



MEMORANDUM

TO: Richard McNabb and City Council
FROM: Crystal Postell, Finance Director
CC: Stevie Cox, City Manager
DATE: 10/31/2023
SUBJECT: Resolution 24 – 02: Authorizing the City of Trinity to Engage in Electronic Payments

Summary:

On March 12, 2018, the North Carolina Department of State Treasurer released Memorandum #2018 – 05 for changes to pre-audit certification requirements for electronic obligations and payment under Administrative Code – 20NCAC 03.0409 and 20 NCAC 03.0410.

Background:

Currently, the City of Trinity has a Purchasing Card Program Policy which was adopted on September 16, 2003, for the use of credit card transactions for employees to purchase operating goods. This policy is actively under review for compliance according to state and federal purchasing laws. The new policy will be presented at the Trinity City Council next meeting. Resolution 24 – 02 is being presented to Trinity City Council because the resolution resulting in this change was not implemented after March 12, 2018.

Recommendation:

Staff recommends that the City Council adopt and approve Resolution 24 – 02 authorizing the City of Trinity to engage in electronic payments as defined by General Statutes 159 – 28 and 115C – 441.

Attachment:

North Carolina Department of State Treasurer Memorandum # 2018 – 05

Resolution 24 – 02

N.C.G.S. 159 – 28

N.C.G.S. 115C – 441