

**TOPPENISH PLANNING COMMISSION**  
**Meeting Minutes**  
**January 15, 2025**

Chairperson Mayer called the meeting to order at 5:30 p.m.

**ROLL CALL AND ATTENDANCE**

Present: Chairperson Janet Mayer, Vice-Chair Christy Doonan, Commissioners Jesus M. Aguirre, and Gabriella Guel.  
Absent: Commissioner Benita Polina  
Staff: Community Economic Development (CED) Director Andrew Hattori, Permit Coordinator Tami Colley.

Permit Coordinator Colley conducted roll call for each Planning Commissioner to respond their attendance at the meeting. Chair Mayer, Vice-Chair Doonan, and Commissioners Aguirre, and Guel, responded their attendance during roll call.

**APPROVAL OF AGENDA**

Commissioner Aguirre moved, seconded by Vice-Chair Doonan, to approve the January 15, 2025, meeting agenda. Motion carried unanimously.

**PUBLIC COMMENT**

None.

**APPROVAL OF MINUTES**

Commissioner Aguirre moved, seconded by Commissioner Polina to approve the minutes from the November 20, 2024, meeting. Motion carried unanimously.

**PUBLIC HEARINGS**

At 5:38 p.m., Chairperson Mayer opened the public hearing. TMC 2.30.110 Membership of the planning commission amendment. CED Hattori explained this amendment changing the number of planning commissioners from 7 to 5. There was no public comment.

At 5:49 p.m., Chairperson Mayer closed the public hearing.

Commissioner Aguirre moved to approve, seconded by Vice Chair Doonan. Motion carried unanimously.

At 5:50 p.m., Chairperson Mayer opened the public hearing. Advisory Committee Amendments. CED Hattori explained this amendment. There was no public comment.

At 6:05 p.m., Chairperson Mayer closed the public hearing.

Commissioner Aguirre moved to approve, seconded by Vice Chair Doonan. Motion carried unanimously.

### **NEW BUSINESS**

Papa Murphy's Addition Design District Review. Commissioner Aguirre moved to approve, seconded by Vice Chair Doonan. Motion carried unanimously.

Papa Murphy's Corporate Signage Review. Commissioner Aguirre moved to approve, seconded by Vice Chair Doonan. Motion carried unanimously.

Concurrency Code Discussion. CED Hattori explained this code proposal. No action was taken.

Joseph Calhoun, HLA Civil Engineering presented on the periodic update grant workplan.

### **OTHER BUSINESS**

Bylaws and Rules of Procedure discussion. Some minor spelling and grammar errors. Will bring this back at next meeting.

CED Hattori presented the Design District zoning percentages. A draft will be presented at the next meeting showing a smaller district and code changes.

### **ADJOURNMENT**

There being no further business the meeting was adjourned at 6:53 p.m.

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Janet Mayer, Chairperson

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Andrew Hattori, Community Economic  
Development Director