



## Town Council Meeting Minutes

May 26, 2026, 5:00 PM

Town Hall | Council Chambers | 10183 Truckee Airport Road, Truckee, CA

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1. **Call to Order:** Mayor Klovstad called the meeting to order at 5:00 p.m.
2. **Roll Call:** Council Members; Polivy, Romack, Zabriskie, Vice Mayor Henderson, and Mayor Klovstad.

**Staff Present:** Chris Hardy, Chief Information Security and Technology Officer; Denyelle Nishimori, Community Development Director; Kelly Carpenter, Town Clerk; Andy Morris, Town Attorney; Nicole Casey, Administrative Services Director; Hilary Hobbs, Assistant Town Manager/Neighborhood Services and Sustainability Director; Kyle Vickers, Police Captain; Paul Bancroft, Neighborhood Services and Sustainability Director; Danny Renfrow Chief of Police; Jen Callaway, Town Manager; Alfred Knotts, Assistant Public Works Director; Lynn Baumgartner, Administrative Analyst II; Rosie Johnson, Program Analyst I; Nicole Postleweight, Senior Accountant; Cindy Peterson, Finance Manager; Angela Martin, Program Analyst II; Kelly Norris, Senior Accountant; Erin Brewster, Sustainability Program Manager; James Blattler, Emergency Services Manager; Scott Mathot, Engineering Manager; Jenna Gatto, Town Planner; Bron Roberts, Communications Program Manager; Slater Stewart, Senior Engineer; Carissa Binkley, Program Analyst II; Danielle McHugh, Transportation Program Coordinator; Melanie Grebitus, Program Analyst II.

3. **Pledge of Allegiance:** Recited in unison.

4. **Public Comment:** None.

5. **Presentations**

Item 5.1 was presented after Items 5.2 and 5.3.

- 5.2 Mayor Klovstad presented the proclamation for Truckee Day to Annaliese Miller of the Truckee Day Volunteer Planning Committee.

- 5.3 Mayor Klovstad presented the proclamation for the Truckee Day Hall of Fame to David Tirman and Richard Anderson on behalf of Truckee Rotary Club.

- 5.1 Mayor Klovstad presented the proclamation to Meghan Neuberger, North Tahoe School Counselor.

- 5.4 Jen Callaway, Town Manager, presented the Town Manager Report.

6. **Consent Calendar**

Mayor Klovstad pulled Item 6.8 for further discussion.

It was moved by Vice Mayor Henderson, and seconded by Council Member Romack, to approve the Consent Calendar Items 6.1 through 6.7 as follows:

- 6.1 Approved the minutes of May 12, 2026, Closed Session and Regular Meeting.
- 6.2 Accepted the Financial Status Update for the Quarter Ended March 31, 2026.
- 6.3 Adopted Resolution 2026-24 accepting the Town of Truckee Statement of Investment Policy for the 2026/27 fiscal year.
- 6.4 Authorized the Town Manager to execute a Professional Services Agreement with LSL, LLP to provide auditing services to the Town for \$55,370 annually for the first three years, \$58,130 in year four, and \$61,040 in year five.
- 6.5 Adopted Ordinance 2026-08 amending Title 3, Revenue and Finance, of the Truckee Municipal Code to support updated financial policies, and direct staff to implement the amendments prospectively with no retroactive impacts.
- 6.6 Authorized additional expenditures in an amount not to exceed \$80,000 for fiscal year 2025-2026 for legal services provided by Best, Best, and Krieger, LLP.
- 6.7 Adopted Resolution 2026-22 to identify the 2027 Paving and Drainage Project to receive Road Repair and Accountability Act funding.

The Consent Calendar carried with the following vote:

Ayes: Council Member Romack, Council Member Polivy, Council Member Zabriskie, Vice Mayor Henderson, and Mayor Klovstad.

Noes: None.

Absent: None.

Abstained: None.

The motion passed unanimously.

- 6.8 2026 Fourth of July Fireworks Celebration Event Sponsorship Request from Truckee Donner Recreation and Parks District (TDRPD).

**Recommended Action:** That Council authorize Town sponsorship up to \$16,512 to cover Town-led mitigation efforts for the Fourth of July Fireworks Celebration Event hosted by TDRPD.

- Council requested that staff engage with TDRPD to discuss mitigation in future years, including water, trash, and port-a-potty's.
- The Special Events Policy will be reviewed next year; Council is not requesting additional work to occur with the current permit.

The staff recommendation was moved by Council Member Romack, seconded by Council Member Zabriskie, and adopted with the following vote:

Ayes: Council Member Romack; Council Member Zabriskie, Council Member Polivy, Vice Mayor Henderson, and Mayor Klovstad.

Noes: None.

Absent: None.

Abstained: None.

The motion passed unanimously.

## 7. Workshop

- 7.1 Fiscal Year 2026/27 Annual Operating Budget and Five-Year Capital Improvement Project Budget Workshop.

**Recommended Action:** That Council conducts a workshop to discuss the draft fiscal year (FY) 2026/27 Annual Operating Budget and Five-Year Capital Improvement Project Budget.

**Nicole Casey, Administrative Services Director, presented from the staff report (presentation on file with Town Clerk).**

**Council Discussion:**

**Budget & Financial Reporting**

- Staff to provide clearer identification of unfunded capital project amounts and improved distinction between current year and future year funding. Council would like a future discussion regarding a possible framework or evaluation matrix for future unsolicited funding requests/partnership requests.

**Mayor Klovstad called for a recess at 6:44 p.m.**

Mayor Klovstad resumed the meeting at 6:51 p.m.

**Capital Improvement Program (CIP)**

- Council supported adding the Exit 184 / Donner Pass Road pedestrian crossing improvement project as a CIP and into the Workplan.
- Council supported using Measure R / Measure U funding sources for the local contribution associated with the Exit 184 project.
- Council expressed direction that improvements should go beyond simple striping/painted crosswalks and prioritize meaningful pedestrian safety enhancements.
- Random funding request projects to be saved for the next Workplan conversation.

**Clean Up the Lake Request**

- Majority direction was not to incorporate the full \$150,000 multi-year Clean Up the Lake request into the budget at this time.
- Council requested additional information and a more developed proposal before considering future funding support.
- Staff may communicate Council interest in receiving additional detail regarding:
  - Environmental benefit analysis
  - Project prioritization
  - External grant funding / matching strategy Coordination with broader Donner Lake stewardship priorities

**Staffing / Organizational Priorities**

- General support expressed for:
  - Deputy Town Attorney position
  - Limited-term Grant Administration position
  - Additional Police Officer / Community Impact Officer position
- Council expressed interest in tracking the effectiveness and return on investment of the proposed grant administration position.

**Sustainability & Reporting**

- Staff to return with future discussion regarding the sustainability dashboard migration/replacement issue associated with the Keep Truckee Green website transition.

**Long-Range Planning**

- Council expressed interest in continued future discussions regarding:
  - Long-term facility planning
  - Large unfunded capital projects
  - Future financing strategies and investment planning

- Long-range infrastructure obligations
- Mayor Klovstad opened the item for public comment multiple times during the presentation; no in-person comment was given.

**Written comment received from:** Tahoe Donner Association.

**Council Direction:**

- **Add the Exit 184 pedestrian crossing project as a CIP and to the Workplan.**
  - **Support using available funding in Measure R and/or Measure U for the Town's local contribution.**
  - **Improvements should be more substantial than simply striping a crosswalk and should meaningfully improve pedestrian safety.**
  - **Council expressed interest in restoring the dashboard functionality that cannot be transferred to the new website platform.**
- **No funding approved for the Clean Up the Lake request at this time; Council requested additional information and a more developed proposal before considering future funding support.**
- **Clearer identification of unfunded capital project amounts.**
  - **Improved distinction between current year and future year funding.**

**8. Council Reports**

**Council Member Polivy**

- Met with Corey Caldwell, Executive Director, of Truckee Trails Foundation.
- Attended the Visit Truckee Tahoe meeting.
- Communicated with multiple High School students on their school projects.

**Council Member Romack**

- Attended the State of the Community event.
- Attended Good Morning Truckee.
- Attended the Made in Tahoe Festival.
- Attended the Old Lumber Yard Grand Opening.

**Vice Mayor Henderson**

- Attended the State of the Community event.
- Participated in the Innovation to Implementation workshop.
- Participated on a discussion panel. regarding local government and energy.

**Council Member Zabriskie**

- Attended two Navigation Center meetings.
- Attended the State of the Community event.
- Attended the Nevada County Transportation.
- Met with four members of the Boy Scouts.

**Mayor Klovstad**

- Attended Good Morning Truckee.
- Attended the Made in Tahoe Festival.
- Attended the Mayors Manager's meeting.

**9. Closed Session**

**9.1 Conference with Real Property Negotiators:** APN 019-440-068-000; Agency Negotiators: Jen Callaway, Town Manager; Andy Morris, Town Attorney; and Danny Renfrow, Chief of Police; Negotiating price and terms; Government Code section 54956.8.  
**Reportable Action:** None taken.

**10. Adjournment:** 8:26 p.m.

To the regular meeting of the Truckee Town Council on June 9, 2026, 5:00 p.m., at Town Hall, 10183 Truckee Airport Road, Truckee, CA.

Respectfully submitted by:

Approved:

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Sarah Ring, Deputy Town Clerk

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Anna Klovstad, Mayor