



CITY COUNCIL AGENDA ITEM COVER SHEET

Meeting Date: 8/11/2025

Department: Finance Director

Prepared By: Crystal Postell, Director of Finance

Contact Information: 336-431-2180 / cpostell@trinity-nc.gov

AGENDA ITEM TITLE

Budget Ordinance 26 – 02: Amendment to the General Fund Annual Budget for the Fiscal Year Ending June 30, 2025 to Utilize Contingency to Cover the Increase in Randolph County Animal Service Contract

SUMMARY

The Finance Department has received the updated Randolph County Animal Services contract for the current fiscal year. The contractual amount is \$35,990, which reflects an increase of \$4,370 over the amount originally budgeted.

To address this increase, the Finance Department recommends utilizing the General Fund contingency to fully cover the difference. This adjustment will ensure continued compliance with the contract while maintaining a balanced budget.

Please note, this budget alignment will **not** result in an increase or decrease to the overall adopted budget for Fiscal Year 2025–2026. Instead, it is an internal adjustment to better reflect departmental needs and actual expenditures.

N.C.G.S 159-13(b)(3): A contingency appropriation shall not exceed five percent (5%) of the total of all other appropriations in the same fund, except there is no limit on contingency appropriations for public assistance programs required by Chapter 108A. Each expenditure to be charged against a contingency appropriation shall be authorized by resolution of the governing board, which resolution shall be deemed an amendment to the budget ordinance setting up an appropriation for the object of expenditure authorized. The governing board may authorize the budget officer to authorize expenditures from contingency appropriations subject to such limitations and procedures

as it may prescribe. Any such expenditure shall be reported to the board at its next regular meeting and recorded in the minutes.

RECOMMENDED ACTION

Staff recommend that Trinity City Council approve and adopt Budget Ordinance 26 – 02 to utilize contingency to cover the increase in Randolph County Animal Service Contract

ATTACHMENTS

Budget Ord. 26 – 02: