
Meeting Date: January 27, 2025

Subject: CKJT Architects Contract

Attachments: Resolution 2025-06, Contract with CKJT Architects

Presented by: Dan Ford, PE, City Manager

Approved for Agenda by: Dan Ford, PE, City Manager

Discussion: The City of Toppenish selected CKJT Architects PLLC through a responsive request for Qualifications process and now recommends that the City enter into a contract with them for the design and re-model of the building located at 220 West 1st Avenue. Scope details are listed in the agreement.

It is important to remember that the City determined that the original police facility was not safe to use in 2022. Since that time the City has been utilizing temporary mobile structures that are not financially sustainable and their placement in the park is only allowed for a short amount of time. Further review identified that moneys were not budgeted for a replacement building but staff has made every effort to reassociate funds to allow for this design and ultimately construction at an existing location in downtown Toppenish. Staff is also aggressively pursuing reimbursement funding opportunities.

This project will be a part of our downtown revitalization.

The City requests council approval to enter into a contract with CKJT Architects Inc. for engineering, construction documents, advertisement and bidding, engineering services and project management during construction, for the design and remodel of the property located at 220 West 1st Avenue in Toppenish.

- Design Engineering \$158,852.00

The Finance Director has reviewed this request and affirms that there is financing to support this effort.

Fiscal Impact: The City of Toppenish will be required to fund the project design.

Recommendation: Approve Resolution 2025-06, authorizing the City Manager enter into a contract with CKJT Architects PLLC. For the design and re-model of the building located at 220 West 1st Avenue. Details are listed in the agreement.

Alternatives: 1) Do not adopt. 2) Forward to Study Session for further discussion which will delay implementation.