



Date: **April 7, 2026**

Honorable Mayor and Council Members:

Chloe Myers, Engineering Technician 1

Title: **On-Call Materials Testing and Related Consulting Services, 2026**

Jen Callaway, Town Manager

Recommended Action: That Council authorize the Town Manager to execute a new one-year contract with NV5 for materials testing and related consulting services.

Discussion: Currently, NV5 provides the Town with materials testing and related consulting services on various projects. In 2010, the Town requested and received eight Statements of Qualifications from geotechnical engineering consultants to provide materials testing and related services for Town projects for a period of five years. Out of the eight consultants, Holdrege & Kull (now NV5) was awarded the five-year consulting services contract based on their qualifications and local experience. The agreement had an effective start date of May 20, 2010 and a termination date of June 30, 2015. The contract was renewed in 2015 for an additional 5 years, again in 2020 for an additional 3 years, and again in 2023 for an additional 3 years. When Holdrege and Kull joined NV5 Global, Inc. in 2017, the contract was transferred to NV5. The current contract is set to expire June 30, 2026.

Staff is recommending the Council authorize the Town Manager to execute a new on-call contract with NV5 for purposes of providing on-call materials testing and related consulting services. This recommendation is based on the following:

- NV5 (formerly Holdrege & Kull) has been providing geotechnical and material testing services in Truckee for over 20 years and has unique knowledge of the area.
- NV5's offices are in Truckee, allowing them to be responsive and provide cost-effective services and reasonable service levels.
- NV5 has a certified lab (a small lab in Truckee and a main laboratory in Nevada City).
- Town staff has a positive and efficient working relationship with NV5 staff and the same key staff have remained with the company for many years.

An updated 2026 NV5 Statement of Qualifications has also been attached to this staff report.

Town staff plan to renew the Request for Qualifications for On-Call Materials Testing and Consulting Services in spring 2027. At that time, Town staff will evaluate the responses and select the most qualified consultants. A one-year contract renewal with NV5 will provide Town with adequate materials testing and consulting services for the summer 2026 construction season until a new Request for Qualifications can be issued.

Priority:

- | | | |
|---|---|---------------------------------------|
| <input type="checkbox"/> Enhanced Communication | <input type="checkbox"/> Climate and Greenhouse Gas Reduction | <input type="checkbox"/> Housing |
| <input checked="" type="checkbox"/> Infrastructure Investment | <input type="checkbox"/> Emergency and Wildfire Preparedness | <input type="checkbox"/> Core Service |

Fiscal Impact: The costs for on-call materials testing and related services will be charged to the budget for a specific Capital Improvement Project or to the Engineering Division's Professional Services budget.

Town staff would develop a work scope for each CIP project for which NV5's services would be used and charged separately to individual CIP's. Scopes of work less than \$50,000 would be executed administratively and scopes of work more than \$50,000 would be executed through Town Council action.

For the year 2026 of the contract, the rates charged by NV5 will be those identified in the attached 2026 Fee Schedule.

Public Communication: None beyond this staff report.

Attachments:

Attachment 1: NV5 – 2026 Statement of Qualifications

Attachment 2: NV5 – 2026 Fee Schedule