

TOPPENISH PLANNING COMMISSION
Meeting Minutes
February 19, 2025

Chairperson Mayer called the meeting to order at 5:30 p.m.

ROLL CALL AND ATTENDANCE

Present: Chairperson Janet Mayer, Commissioners Jesus M. Aguirre, Bonita Polina and Gabriella Guel.

Absent: Vice-Chair Doonan

Staff: Community Economic Development (CED) Director Andrew Hattori, Permit Coordinator Tami Colley.

Permit Coordinator Colley conducted a roll call for each Planning Commissioner to respond to their attendance at the meeting. Chairperson Mayer, and Commissioners Aguirre, Polina and Guel, responded to their attendance during roll call.

A motion was made by Commissioner Aguirre to approve Vice-Chair Doonan's absence, seconded by Commissioner Polina. Motion carried unanimously.

APPROVAL OF AGENDA

Commissioner Aguirre moved, seconded by Commissioner Guel, to approve February 19, 2025, meeting agenda. Motion carried unanimously.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES

Commissioner Aguirre moved, seconded by Commissioner Polina to approve the minutes from the January 15, 2025, meeting. Motion carried unanimously.

NEW BUSINESS

Joseph Calhoun, Planning Supervisor for HLA Engineering presented the Periodic Update Public Participation Plan for approval to send to City Council for approval. Commissioner Aguirre moved to approve and seconded by Commissioner Guel. Motion carried unanimously.

OTHER BUSINESS

CED Hattori presented a scaled down map of the Design District and examples of City of Winthrop Design district codes. Will bring back discussion at next meeting to include examples of changes to the code including signs.

Bylaws and Rules of Procedures final draft discussion by CED Hattori. Commissioner Aguirre moved to approve to send to City Council for approval. Seconded by Commissioner Guel. Motion carried unanimously.

ADJOURNMENT

There being no further business the meeting was adjourned at 6:23 p.m.

Janet Mayer, Chairperson

Andrew Hattori, Community Economic
Development Director