



# MEMORANDUM

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**TO:** Richard McNabb, Mayor  
City Council Members

**FROM:** Stevie Cox, City Manager

**VIA:** Jill Wood, Planning Director

**DATE:** January 9, 2025

**REF:** Appointment of Planning and Zoning Board Member Alternate and Liaison

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**Summary:**

This is a request for the City Council to appoint a Planning and Zoning Board Member Alternate and Liaison.

**Background:**

At the December 2024 Meeting, Councilwoman Deborah Jacky stated that the City Council needed to appoint a Planning Board Member Alternate and a Liaison. The City Council stated that this item would be placed on the January 2025 Council Meeting agenda.

**Recommendation:**

Staff request that the City Council appoint and approve a Planning and Zoning Board Member Alternate and a Liaison.

**Attachment:**