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**TO:** Richard McNabb, Mayor  
City of Trinity City Council

**FROM:** Eric Clem, SCEI Minimum Housing and Non-Residential Specialist

**CC:** Stevie Cox, City Manager  
Robert Wilhoit, City Attorney

**DATE:** October 4, 2024

**REF:** Adoption of Ordinance to Order Code Enforcement Officer to Proceed to Effectuate the Purpose of the Trinity Minimum Housing Code and N.C.G.S.160D-1203

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**Summary:**

The City Council is being asked to adopt three separate Ordinances Ordering the City of Trinity's Contracted Code Enforcement Officer to Proceed to Effectuate the Purpose of the Trinity Minimum Housing Code and G.S.§ 160D-1203. These Ordinances are to Abate the Minimum Housing Code for the following addresses:

- 5250 Meadowbrook Drive
- 5464 Braxton Craven Road
- 5515 Rockford Drive

After Ordinances are adopted, the Council will need to award the demolition bids.

**Background:**

5250 Old Meadowbrook Road

- July 25, 2022 – Dwelling was originally inspected by the Code Enforcement Officer
- January 22, 2024 – Last inspection performed by the Code Enforcement Officer
- March 28, 2024 –The Code Enforcement Officer served the property owner with a Notice of Hearing to be held before the Officer

- April 18, 2024 – The Hearing was held at City Hall and the Code Enforcement Officer issued an Order to the property owner to make repairs or remove/demolish the house no later than July 17, 2024
- The Property Owner has failed to comply with the Order.

5464 Braxton Craven Road

- July 22, 2020 – Dwelling was originally inspected by the Code Enforcement Officer
- January 26, 2024 – Last inspection performed by the Code Enforcement Officer
- March 28, 2024 – The Code Enforcement Officer served the property owner with a Notice of Hearing to be held before the Officer
- April 18, 2024 – The Hearing was held at City Hall and the Code Enforcement Officer issued an Order to the property owner to make repairs or remove/demolish the house no later than July 17, 2024
- The Property Owner has failed to comply with the Order.

5515 Rockford Drive

- July 22, 2020 – Dwelling was originally inspected by the Code Enforcement Officer
- January 22, 2024 – Last inspection performed by the Code Enforcement Officer
- March 28, 2024 – The Code Enforcement Officer served the property owner with a Notice of Hearing to be held before the Officer
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- The Property Owner has failed to comply with the Order.

**Attachments:**

- Ordinance for each individual address
- Photographs
- Property Maps (County GIS)