



# MEMORANDUM

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**TO:** Richard McNabb, Mayor  
City Council Members

**FROM:** Stevie Cox, City Manager

**VIA:** Paul Wellborn, Council Member  
Robert Wilhoit, City Attorney  
Carrie Spencer, Current Code

**DATE:** February 3, 2025

**REF:** Trinity City Council Code of Ethics

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**Summary:**

This is a request for the City Council to approve and adopt a City Council Code of Ethics Policy.

**Background:**

At the January 2025 Meeting, it was requested that I work with Council Member Paul Wellborn to draft a City Council Code of Ethics Policy. Mr. Wellborn requested that I share with him some other code of ethics policies from other local governments. I provided Mr. Wellborn with the Code of Ethics Policies from the following local governments:

- City of Clinton, North Carolina
- Town of Harrisburg, North Carolina
- Randolph County Board of Commissioners

In addition, we had Carrie Spencer with Current Code who is working on the updates to the Code of Ordinances to review the draft policy as well. Attached is the initial policy with the suggested changes. Furthermore, I have attached a clean copy without corrections.

**Recommendation:**

Staff request that the City Council approve and adopt the proposed City Council Code of Ethics.

**Attachment:**

- Draft Code of Ethics with Corrections
- Code of Ethics without Corrections