



# MEMORANDUM

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**TO:** Richard McNabb, Mayor  
City Council Members

**FROM:** Crystal Postell, Finance Director

**VIA:** Stevie Cox, City Manager

**DATE:** 05/31/2024

**REF:** Establish the Trinity Parks and Recreation Master Plan Project - Project Ordinance 24 – 06

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**Summary:**

This is to establish the Trinity Parks and Recreation Master Plan Project.

**Background:**

In May 2024, the City Council accepted and approved the contract with WithersRavenel in the sum of \$97,000. The City has approved to fund the Trinity Parks and Recreation Master Plan Project with a \$105,500 grant from the Randolph County Strategic Plan Fund. The grant is funded by reimbursement of expenditures.

**Recommendation:**

Staff recommends that the City Council adopts and approves Project Ordinance 24 – 06.

**Attachment:**

Project Ordinance 24 – 06