



# Memorandum

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**TO:** Mayor and City Council Members

**FROM:** Crystal Postell, Finance Director

**VIA:** Rick Austin, Abbotts Creek Engineering

**CC:** Stevie Cox, City Manager

**DATE:** 02/29/2024

**REF:** Project Ordinance 24 – 05: Establish both the City Hall and City Hall Annex Parking Lots Resurfacing

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**Summary:**

To Establish Project Ordinance 24 – 05 for the resurfacing of both the City Hall and City Hall Annex parking lots.

**Background:**

During the February 2024 Council Meeting, there was a presentation from Rick Austin with Abbotts Creek Engineering about the resurfacing of both the City Hall and City Hall Annex parking lots. Trinity City Council agreed to encumber the remaining \$60,000 budgeted for Fiscal Year 2023 – 2024. The City Council shall establish a Project Ordinance that will be amended after the bids are received to reflect the sum of the project.

**Recommendation:**

Staff recommends that the City Council approve and adopt the Project Ordinance 24 – 05 to establish both the City Hall and City Hall Annex Parking Lot Resurfacing Ordinance.

**Attachments:**

Project Ordinance 24 – 05