



MEMORANDUM

TO: Richard McNabb, Mayor
City Council Members

FROM: Stevie Cox, City Manager

VIA: Clark Maness, WithersRavenel Senior Project Manager
Rodney Johnson, Public Services Director
Crystal Postell, Finance Director

DATE: August 5, 2024

REF: Resolution to Apply for a Sewer Asset Inventory and Assessment Grant

Summary:

This is a request to approve the submission of a Sewer Asset Inventory and Assessment Grant.

Background:

In March 2024, the City Council held their annual budget retreat. During the budget retreat, the City Council was given a presentation by Randy McNeil with Davis Martin Powel Engineering that focused on the need to conduct a sewer expansion study. Furthermore, Clark Maness who is WithersRavenel Senior Project Manager lead a session about discussion grant funding opportunities that will allow us to address the City's Sewer Infrastructure. Both of these projects were included in the Capital Improvement Plan for Fiscal Year 2024 – 2025.

In June 2024, the City Council approved and adopted the Fiscal Year 2024 – 2025 Budget and Capital Improvement Plan. The City Council is moving forward with the execution of the contract for Sewer Expansion Study with Davis Martin Powel Engineering. The Sewer Asset Inventory and Assessment Grant Application requires that the City Council approve and adopt a Resolution to Apply, before the City can move forward with the application process. The maximum award for this grant application is \$150,000. The North Carolina Department of Environmental Quality is the funding agency. The City will likely have to provide a local match for this grant as well. WithersRavenel will require \$7,500 to cover their cost for preparing the grant application.

Recommendation:

Staff is requesting that the City Council approve and adopt the Resolution to Apply for a Sewer Asset Inventory and Assessment Grant. Furthermore, Staff is requesting that the City Council approve the allocation of \$7,500 to cover the cost of preparing the grant application by WithersRavenel.

Attachment:

Resolution to Apply for Sewer Asset Inventory and Assessment Grant
Form For Certification by the Recording Officer
Asset Inventory and Assessment Grant Application Frequently Asked Questions