City of Trinity
CITY COUNCIL MEETING
October 12, 2026
City Council Chambers

MINUTES

PRESENT
Mayor Richard McNabb
Mayor Pro-Tem Robbie Walker
Councilmember Debbie Jacky
Councilmember Paul Welborn
Councilmember Barry Allison

ABSENT
Councilmember Ed Lohr

OTHERS PRESENT
City Manager Michael Burroughs
City Clerk Darien Comer
Public Works Director Rodney Johnson
Planning Director Jill Wood
Finance Director Crystal Postell
Deputy Finance Officer Lisa Beam
Office Assistant Fabiola Ortiz
City Attorney Bob Wilhoit
RCSO Sgt. Sanders

1. Mayor McNabb called the meeting to order and welcomed guests.

2. Mayor McNabb led those in attendance in the Pledge of Allegiance and Councilmember Welborn gave the invocation.

   Mayor Pro Tem Walker read the Disruption of Official Meetings NCGS 143-318.17 to the audience.

3. Review, amend if needed, and approve Proposed Regular Agenda

Motion made by Councilmember Welborn, Seconded by Mayor Pro-Tem Walker.
Voting Yea: Mayor Pro-Tem Walker, Councilmember Jacky, Councilmember Welborn, Councilmember Allison

4. Recognitions and Presentations

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There were none.

5. Consent Agenda Items

a. Approval of Regular Meeting Minutes of September 14, 2026

b. Approval of the Closed Session Meeting Minutes of September 14, 2026.

c. Finance and Budget Items

Motion made by Mayor Pro-Tem Walker to approve the consent agenda, Seconded by Councilmember Allison.
Voting Yea: Mayor Pro-Tem Walker, Councilmember Jacky, Councilmember Welborn, Councilmember Allison

6. Old Business

There was no Old Business to discuss.

7. Action Items

a. Resolution 27 - 01: Designation of Deputy Finance Officer for Limited Check-Signing Authority

Finance Director Crystal Postell stated that the NCGS 159-25(b) part of the Local Government Budget and Fiscal Contol Act expressly provides that checks or drafts drawn on an official depository may be signed by the Finance Director or a properly designated Deputy Finance Officer and countersigned by another official designated for that purpose by the governing board. Mrs. Postell is iecommending that the City of Trinity designates Mrs. Lisa Beam as the Deputy Finance Officer. This designation will not change her current job duties; it will only grant her the ability to sign checks in the absence of the Finance Director.

Mrs. Lisa Beam was sworn in by the City Clerk Darien Comer. This is the oath that was administered: I do solemnly swear that I will support and maintain the Constitution and Laws of the United States, and the Constitutuion and Laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as the Trinity Deputy Finance Officer, so help me God.

b. Resolution 27 - 02: Accept and Record OSMB Grant for $100,000.

Manager Burroughs presented Resolution 27 - 02 to the Council to accept and approve funding from the Office of State Budget and Management for the Park project for $100,000.

Motion made by Councilmember Welborn to pass Resolution 27 - 02 and accept into record the grant for $100,000 for the park, Seconded by Councilmember Jacky.
Voting Yea: Mayor Pro-Tem Walker, Councilmember Jacky, Councilmember Welborn, Councilmember Allison

c. Jason Thomas Subdivision Technical Review

Planning Director Jill Wood explained that the City Technical Review Committee has reviewed the preliminary site plan for this major subdivision and found the plan to meet the standards of the Trinity Land Management Ordinance and the Trinity Water Management Ordinance.

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Jason Thomas from Clemmons, North Carolina, proposed a preliminary plan for a major subdivision of 10 lots to be located on Kennedy Road (across from Trinity Furniture). The property is 30.34 acres (out of 51.53 acres), The property is currently owned by the Gerald Royals Life Estate.

Motion made by Mayor Pro-Tem Walker to approve the Jason Thomas Subdivision, Seconded by Councilmember Allison.
Voting Yea: Mayor Pro-Tem Walker, Councilmember Jacky, Councilmember Welborn, Councilmember Allison

d. Policy Procedure in place for Security in reference to City Property.

Motion made by Councilmember Welborn to Table until the November meeting, Seconded by Mayor Pro-Tem Walker.
Voting Yea: Mayor Pro-Tem Walker, Councilmember Jacky, Councilmember Welborn, Councilmember Allison

e. Personnel Policy Language

Manager Burroughs explained that this change in the personnel policy book is strictly about Part Time employees. The changes are three-month probationary period for part time instead of six month for full time employees, civil leave and the holiday schedule

Motion made by Councilmember Allison to adopt the changes to the personnel policy, Seconded by Councilmember Jacky.
Voting Yea: Mayor Pro-Tem Walker, Councilmember Jacky, Councilmember Welborn, Councilmember Allison

f. Block Party - Montana neighborhood October 31, 2026 (Joe Grey HOA)

Lisa Kirkpatrick Treasurer of the HOA at Colonial Village was present and asked the City Council for an off duty officer for the Trinity side of the neighborhood. Permits and officers from the Thomasville side have already been obtained.

Motion made by Councilmember Jacky to approve, Seconded by Mayor Pro-Tem Walker.
Voting Yea: Mayor Pro-Tem Walker, Councilmember Jacky, Councilmember Welborn, Councilmember Allison

g. A Resolution of the City of Trinity Recognizing and Celebrating the Dedication of the Charters of Freedom Setting on Veterans Day 2026

Motion made by Councilmember Welborn to approve, Seconded by Councilmember Allison.
Voting Yea: Mayor Pro-Tem Walker, Councilmember JACKY, Councilmember Welborn, Councilmember Allison

h. Appoint two new members (not elected) to the Archdale/Trinity Chamber

Motion made by Councilmember Welborn to table to the November 9th meeting, Seconded by Mayor Pro-Tem Walker.
Voting Yea: Mayor Pro-Tem Walker, Councilmember Jacky, Councilmember Welborn, Councilmember Allison

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8. Public Hearing

a. Landmark Designation for Leach - Morgan House, 1847 at 5655 Meadowbrook Dr

Mr. Ross Holt from the Randolph County Historic Landmark Preservation Commission,was present to bring before the Council a recommendation from the commission to designate the 1847 Leach Morgan house at 5655 Meadowbrook Dr. as a local historic landmark.

Motion made by Councilmember Jacky to pass the ordinance to designate the Leach and Wagoner House as a local historic landmark in the City of Trinity, Seconded by Councilmember Welborn. Voting Yea: Mayor Pro-Tem Walker, Councilmember Jacky, Councilmember Welborn, Councilmember Allison

9. Public Comment Period

Bob Howard at 6821 NC Hwy 62, asked a question about an outside bench at the Sheriff Substation that has been turned over for almost three years. He wanted to know what the City was going to do with it, because he would like to have it. He thanked the Council for all they have tried to do for him, but wishes it was not his own expense and was the cities.

Greg Mauldin at 5171 Ellen Ave, asked the Council if they had figured out what they plan to do with the maintenaince building when it is torn down.

Curtis Connor at 3814 Cresent Ave, encouraged everyone to come out to the Friends of Trinity Car Show this Satuday.

Whitley Yates at 5528 Avery Dr. was inquiring about the water bill with the sewer charge. She was very surprised at the cost of the sewer amount that the City is charging.

10. City Manager and Staff Reports

a. Roof Repairs

Manager Burroughs informed the Council that the roof is in the process of being repaired soon at City Hall.

b. Easements resolved - High Point Project All Easements Obtained

Manager Burroughs stated that the easements have all been obtained. We are getting closer to the end of the project.

c. Introduction of the new Office Assistant

Manager Burroughs introduced our new Office Assistant, Fabiola Ortiz, to the Council and audience.

d. Trinity's 30th Anniversary Event

Manager Burroughs mentioned the next event would be Trinity's 30th Anniversary which would be held on May 22nd, 2027. The President JD Peace with Serco will be helping in the planning.

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Motion made by Councilmember Welborn to move forward with celebrating Trinity's 30th Anniversary next May 2027, working with Serco, and create the event and get it established, Seconded by Councilmember Jacky.
Voting Yea: Mayor Pro-Tem Walker, Councilmember Jacky, Councilmember Welborn, Councilmember Allison

e. Addressing Current Public Works Building Questions

Manager Burroughs addressed questions about the maintenance building that were brought up at the last meeting. He had photos to show the building wall where the salt and brine has rusted the building. The documents were looked at for the warranty of the building and there was a one-year warranty. The craftsmanship was not in question about the rusting of the building.

11. Mayor and Council Discussion

12. Closed Session

Motion made by Mayor Pro-Tem Walker to go into Closed Session, Seconded by Councilmember Allison.
Voting Yea: Mayor Pro-Tem Walker, Councilmember Jacky, Councilmember Welborn, Councilmember Allison

Motion made by Councilmember Welborn to go out of Closed Session and back into Open Session, Seconded by Mayor Pro-Tem Walker.
Voting Yea: Mayor Pro-Tem Walker, Councilmember Jacky, Councilmember Welborn, Councilmember Allison

a. Closed Session - Pursuant to NCGS 143-318.11(a)(6) for Personnel.

Motion made by Mayor Pro-Tem Walker to award a Cola increase to City Manager Burroughs. The same as what the employees were given and make it retroactive to July 1, 2026, Seconded by Councilmember Jacky.
Voting Yea: Mayor Pro-Tem Walker, Councilmember Jacky, Councilmember Welborn, Councilmember Allison

13. Upcoming Events

a. Planning and Zoning Meeting October 19, 2026

14. Adjournment

Motion made by Mayor Pro-Tem Walker to adjourn, Seconded by Councilmember Allison.
Voting Yea: Mayor Pro-Tem Walker, Councilmember Jacky, Councilmember Welborn, Councilmember Allison

Attest:

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Richard McNabb, Mayor

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Darien P. Comer, City Clerk

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