



# Memorandum

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**TO:** Mayor and City Council

**FROM:** Jay Dale, Planner

**CC:** Stevie Cox, City Manager  
Robert Wilhoit, City Attorney

**DATE:** December 4, 2024

**REF:** Approval of Steering Committee for the Parks and Recreation Master Plan

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**Summary:**

This is a request for approval of the Steering Committee Members for the Parks and Recreation Master Plan.

**Background:**

In May 2024, the Trinity City Council awarded Withers Ravenel the project of producing a new Parks and Recreation Master Plan, as well as a site-specific Park Plan. Furthermore, this included Withers Ravenel preparing a grant application for this project as well. As part of that process, it is necessary to appoint a Steering Committee. Staff has selected the following people to serve in that capacity and respectfully asks for the Council's approval. The potential members selected are as follows:

Mary Joan Pugh (NC Trails)  
Dwayne Allen (Trinity High School Track Coach)  
Eugenia Bynam  
Tony Tyson (D R Horton Homes)  
Robbie Smith (YMCA Archdale)

**Recommendation:**

Staff request that the City Council approve the recommended members for the Parks and Recreation Master Plan.