



**City of Trinity**  
**CITY COUNCIL MEETING**

**March 11, 2024**

**Trinity City Hall Annex**

**MINUTES**

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**PRESENT**

Mayor Richard McNabb  
Mayor Pro Tem Bob Hicks  
Councilman Tommy Johnson  
Councilman Robbie Walker  
Councilman Ed Lohr  
Councilman Jack Carico

**OTHERS PRESENT**

City Manager Stevie Cox  
City Clerk Darien Comer  
Finance Director Crystal Postell  
Public Services Director Rodney Johnson  
Planning Director Jill Wood  
Attorney Bob Wilhoit  
Sgt. Ric D'Angelo

Mayor McNabb called the meeting to order at 6:30 PM.

Mayor McNabb led the Pledge of Allegiance and gave the Invocation.

**Review, amend if needed, and approve Proposed Regular Agenda**

*Councilman Carico made a motion to amend the agenda by moving Recognitions and Presentations before Public Comment Period. The motion was seconded by Councilman Walker with a unanimous vote of 5 ayes and 0 nays.*

*Councilman Johnson made a motion to approve the agenda as amended. The motion was seconded by Councilman Walker with a unanimous vote of 5 ayes and 0 nays.*

## Recognitions and Presentations

**Trinity High School Dual-Team Wrestling 2A State Championship Proclamation** (*City Manager Stevie Cox*)

Mayor McNabb presented the Proclamation to the Trinity High School Wrestling team.

## Public Comment Period

**Curtis Connor at 3814 Crescent Avenue** expressed concerns about a pothole at Welborn and Finch Farm Road across from the BP gas station. He also expressed concerns about the road between Woodcrest and Finch Farm Road, builders are coming into the City and leaving our roads with so much dirt on them that it causes them to be very muddy when it rains.

Mayor McNabb closes the Public Comment Period.

## Consent Agenda Items

- a. Approval of Regular Meeting Minutes of February 12, 2024
- b. Approval of Closed Session Meeting Minutes of February 12, 2024
- c. City of Trinity- Monthly Financial Position Review
- d. Resolution 24 - 05: Approve the North Carolina League of Municipalities (NCLM) Accounting Services, Cybersecurity and Technical Assistance Agreement (*Finance Director Crystal Postell*)

***Councilman Johnson made a motion to approve the Consent Agenda Items. The motion was seconded by Councilman Walker with a unanimous vote of 5 ayes and 0 nays.***

## Action Agenda

- a. **Project Ordinance 24 – 05: Establish both the City Hall and City Hall Annex Parking Lots Resurfacing** (*Finance Director Crystal Postell*)

**Finance Director Crystal Postell** presented to the Council the Project Ordinance 24 - 05 for the resurfacing of both the City Hall and City Hall Annex parking lots. Rick Austin with Abbots Creek Engineering presented to the Council at the February Council meeting about the resurfacing of both parking lots. The Council agreed to encumber the remaining \$60,000 budgeted for Fiscal Year 2023 - 2024.

***Mayor Pro Tem Hicks made a motion to approve. The motion was seconded by Councilman Johnson with a unanimous vote of 5 ayes and 0 nays.***

- b. **Special Use Permit Approval Order - 5996 Welborn Rd.** (*Planning Jay Dale*)

**Planning Director Jill Wood** stated that on February 12, 2024, the Trinity Board of Adjustment approved the request for a Special Use Permit for Tracy Mahan. The property is located at 5996 Welborn Road, to be used as a childcare facility.

***Mayor Pro Tem Hicks made a motion to approve the Order. The motion was seconded by Councilman Johnson with a unanimous vote of 5 ayes and 0 nays.***

**c. Award of Bid for Resurfacing Contracts** (*Rick Austin, Abbotts Creek Engineering*)

**Rick Austin, Abbotts Creek Engineering** spoke to the Council about the Bids that were received for the Street Repair and Resurfacing Program for 2023 - 2024. The bids that were received were from Waugh Asphalt Inc. with a low bid in the amount of \$184,319.40. Hanes Construction Co. came in with a bid of \$211,808.75. The estimated budget for this project was \$220,000.

*Councilman Walker made a motion to award the contract to Waugh Asphalt Inc. The motion was seconded by Councilman Johnson with a unanimous vote of 5 ayes and 0 nays.*

**Closed Session for Legal Pursuant to NCGS 143-318.11(a)(3)**

*Mayor Pro Tem Hicks made a motion to go into Closed Session. The motion was seconded by Councilman Walker with a unanimous vote of 5 ayes and 0 nays.*

*Mayor Pro Tem Hicks made a motion to return to Open Session. The motion was seconded by Councilman Walker with a unanimous vote of 5 ayes and 0 nays.*

**Mayor, Council and City Manager Updates**

Councilman Lohr requested that R-10 zoning district be placed on the next agenda for discussion.

Councilman Walker asked for an update on the Sheriff Satellite Office. Sgt. D'Angelo informed the Council that they are waiting on IT.

**Adjournment**

*Councilman Walker made a motion to adjourn. The motion was seconded by Councilman Carico with a unanimous vote of 5 ayes and 0 nays.*

**Attest:**

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**Richard McNabb, Mayor**

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**Darien P. Comer, City Clerk**