



Memorandum

TO: Richard McNabb, Mayor
City of Trinity City Council

FROM: Jay Dale, Code Enforcement Officer

CC: Stevie Cox, City Manager
Robert Wilhoit, City Attorney

DATE: August 23, 2024

REF: Request for Funding for Tree Removal at 4017 Carriage House Circle

Summary:

This is a request for a funding allocation for code enforcement to address a health and safety violation. Furthermore, this is a request to award a contract for the removal of dangerous trees that are a safety concern at 4017 Carriage House Circle.

Background:

The City of Trinity Planning Department is requesting funding to remove eight (8) dead trees from 4017 Carriage House Circle to bring the property into compliance with **Section 11-32 o) 2 of the City of Trinity Nuisance Ordinance**. The Ordinance enumerates the violation as:

2) *Unstable structures or trees which may fall or collapse.*

The property owner received a Notice of Violation for the trees on July 17, 2024, and was issued a Civil Citation on August 7, 2024. On August 18, 2024, part of one of the trees collapsed during a storm causing damage to an adjoining property owner's car, narrowly missing the property owner who was on his way out to move the car. While photographing the damage, City Staff was informed by another adjoining property owner that he must repair his fence regularly as pieces of the tree near him fall on it and cause damage. At this point, we believe that the trees in question are of immediate concern as they pose a threat to public health, safety and welfare and wish to abate the violation as laid out in **Section 11-36 of the City of Trinity Nuisance Ordinance**. This would involve hiring a contractor to remove the trees and abate the violation. The property owner

would be billed. If the property owner refuses or is unable to pay, a lien would be placed on the property.

City Staff have been able to secure one bid from a tree removal company that will be able to abate this issue in the shortest amount of time. This company is Ingram's Tree Removal. They have provided a quote of \$9,000 for the removal of eight (8) ash trees.

Recommendation:

Staff recommends that the City Council approve a funding allocation of \$9,000 to the Code Enforcement Line Item for the removal of these trees. Furthermore, Staff request that the City Council approve the award of this project to Ingram's Tree Removal for the removal of eight (8) ash trees at 4017 Carriage House Circle and apply a lien against the property if the property owner does not reimburse the City for this expense.

Attachments:

- Notice of Violation July 17, 2024
- Civil Citation August 7, 2024
- Site Photographs
- Relevant sections of Nuisance Ordinance
- Estimate