

Other significant operational or strategic priorities								
These projects that are planned or currently underway and do not fit into Council's identified priorities								
Task	Goal	Lead Departments	Target Date	CP Reference Number	Notes	Progress (Indicated complete, in progress (percent complete) or not started)	Update as of March 31, 2022 - narrative update of what has been done in this area. If complete - detail of work done. If in progress - detail of work completed thus far during the quarter and next quarter planned work.	Update as of June 30, 2022 - narrative update of what has been done in this area. If complete - detail of work done. If in progress - detail of work completed thus far during the quarter and next quarter planned work.
1 Update records management system								
1.1	Hiring consultant to update Records Management Program and Retention Schedules	Town Clerk/Communications	Jul-21	C1610		Complete		
1.2	Work with consultant to implement the RIM program and retention schedule to an upgraded Laserfiche Platform	Town Clerk/Communications/ Information Technology	Aug-22	C1610		90% Complete	Departments are reviewing the draft form and providing feedback.	This project has been postponed as we get up to speed with new staff, the loss of staff and the cyber recovery in the Clerk's Office.
2 Implement Public Art Master Plan- Moved to Community Cohesion Priority								
2.1	Develop procedures for developing and implementing public art projects	Economic Development/ Engineering/Art Commission	Fall 2021			50% complete	Working with artist for Brockway Road Wall to finalize contract and present concept to the Art Commission in May.	
2.2	Complete first commission led public art project		Fiscal Year 22/23			Selection process 50% complete	Artist selection for Brockway Road Wall- Staff working with artist to finalize contract and present concept to the Art Commission in May.	
2.3	GIS support for public art program	Engineering/GIS	on-going		GIS maintains a map of existing public art locations and maintains data related to art installations.	Ongoing	The public art GIS layer is live and operational	Complete
3 Implement Sister Cities program								
3.1	Continue outreach to identify possible sister city partner	Economic Development/ Sister Cities Committee	Fall 2021			N/A		
3.2	Develop Sister City agreement, shared objectives, and initial projects with identified sister city		Fiscal Year 22/23			N/A		
4 Visitor Center/ Transit information plan								
4.1	Visitor Center/ Transit information plan	Economic Development	FY 21/22		Evaluation of the role, method of delivery, and possible updates to the visitor center and transit information facility and services provided under the Chamber contract at the Truckee Depot. This project was initiated in conjunction with the new 3-year Chamber contract. Planning will include possible changes to transit information with the transit center relocation.	5% complete		No update
	Visitor Center/ Transit information plan implementation		Fiscal Year 22/23+		Pending outcome of the planning process, begin implementation of any changes as necessary	25% Complete	With the launch of Microtransit the Chamber has been increasingly involved with operations planning an	No update
5 Sidewalk vending permit process								
5.1	Sidewalk vending permit development (REMOVED DUPLICATES TASK 6.1 UNDER INFRASTRUCTURE PRIORITY)	Planning	Fiscal Year 22/23		Develop permit program to regulate street vending.	0		
5.2	Sidewalk vending permit implementation	Planning	Fiscal Year 21/22		Manage permit program	Not Started.	Not started.	
6 Information Technology Upgrades and Maintenance								
6.1	Information Technology Upgrades and Maintenance	Information Technology	on-going	C0105	Virtual Server ESX Hosts and SAN upgrades in both Town Hall and Nevada County Disaster Recovery site.	90% Complete	The mobile data management systems has been fully configured and all laptops have been integrated into the system. The next step is integrating all Town mobile phones. The test group for cell phones was successful. The Town's consultant is working to assemble the data collected and coordinated for the business continuity study. The Town also implemented an offsite data backup system with immutable backups and have coordinated an offsite key access system in the event of a disaster at the Town hall location. The Town's cyber security provider sent a list of requirements and recommendations. The Town is prepared to meet all requirements and is finalizing compliance with all recommendations including an update schedule policy. The centralized security dashboard is operational and the consultant is working on continuous improvement of the application.	No further update due to staffing changes.