



CITY COUNCIL AGENDA ITEM COVER SHEET

Meeting Date: 8/11/2025

Department: Public Works

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AGENDA ITEM TITLE

AIA Grant Award

SUMMARY

In March 2025, the City of Trinity was awarded \$150,000 in grant funding by the Division of Water Infrastructure (DWI). At the time, the City did not have a specific project identified for these funds. After internal discussion, the City Manager and I determined that the most flexible approach would be to request qualifications for On-Call Engineering Services. This would allow the City to identify a suitable project at a later time.

In May 2025, a Request for Qualifications (RFQ) was distributed to multiple engineering firms. The City received submittals in June from Davis-Martin-Powell (DMP), The Wooten Company, and WithersRavenel.

On June 16, a review committee comprised of myself, Crystal Postell, Mayor McNabb, Councilmember Jacky, and Rich Glover of Glover Engineering evaluated the submitted packets using a standardized scoring sheet. The results were as follows:

- Davis-Martin-Powell – 25
- WithersRavenel – 24
- The Wooten Company – 19

Following this evaluation, the committee agreed that Davis-Martin-Powell would be the most suitable firm, particularly given their long-standing relationship with the City and their deep knowledge of the City's sewer system. It was the consensus of the group that DMP's familiarity would allow the DWI grant funds to stretch further and result in greater value for the City.

The team recommends that this grant funding be used to develop an Asset Management Plan. This plan will serve as a foundational tool for the City, aiding in long-term planning and the sustainable maintenance of critical infrastructure.

RECOMMENDED ACTION

Approve the award of the Asset Inventory and Assessment (AIA) Grant to Davis-Martin-Powell to assist the City in the development of an Asset Management Plan.

ATTACHMENTS