

## **MEMORANDUM**

TO: Mayor Richard McNabb and City Council

FROM: Darien Comer, City Clerk

CC: Stevie Cox, City Manager

**DATE:** 2/2/2024

**SUBJECT: 2024 Meeting Schedule Date Change** 

## **Summary:**

The Planning & Zoning Meeting for Monday, May 27, 2024 is scheduled on Memorial Day. The office will be closed.

## **Recommendation:**

Staff request that the City Council move the meeting to Tuesday, May 28, 2024.

## **Attachment:**

2024 Schedule of Meetings