



# Memorandum

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**TO:** Mayor and City Council Members

**FROM:** Crystal Postell, Finance Director

**CC:** Stevie Cox

**DATE:** 01/29/2024

**REF:** Budget Ordinance 24 – 05: Planning Department

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**Summary:**

The Finance Department would like to present a budget amendment for the Planning Department to align its budget for the fiscal year-end. The Planning Department has spent more than “estimated” on professional services due to the rapid growth in our community for the development of housing lots. These professional services include engineering services.

**Background:**

The Finance Department will ensure the fiscal integrity of the City of Trinity by exercising due diligence and control over the City's assets and resources while providing timely and accurate reporting under the guidelines of the Generally Accepted Accounting Principles (GAAP) and City's regulations.

**Recommendations:**

Staff recommends that the City Council accepts and approves Ordinance 24 – 05.

**Attachment:**

Ordinance 24 - 05