



## City of Trinity Variance Application

Date: 10/20/25

**Property Owner Information:**

Property Owner: Jose Vento  
Address: 5022 Meadowbrook Dr.  
City: Trinity State: NC Zip: 27370  
Phone: (home/work) \_\_\_\_\_ (cell) 763-501-8285  
E-mail: josevento253@gmail.com

**Applicant Information** (note: must show proof as to legally representing property owner):

Applicant: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: (home/work) \_\_\_\_\_ (cell) \_\_\_\_\_  
E-mail: \_\_\_\_\_

**Site Information:**

PIN # 7707648547  
Property Address: 5022 Meadowbrook Dr., Trinity NC, 27370  
Zoning District: \_\_\_\_\_

Are there any structures currently on the property?  yes  no

List structures: 20 x 40 Block building + Existing home

What is the current land use on the property (i.e. commercial, residential, farming, vacant etc.)?  
residential

**Reason for Variance:**

Describe situation which prompted the need for a variance, and, if applicable, how much of a variance is needed for from minimum dimensional requirements:

*When I purchased property in 2023 I was told the building had multiple uses in the past including apartment I just lived it and want to rent it.*

**ORDINANCE PROVISIONS FOR GRANTING A VARIANCE:**

The Board of Adjustment (Planning & Zoning Board) does not have unlimited discretion in deciding when to grant a variance. Article XIV, Section 16-8 of the City's Zoning Ordinance states:

"When practical difficulties or unnecessary hardships would result from carrying out the strict letter of the zoning ordinance, the board of adjustments shall have the power to vary or modify any of the regulations or provisions of the ordinance so that the spirit of the ordinance shall be observed, public safety and welfare secured, and substantial justice done. No change in permitted uses may be authorized by variance. Appropriate conditions, which must be reasonably related to the condition or circumstance that gives rise to the need for a variance, may be imposed on any approval issued by the Board.

These regulations may provide that the Board of Adjustments may determine and vary their application in harmony with the general purpose and intent and in accordance with general or specific rules therein contained; provided no change is permitted uses may be authorized by variance.

- (1) Determination that Variance Will Not Violate Other Ordinance Provisions. In considering all proposed variances to this ordinance, the Board shall, before making any finding in a specific case, first determine that the proposed variance will not allow the establishment of a use not otherwise permitted in a district by this ordinance; extend in area or expand a non-conforming use of land; change the district boundaries shown on the zoning map; impair any adequate supply of light and air to adjacent property; materially increase the public danger of fire; materially diminish or impair established property values within the surrounding area; or in any other respect impair the public health, safety, morals, and general welfare.
- (2) Findings. A variance may be granted in an individual case of unnecessary hardship upon a finding by the Board of Adjustment that the following conditions exist:
  - (a). There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape or topography that are not applicable to other lands or structures in the same district.
  - (b). Granting the variance requested will not confer upon the applicant any special privileges that are denied to other residents in the district in which the property is located.
  - (c). A literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by other residents of the district in which the property is located.
  - (d). The requested variance will be in harmony with purpose and intent of this ordinance and will not be injurious to the neighborhood or to the general welfare.

- (e). The special circumstances are not the result of the applicant.
- (f). The variance requested is the minimum variance that will make possible the legal use of the land, building or structure.
- (g). The variance is not a request to permit a use of land, building or structure which is not permitted by right or by conditional use in the district involved.

(3) **Conditions.** In granting a variance, the Board of Adjustment may prescribe appropriate conditions and safeguards in conformity with this ordinance. Violations of the conditions and safeguards, when made a part of the terms under which the variance is granted, shall be deemed a violation of this ordinance punishable under Section 18-3 of this ordinance."

**In the space provided below (or on attached sheet), provide a statement(s) addressing each of the required findings of fact. This information and along with your site plan, along your site plan will be presented to the Board to help support your request for a variance:**

- (a). There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape or topography that are not applicable to other lands or structures in the same district.

*I hired Volt Works to rewire building up to code, they cannot finish until I get variance. County verified septic system.*

- (b). Granting the variance requested will not confer upon the applicant any special privileges that are denied to other residents in the district in which the property is located.

*There are no other structures like it and the county told me the building was built in the 80's*

- (c). A literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by other residents of the district in which the property is located.

- (d). The requested variance will be in harmony with purpose and intent of this ordinance and will not be injurious to the neighborhood or to the general welfare.

*The structure has been there since 80's I am just trying to provide some affordable housing.*

- (e). The special circumstances are not the result of the applicant.

(f). The variance requested is the minimum variance that will make possible the legal use of the land, building or structure.

\_\_\_\_\_  
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(g). The variance is not a request to permit a use of land, building or structure which is not permitted by right or by conditional use in the district involved.

\_\_\_\_\_  
\_\_\_\_\_

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**Submittal Requirements:**

- **Complete Variance Application**
- **If seeking a variance from a minimum dimensional requirement, a site plan, prepared by a NC Licensed Engineer, Architect or Surveyor**
- **\$300 Application Fee**

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**The below authorize: (1) Submission of the variance application to the City of Trinity's Planning and Zoning Board for consideration; and (2) the Zoning Administrator or designee to entry upon the property to verify application/site plan submittal information.**

*Applicant Name (PRINTED)*

*Signature of Applicant*

*Date*

*Property Owner Name (PRINTED)*

*Signature of Property Owner*

*Date*

*Zoning Administrator Signature*

*Date Complete Application Received*

**Office Use**

Date Received: \_\_\_\_\_

Fees Paid: \_\_\_\_\_

BOA Hearing Date: \_\_\_\_\_

Result of BOA Hearing: \_\_\_\_\_