. Removed immediately following the event COMPLAINT LOG a. All fields completed for all callers PRE-EVENT BRIEFING a. Event Manager & Parking Control Monitor Present b. Unique group arrival & departure patterns reviewed c. Confirmed plans for maintaining unobstructed width of not less than 20' maintained along all adjacent public roads & driveways TRAFFIC DIRECTION a. Traffic attendants assigned to parking lot exits prior to end of event b. Traffic attendants provided with safety vests, flashlights, light wands c. Traffic attendants confirmed to be wearing all safety Equipment	Prior to Event 7:00PM 7



Sound Equipment Set-up Photo:



Decibel meter reading during sound check:



7 PM



8PM



9PM

