

TOPPENISH PLANNING COMMISSION
Meeting Minutes
October 16, 2024

Chairperson Mayer called the meeting to order at 5:30 p.m.

ROLL CALL AND ATTENDANCE

Present: Chairperson Janet Mayer, Vice-Chair Christy Doonan, Commissioners Jesus M. Aguirre, and Gabriella Guel.
Absent: Commissioner Benita Polina.
Staff: City Manager Dan Ford, Permit Coordinator Tami Colley, Executive Assistant Elvia Cisneros, City Clerk Heidi Riojas, and MVTV Communication Managers Sean Davido.

Permit Coordinator Colley conducted roll call for each Planning Commissioner to respond their attendance at the meeting. Chair Mayer, Vice-Chair Doonan, and Commissioners Aguirre, and Guel, responded their attendance during roll call. Commissioner Polina was not present at the meeting.

APPROVAL OF AGENDA

Commissioner Aguirre moved, seconded by Vice-Chair Doonan, to approve the October 16, 2024, meeting agenda. Motion carried unanimously.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Commissioner Aguirre moved, seconded by Commissioner Guel to approve the minutes from the September 18, 2024, meeting. Motion carried unanimously.

NEW BUSINESS

City Manager Ford discussed the Design District map and the areas in town that requires Western Theme. He noted possible alternatives to the requirements and areas that are required to follow the Western Theme.

Communications Manager Davido discussed social media and how to get a possible survey out regarding Western Theming. He requested the Commissioners to provide him with any questions to add to the survey.

Communications Manager Davido advised the Commissioners on social media etiquette.

UNFINISHED BUSINESS

Executive Assistant Cisneros presented the Commissioners with an updated draft of the Bylaws and Rules of Procedure. Commissioners to review the new draft and come back at the next meeting with any corrections or suggestions.

OTHER BUSINESS

City Manager Ford announced the new Community Economic Development Director will start October 17, 2024. His role will be to lead the Planning Commission meetings and address the planning needs for the City.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:35 p.m.

Janet Mayer, Chairperson

Dan Ford, City Manager