



**City of Trinity**  
**CITY COUNCIL PLANNING RETREAT**

**March 12, 2026**

**Guil-Rand Fire Department**

**MINUTES**

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**PRESENT**

Mayor Richard McNabb  
Mayor Pro Tem Robbie Walker  
Councilmember Debbie Jacky  
Councilmember Paul Welborn  
Councilmember Barry Allison

**ABSENT**

Councilmember Ed Lohr

**OTHERS PRESENT**

City Manager Michael Burroughs  
City Clerk Darien Comer  
Attorney Bob Wilhoit  
Public Services Director Rodney Johnson  
Finance Director Crystal Postell  
Planning Director Jill Wood

Mayor McNabb called the meeting to order.

**Retreat Topics of Discussion**

- Review of Council and Manager roles – Michael Burroughs
- Review of Tips for City Council Success – Michael Burroughs
- Marketing Plans – Ashlee Willett
- Sewer Fund Capital Projects
  - Sewer Line Construction to High Point – Clark Maness, PE WithersRavenal
  - Darr Road Sewer Project – Mike Slusher and Crawford Wheeler, Davis Martin Powell
- General Fund Capital Projects
  - Funding and Building the City's First Park
  - Installation of Fire Hydrants and Fire Protection

- New Capital Projects
  - Consider prior February 26<sup>th</sup> study of areas where gravity sewer can be extended and findings of Assessment Management Plan (in process) to build 10yr CIP including rate study, Mike Slusher and Crawford Wheeler, David Martin Powell
  - Increase City Street System
  - New Municipal Building Next Door to City Hall
  - Development of an Active park with sports fields, Pickleball Courts and Dog Park
- Policy Review and Amendments
  - Fund Balance Policy
  - Street Lighting Policy and Program
  - Transfer of General Fund Dollars into Sewer Fund
- Review of Service Contracts
  - SCEI Code Enforcement
  - MSI (Municipal Services Inc.)
  - Sanitation
    - Fee Structure
    - Recycling
  - Contract with Sheriff's Department
- Update of long-range Wastewater Treatment needs
- City goals achieved by working with partner governments
  - NCDOT
    - Street and Hwy Improvements
  - RANDOLPH COUNTY
    - Ambulance Station
    - Wastewater System
  - CITY OF HIGH POINT
    - Wastewater System
  - RANDOLPH COUNTY SCHOOLS
    - Status of Trinity High School upgrade and/or new construction
    - State of NC
    - US Government

***Motion made by Mayor Pro Tem Walker to adjourn, Seconded by Councilmember Jacky.***

***Voting Yea: Mayor Pro Tem Walker, Councilmember Lohr, Councilmember Jacky, Councilmember Welborn, Councilmember Allison***

**Attest:**

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**Richard McNabb, Mayor**

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**Darien P. Comer, City Clerk**